

INDEPENDENT SCHOOL DISTRICT 659  
REGULAR SCHOOL BOARD MEETING  
Monday, June 12, 2017, 7:00 PM  
Northfield High School, Media Center

**AGENDA**

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments.

The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.
- IV. Approval of Minutes
- V. Announcements and Recognitions
- VI. Items for Discussion and /or Reports.
  - 1. Scope Project Presentation.
  - 2. Legislative Wrap-up.
- VII. Superintendent's Report
  - A. Items for Individual Action
    - 1. Repeal and Renewal of Operating Levy and Bond Referendum Election.
    - 2. 2016-17 Revised Budgets.
    - 3. Proposed 2017-2018 Budget – All Funds.
    - 4. Positive Attention and Learning Support (PALS) Program.
    - 5. Northfield Middle School Music Staffing.
    - 6. Administrative Services.
  - B. Items for Consent Grouping
    - 1. Family / Student / Co-Curricular / Student Citizenship Handbooks for 2017-2018.
    - 2. Lease Agreement with the Northfield Gymnastics Club.
    - 3. Gift Agreement.
    - 4. Co-Curricular Overnight Trips for 2017-2018.
    - 5. Personnel Items.
- VIII. Items for Information
  - 1. Web Site Update.
  - 2. End of the Year Enrollment Report.
- IX. Future Meetings

Monday, July 10, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, August 14, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
- X. Adjournment

# NORTHFIELD PUBLIC SCHOOLS

## MEMORANDUM

Monday, June 12, 2017, 7:00 PM  
Northfield High School Media Center

TO: Members of the Board of Education  
FROM: Matthew Hillmann, Ed. D., Superintendent  
RE: Explanation of Agenda Items for the June 12, 2017, School Board Meeting

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment
- IV. Approval of Minutes  
Minutes of the Regular School Board meeting held on May 22, 2017, are enclosed for your review and comment.
- V. Announcements and Recognitions.
- VI. Items for Discussion and/or Reports
  1. SCOPE Project Presentation.  
Northfield Middle School teacher Earl Weinmann and students from the SCOPE program will share their latest work.
  2. Legislative Wrap-up.  
Superintendent Hillmann will provide a summary of the 2017 legislative session and its impact on Northfield Public Schools. Information from the Minnesota Department of Education will be shared with the Board.
- VII. Superintendent's Report.
  - A. Items for Individual Action
    1. Repeal and Renewal of Operating Levy and Bond Referendum Election.  
Superintendent Hillmann will briefly review the two-plus year history of the Master Facilities Plan development that included 25 public meetings and multiple online engagement opportunities through ThoughtExchange. He will highlight the discussion and general consensus achieved through three Board work sessions in 2017. That general consensus included a repeal of the District's current operating levy and replacing it with an operating levy at the maximum authorized by Minnesota law for 10 years with an inflationary factor included. It also included requesting the voters authorize the District to sell \$109 million in bonds for the purpose of constructing a new high school and demolishing the current high school, constructing a new elementary school at the same location as the current Greenvale Park Elementary and repurposing that building as an early childhood center, and modest renovations at Bridgewater Elementary, Sibley Elementary, and Longfellow School. Superintendent Hillmann will ask the Board to take action directing administrators to begin preparations for a November 7, 2017, election. Formal action regarding ballot language, polling places, and other requirements will be proposed at the August 14, 2017, Board Meeting.  
  
**Superintendent's Recommendation:** Motion to direct the Northfield School District Administration to prepare for an election on November 7, 2017, for the purpose of expanding and extending the current operating levy and for the purpose of selling bonds to implement components of the Master Facilities Plan. These preparations will include specific ballot question language and polling locations and other requirements needed to administer such an election.

2. 2016-17 Revised Budgets.

The individual budget revisions listed below were presented at school board meetings over the past several months. A summary of revised revenues and revised expenditures amounts are listed below.

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$53,220,392	\$53,084,219
Child Nutrition	\$2,173,012	\$2,071,965
Community Services	\$2,536,105	\$2,460,136

**Superintendent's Recommendation:** Motion to approve the revised 2016-17 budgets as presented.

3. Proposed 2017-2018 Budget – All Funds.

In the packet is the annual proposed budget book for 2017-18. The individual funds have been presented and reviewed in detail at school board meetings over the past few months. A summary of revenue and expenditure amounts are listed below.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General (including Capital)	\$49,106,038	\$49,512,860
Child Nutrition	\$2,173,400	\$2,232,949
Community Services	\$2,495,550	\$2,493,419
Debt Service	\$5,502,182	\$5,688,854
Trust	\$72,500	\$76,800
Internal Service	\$7,219,107	\$6,282,781
<b>Total</b>	<b>\$66,568,777</b>	<b>\$66,287,663</b>

**Superintendent's Recommendation:** Motion to approve the proposed 2017-18 budgets as presented for all funds.

4. Positive Attention and Learning Support (PALS) Program Update.

Superintendent Hillmann will briefly review information shared about the PALS program at the May 22<sup>nd</sup> Board meeting and ask the Board to formally authorize an ongoing 1.0 FTE PALS position at each elementary school (total 3.0 FTE).

**Superintendent's Recommendation:** Motion to approve authorizing an ongoing 1.0 FTE PALS position at each elementary school (total 3.0 FTE).

5. Northfield Middle School Music Staffing.

Superintendent Hillmann will briefly review information shared about Northfield Middle School music staffing at the May 22<sup>nd</sup> Board meeting and ask to increase band staffing there by 0.20 FTE beginning with the 2017-18 school year.

**Superintendent's Recommendation:** Motion to approve an additional 0.20 FTE for band programming at Northfield Middle School beginning with the 2017-18 school year.

6. Administrative Services Update.

Superintendent Hillmann will briefly review information shared at the May 22<sup>nd</sup> Board meeting reviewing the District's administrative services structure for the 2016-17 year and recommend continuing this structure for the 2017-18 school year and beyond. The new structure will save the District \$32,274 over the previous administrative services structure.

**Superintendent's Recommendation:** Motion to approve the modified administrative services structure as presented.

B. Items for Consent Grouping

**Superintendent's Recommendation:** Motion to approve the following items listed under the Consent Grouping.

1. Family / Student / Co-Curricular / Student Citizenship Handbooks for 2017-2018.  
The Elementary School Family Handbook and the Student Handbooks for the High School, Area Learning Center, Middle School, and the Co-Curricular Activities Handbook for the 2017-2018 school year, as well as the Student Citizenship Handbook, are ready for School Board consideration. Once the School Board approves these handbooks, they carry the force of School Board policy. Enclosed are summaries of the recommended changes. A copy of the current family and student handbooks are available on the District's website. Please go to <http://northfieldschools.org/about/handbooks/>
2. Lease Agreement with the Northfield Gymnastics Club.  
The Board is asked to approve the Lease Agreement between Northfield Public Schools and Northfield Gymnastics Club for gymnastics activities. The time period is July 1, 2017 through June 30, 2018, in the amount of \$7500. This is an increase from \$6930.
3. Gift Agreement.  
The Northfield Sertoma Club has donated \$4670 for three classroom amplification systems.
4. Personnel Items.
  - a. Appointments
    1. Tyler Balow, Assistant Boys/Girls Cross Country Coach at the High School, beginning 08/14/2017-11/04/2017; Level G, Step 1.
    2. Paul Beck, Summer Band Lesson Instructor District Wide, beginning 06/07/2017-08/30/2017; MA +60, Step 14.
    3. \*\*Erin Collins, 1.0 FTE Long Term Substitute Elementary Music Teacher at Greenvale Park, beginning 08/28/2017-12/07/2017; BA, Step 0.
    4. \*\*Leah Driscoll, 1.0 FTE Special Education Teacher-SLD, ASD at Bridgewater, beginning 08/28/2017; MA+30, Step 14.
    5. Stephanie Ennis, 1.0 FTE Teacher Substitute District Wide, beginning 09/05/2017-06/07/2018; \$25.00/hr.
    6. Shannon Flegel, Special Education Teachers for Extended School Year Services District Wide, beginning 07/01/2017-08/29/2017; MA, Step 11.
    7. Ilana Forsgren, CNA 1 for 3.75hrs/day at Greenvale Park, beginning 08/21/2017; \$16.83/hr.
    8. Ethan Freier, Summer Band Lesson Instructor District Wide, beginning 06/07/2017-08/30/2017; MA+30, Step 14.
    9. Roberto Garcia, Event Worker District Wide, beginning 05/27/2017.
    10. \*\*Dylan Golla, 1.0 FTE Long Term Substitute Secondary Resource Room SLD at the High School, beginning 08/28/2017-06/07/2018; BA, Step 0.
    11. \*\*Christine Howard, 1.0 FTE Speech Language Pathologist District Wide, beginning 08/28/2017; MA, Step 5.
    12. \*\*Gerald Johnson, 1.0 FTE Long Term Substitute Media Specialist Teacher at Bridgewater, beginning 08/28/2017-11/2/2017; MA+30, Step 8.
    13. \*\*Jennifer Jones, 1.0 FTE English Learner Teacher at the Middle School, beginning 08/28/2017; BA, Step 1.
    14. \*\*Katherine Klein, .4 FTE Life and Earth Science Teacher at the Middle School, beginning 08/28/2017-06/07/2018; MA, Step 4.
    15. Hunter Koep, Summer Recreation with Community Services, effective 05/31/2017-08/31/2017; Baseball \$9.75/hr.
    16. Sara Line, 1.0 FTE Early Childhood Coordinator at the Northfield Community Resource Center, beginning 07/03/2017; \$59,233.00 + Step 4, 50 weeks/year.
    17. Meredith Maniglia, Summer Recreation Instructor with Community Services, beginning 06/19/2017-08/31/2017; Swim Aide \$9.75/hr. Class Lead \$10.50/hr.

