

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

April 24, 2017

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on April 10, 2017, were unanimously approved.
- V. Announcements and Recognitions
 - On March 29th, Sibley's student council kicked off *Simply Sheets* Fundraiser. The four Ronald McDonald Houses in Minneapolis and St. Paul were in desperate need of new, white sheets for all of their beds. The student council set a goal of raising \$3,500 in two weeks to meet the need. The goal was not only met, but was exceeded. \$4,863.38 was raised. This year, for the first time ever, TWO families placed a matching challenge offer to Sibley families. If \$1,000 was raised, the two families would match the donation. Thank you to all who gave. The sheets will be purchased and brought to the Ronald McDonald House later this month.
 - Board member Hardy was a judge at the High School's Poetry Slam. Twenty students participated. Thank you to Jennifer Lompart for organizing this very inspiring event.
- VI. Committee Reports.
 - Ellen Iverson provided a report on the District Educational Program Advisory Committee (DEPAC) meeting held on Monday, April 17. A proposal for a DEPAC redesign for the 2017-2018 school year was discussed. The proposed redesign positions DEPAC as the "critical friend" of the District as part of a continuous improvement model. There would be four meetings per school year, and the membership would include more teachers and community members.
 - Julie Pritchard provided a report on the Schools for Equity in Education General Membership meeting that took place Friday, April 21.
- VII. Items for Discussion and / or Reports
 1. District Youth Council.
Members of the District Youth Council - Seniors Abby Andrade Flores and Linda Rosas Balvin, Juniors Berit Hendel and Lexi Dougherty, and Sophomore Ethan Schaffer - provided an update to the Board about their work this school year and plans for next year.
 2. Proposed 2017-2018 Non-Operating Fund Budgets.
The following proposed budgets for 2017-18 were presented by Val Mertesdorf, Director of Finance:
 - Debt Service Fund accounts for the School District's outstanding bonded indebtedness for past building construction and major capital projects. Revenues represent property tax levies, state credits, and a minor amount of interest. Expenditures represent principal and interest payments on bonds previously sold.
 - Fiduciary or Trust Fund is used to record revenues and expenditures for trust agreements where the school board has accepted responsibility to serve as trustee, as well as annual gifts and donations for student scholarships.

No action was required by the Board.

3. Proposed 2017-2018 Child Nutrition Budget.

Child Nutrition Director Stephany Stromme presented the 2017-18 proposed child nutrition budget. This fund is used to record financial activities of providing nutrition services to students, which include preparation and service of the milk, meals, and snacks in connection with school and community services activities. Typically, meal prices have increased every other year. Meal prices were increased by \$.15 for school year 2015-2016. Since the fund balance in the child nutrition budget is expected to exceed three months of operating expenses, the proposal is to spend down the fund balance rather than increase meal prices for the 2017-2018 school year. No Board action was required by the Board.

VIII. Superintendent's Report

A. Items for Individual Action

1. Contract Between Northfield Public Schools and Arcadia Charter School.

On a motion by Stratmoen, seconded by Hardy, the Board unanimously approved the Contract Between Northfield Public Schools and Arcadia Charter School effective July 1, 2017 – June 30, 2022.

2. Resolution for Termination and Non-Renewal of Probationary Licensed Staff.

On a motion by Iverson, seconded by Stratmoen, the Board unanimously adopted the Resolution related to the termination and non-renewal of the teaching contract of the probationary licensed teachers listed below effective at the end of the 2016-2017 school year. Voting 'yes' was Stratmoen, Quinnell, Iverson, Hardy, Goerwitz and Pritchard. No one voted 'no'. Colangelo was absent.

<u>Name</u>	<u>FTE</u>	<u>Position</u>
Bleckwehl, Mary	.50	Grade 2
Christopherson, Tricia	.50	Grade 2
Cruse, Danielle	1.00	Special Education
Gill, Nicole	1.00	Special Education
Kremin, Megan	1.00	Early Childhood Special Education
Kubach, Aurora	1.00	Special Education
Maire, Emily	1.00	Orchestra
McLaughlin, Elizabeth	.50	Grade 2
Paulson, Tamra	1.00	Special Education
Ryan, Tiffany	1.00	Grade 4
Sterud, Gloria	1.00	Grade 2
Stulken, Shelley	1.00	Grade 5
Whitney, Jon	.60	Social Studies

The following employees are being terminated and non-renewed due to the fact that the Cannon Valley Special Education Cooperative will be hosting their own contracts effective July 1, 2017.

