

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
January 10, 2005  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:30 p.m. No one was absent.
- II. Agenda Changes.  
There was none.
- III. Public Comment.  
There was none.
- IV. Approval of Minutes.  
On a motion by Smith, seconded by Boardman, the minutes of the School Board meeting held on December 13, 2004, were approved.
- V. Announcements.
  - On January 8, 2005, Northfield celebrated 100 years of NHS basketball. It was a HUGE success. There was a "Legends" game comprised of two co-ed alumni basketball teams including players from the 1970s, 1980s, and 1990s. Former coaches and game workers were recognized. Many, many thanks to the organizers - Tom Graupmann, Scott Richardson and Jim Christiansen.
  - Congratulations to Northfield High School DECA (Distributive Education Clubs of America) in their first competition in over ten years. DECA is a program where students who have taken classes in business education compete against students from other schools in various business categories. Five of our students qualified for the state DECA competition. Congratulations to all who participated and special congratulations to Mr. Eric Roesler for his excellent teaching, coaching and advising.
  - Board member Kari Nelson spoke highly about "Late Night" - the companion program for parents to "Saturday Night Live" for middle school students.
- VI. Items for Discussion and/or Reports
  1. Northfield Curriculum Development Process and Accomplishments.  
Curriculum and Staff Development Coordinators Amy Moeller and Lisa Carlson provided the Board with an overview of the curriculum development process being used and how teaching staff is working to provide K-12 curriculum documents in each subject area. They also updated the Board on the accomplishments of the staff in the completion of this process in a number of subject areas and the aggressive timeline for the completion of this process in the remaining curriculum areas.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. District Monthly Financial Report.  
On a motion by Stratmoen, seconded by Hager, the Board approved paid bills totaling \$1,682,147.10, payroll checks totaling \$1,798,366.06 and the financial reports for November 2004.

2. Revised Preliminary Development Agreement with Artspace.

On a motion by Hargis, seconded by Stratmoen, the Board approved the Feasibility Phase Agreement with Artspace dated 1/5/05.

3. Northfield Community Resource Center Amended Lease Agreement.

On a motion by Hager, seconded by Smith, the Board removed from the table the amended lease agreement between the City of Northfield and the Northfield Public Schools.

On a motion by Stratmoen, seconded by Boardman the Board approved the Northfield Community Resource Center Lease Agreement.

On a motion by Cirksena, seconded by Hargis, the Board approved the Northfield Community Resource Center Capital Contribution Agreement.

B. Items for Consent Grouping.

On a motion by Hager, seconded by Boardman, the Board approved the following items listed under the Consent Grouping.

1. Renewal of Workers Compensation Policy with MSBA Insurance Trust.

The Board approved the current renewal of Worker's Compensation insurance with the MSBA Insurance Trust. However, due to a significant increase in the 2005 premium, the district has been working with the Trust administrator, Berkley Risk Administration Company, scrutinizing the increase. The current reserves appear excessive and have been challenged. Administration will report back with the final outcome of the renewal including the impact of any adjustment to the reserves.

2. Equipment Lease for Snow Plow.

The Board approved a five- year lease-to-own of a Case Wheel Loader snowplow to handle the additional parking and roadways at the new Middle School. It compliments the equipment that the district currently owns and will replace a smaller Case tractor.

3. Extension of Current Beverage Agreement until June 30, 2005.

The Board agreed extending the current beverage agreement with Pepsi-Cola of Mankato for the High School six months to June 30, 2005 to coincide with the end of the school district's fiscal year. There are no changes in any of the current provisions. This agreement covers carbonated soft drinks, Gatorade and bottled water.

4. Personnel Items.

a. Appointments

1. Karen Stoltz, Special Ed Educational Assistant, 26.0 hours per week at Longfellow School, beginning January 4, 2005, Class III, step 1.
2. Sandra Dockstader, Special Ed Educational Assistant, 12.0 hours per week at Longfellow School, beginning January 4, 2005, Class III, step 1.