18. \*\*Shawna Molloy, 1.0 FTE Special Education ASD Teacher at the High School, beginning 08/28/2017; BA, Step 1.
  19. \*\*Betsy Peterson, 1.0 FTE Long Term Substitute 3rd Grade Teacher at Bridgewater, beginning 08/28/2017-06/07/2018; MA+60, Step 6.
  20. \*\*Lynsi Sherry, 1.0 FTE School Psychologist at Greenvale Park, beginning 08/28/2017; MA+45, Step 0.
  21. \*\*Caroline Sjoborg, 1.0 FTE Special Education Teacher – EBD at Sibley, beginning 08/28/2017; BA, Step 0.
  22. Teresa Stanley, Assistant Cross Country Coach at the High School, beginning 08/14/2017-11/04/2017; Level I, Step 1.
  23. Teresa Swenson, 1.0 FTE Teacher Substitute District Wide, beginning 09/05/2017-06/07/2018; \$25.00/hr.
  24. Bram Umbanhowar, Child Nutrition Student Associate for 1hr/day at Longfellow, beginning 09/05/2017; \$9.50/hr.
  25. Adam Van Sickle, Event Worker District Wide, effective 06/07/2017.
  26. Mary Williams, Summer Band Lesson Instructor District Wide, beginning 06/07/2017-08/30/2017; MA+, Step 14.
- b. Increase/Decrease/Change in Assignment
1. Jennifer Allison, 3<sup>rd</sup> Grade Teacher at Greenvale Park, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 1-\$27.11/hr.
  2. Kathleen Beck, Sped EA PCA at Greenvale Park, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
  3. Carley Benjamin, NB Room EA-6.75hrs/day; Supervisory-.17hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, effective 09/05/2017.
  4. Allyson Bernstorf, Sped EA PCA at Sibley, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
  5. Allyson Bernstorf, Resource Room EA-6.50hrs/day; Supervisory-.50hrs/day at Sibley, change to EA LI Room-6.75hrs/day; Supervisory-.25hrs/day at Sibley, effective 09/05/2017.
  6. Russel Boyington, KidVentures Site Assistant for 23.5hrs./wk at Bridgewater, change hours to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017.
  7. Mary Boyum, Sped EA PCA at Sibley, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
  8. Mary Boyum, EA LI Room -6.75hrs/day; Supervisory-.33hrs/day at Sibley, change to EA LI Room -6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
  9. Shari Bridley, Sped EA PCA at Longfellow, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
  10. Jackson Cade, Ventures Student Site Assistant for up to 17hrs/wk at Greenvale Park, change to Ventures Site Assistant for up to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017; \$12.43/hr.
  11. Kristen Cade, Kindergarten Teacher at Bridgewater, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr.22-\$28.82/hr.
  12. Christina Chappuis, NB Room EA-6.75hrs/day; Supervisory-.40hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
  13. Tricia Christopherson, Teacher at Sibley, add Targeted Services Summer PLUS Teacher for up to 4.75hrs/day at Greenvale Park, effective 06/19/2017-08/03/2017; Yr. 2-\$27.11/hr.
  14. Danielle Crase, Special Ed Resource Teacher, EBD/ABS at the High School, add Extended School Year Teacher-DCD-MM at Sibley, effective 07/01/2017-08/25/2017.
  15. Natalie Czech, Special Ed Resource Teacher, EBD at Bridgewater, add Extended School Year Teacher-Substitute District Wide, effective 07/01/2017-08/25/2017.
  16. Kelle Edwards, Sped EA PCA at Greenvale Park, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
  17. Kaylin Faust, NB Room EA-6.75hrs/day; Supervisory-.40hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.25hrs/day at Sibley, effective 09/05/2017.

18. Tyler Faust, Special Ed Teacher at Bridgewater, add KidVentures Site Assistant for up to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017; Step 1-\$12.43/hr.
19. Tyler Faust, Special Ed Teacher, EBD at Bridgewater, add Extended School Year Teacher-NB at Sibley, effective 07/01/2017-08/25/2017.
20. Teresa Findley, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
21. Aimee Gerdesmeier, Ventures Site Leader and EarlyVentures Site Assistant for 34hrs/wk at Sibley and Longfellow, change to Ventures Site Leader for summer only for 40hrs/wk, effective 06/05/2017-09/01/2017.
22. Nicole Gill, Special Ed Teacher, DCD at the High School, add Extended School Year Teacher-DCD 9-12 at the Middle School, effective 07/01/2017-08/25/2017.
23. Maggie Goldade, ECSE B-3 Teacher at Longfellow, change to a flex calendar, effective 07/01/2017.
24. Maggie Goldade, Special Ed Teacher, ECSE B-3 at Longfellow, add Extended School Year Teacher-B-3 at Longfellow, effective 07/01/2017-08/25/2017.
25. Leah Grisim, NB Room EA-7hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, effective 09/05/2017.
26. Leah Grisim, KidVentures Site Assistant for up to 6hrs.wk at Sibley, change hours to up to 40hrs/wk, effective 06/07/2017-09/01/2017.
27. Stephanie Hagberg, Kindergarten Teacher at Greenvale Park, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 7-\$27.73/hr.
28. Jonna Hanek, Custodian Engineer-Night at Sibley, change to Custodian Engineer-Day at the High School, effective 06/12/2017.
29. Karna Hasse, Resource Room EA-6.50hrs/day; Supervisory-.50hrs/day at Sibley, change to Resource Room EA-6.75hrs/day; Supervisory-.25hrs/day at Sibley, effective 09/05/2017.
30. Teresa Hasse, NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
31. Gretchen Heil, Kindergarten Teacher at Sibley, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 10-\$28.22/hr.
32. Tiffany Ingham, KidVentures Site Assistant and Early Ventures Substitute for up to 17hrs/wk at Greenvale Park and Longfellow, change to KidVentures Site Assistant for up to 40hrs/wk at Sibley and Longfellow, effective 06/07/2017-09/01/2017.
33. Karen Jensen, EA-Media-5.50hrs/day; Supervisory-2.0hrs/day at Sibley, change to EA-Media-5.50hrs/day; Supervisory-1.41hrs/day at Sibley, effective 09/05/2017.
34. Briana Kane, KidVentures Site Assistant for 20.5hrs/wk at Sibley, change to 40hrs/wk, effective 06/07/2017-09/01/2017.
35. Cindy Keogh, KidVentures Site Assistant for up to 23.5hrs/wk at Bridgewater, change to KidVentures Site Assistant for up to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017.
36. Melanie Klein, Sped EA PCA at Sibley, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
37. Melanie Klein, NB Room EA-6.75hrs/day; Supervisory-.40hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, effective 09/05/2017-Ongoing.
38. Megan Kremin, Special Ed Teacher, ECSE B-5 at Longfellow, add Extended School Year Teacher-ECSE NB at Longfellow, effective 07/01/2017-08/25/2017.
39. Shelley Kruger, Sped EA PCA at the High School, add Extended School Year Sped EA/PCA at the High School, effective 07/06/2017-08/03/2017.
40. Annie Kruse, Early Childhood Coordinator at NCRC and Longfellow, change to B-5 ECSE Lead Teacher for 187 Teacher contract days plus 15 contract days at Longfellow, effective 07/01/2017.
41. Beth Kuyper, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at the Middle School, effective 07/06/2017-08/03/2017.
42. Tabatha Lagro, CNA 1 for 3.25hrs/day at the High School, change to CNA 1 for 3.75hrs/day at the High School, effective 07/03/2017.

43. Kathy Lansing, Educational Assistant with Community Services, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 1- \$27.11/hr.
44. Dolores Larsen, Sped EA PCA, DCD LI at Sibley, add Extended School Year Sped EA/PCA DCD at Sibley, effective 07/06/2017-08/03/2017.
45. Dolores Larsen, EA LI - 6.75hrs/day; Supervisory-.40hrs/day at Sibley, change to EA LI - 6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
46. Sue Leidner, NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
47. Quinn Line, Ventures Student Site Assistant for up to 17hrs/wk at Bridgewater, change to Ventures Site Assistant for up to 31hrs/wk at Sibley, effective 06/07/2017-09/01/2017; \$12.43/hr.
48. Yolanda Loken, Sped EA PCA at Longfellow, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
49. Tiffany Malecha, Kindergarten Teacher at Greenvale Park, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 4-\$27.73/hr.
50. Morgan McCarty, Resource Room EA Spec Ed-6.75hrs/day; Supervisory-.17hrs/day at Sibley, change to EA in TBI Room Spec Ed-6.75hrs/day; Supervisory-.25hrs/day at Sibley, effective 09/05/2017-Ongoing.
51. Beth McClune, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
52. Peter McGorry, Supervisory Educational Assistant for 6hrs/day at Sibley, change to Supervisory Educational Assistant for 5hrs/day at Sibley, effective 09/05/2017-06/07/2018.
53. Bruce McWilliams, Long Term Substitute Band Teacher, add Summer Band Lessons, effective 06/01/2017-08/25/2017.
54. Kim Medin, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
55. Jackie Meyer, Sped EA PCA at the High School, add Extended School Year Sped EA/PCA at the High School, effective 07/06/2017-08/03/2017.
56. Peggy Mills, KidVentures Site Assistant for 23.5hrs./wk at Sibley, change hours to 21hrs/wk, effective 06/07/2017-09/01/2017.
57. Jackie Moon, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at the High School, effective 07/06/2017-08/03/2017.
58. Deb Pack, Job Coach, Sped Bus PCA at the High School, add Extended School Year Sped EA/PCA DCDMM at Sibley, effective 07/06/2017-08/03/2017.
59. Ulrika Peterson, Kindergarten EA-2hrs/day; Supervisory (lunchroom)-2hrs./day at Sibley, change to EA LI Room and Kindergarten-3.38hrs/day; Supervisory (lunchroom)-3.5hrs/day at Sibley, effective 09/05/2017.
60. Susie Puppe, NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
61. Tony Rasmussen, KidVentures Site Assistant for 26hrs/wk at Bridgewater, change to KidVentures Site Assistant for up to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017.
62. Zack Rasmussen, Ventures Student Site Assistant for up to 17hrs/wk at Greenvale Park, change to Ventures Site Assistant for up to 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017.
63. Katie Remmey, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
64. Katie Remmey, Special Ed EA-PCA for 7hrs/day at the Middle School, change to Special Ed EA-PCA for 6.50hrs/day at the Middle School, ongoing position, effective 08/28/2017.
65. Melissa Reuvers, Sped EA PCA at Bridgewater, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
66. Pat Rogne, ECFE Teacher with Community Services, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 8-\$28.22/hr.
67. Kyle Roth, ECSE/DHH B-5 at Longfellow, add Extended School Year ECSE/DHH Teacher B-5 at Longfellow, effective 07/01/2017-08/25/2017.