Ahnupkana, Wendy	1.0	Special Education
Bosch, Tracee	1.0	Special Education
Callahan, Cory	1.0	General Education
Carnevale, Corrine	1.0	Special Education
Chlan, Samantha	1.0	Special Education
Daymont, Richard	.50	Special Education
Dehnert, Diane	.50	Special Education
Hanson, Pamela	1.0	General Education
Hartwell, Carolyn	1.0	General Education
Kopp, Alison	1.0	Special Education
Laue, Brittney	1.0	Special Education
Lovrien, Catherine	.40	Special Education
Moore, Amanda	1.0	General Education
Olukiran, Courtney	1.0	Special Education
Reed, Amanda	1.0	Special Education

Roth, Melissa	1.0	Special Education
Smith, Neil	1.0	Special Education
Theis, Jennifer	1.0	Special Education
Vermillion, Thomas	1.0	Special Education

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Iverson, the Board unanimously approved the following items in the Consent Grouping.

1. Personnel Items.

a. Appointments.

1. Correction: William Kaul, Grounds Maintenance Tech. from 7-3:30 p.m. Mon-Thur. District Wide, beginning 04/02/2017; \$14.00/hr.
2. Bjorn Bade, Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning approx. 05/01/2017-approx. 10/01/2017; \$11.25/hr.
3. Shalin Carranza, Summer BLAST Site Assistant for 6hrs/day Mon.-Thur. at the Middle School and Carleton, beginning 06/15/2017-07/27/2017; Step 1, \$12.43/hr.
4. Kristi Huettl, Summer PLUS Teacher for 4.75hrs/day Mon.-Thur. at Greenvale Park, beginning 06/15/2017-08/03/2017; Year 6-\$27.73/hr.
5. Evan Johnson, Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning approx. 05/01/2017-approx. 10/01/2017; \$10.25/hr.
6. Mark Kennedy, Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning approx. 04/26/2017-approx. 10/01/2017; \$10.00/hr.
7. Rebecca Lorang, 1.0 FTE EL Teacher at the Middle School, beginning 08/28/2017; BA+60, Step 1
8. Deborah Massey, 1.0 FTE Long Term Substitute First Grade Companeros Teacher at Greenvale Park Elementary, beginning 04/13/2017-06/06/2017; Shortcall - \$23.20/hr.
9. Betsy McLaughlin, .5 FTE Long Term Substitute Second Grade Teacher at Greenvale Park Elementary, beginning 08/28/2017-06/07/2018; MA, Step 6
10. Elisabeth Parroquin, Summer BLAST Site Assistant for 6hrs/day Mon.-Thur. at the Middle School and Carleton, beginning 06/15/2017-07/27/2017; Step 1 - \$12.43/hr.
11. Sara Pratt, 1.0 FTE Assistant Director of Special Services, District Wide, beginning 07/03/2017; \$113,122, Step 4.
12. Adam Rodgers, Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning approx. 05/01/2017-approx. 09/29/2017; \$10.50/hr.
13. Hunter Sannes, Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning approx. 05/01/2017-approx. 10/01/2017; \$10.00/hr.
14. Bill Seeberg, Homebound Instructor for up to 5hrs/wk. at the Middle School, beginning 04/10/2017-06/06/2017; BA+60, Step 14
15. Rebecca Stoufis, Long Term Substitute Special Education Resource Teacher-ASD/LD at Bridgewater, beginning 05/14/2017-06/06/2017; Short call - \$23.20/hr. 15 days on, one off.
16. Ashley Baker, 1.0 FTE Grade 2 Compañeros Teacher at Sibley, beginning 08/28/2017; BA+30, Step 1.
17. Suzann Kirkpatrick, Special Education EA – PCA for 7hrs/day with CVSEC Alex building, beginning 04/26/2017; CVSEC Spec Ed, Step 4-\$16.69/hr.
18. Aaron Lopez-Evje, Soccer Coach for up to 6hrs./wk. with Community Services, beginning 04/24/2017; \$9.50/hr.
19. *Jamin Sawyer, 1.0 FTE Physical Therapist at Longfellow/District Wide, beginning 07/03/2017; MA Step 14.

b. Increase/Decrease/Change in Assignment.

1. Correction: Katrina Warner, Substitute at Longfellow, add Targeted Services PLUS Site Assistant for 5.75hrs/day for 4days/wk. at Greenvale Park, beginning 06/15/2017-08/03/2017; Step 1-\$12.77/hr.
2. Elliot Courchaine, Educational Assistant at the Middle School, add Target Services Summer BLAST Site Assistant for 6hrs/day Mon.-Thur. at the Middle School, beginning 06/15/2017-07/27/2017; Step 2 - \$12.77/hr.