3. Co-Curricular Assignments
  - Marilee Sander-Womeldorf, Girls Track Coordinator- Level E (transfer from Assistant Boys and Girls Track Coach – Level F)
  - John Mahal, Boys' Track Coordinator – Level E (transfer from Assistant Boys and Girls Track Coach – Level F)
4. Linda Oto, Mentoring Grant Coordinator, half-time/52 weeks, beginning January 4, 2005, \$15.01 per hour. This is in addition to Linda's position as KIDS C.A.F.E. Site Supervisor.
5. Community Education and Recreation Instructors for the Winter/Spring 2005 session:
  - Michael Pilla, Greg Mullenbach, Kris Geissler-Estep, Larry Sanftner, Dr. Mary Fischer, Marylu Miller Peterson, John Champion, Kate Southwick, Michelle Yarmakov, Bonjour Travel (Arlette), Dr. Gary Carlson, Kathryn Clements, South Central Technical College, Donald Mayo, Teresa Williams, Northfield Area Technology Center, Scott Murphy, Robert Denton, Michael Hero, Steve Lorenz (Discovery Financial Center), Carol Benoy, Gretchen Messenger, Growth Strategies Inc., Don Cosgrove (The Talent Center), Tim Larish (Churchill Tire Center), Rice County Humane Society, Northfield Senior Center, Sandy Kimmes, Marj Evans-de-Carpio, Bob McNeely, Kevin Dahle, Michael Allen, Dan Casper, Randy Puppe, Mark Ensrud, Tony Mathison, Laura Lounsbury (Elkenstock Pottery), Sue Dasheur, Jana Schomburg, Buck Hill, Carleton/St. Olaf Chess Club, Nicole Montgomery (Carleton Synchronized Swimming team), Anna Grelson, Justin Smith, Sarah Watson, Patrick Jeffrey, Will Hanisch, Nate Van Wylen, Maia Johnson, Emileana McClish, and Chris Graupmann
- b. Leaves of Absence
  1. Heather Ryden, childcare leave of absence beginning on or about February 13, 2005, through April 22, 2005.
- c. Increase in Hours
  1. Brenda Ohaks, Special Education Educational Assistant at Greenvale Park, increase from 3 hours per day to 3.25 hours per day to assist in unloading and transferring a special education student, effective January 5, 2005.
- d. Resignations/Retirement
  1. Janice Cherry, .5 Mentoring Grant Coordinator, resignation effective December 16, 2004.
  2. Amanda Hebel, 9<sup>th</sup> Grade PT Assistant Softball Coach (hourly).
  3. Linda Oto, Bridgewater Building Volunteer Coordinator, resignation effective January 4, 2005.
  4. Mary Kolb, Special Education Secretary, retirement effective March 17, 2005.
- e. Discontinuance of Employment
  1. Cheryl Patzner, employment discontinued effective December 13, 2004. Her last day of work was December 10, 2004.

VIII. Items for Information.

1. Board Policies.

The Board Policy Review Committee (Kari Nelson, Jean Boardman, Chris Richardson and Donita Delzer) presented the following policies for review and comment:

Policy 208 -	Development, Adoption and Implementation of Policies
Policy 210 -	Conflict of Interest - School Board Members
Policy 211 -	Criminal or Civil Action Against School District, School Board Member, Employee or Student
Policy 212 -	School Board Member Development
Policy 301 -	School District Administration
Policy 302 -	Superintendent
Policy 303 -	Superintendent Selection
Policy 304 -	Superintendent Contract, Duties, and Evaluation
Policy 305 -	Policy Implementation

Over the next two weeks, Board members and individuals may react to these policies. Discussion and final action by the School Board on these policies will be scheduled for the January 24, 2005, regular school board meeting.

2. TIES 2004 Exceptional Teacher Awards.

Congratulations to Aimee Bakke, 3rd grade teacher at Greenvale Park, and Dan Foley, 5th grade teacher at Sibley for receiving the *TIES 2004 Exceptional Teacher Award*. This award honors teachers who effectively integrate technology into their classroom and engage students in learning.

3. Paraprofessional Recognition Week, January 17-21, 2005.

The Governor of the State of Minnesota has proclaimed the week of January 17-21 as Paraprofessional Recognition Week. Buildings will recognize the contributions of paraprofessionals during the week of January 17th.

IX. Future Meetings

Monday, January 24, 2005, 7:00 PM, Regular School Board Meeting,  
Northfield High School Media Center

Monday, February 14, 2005, 7:00 PM, Regular School Board Meeting,  
Northfield High School Media Center

X. Adjournment

On a motion by Smith, seconded by Cirksena, the Board adjourned at 9:00 pm.

Jean Boardman, Clerk