68. Heather Ryden, Teacher at Greenvale Park, add Targeted Services Summer PLUS Teacher for up to 4.75hrs/day for 4days/wk at Greenvale Park, beginning 06/15/2017-08/03/2017; Yr. 2-\$27.11/hr.
69. Angie Schewe, Preschool Teacher at Longfellow, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017. Yr. 5-\$27.73/hr.
70. Elizabeth Schmidt, Resource Room EA-6.50hrs/day; Supervisory-.50hrs/day at Sibley, change to Resource Room EA-6.63hrs/day; Supervisory-.17hrs/day at Sibley, effective 09/05/2017.
71. John Schnorr, B-5 Speech Pathologist at Longfellow, add overload Speech/Language at Longfellow, effective 02/01/2017-05/08/2017.
72. Amanda Schrader, EL Teacher at Sibley, add Bridges to Kindergarten Teacher with Community Services, effective 07/24/2017-08/17/2017; Yr. 12-\$28.82/hr.
73. Tammy Schwagerl, Sped EA PCA at the Middle School, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
74. Tammy Schwagerl, Special Ed PCA – LI Program for 7hrs/day at the Middle School, change to Special Ed PCA – LI Program for 6.75hrs/day at the High School, beginning 08/29/2017.
75. Deborah Seitz, Special Ed Resource Teacher, EBD at the Middle School, add Extended School Year Teacher-Resource at Sibley, effective 07/01/2017-08/25/2017.
76. Tonya Skluzacek, Ventures Site Leader and EarlyVentures Site Assistant for 34hrs/wk at Bridgewater and Longfellow, change to Ventures Site Leader for summer only for 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017.
77. Pilar Sullivan, Sped EA PCA at Longfellow, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
78. Shannon Tassava, NB Room EA-6.75hrs/day; Supervisory-.33hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
79. Pam Taubman, KidVentures Site Assistant for 23.5hrs./wk at Greenvale Park, change hours to 17.5hrs/wk, effective 06/07/2017-09/01/2017.
80. Deb Thomforde, .8 FTE Reading Teacher at the Middle School, change to 1.0 FTE ADSIS at Greenvale Park, effective 08/28/2017.
81. Lydia Tilstra, Special Ed Resource Teacher, DCD/LI at Sibley, add Extended School Year Teacher-DCD/LI at Sibley, effective 07/01/2017-08/25/2017.
82. ReNae Trebelhorn, Special Ed Resource Teacher, DCD/LI at the Middle School, add Extended School Year Teacher-DCD/LI at the Middle School, effective 07/01/2017-08/25/2017.
83. Anne VanderMartin, NB Room EA-6.5hrs/day; Supervisory-.33hrs/day at Sibley, change to NB Room EA-6.5hrs/day; Supervisory-.16hrs/day at Sibley, effective 09/05/2017.
84. Andrea Waldock, Sped EA PCA at Bridgewater, add Extended School Year Sped EA/PCA at Longfellow, effective 07/06/2017-08/03/2017.
85. Dylan Warner, Ventures Site Leader and EarlyVentures Site Assistant for 30hrs/wk at Greenvale Park and Longfellow, change to Ventures Site Leader for summer only for 40hrs/wk at Sibley, effective 06/07/2017-09/01/2017;
86. Sara Webster, Speech Language Pathologist at Sibley, add ESY Speech Language Pathologist District Wide, effective 07/01/2017-08/25/2017.
87. Kari Winter, ECSE 3-5 Teacher at Longfellow, add Extended School Year Teacher-ECSE at Longfellow, effective 07/01/2017-08/03/2017.
88. Lori Witt Macrae, Sped EA PCA at Sibley, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
89. Lori Witt Macrae, Resource Room EA-6.5hrs/day; Supervisory-.57hrs/day at Sibley, change to Resource Room EA-6.5hrs/day; Supervisory-.50hrs/day at Sibley, effective 09/05/2017.
90. Carina Zick, Sped EA PCA at Sibley, add Extended School Year Sped EA/PCA at Sibley, effective 07/06/2017-08/03/2017.
91. Carina Zick, NB Room EA-6.75hrs/day; Supervisory-.40hrs/day at Sibley, change to NB Room EA-6.75hrs/day; Supervisory-.25hrs/day at Sibley, effective 09/05/2017.



c. Leave of Absence Requests

1. Krista Betcher, Teacher at the Middle School-Revision of Unpaid Leave of Absence to Extended Leave of Absence for five years beginning with the 2017-18 school year.
2. Julie Erickson, Family/Medical Leave of Absence childcare, beginning on or about 06/29/2017-for 10 work weeks.
3. Jane Weiland, Family/Medical Leave of Absence childcare, beginning on or about 11/03/2017- for 8 work weeks.

d. Retirements/Resignations

1. Tara Bamonte-Grebis, Event Worker, declined position 02/24/2017.
2. Joyce Bowyer, Event Worker, declined position 03/06/2017.
3. Jan Gillen, Event Worker, declined position 02/24/2017.
4. Lydia Gross, Special Ed NB Room at Longfellow, resignation effective at the end of the 2016-17 school year.
5. Sondra Isom, Summer Recreation, declined position 05/24/2017.
6. Madison Jenrich, Summer Recreation, declined position 05/30/2017.
7. Karen Jensen, Media EA at Sibley, retirement effective at the end of the 2016-17 school year.
8. April Kalscheuer, Targeted Services Summer PLUS, resignation effective 06/05/2017.
9. Caitlyn Krueger, Special Education EA at the Middle School, resignation effective 06/06/2017.
10. Will Kruse, EA at Longfellow, resignation effective at the end of the 2016-17 school year.
11. Jane Morrison, CNA 1 at the High School, resignation effective at the end of the 2016-17 school year.
12. Jamie Moyer, Special Education Teacher, resignation effective 06/06/2017.
13. Teresa Tillson, Event Worker, declined position 02/24/2017.
14. Selena Wagner, Event Worker, declined position 02/24/2017.
15. Chris Zimmerman, CNA Student, resignation effective 05/31/2017.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

\*\* Subject to change upon Board approval of the employee agreement.

VIII. Items for Information

1. Web Site Update.

Superintendent Hillmann and Director of Community Services Erin Bailey will provide an overview of a web site update project the District is undertaking with Neuger Communications. Materials in the packet include "wireframe" documents and a recent article from the Minnesota School Boards Association magazine about developing accessible web sites.

2. End of the Year Enrollment Report.

IX. Future Meetings

Monday, July 10, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, August 14, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes

May 22, 2017

Northfield High School Media Center

- I. Call to Order  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Iverson, Pritchard, Quinnell and Stratmoen. Hardy was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Colangelo, seconded by Goerwitz, minutes of the Regular School Board meeting held on May 8, 2017, were unanimously approved.
- V. Announcements and Recognitions
  - High School Business Teacher Julie Wolner shared her Accounting students' test results from a CTE-endorsed national standardized accounting test over Accounting I content. 75% of the class passed the test (70% or higher), and 55% received 81-99%. This test counts towards our district's technical skill assessment requirement for the Carl D. Perkins Career and Technical Grant.
  - Board members and administrators have been attending numerous excellent end of the year events.
- VI. Committee Reports
  - A District Youth Council (DYC) Committee Report was provided by Board member Ellen Iverson.
  - A District Curriculum and Staff Development Committee (DCSDC) Report was provided by Board member Amy Goerwitz.
- VII. Items for Discussion and/or Reports
  1. Proposed 2017-2018 General Fund Budget.  
Val Mertesdorf, Director of Finance, presented the 2016-17 final revised budget and the 2017-18 proposed general fund budget. Included in the Board materials were the assumptions and parameters for revenues and expenditures used to develop the budget. No action was required on the budget until the June 12, 2017, Board meeting.
  2. District Educational Program Advisory Committee (DEPAC) Update.  
Superintendent Hillmann shared the plan to redesign the DEPAC process and the evolution of the District Advisory Committee into what will be called *Northfield Forward*. *Northfield Forward* will be positioned as the District's "Critical Friend" and provide feedback on the strategic plan, building goals and results, and PLC goals and results.
  3. Positive Attention and Learning Support (PALS) Program Update.  
Superintendent Hillmann reviewed the PALS report provided at the April 11<sup>th</sup> Board meeting and proposed the Board at the June 12<sup>th</sup> meeting approve these three elementary positions be continued for the 2017-18 school year and beyond.
  - 3a. Northfield Middle School Music Staffing Increase 2017-2018.  
In 2016, the District reallocated 0.40 music-related FTE from Band to Orchestra based on a change in enrollment in the programs. These changes transferred the FTE from the Middle School to the High School music programs. At the time, administrators stated that increased FTE would be allocated should the enrollment in the Middle School band program increase. The data now shows an increase in the Middle School band program enrollment for 2017-18. Due to this significant increase, Superintendent

Hillmann will be recommending increasing the Middle School Band FTE by 0.20 FTE beginning with the 2017-18 school year. Dr. Hillmann will be asking for formal approval at the June 12, 2017, Board meeting.

4. Administrative Services Update.

Superintendent Hillmann reviewed the District administrative structure used this year after the elimination of the Director of Administrative Services position. He shared how the District has adapted to the new structure for providing district-level services and proposed continuing that new structure for the 2017-18 fiscal year and beyond.

VIII. Superintendent's Report

A. Items for Individual Action

1. Additional Special Education FTE 2017-2018 School Year.

On a motion by Colangelo, seconded by Pritchard, the Board approved an additional 1.0 FTE Resource Room Teacher at Sibley, 0.5 FTE Resource Room Teacher at Bridgewater, and 0.5 FTE Resource Room Teacher at Greenvale Park for the 2017-2018 school year at a maximum cost of \$175,663.

2. Full-time Substitute Teachers.

On a motion by Goerwitz, seconded by Iverson, the Board approved two full-time substitute teachers for the 2017-2018 school year at a cost of \$25 per hour per substitute teacher.

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Colangelo, the Board unanimously approved the following items in the Consent Grouping.

1. Facilities Agreement with Canvass Church

The School Board approved the Agreement with Canvas Church. The Agreement is for the time period July 1, 2017 - June 30, 2018. Changes include: (1) Updates to wages for custodial services related to the Church's use; (2) Updates to contact information for school personnel and Church personnel; (3) Includes the need for early termination by either party to be provided by a written, 30-day notice.

2. Financial Reports – March 2017.

The Board approved paid bills totaling \$2,003,553.32, payroll checks totaling \$3,223,114.89 and the financial reports for March 2017. There were no bond payments made in March 2017.

3. Gift Agreement.

Bethel Lutheran Church has donated \$2202.28 to Greenvale Park's Angel Fund.

4. Personnel Items.

a. Appointments.

1. Molly Gainey, FAST Assessor during school hours at the Elementary Schools, beginning 05/17/2017-06/02/2017; \$17.00/hr.
2. Lucas Herreid, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Skateboarding \$9.50/hr.
3. Martell Johnson, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$12.50/hr. Junior Team Tennis \$15.00/hr.
4. Beth LaCanne, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$18.00/hr.
5. \*\*Jedidiah McGuire, 1.0 FTE Long Term Substitute 1<sup>st</sup> Grade Teacher at Greenvale Park, beginning 08/28/2017-11/17/2017; BA, Step 0.
6. Stefanie Meredith, Child Nutrition Associate I for 3.75hrs/day at Greenvale Park, beginning 05/11/2017; \$16.27/hr.
7. \*\*Pamela Moening, 1.0 FTE Occupational Therapist District Wide, beginning 08/28/2017; MA+45, Step 7.
8. Nichole Porath, Head Boys/Girls Cross Country Coach at the High School beginning 08/14/2017-11/04/2017; Level C, Step One.