3. Marcy Korynta, School Psychologist CVSEC/Northfield for .6 FTE High School and .4 FTE CVSEC, change to School Psychologist Northfield for .6 FTE High School and .4 FTE ALC beginning 08/28/2017.
 4. Deborah Massey, Teacher with Community Services, add Targeted Services Summer BLAST Teacher for up to 6 hrs/day at the Middle School, beginning 06/15/2017-07/27/2017; Year 1-\$27.11/hr.
 5. Nicholas Mertesdorf, EA at the High School, add Summer Maintenance Worker 7-3:30 p.m. Mon-Fri. District Wide, beginning 06/13/2017-approx. 08/31/2017; \$10.25/hr.
 6. David Piper, Teacher at the Middle School, add Seasonal Building and Grounds Technician from 7-3:30 p.m. Mon-Thur, beginning 06/13/2017-approx. 08/31/2017; \$14.
 7. Wendy Ahnupkana, Special Education Teacher at CVSEC-Alex, add Lead Teacher at CVSEC-Alex effective 03/30/2017; \$500 Yearly Stipend
 8. Samantha Chlan, Special Education Teacher at CVSEC-STEP, add Lead Teacher at CVSEC-STEP effective 03/30/2017; \$500 Yearly Stipend
 9. Brittany Ellerbusch, Teacher at Bridgewater, add Targeted Services Summer PLUS Teacher for up to 1.75hrs./day at Greenvale Park, beginning 06/15/2017-08/03/2017; Year 7 \$27.73/hr.
 10. Brittany Laue, Special Education Teacher at CVSEC-SUN, add Lead Teacher at CVSEC-SUN effective 03/30/2017; \$500 Yearly Stipend
 11. Carolyn Manderfeld, Special Ed EA at the Middle School, add Targeted Services Summer PLUS Club Leader for up to 1.75hrs/day for 4 days/wk. at Greenvale Park, beginning 06/19/2017-08/03/2017; \$20.09/hr.
 12. Jamin Sawyer, Physical Therapist at Longfellow/District Wide, add 20 extra Contract Days with the District effective 08/22/2017.
 13. Erik Swenson, Teacher at Bridgewater, add Targeted Services Summer PLUS Teacher for up to 1.75hrs./day at Greenvale Park, beginning 06/15/2017-08/03/2017; Year 3 \$27.11/hr.
 14. Lisa Weis, ASD Teacher at the High School, change to 1.0 FTE Health Teacher at the Middle School, beginning with the 2017-18 school year.
- c. Leave of Absence Requests Approved.
1. Correction: Kimberly Medin, Special Education Educational Assistant PCA at the Middle School Family/Medical Leave of absence, beginning 04/03/2017-04/28/2017. Change return date to 05/10/2017.
 2. Scott Peterson, Teacher at the High School, Leave of Absence for the 2017-18 school year.
- d. Resignations / Retirement / Termination.
1. Shannon Flegel, Occupational Therapist at Longfellow, resignation effective 06/30/2017.
 2. Daniel Hampsey, Head Custodian at Bridgewater, resignation effective 04/30/2017.
 3. Ellie Ims, KidVentures Student Site Assistant at Greenvale Park Elementary, resignation effective 05/01/2017.
 4. Jacqueline Ims, Psychologist at Greenvale Park Elementary, resignation effective end of the 2016-17 school year.
 5. Kateva Shavers, Due Process Clerical at Greenvale Park and the Middle School, termination effective 04/13/2017.
 6. Tom White, Special Education Coordinator with CVSEC, resignation effective end of the 2016-17 school year.
 7. David Craft, Greenvale Park Elementary School Principal, retirement by agreement effective August 31, 2017.

The following employees are being terminated due to the fact that the Cannon Valley Special Education Cooperative will be hosting their own contracts effective July 1, 2017:

8. Alyssa Anderson – Educational Assistant, effective 06/30/2017.
9. Patricia Anderson – Office Employee, effective 06/30/2017.
10. Melissa Antonell – Educational Assistant, effective 06/30/2017.
11. Kelcey Aspelund – Educational Assistant, effective 06/30/2017.