9. Timothy Roback, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Junior Team Tennis \$12.00/hr.
  10. Christof Zweifel, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Junior Team Tennis \$12.00/hr.
  11. Summer Recreation Positions, effective 05/31/2017-08/31/2017
    - Mark Welinski – Tennis Supervisor \$15.00/hr.
    - Molly Smith – Junior Team Tennis \$12.00/hr.
    - Jan Otteson – Lifeguard \$10.50/hr., WSI \$11.50/hr.
  12. \*\*CORRECTION: Whitney Sannes, 1.0 FTE Speech Language Pathologist District Wide, beginning 08/28/2017; MA, Step 1.
  13. \*\*Rena Kurtz, 1.0 FTE Elementary Art Teacher at Greenvale Park, beginning 08/28/2017; BA, Step 0.
  14. \*\*Becky Malecha, 1.0 FTE Elementary Classroom Teacher at Sibley, beginning 08/28/2017; MA +15, Step 6.
  15. James Miller, Summer Recreation with Community Services, beginning 05/31/2017-08/31/2017; Program Sub \$9.75/hr.
  16. Samuel Richardson, 1.0 FTE Principal at Greenvale Park Elementary, beginning 07/03/2017; \$120,700, Step 1.
  17. \*\*Joy Serie-Amunrud, 1.0 FTE School Social Worker at Greenvale Park, beginning 08/28/2017; MA, Step 3.
  18. Kelly Stanton-Nutt, Targeted Services PLUS Elementary Teacher at Greenvale Park, beginning 06/19/2017-08/03/2017; Year 1-\$27.11/hr.
  19. \*\*Brynne Stellner, 1.0 FTE Language Arts Teacher at the High School, beginning 08/28/2017; BA, Step 0.
  20. \*\*Shelley Stulken, 1.0 FTE Elementary Classroom Teacher at Sibley, beginning 08/28/2017; MA, Step 7.
- b. Increase/Decrease/Change in Assignment.
1. Amy Atkinson, Targeted Services Summer PLUS Teacher at Greenvale Park, change to Targeted Services Summer PLUS Site Assistant for 5.75hrs/day for 4 days/wk at Greenvale Park, beginning 06/15/2017-08/03/2017; Step 2, \$12.77/hr.
  2. Stephanie Balma, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 36hrs/wk beginning 06/12/2017-08/25/2017.
  3. Trisha Beacom, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 30hrs/wk beginning 06/12/2017-08/25/2017.
  4. Carley Benjamin, EA in NB Room for 6.75hrs/day for Special Ed and .17hrs/day for Supervisory at Sibley Elementary, change to ongoing position effective 05/11/2017.
  5. Haanah Braun, EarlyVentures Site Assistant for 17.5hrs/wk at Longfellow, change to 14.5hrs/wk beginning 06/12/2017-08/25/2017.
  6. Anita Corwin, EarlyVentures Site Assistant for 40hrs/wk at Longfellow, change to 33.5hrs/wk beginning 06/12/2017-08/25/2017.
  7. Martha Donahoe, Office Generalist/Community Services Secretary at Longfellow, add 4 additional days to work calendar, beginning 07/01/2017.
  8. Julie Erickson, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 30hrs/wk beginning 06/12/2017-08/25/2017.
  9. Sara Gerdesmeier, EarlyVentures Site Assistant for 40hrs/wk at Longfellow, change to 28.75hrs/wk beginning 06/12/2017-08/25/2017.
  10. Courtney Gilomen, EarlyVentures Teacher for 39hrs/wk at Longfellow, change to 30.25hrs/wk beginning 06/12/2017-08/25/2017.
  11. Leah Grisim, EA in NB Room for 7hrs/day for Special Ed at Sibley Elementary, change to ongoing position effective 05/11/2017.
  12. Leah Grisim, EA at Sibley Elementary, add Targeted Services Summer PLUS Sub Site Assistant for up to 5.75hrs/day at Greenvale Park, effective 06/19/2017-08/03/2017; \$12.43/hr.

13. Kari Heid, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 36hrs/wk beginning 06/12/2017-08/25/2017.
  14. Kaci Henry, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 27.5hrs/wk beginning 06/12/2017-08/25/2017.
  15. Melanie Klein, Long Term Substitute Special Education EA – PCA at Sibley Elementary, change to EA in NB Room for 6.75hrs/day for Special Ed and .40hrs/day for Supervisory at Sibley Elementary effective 05/11/2017.
  16. Morgan McCarty, EA in Resource Room for 6.75hrs/day for Special Ed and .17hrs/day for Supervisory at Sibley Elementary, change to ongoing position effective 05/11/2017.
  17. Carol Nick, EarlyVentures Teacher for 35hrs/wk at Longfellow, change to 20hrs/wk beginning 06/12/2017-08/25/2017.
  18. Taylor Rahman, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 33hrs/wk beginning 06/12/2017-08/25/2017.
  19. Kathy Roth, EarlyVentures Teacher for 37.75hrs/wk at Longfellow, change to 37.50hrs/wk beginning 06/12/2017-08/25/2017.
  20. Darrell Sawyer, Teacher at the Middle School, add Targeted Services Summer PLUS Teacher for up to 4.75hrs./day for 4 days/wk. at Greenvale Park, beginning 06/15/2017-08/03/2017; Yr. 1-\$27.11/hr.
  21. Bobbi Schmidtke, EarlyVentures Site Leader for 40hrs/wk at Longfellow, change to 30hrs/wk beginning 06/12/2017-08/25/2017.
  22. Katie Schuman, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 30hrs/wk beginning 06/12/2017-08/25/2017.
  23. Sarah Woodcock, EarlyVentures Teacher for 40hrs/wk at Longfellow, change to 37.75hrs/wk beginning 06/12/2017-08/25/2017.
  24. Tyler Faust, High School Assistant Wrestling Coach at the High School, change to Wrestling Coach at the Middle School effective 05/16/2017; Level I, Step 6.
  25. Angela Perez, CNA III for 6.25hrs/day at Sibley, change to 6.50hrs/day at Sibley, effective 07/03/2017.
  26. Amanda Smith, CNA 1 for 3.00 hrs/day at Bridgewater, change to 3.25hrs/day at Bridgewater, effective 07/03/2017.
  27. Brigitte Tisdale, Title 1 Teacher at Greenvale Park, add Eagle Bluff Chaperone, effective 07/19/2017-07/21/2017; \$500 stipend.
- c. Resignations.
1. Mishia Burns Edwards, Instructional Educational Assistant at the Middle School, resignation effective 05/22/2017.
  2. Cameron Jackson, KidVentures Site Assistant, resignation effective 06/12/2017.
  3. Joan McGorry, Spec Ed EA at Longfellow, resignation effective 05/15/2017.
  4. Stefanie Meredith, CNA I at Greenvale Park, resignation effective 05/24/2017.
  5. Kayla Ballstadt, CNA I at the Middle School, resignation effective at the end of the 2016-17 school year.
  6. Raquel Becker, Assistant Volleyball Coach, resignation effective 05/22/2017.
  7. Kim Horner, Assistant Cross Country Coach, resignation effective 05/22/2017.
  8. Elizabeth Nelson, Child Nutrition Associate I at Bridgewater, resignation effective at the end of the 2016-17 school year.
  9. Mike Litkewitsch, KidVentures Site Assistant at Sibley, resignation effective 05/19/2017.
- d. Leave of Absence Approved.
1. Lisa Hovden, Teacher at the Middle School FMLA Childcare, effective on or about 10/10/2017 for 8 work weeks.

*\* Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

*\*\* Hourly rate of pay is subject to change upon settlement of 2016-2018 employee agreement.*

5. Tentative High School Overnight Trips Planned for 2017-2018.

The Board approved the list of tentative high school overnight field trips for the 2017-18 school year listed in a memorandum from High School Principal Joel Leer dated May 2017.

School Board Minutes

May 22, 2017

Page Five

IX. Items for Information

1. July 2017 – June 2018 School Board Meeting Schedule.
2. Upcoming Dates:  
Area Learning Center Graduation: Friday, June 2, 7:00 PM, High School Auditorium  
High School Graduation: Sunday, June 4, 2:00 PM, Memorial Field

X. Future Meetings

Monday, June 12, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, July 10, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. On a motion by Stratmoen, seconded by Quinnell, the Board adjourned to a closed negotiations strategy session at 8:30 PM.

Pritchard called the Closed Session to order at 8:39 PM. (Board member Quinnell left the Closed Session at 9:37 PM.)  
On a motion by Stratmoen, seconded by Iverson, the Board adjourned the Closed Session at 9:56 PM.

Noel Stratmoen  
School Board Clerk

## 2017 Minnesota Legislative Session Review

### Superintendent Matt Hillmann, Ed.D. | 06.12.2017

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The Minnesota Legislature was not able to complete its work by the required May 22nd deadline. As you may have read, the Governor vetoed all of the omnibus bills sent to him and the Legislature was not able to complete negotiations with the Governor before its required adjournment. The Governor called for an immediate special session because negotiations were very close to completion. The Legislature did pass all omnibus bills in the special session. The Governor approved most of these bills, but also used his line-item veto authority to essentially de-fund the Legislature's budget in order to force them back to the table to discuss five key areas the Governor has concerns about. This strategy (the line item veto of legislative funding) appears to be headed for the courts.

Here are the four most key points for E-12 education:

- A two percent increase to the Basic Formula in each year of the biennium.
- The "Ag2School" credit was finally passed! This will provide agricultural non-homestead taxpayers with a 40% tax credit for any taxes paid for school bond issues.
- Teacher licensure overhaul. These new provisions go into effect in 2018-2019.
- The Academic Behavioral Strategist license for special education teachers no longer requires an "anchor" license to be obtained within five years.

The most important item that did not get "done" is fixes for the Teacher's Retirement Association pension fund. While no bill passing assists our budget for the next year or so, it also creates a number of concerns and revives the "kick the can down the road" cliché.

In addition, there are a number of other new provisions the District will be expected to comply with over time. Our District administrative team will review these new mandates - most of which are unfunded - and implement them appropriately.

I have included the official Minnesota Department of Education slide deck from their presentations about the legislation.



## E-12 EDUCATION, BONDING AND TAX BILLS 2017 Legislative Session

Tom Melcher – Director, School Finance  
Adesh Unni – Director, Government Relations  
Kate Lynne Snyder – Deputy Director, Government Relations

May 30, 2017

### E-12 EDUCATION BILLS – MAJOR SPENDING CATEGORIES FY 18 – 19 Biennium State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
General & Spec Ed Funding	415,288	256,589	286,444	290,244	384,564
TRA Pension Aid	68,554	-	10,000	-	-
Early Learning	177,857	23,187	3,100	14,049	71,750
Other Education Funding	31,291	11,057	10,582	16,168	21,498
Crosswinds Conveyance		(10,000)	(10,000)	(10,000)	(10,000)
State Agencies	20,513	(10,382)	1,323	(5,299)	16,841
Revenues		2,358	(1,189)	(1,680)	(1,401)
<b>Grand Total</b>	<b>713,503</b>	<b>272,809</b>	<b>300,260</b>	<b>303,482</b>	<b>483,252</b>

5/30/2017

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**E-12 Education Bills**  
**STATE GENERAL FUND SPENDING TARGETS**  
 [State Aid Appropriations - \$ Millions]

	Gov	House	Senate	Conf	Final
<b><u>FY 2018-19 Biennium:</u></b>					
Increase over Base- Initial	\$714	\$273	\$300	\$303	\$483
Percent Increase	3.9%	1.5%	1.7%	1.7%	2.6%
<b><u>FY 2020-21 Biennium:</u></b>					
Increase over Base	\$956	\$287	\$435	\$424	\$596
Percent Increase	5.0%	1.5%	2.3%	2.2%	3.2%

5/30/2017

2

**E-12 EDUCATION BILLS – MAJOR SPENDING CATEGORIES**  
 FY 20 – 21 Biennium State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
General & Spec Ed Funding	581,795	330,098	410,864	414,864	553,521
TRA Pension Aid	91,406				
Early Learning	216,038	(18,626)	6,100	14,780	25,660
Other Education Funding	47,875	(6,335)	18,448	10,655	12,516
Crosswinds Conveyance					
State Agencies	18,778	(17,639)	(336)	(20,070)	370
Revenues			(76)	4,150	4,150
<b>Grand Total</b>	<b>955,892</b>	<b>287,498</b>	<b>435,000</b>	<b>424,379</b>	<b>596,217</b>

5/30/2017

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**GENERAL AND SPECIAL ED FUNDING**  
FY 18 – 19 Biennium State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
General Ed Formula	371,496	231,884	277,176	277,176	371,496
Compensatory pilot projects		6,893	9,268	9,268	9,268
Pupil transportation adjustment		10,991	-	3,800	3,800
One-Time Pupil Aid ( \$7.18 / APU)		6,821	-		
Special Education	43,792	-	-	-	-
<b>General &amp; Spec Ed Funding</b>	<b>415,288</b>	<b>256,589</b>	<b>286,444</b>	<b>290,244</b>	<b>384,564</b>

5/30/2017

5

**General and Special Ed Funding**  
**FORMULA ALLOWANCE INCREASES**

- 2% and 2% (\$121 & \$124)
- from \$6,067 to \$6,188 & \$6,312
- (Same as Governor's recommendation)

5/30/2017

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# GENERAL AND SPECIAL ED FUNDING

FY 20 – 21 Biennium ("Tails") State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
General Ed Formula	539,521	322,598	400,864	400,864	<b>539,521</b>
Compensatory pilot projects		7,500	10,000	10,000	<b>10,000</b>
Pupil transportation adjustment		-		4,000	<b>4,000</b>
Special Education	42,274				
<b>General &amp; Spec Ed Funding</b>	<b>581,795</b>	<b>330,098</b>	<b>410,864</b>	<b>414,864</b>	<b>553,521</b>

5/30/2017

6

## General and Special Ed Funding COMPENSATORY PILOT GRANTS

- Added permanently to regular compensatory revenue at the FY 17 level
- Prevents \$5 million funding decrease that was scheduled to occur between FY 17 and FY 18
- (Same as Senate / Conference bills)

5/30/2017

8

## General and Special Ed Funding USES OF COMPENSATORY REVENUE

- A percentage of total compensatory revenue (regular + amount from pilot grant), roughly equal to the increase over the FY 17 base, must be used for extended time activities:
  - FY 18: 1.7%
  - FY 19: 3.5%
  - FY 20 and later: 3.5% + the percentage change in the formula from FY 2019
- (Same as Conference)

4/30/2017

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## General and Special Ed Funding SPECIAL ED FUNDING

- **Adjustment for closed / restructured programs:**
  - Adjust the prior year data and FY 2016 old formula revenue base used to calculate the hold harmless and growth cap for districts where programs are closed or moved to a cooperative (from Governor and Conference)
- **Transportation for students awaiting foster care:**
  - Maintains the authority include the cost of transportation for students awaiting foster care in special ed funding calculations (FIN 728) despite a change in federal law removing these students from the definition of "homeless". (from Governor and Conference)

4/30/2017

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## General and Special Ed Funding PUPIL TRANSPORTATION

- Beginning in FY 18, increases transportation sparsity revenue by 18.2% of the difference between:
  - The lesser of the district's actual regular and excess transportation cost including bus depreciation for the previous fiscal year or 105% of the district's cost for the second previous year; and
  - The sum of 4.66% of the district's basic revenue, transportation sparsity revenue and charter school transportation adjustment for the previous year.
- A charter school's adjustment equals the school district's per pupil adjustment
- (Same as Conference Report; House had same language, but with 52% of difference which was one-time for FY 18 and FY 19 only).

5/30/2017

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## General and Special Ed Funding SPECIAL ED FUNDING

- St Francis Tuition Billing:**
  - Restores the statutory authority for MDE to approve the inclusion of unreimbursed general education costs in nonresident special education tuition bills for students residing at the Bar-None residential facility and served at the Crossroads site in St Francis (From Conference).  
Note - This authority was inadvertently deleted when an unrelated change was made in special education statutes; St Francis has continued to annually appeal to MDE to bill these unreimbursed costs.
- Monticello Payment Adjustment**
  - Increases FY 2018 special ed aid payments to ISD 882, Monticello, by \$800,000 to mitigate cash flow problems created by an unforeseeable reduction in the district's special education aid for fiscal year 2016 as a result of the combined effects of converting from a host district cooperative to a joint powers cooperative and implementation of a new special education aid formula in the same fiscal year. Reduces the district's FY 2019 payments by the same amount.

5/30/2017

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## MISCELLANEOUS GENERAL ED FUNDING CHANGES

- **Operating referendum notice** - can be delivered by any type of mail; no longer required to be first class
- **Operating Capital Levy** – Equalizing factors increased for FY 18 and 19 only to neutralize state total levy impact of voluntary preK / School Readiness changes in bill
- **Nonpublic pupil aid:**
  - modifies the definition of “textbook” to include an on-line book with an annual subscription cost
  - Modifies the definition of “software or other educational technology” to include registration fees for online advanced placement courses.

5/30/2017

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## GENERAL ED FUNDING CHANGES – LOCAL PROVISIONS

- **Nevis referendum adjustment** – allows a referendum levy adjustment related to a pupil count error to be spread over three years.
- **Q Comp** – Makes the St Croix River Ed District eligible to receive Q Comp revenue
- **Willmar Extended time revenue** - Authorizes extended time revenue for students in a summer education program providing on-site services at care and treatment facilities located in the Willmar school district.

5/30/2017

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## MISCELLANEOUS GENERAL ED FUNDING CHANGES

- **PSEO Payments to Colleges** – Increase the number of days for MDE to make PSEO payments to colleges after receiving enrollment information from 30 to 45 days
- **Building Lease aid** – Allows a charter school to include students participating in PSEO in its pupil count for generating lease aid.
- **Early Middle College** – For FY 18 only, extends an FY 17 provision allowing an English Learner with an interrupted formal education who was in an early middle college program during the previous year to continue participating in the graduation incentives program and in concurrent enrollment classes (\$25,000 one-time).
- **MDE Audits** -- Clarifies that MDE audit procedures are not subject to formal rule making under MS 14.486, and may differ from procedures under MS 127A.42 for reduction of aid due to violation of law.

5/30/2017

14

## GENERAL ED FUNDING CHANGES – LOCAL PROVISIONS

- **Eagle Valley Reorganization**
  - Requires Eagle Valley to estimate its reorganization operating debt;
  - Requires the Commissioner to review the district's calculations. The Commissioner may adjust the amount and must apportion the amount between Bertha-Hewitt and Browerville.
  - Browerville and Bertha-Hewitt are allowed to issue bonds to be repaid within 5 years to pay their shares of the debt.
  - The levy is to be paid by the Eagle Valley taxpayers.
  - The bonding replaces regular reorganization operating debt levy authority; that authority may only be used for any debt not covered by bonding.

5/30/2017

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**EARLY LEARNING**  
FY 18 – 19 Biennium State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
VPK / Sch Readiness Plus	174,857	(51,466)	-	(51,602)	50,000
School Readiness		49,053	-	45,551	
Early Learning Scholarships	-	24,600	2,000	19,000	20,650
Parent Child Home		1,000	1,100	1,100	1,100
Help Me Grow	3,000	-	-	-	
<b>Early Learning Total</b>	<b>177,857</b>	<b>23,187</b>	<b>3,100</b>	<b>14,049</b>	<b>71,750</b>

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**EARLY LEARNING**  
Voluntary PreK (VPK) / School Readiness Plus (SR+)

1. Creates a new School Readiness Plus program for FY 2018 and FY 2019 only.
2. Changes the VPK cap from a limit on the state total aid entitlement to a limit on number of participants.
  - For FY 2018, creates a combined cap of 6,160 participants for VPK and SR+
    - The cap of 6,160 covers the 3,160 FY 2017 VPK participants that have renewed their application for FY 2018, plus 3,000 new participants
    - For FY 2019, creates a combined cap of 7,160 participants for VPK and SR+.
  - For FY 2020 and later, SR+ sunsets and the cap for VPK is set at 3,160 participants.