12. Mark Borene – Educational Assistant, effective 06/30/2017.
 13. Lauren Briscoe – Educational Assistant, effective 06/30/2017.
 14. Karleigh Bushaw – Educational Assistant, effective 06/30/2017.
 15. Brandie Carlson – Educational Assistant, effective 06/30/2017.
 16. Julieann DeMars – Educational Assistant, effective 06/30/2017.
 17. Andrew Dimick – Alexander Learning Academy Site Coordinator, effective 06/30/2017.
 18. Emily Drevlow – Educational Assistant, effective 06/30/2017.
 19. Charlotte Feely – Nurse, effective 06/30/2017.
 20. Melissa Fischer – Educational Assistant, effective 06/30/2017.
 21. Amber Frederickson – Educational Assistant, effective 06/30/2017.
 22. Kristi Hayes – Educational Assistant, effective 06/30/2017.
 23. Michelle Horak – Educational Assistant, effective 06/30/2017.
 24. Alea Johnston – Educational Assistant, effective 06/30/2017.
 25. April Kalscheuer – Educational Assistant, effective 06/30/2017.
 26. Corrine Kelly – Confidential Employee, effective 06/30/2017.
 27. Lynn Krominga – Executive Director of Cannon Valley Special Education Cooperative, effective 06/30/2017.
 28. Joseph Larscheid – Educational Assistant, effective 06/30/2017.
 29. Rebecca Maxwell Bender – Educational Assistant, effective 06/30/2017.
 30. Elizabeth McColley – Educational Assistant, effective 06/30/2017.
 31. Nicole Monroe – Educational Assistant, effective 06/30/2017.
 32. LaLonnice Moorman – Educational Assistant, effective 06/30/2017.
 33. Debra O’Meara – Office Employee, effective 06/30/2017.
 34. Cachina Rock – Educational Assistant, effective 06/30/2017.
 35. Jocelyn Scheiber – Educational Assistant, effective 06/30/2017.
 36. Derrick Schroeder – Educational Assistant, effective 06/30/2017.
 37. Lisa Schuenke – Educational Assistant, effective 06/30/2017.
 38. Amelia Wendt – Educational Assistant, effective 06/30/2017.
 39. Stacey White – Educational Assistant, effective 06/30/2017.
 40. Regina Young – Educational Assistant, effective 06/30/2017.
 41. Lucinda Huschle, Special Education Educational Assistant at the High School, retirement effective at the end of the 2016-2017 school year.
 42. Rachel Morrison, School Social Worker at Greenvale Park, resignation effective end of the 2016-2017 school year.
- e. Advancement of Probationary Licensed Staff
- Advancement of Licensed Staff to Tenure Status 2017-18
Charlie Alvarez, Susan Bolton, Erin Brush, Kathleen Casson, Kristen Craft, Molly Ericksen, Tyler Faust, Margaret Goldade, Kristi Kortuem, Angela Kruse, Suzanne Lanza, Joyce Lindstrom, Erica Ness, Erin Nohava-Hall, Dustee Phenow, Amy Randall, Anna Rubin, Rachael Schlossin, Micah Schultz, Chris Scoville-Riazi, Allison Sweeney, Daniel Taylor, Alexi Thompson, Lori Warner, Diane Wiese, Theresa Wilson, Kari Winter, Megan Winter
- Advancement of Licensed Staff to Third Year Probationary Status
Jennifer Allison, Tyler Balow, Stacie Banks, Anne Campbell, Taylor Farm, Marcy Korynta, Elizabeth Pfeiffer, Jodie Rud, Ellen Trotman
- Advancement of Licensed Staff to Second Year Probationary Status
Amy Conway, Kelley Foehrkolb, Jamie Forbord, Sheila Hetzel, Rebecca Lorang, Rachel Morrison, Natalia Romero, Kyle Roth, Melissa Shepherd, Amber Soderlund

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

** Subject to change upon Board approval of the employee agreement.

IX. Items for Information

1. First Reading of Revised School Board Policy 533 – Wellness.

Superintendent Hillmann and Director of Child Nutrition Stephany Stromme reviewed the proposed revised School Board Policy 533. This new Wellness Policy is an entire replacement of the current policy. While there are a number of similarities, there are numerous differences necessitated by Federal Law.

X. Future Meetings

Monday, May 8, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, May 22, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. Adjournment

On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 9:15 p.m. into a closed negotiations strategy session.

At 9:21 PM Board Chair Julie Pritchard called the closed negotiations strategy session to order. At 10:57 PM, Stratmoen moved and Goerwitz seconded to adjourn the closed session. Motion unanimously passed.

Noel Stratmoen
School Board Clerk