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## EARLY LEARNING

FY 20 – 21 Biennium State Appropriations - \$ in Thousands

	GOV	HOUSE	SENATE	CONF	FINAL
VPK / Sch Readiness Plus	213,038	(54,026)	-	(54,268)	2,910
School Readiness		9,800		47,948	-
Early Learning Scholarships	-	24,600	5,000	20,000	21,650
Parent Child Home		1,000	1,100	1,100	1,100
Help Me Grow	3,000				
<b>Early Learning Total</b>	<b>216,038</b>	<b>(18,626)</b>	<b>6,100</b>	<b>14,780</b>	<b>25,660</b>

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## EARLY LEARNING

Voluntary PreK (VPK) / School Readiness Plus

## • Application Process:

- All applications submitted in January to renew a FY 2017 VPK program will be funded first (3,160 slots)
- Applications received in January 2017 for new or expanded VPK programs are still valid; however, these districts and charter schools may opt to apply for SR+ instead.
- No new applications will be accepted for VPK for FY 2018.
- New applications will be accepted for SR+ until July 1.
- All applications received in January for new or expanded VPK programs and received by July 1 for SR+ will be combined into a single priority list for each group (Minneapolis / St Paul districts, suburban districts, nonmetro districts, charter schools)

5/30/2017

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## EARLY LEARNING Voluntary PreK (VPK) / School Readiness Plus

The number of participant slots for each group is determined as follows:

	Minneapolis - St Paul	Metro Suburbs	Non-Metro	Charter	Total
% of FY17 K	9.56%	39.59%	42.97%	7.88%	100.00%
Total Slots - FY 18	589	2,439	2,646	486	6,160
FY 17 Renewals	240	1,208	1,464	248	3,160
New Slots - FY 18	349	1,231	1,182	238	3,000
Est Additional New Slots FY 19	95	396	430	79	1,000

1/30/2017

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## EARLY LEARNING Voluntary PreK (VPK) / School Readiness Plus

- **Application Process (continued):**

- The number of new participants in each program will depend entirely on how the applicants rank on these three criteria within their respective groups.
- There is no set portion of new slots for VPK or SR+
- MDE must notify applicants by August 1, 2017 whether they have been selected for participation.
- For sites first qualifying in FY 2018 or 2019, under VPK or SR+, the new funding must be used to supplement not supplant existing spending for prekindergarten activities.

5/30/2017

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## EARLY LEARNING Voluntary PreK (VPK) / School Readiness Plus

### • Application Process (continued):

- All applications meeting program requirements will be rank-ordered based on three criteria:
  1. Free and reduced lunch concentration of students in kindergarten at the site\* as of October 1 of the previous fiscal year;
  2. Proximity of a three- or four-star Parent Aware rated program; and
  3. Whether the district has implemented a mixed delivery program.

\*However, a school site may contract to partner with a community based provider or Head Start, or establish an early childhood center, and use the free and reduced lunch concentration of students in kindergarten at the school site as long as those eligible children are prioritized and guaranteed services at the mixed-delivery site or early education center.

5/30/2017

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## EARLY LEARNING School Readiness Plus

### • SR+ Program Requirements:

- (1) assess each child at program entry and exit;
- (2) provide a program and instruction aligned with state guidelines and based in research;
- (3) coordinate kindergarten transition;
- (4) involve parents;
- (5) coordinate with relevant community-based services;
- (6) cooperate with ABE and adult literacy programs;
- (7) ensure appropriate student-to-staff ratios and the presence of a licensed teacher;
- (8) have teachers knowledgeable in early childhood; and
- (9) provide at least 350 hours of instruction per year.

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## EARLY LEARNING School Readiness Plus

- **Mixed Delivery of Services:**

- Authorizes a district or charter school to contract for the delivery of an SR+ program.

- **SR+ Program Student Eligibility:**

- A child who is four years of age as of Sept 1 and who demonstrates one or more risk factors is eligible to participate in the program free of charge.
  - A child who is four years of age as of Sept 1 and who does not demonstrate any of those risk factors is eligible to participate on a fee-for-service basis.
  - A district must adopt a sliding fee schedule for students not demonstrating risk factors, but must waive the fee for participants unable to pay

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## OTHER EDUCATION FUNDING FY 18 – 19 Biennium State Appropriations - \$ in Thousands

	Gov	House	Senate	Conf	Final
Debt Service Equalization	19,563	-	-		
Am. Indian Tribal Contract	3,728	-	-		3,728
Other (Misc Grants)	8,000	11,057	10,582	16,168	17,770
OTHER SUBTOTAL	31,291	11,057	10,582	16,168	21,498

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### ECFE FUNDING

- ECFE Allowance remains linked to General Ed formula allowance;
- ECFE allowance increases from \$139.54 to \$142.32 for FY 18 and \$145.18 for FY 19 and later due to formula allowance increase

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### OTHER EDUCATION FUNDING

FY 20 – 21 Biennium State Appropriations - \$ in Thousands

	Gov	House	Senate	Conf	FINAL
Debt Service Equalization	39,273				
Am. Indian Tribal Contract	4,602				211
Other (Misc Grants)	4,000	(6,335)	18,448	10,655	12,305
OTHER SUBTOTAL	47,875	(6,335)	18,448	10,655	12,516

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## Other Education Funding

### • American Indian Tribal Contract Aid

- Continues the maximum aid per pupil unit at the FY 2017 level of \$3,230 for FY 2018 and FY 2019 only, instead of allowing it to decrease to \$1,500 beginning in FY 2018 as provided in current law.
- The decrease to \$1,500 will now occur beginning in FY 2020 unless a change is enacted before that.

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## SMALLER GRANTS AND AID CHANGES FY 18 – 19 Biennium (\$ in Thousands)

	Gov	House	Senate	Conf	Final
Charter lease - PSEO pupils			367	367	<b>367</b>
Concurr enroll tchr training				750	<b>750</b>
Crosswinds transition			640	640	<b>640</b>
CUE		440	500	440	<b>440</b>
Early ed access study			75	-	-
Ed innovation partners		310	-	-	
Ed Innovation Partners			410	410	<b>410</b>

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**SMALLER GRANTS AND AID CHANGES**  
**FY 18 – 19 Biennium (\$ in Thousands)**

	Gov	House	Senate	Conf	Final
ACT reimbursements		(3,000)	(3,000)	(3,000)	(3,000)
Adult Basic Education		(2,639)	-		
African American registry			264	200	200
Ag Educator Grants	1,000	250	500	500	500
Alt teacher prep		1,000	-	750	750
AP / IB stem grants			1,500	500	500
Center for the book		100	-	100	100

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**SMALLER GRANTS AND AID CHANGES**  
**FY 18 – 19 Biennium (\$ in Thousands)**

	Gov	House	Senate	Conf	Final
Exp concurr enroll grants			750	750	
Ext time -Willmar		74	-	74	74
Foster kids ed stability		-	1,000	1,000	1,000
Full Service Commun Sch	2,000	-	-		
Grad incentive		25	25	25	25
Grow your own		1,000	750	1,000	1,000
HS transition grants			500	-	
Interdist deseg transp			(1,722)	(1,722)	(1,722)

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**SMALLER GRANTS AND AID CHANGES  
FY 18 – 19 Biennium (\$ in Thousands)**

	Gov	House	Senate	Conf	Final
Intermediate Mental Health		4,900	-	4,900	<b>4,900</b>
Literacy incentive cap			(3,083)	-	
Math corps		500	600	500	<b>500</b>
Max effort early repay			300	300	<b>300</b>
Museums		100	193	118	<b>118</b>
Northside Achiev Zone		200	(1,200)	200	<b>200</b>
Principals academy		100	100	100	<b>100</b>
Race to reduce water cons		(614)	-	(307)	<b>(307)</b>

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**SMALLER GRANTS AND AID CHANGES  
FY 18 – 19 Biennium (\$ in Thousands)**

	Gov	House	Senate	Conf	Final
St Paul Promise		200	(1,200)	200	<b>200</b>
Starbase		398	898	398	<b>350</b>
Statewide regional partner					<b>750</b>
Student orgs		-	-	-	-
Student Support Staff	4,000	-	-		
Tchr shortage loan forgive		4,000	-	500	<b>500</b>
Transformation Zone Exp	1,000	960	2,400	960	<b>960</b>
Total Other	8,000	11,057	10,582	16,168	<b>17,770</b>

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**SMALLER GRANTS AND AID CHANGES  
FY 18 – 19 Biennium (\$ in Thousands)**

	Gov	House	Senate	Conf	Final
Reading corps		1,000	6,000	1,000	<b>2,650</b>
Recovery programs			500	500	<b>500</b>
Rock and read		500	-	500	<b>500</b>
Rural CTE consortium			3,000	3,000	<b>3,000</b>
Sannah Foundation		1,000	-	1,000	<b>1,000</b>
SMSU sp ed teacher prep		253	-	253	<b>253</b>
Sp ed adj for closed prog			(738)	(738)	<b>(738)</b>
Sp ed teacher ed		-	253	-	

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**FACILITIES**

**• Lead in school drinking water:**

- Requires the commissioners of health and education to develop a model plan to test for lead in school drinking water.
- Requires school districts and charter schools to adopt the model plan or an alternative plan to test school water for lead at least every five years.
- A school district must begin testing by July 1, 2018, and complete testing of all schools within five years.
- Allows school districts to include lead testing and remediation in their 10-year facilities plans and to use long-term facilities maintenance revenue for lead testing and remediation.
- Requires school districts and charter schools to make lead test results available to the public and to notify parents that this information is available.

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## FACILITIES

- **Review and Comment:**

- Directs the commissioner to include comments from district residents in the review and comment on capital project proposals.
- Requires a school board to hold a public meeting to review the commissioner's review and comment on a proposal before the bond election.

## NUTRITION CONTRACTS

- Provides exception to the statute limiting school district contracts to two years with an option on the part of the district to renew for an additional two years.
- The exception states that a contract between a school board and a food service management company that complies with Code of Federal Regulations, title 7, section 210.16, may be renewed annually after its initial term for not more than four years.

## FACILITIES

- **Payments to Nonoperating Funds** – changes the payment schedule for nonoperating fund aids (e.g., debt service equalization) from 12 monthly installments to six monthly installments from July – December.
- **Alternative Facilities Hold Harmless** – specifies that a district qualifying for alternative facilities revenue for FY 2010 continues to be eligible for the hold harmless calculation in the LTFM formula that applies to alternative facilities districts if the district's square footage subsequently falls below the threshold for alternative facilities revenue.
- **Capital Loan Early Repayment Incentive** – adds Kelliher to the list of districts repaying capital loans in 2016 that qualify for this aid, at \$150,000 per year.

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## NUTRITION CONTRACTS

- The regulation provides the following:
  - Prohibits districts from contracting with a food service management company to operate an a la carte food service unless the company agrees to offer free, reduced price and paid reimbursable lunches to all eligible children.
  - Regulates district operation of the food service, including requiring adherence to procurement standards, monitoring the food service, and establishing an advisory board to assist in menu planning.
  - Regulates the districts' invitations to bid.
  - Prohibits certain types of contracts, and requires certain provisions in the contracts.
  - Limits duration of contracts to one year, and options for renewal to no more than four additional years. Requires contracts to include a clause allowing termination by either party with 60-days' notice.

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## DISTRICT REORGANIZATION

- **Operating referendum adjustment for dissolution** – specifies that, for voluntary and involuntary dissolutions, the referendum allowance previously applied to neighboring districts to which all or part of a dissolved district is attached is not affected by the dissolution, and applies to the entire area of the new reorganized district. (Existing law specified that for voluntary consolidations, the referendum authority was cancelled for neighboring districts adding territory from the dissolved district.)
- **Crosswinds School** - Directs the commissioner of administration to offer the Crosswinds school for sale, consistent with existing law on the commissioner's authority to manage surplus state property. Clarifies that, for FY 2018 only, compensatory revenue, literacy incentive aid, and Q Comp revenue must be calculated using October 1, 2016 enrollments for a district that may operate a school at the Crosswinds site during the 2017-2018 school year.

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## BONDING BILL School Facilities

- **Olmstead County – Dyslexia Institute of Minnesota**
  - Appropriates \$1.5 million of state bond funds for a grant to Olmsted County to acquire land for, and to predesign, design, construct, furnish, and equip a facility in Olmsted County to support the local, regional, and national literacy work of the Dyslexia Institute of Minnesota. This appropriation is not available until the commissioner of management and budget determines that an amount sufficient to complete the project is committed to it from nonstate sources.
- **Grand Rapids - Myles Reif Center**
  - Appropriates \$500,000 from the general fund for a grant to ISD 318, Grand Rapids, to cover cost overruns for the Myles Reif Center for the Performing Arts project in Grand Rapids. 8. No nonstate match required.

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## BONDING BILL School Facilities

- **Eagle Valley School District**
  - Appropriates \$1.5 million of state bond funds for a grant to Bertha-Hewitt, or whatever school district to which the territory of Eagle Bend is attached, for the demolition of the Eagle Bend school building. No nonstate match required.
- **Spring Lake Park**
  - Allows the National Sports Center to lease a portion of its land to the Spring Lake Park school district for purposes of a new elementary school.

5/10/2017

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## E-12 Tax Bill – Education Provisions STATE GENERAL FUND SPENDING TARGETS (State Aid Appropriations - \$ Thousands)

	FY 18	FY 19
School Building Bond Ag Credit	\$ -	\$35,500
Maximum Effort Loan Aid	2,960	3,290
MN HS League Sales Tax Exemption	870	890
Credit, Teachers earning Masters Degree		30

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## TAX BILL Property Taxes

- **School Building Bond Agricultural Credit** -- Property tax credit on all property classified as agricultural, excluding the house, garage, and one acre of an agricultural homestead, equal to 40 percent of the tax on the property attributable to school district bonded debt levies. Provides an open and standing appropriation to pay for the credit. Effective for taxes payable in 2018. (Note – Similar to Governor's recommendation) \$34.8 M – FY 19; \$45.2 M FY 20; \$52.5 M FY 21
- **Maximum effort loan aid** -- Makes payments over a five-year period to school districts with a maximum effort loan outstanding as of 6/30/16 equal to the interest paid on the loan between 12/1/90 and 6/30/16. For a district with a capital loan outstanding as of 6/30/17, the aid is increased by the amount of interest paid on the loan between 6/30/17 and 6/30/21. Aid must be used to reduce current property tax levies or to finance a defeasance of future payments on outstanding bonded debt. Effective for fiscal years 2018 through 2022. \$3.29 M per year

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## TAX BILL Income Taxes

### Credit for attaining master's degree in teacher's licensure field.

- Allows a non-refundable individual income tax credit of \$2,500 to licensed teachers who complete a master's degree program in a core content area directly related to their field of licensure.
- Core content areas include reading, English/language arts, science, foreign languages, civics/government, Economics, arts, history and geography.
- Licensed elementary teachers qualify if they complete a Master's degree in a core content area in which the teacher provides direct classroom instruction
- Limits the credit to the amount a teacher pays for tuition, fees, and instructional materials, excluding amounts paid by the teacher's employer or through a scholarship.
- Limited to teachers who begin a program after June 30, 2017
- Teachers would claim the credit in the year they complete the degree.

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## TAX BILL Sales and Use Taxes

- **Minnesota State High School League tickets and admissions** – tickets and admissions to games, events, and activities sponsored by the MSHSL are exempt from the sales tax. Effective for ten years, beginning after June 30, 2017, and ending July 1, 2027.

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## E-12 Policy Provisions

Adesh Unni, Director of Government Relations  
May 25, 2017

## Teachers: Licensure

### Governance of Professional Educator Licensing and Standards Board (PELSB)

- 11 Governor-appointed members (6 teachers, 4 administrators, and 1 public member) to start 1/1/18
  - All but two of the members must not have served on current Board before 1/1/17
  - First appointments by 9/1/17
- PELSB will be consolidation of Board of Teaching and MDE Licensing Division
  - Licensing, Teacher Supply and Demand Report, STAR Reporting
  - All positions and employees transferred to PELSB on 1/1/18
- PELSB must adopt licensing rules by 7/1/18

## Teachers: Licensure

### Tiered Licensure: Tier 2

- Bachelor's degree for teaching in a content area; associates, professional certification, or 5 years relevant work for CTE courses.
- 2 year terms, renewable 3 times
- Candidate must be enrolled in a prep program, have a master's degree in a specific content area, or meet one of the following:
  - At least 8 upper division/grad-level credits in relevant area
  - Field-specific methods of training
  - At least two years of teaching in similar area in any state
  - Passing score on pedagogy and content exams, or
  - Completion of teacher prep program



## Teachers: Licensure

### Tiered Licensure: Tier 1

- Bachelor's degree for teaching in a content area; associates, professional certification, or 5 years relevant work for CTE courses.
- District/charter must post position and be unable to hire tier 2, 3, or 4 teacher.
- 1 year term. Content licenses can be renewed three times and more only with good cause. Can be renewed unlimited for CTE licenses or in shortage areas. District must post for other tiers for renewals.
- Must take content exams and cultural competency training upon first renewal
- Must participate in evaluation where possible and mentorship.
- Not part of collective bargaining unit

## Teachers: Licensure

### Tiered Licensure: Tier 2 (continued)

- Tier 2 license limited to content matter on application
- Before renewal, Tier 2 holder must participate in cultural competency training
- Up to two years of teaching under Tier 2 may be credited toward probationary period
- Must participate in evaluation where possible and mentorship

## Teachers: Licensure

### Tiered Licensure: Tier 3

- Bachelor's degree for teaching in a content area; associates, professional certification, or 5 years relevant work for CTE courses.
- 3 year terms; unlimited renewals.
- Must pass content and pedagogy tests, and one of the following:
  - Completion of approved teacher prep program
  - Completion of approved prep program that includes field-specific student teaching
  - Submission of a content-specific licensure portfolio
  - Professional teaching license from another state, in good standing, and two years of teaching experience
  - Three years of teaching experience under Tier 2 license and summative evaluation with no improvement process
- Must participate in evaluation and mentorship

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## Teachers: Licensure

### Tiered Licensure

- Tier 3 and 4 require preparation on:
  - cultural competency
  - Behavior interventions
  - Reading preparation
  - Mental illness
- Current licensures convert to tiers
  - 1 year to Tier 1; 2 year to Tier 2, Five year to Tier 4
- An ESL teacher that provided content instruction as a highly qualified teacher under NCLB to English language learners to continue such instruction until end of 18/19 SY

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## Teachers: Licensure

### Tiered Licensure: Tier 4

- Has completed the requirements for Tier 3
- Has completed a teacher preparation program
- Has at least 3 years of teaching experience in Minnesota
- Has obtained a passing score on skills test, content, and pedagogy exams
- Most recent summative evaluation did not result in improvement process
- Five year terms, unlimited renewals
- Must participate in evaluation and mentorship
- Current holders of five year licenses qualify for Tier 4
  - Those with expired five-year licenses qualify for Tier 4 without summative evaluation

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## Teachers: Preparation Programs

- Prep Program Reporting
- Alternative Teacher Preparation Programs
  - District, charter, or nonprofit may seek approval to run a program
  - Grants for alternative teacher prep programs to fill teacher shortage areas
    - Grants must be used to get program approval, expand programming, recruit teachers reflecting diversity, or establish professional development programs.
- Statewide Concurrent Enrollment Teacher Training Program
  - Expands Northwest Regional Partnership Program statewide
  - Partnership may contract with a postsecondary institution to establish a continuing education credit program to allow concurrent enrollment teachers to earn graduate credits.

## Teachers: Unrequested Leave of Absence

- Eliminates statutory model of unrequested leaves of absence determined by seniority
- New statute requiring all boards and bargaining units to negotiate ULA plans.
- Effective July 1, 2019

## Every Student Succeeds Act (ESSA)

- Districts required to include in school performance reports
  - School performance reporting information
  - Calculations of proficiency rates required by ESSA
- Districts must develop, update, and post school performance reports that comply with WBWF requirements
- Commissioner must submit to the state ESSA plan to the legislature at least 30 days before submitting to the federal government
  - State plan must be aligned with WBWF as much as possible.

## Teachers: Alternative Teacher Professional Pay

- Changes in Q-Comp, now allow:
  - Hiring bonuses/other compensation to provide students with equitable access to teachers who are effective at closing the achievement gap, work in high needs positions, or are hired in hard-to-staff schools.
  - Incentives for teachers to obtain credits to teach concurrent enrollment
  - Fund Grow Your Own initiatives.

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## Testing

- ACT/SAT testing
  - Limits for whom schools pay the ACT/SAT costs to low-income students
  - Schools may require others to pay the cost of taking the test
  - School must waive the cost for a student unable to pay.
- Requires personal learning plans for students in grade 9 to inform parents of student achievement level on high school MCAs
  - Requires schools to tell students who do not meet or exceed MCA standards that public school is free until age 21.
- Adds to state form on ramifications around state tests in context of opting out

## Reading Proficiency

- Identification and Notification
  - Identify students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher
  - Report on efforts to identify student with dyslexia using MDE identified screening tools.
  - Must annually notify parents of a student reading below grade level of student's progress
- Intervention
  - Encourages districts to develop personal learning plans for those unable to demonstrate proficiency on third grade reading MCA
  - Plan may include grade retention as a strategy
  - Requires intervention to continue until student is reading at grade level
- MDE must hire a dyslexia specialist

## Career and Technical Education Innovation Pilot Projects

- Allows groups of school districts to work with postsecondary institutions, community institutions, and other workplace partners
- The goals include
  - provide education programs that integrate core academic and CTE subjects, leading to an industry certification
  - provide professional development
  - use performance assessments to measure students' technical skills and progress toward attaining an industry certification
  - effectively share district, institution, and workplace resources.
- Two or more school districts collaborate and submit a plan to MDE for approval.
- Districts report to the legislature biennially on results
- MDE must convene an advisory panel and ensure an equitable geographical distribution

## E-Learning Days

- Allows districts up to five days of e-learning due to inclement weather.
- Must develop a plan after consulting union. Plan must include
  - Accommodations for students without internet at home and devices for those without
  - Accessible options for those with disabilities
- Districts must notify parents at least two hours prior to normal school start time
- Teacher must be accessible both online and by telephone

## Innovation Research Zones Pilot Program

- One or more schools may join to form an innovation zone partnership. This partnership can include postsecondary institutions, other units of local government, nonprofit, and for-profit organizations.
  - Example research models include personalized learning, collaborative leadership, and real-world models
- Innovation plan must be submitted to MDE
- Innovation zones can get exemptions from certain state law
- MDE must convene an Innovation Research Zone Advisory Panel to review plans.
- Limited to three innovation zone plans in the seven-county metro and three in greater Minnesota

## Data Disaggregation

### Rollout Sites

- One year delay for rollout sites to allow for stakeholder engagement and a working group to make recommendations for state wide implementation.
- Up to six sites that should represent urban, suburban, rural and charter schools.
- The stakeholders will be able to discuss adding or removing ethnicities, and determine how frequently edits should happen into the future.

Statewide Implementation: two year delay

Data disaggregation limited to 23 ethnicities.

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## Charters

- Requires charters to align their prekindergarten or preschool admission requirements with those of their K-12 programs.
- If there is a withdrawal, authorizers are required to provide a letter to the charter to give to families that explains the reasons for withdrawal
- Prohibits the placement of charter students in classrooms with teachers on an improvement plan if the student was with a teacher in the prior year who had been disciplined under the evaluation statute



## Post-Secondary Options

- Creates a clear definition for concurrent enrollment:
  - A nonsectarian course in which an eligible pupil enrolls to earn both secondary and postsecondary credit, are taught by a secondary teacher or postsecondary faculty member, and are offered at a high school for which the district is eligible to receive concurrent enrollment aid.
- Districts and postsecondary institutions are encouraged to develop and offer "introduction to teaching" concurrent enrollment courses.
  - Intended to encourage students, especially students of color and American Indian students, to consider teaching.
- A school must allow students enrolled in a PSEO course to remain at the site during the regular school day and requires school to adopt a policy that provides reasonable access to computers and technology during the school day
- School board must adopt a policy regarding weighted GPA for students in dual enrollment courses

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## Positive Behavioral Interventions and Supports

- Defines positive behavioral interventions and supports (PBIS)
  - Evidence-based framework for preventing problem behavior
  - Providing instruction and support for positive behavior and supporting social, emotional, and behavioral needs of students
  - Key components:
    - Establishing positively stated and representative behavioral expectations
    - Implementing a system that reinforces positive behavior and specialized supports for negative behavior
    - Data driven decision making
    - Team based approach

5/30/2017

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## Special Education

### Third Party Reimbursement

- Districts must provide notice to a parent of a child enrolled in medical assistance or MinnesotaCare of its intent to seek reimbursement from the public health coverage plan for evaluations required as part of the IEP or family service plan (FSP) process, and for health-related services provided by the district in accordance with the IEP or FSP.
- A district may enroll as a provider in the medical assistance program and receive medical assistance payments for covered evaluations and special education services provided to persons eligible for medical assistance.

## Early Learning Scholarships

- Freezes Pathway II funding at 2017 levels
- Quality Requirement pushed back to 2020
- Establishes priority for children who:
  - Have a parent under 21 who is pursuing a high school diploma or equivalent
  - Are in foster care or in need of protective services
  - Have experienced homelessness

## Special Education

- Repeal of the Special Education Online IEP system
- Southwest Minnesota State University special education teacher program
  - Expands participants to include those teaching special education under a variance or as a community expert.
- Special education assistive technology study
  - Commissioner must examine use of assistive technology in districts and report to legislature.

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## Perpich Center for Arts Education

- Commissioner or designee becomes an ex-officio, nonvoting member of the Perpich board
- Licensure
  - Director of Perpich must hold a Minnesota superintendent license
  - All Perpich teachers must hold Minnesota teaching licenses
- Director must report annually to legislature on:
  - Outreach activities
  - Enrollment trends
  - Academic achievement

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## Other Items

- Maintains students awaiting foster care placement as eligible for transportation funding after the federal definition of homeless student removed students awaiting foster care placement.
- Adds to open enrollment a priority for students who do not reside in a school district if they reside in a municipality where:
  - The nonresident district operates a building
  - The municipality is at least partially within the boundaries of at least five districts
  - The nonresident districts at least one building in the municipality
  - No other districts operate a school building in the municipality
- Educational Stability for Students in Foster Care
  - Pilot project to incentivize districts and counties to partner to help keep foster care students enrolled in school of origin.

## Grants

- **AP/IB Grants:**
  - allows MDE to award AP/IB grants to districts that increase AP/IB STEM offerings to low-income and disadvantaged students.
- **Recovery School Grants:**
  - Funding under existing recovery school grants now allowed for approved unreimbursed pupil transportation
- **Education Stability for Students in Foster Care Grants:**
  - Pilot project to incentivize districts and counties to partner to help keep foster care students enrolled in school of origin.

## Other Items

- Repeals an outdated definition of American Indian child
- Adds instruction in citizenship and economics to list of subjects for compulsory instruction
- Corrects PE standards name
- Erin's law
  - Allows districts to include child sexual abuse prevention instruction in a health curriculum and train staff
  - Districts can accept funds from other sources for child sexual abuse prevention programs
- Clarifies that MDE may provide advice and instruction to district and charter libraries.

## Grants

- **Mental Health Grants:**
  - Appropriates \$2,450,000 for fiscal year 2018 and fiscal year 2019 only for grants to intermediate school districts and the Southwest West Central Service Cooperative for school-based mental health grants. Allocations are based on FY 2016 ADM at Federal setting 4 or higher.
- **Rural CTE Consortium:**
  - Defines "rural career and technical education (CTE) consortium" as a voluntary collaboration of a service cooperative and other regional public and private partners that work together to provide career and technical education opportunities within the service cooperative's multicounty service area.
  - Identifies recipients of two-year grants:
    - For FY 18-FY 19, a consortium including SWWC Service Coop, SW MN State University and other regional public and private partners
    - For FY 20-21, a consortium including SC or SE Service Coop, and a consortium including the NW or NE Service Coop

## Grants

- **Rural CTE Consortium (continued):**

- Requires a rural CTE consortium to:

1. focus on development of courses and programs that encourage collaboration;
2. develop new CTE programs that focus on the industry sectors that fuel the regional economy;
3. facilitate the development of highly trained and knowledgeable students equipped with technical and workplace skills;
4. improve access to CTE programs for students who attend sparsely populated rural school districts;
5. increase family and student awareness of the availability and benefit of CTE courses; and
6. provide capital start-up costs.

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# Thank you!



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Questions?



5/30/2017

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## **2017 Potential Operating Levy and Bond Referendum**

### **Superintendent Matt Hillmann, Ed.D. | 06.12.2017**

---

The Board of Education has engaged in serious discussion about the possibility of conducting an election on November 7, 2017, for the purpose of expanding and extending the current operating levy and for the purpose of selling bonds to implement components of the Master Facilities Plan. If the Board chooses to pursue this election, it is important to direct District administrators to begin making the necessary preparations to ensure an efficient election process.

It is important to briefly review the steps that preceded this discussion:

- Hazel Reinhardt, of Hazel Reinhardt Consulting Services, presented a detailed demographic report to the Northfield Board of Education in June 2014. The study included five- and ten-year projections for the District's student population, as well as a housing unit projection.
- A facilities study was conducted in the summer of 2014 by ATS&R, the District's architectural consultants.
- A series of 18 community meetings were held in the Fall of 2014. Meetings were held for parents/community members and staff at each site. Attendees were asked to tell the District what was good about their facility, what could be better about their facility, and what one change they would make to the facility to better facilitate teaching and learning.
- ATS&R worked with District staff in the Spring/Summer of 2015 to develop two approaches to the issues identified during the 2014 community meetings.
- An additional series of seven community meetings were held in the Fall of 2015. The two approaches were presented with an estimated cost of each potential project. Participants were asked to identify what they liked, what they didn't like, and any other questions they had about each approach.
- In March 2016, an online ThoughtExchange process was used to gather additional data on the two approaches developed by the District and ATS&R.
- In June 2016, the facilities-focused ThoughtExchange results were presented to the School Board.
- On November 14, 2016, the Master Facilities Plan Executive Summary was presented to the School Board. It was adopted on November 28, 2016.
- In November/December 2016, the annual ThoughtExchange process was used to gather feedback about the District's performance. Implementation of the Master Facilities Plan was among the top questions asked during the process.
- The Board held three work sessions to discuss possible Master Facilities Plan implementation strategies. During these work sessions, there was discussion about the importance of the long-term financial stability of the District that resulted in consideration of asking the voters to



expand and extend the current operating levy and consideration of a Master Facilities Plan bond election.

The general consensus from the work sessions indicated the Board's preference for asking voters to consider:

- Repealing the District's current operating levy and replacing it with an operating levy at the maximum amount authorized by Minnesota law for 10 years with an inflationary factor included.
- Authorizing the District to sell \$109 million in bonds for the purpose of implementing the Master Facilities Plan. This includes constructing a new high school on the current high school property and demolishing the current high school, constructing a new elementary school at the same location as the current Greenvale Park Elementary site and repurposing that building as an early childhood center, and modest renovations at Bridgewater Elementary, Sibley Elementary, and Longfellow School. The new high school is estimated to cost \$78.5 million and the elementary projects are projected to cost \$30.5 million.

If the Board directs administration to make preparations for a Fall 2017 election, the following items would take place:

- The District would complete the Minnesota Department of Education Review and Comment process.
- The District would begin preparing ballot language, identify polling places, and completing other necessary requirements to administer the election. These items would be brought forward for the Board's consideration on August 14, 2017.
- The District would begin preparing communications to inform the public about the election and its potential impact on the District and its taxpayers.

PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

**Northfield School District No. 659**

Analysis of Tax Impact for Potential Bond Issue and Operating Referendum  
November 2017 Election

	Current School District Taxes Payable in 2017	Proposed Ballot Questions		
		Operating Referendum Increase of \$470.50/Pupil	Bond Issue \$109 Million 25 Years	Total
Estimated Tax Levy, Payable in 2018		\$2,126,956	\$3,439,800	
Estimated Tax Capacity Rate	30.94%		12.58%	12.58%
Estimated Market Value Tax Rate	0.34276%	0.09469%		0.09469%

Type of Property	Estimated Market Value		Estimated Tax Impact, Payable 2018*		
Residential Homestead	\$100,000	\$565	\$95	\$90	185
	125,000	735	118	125	243
	150,000	905	142	159	301
	175,000	1,075	166	193	359
	200,000	1,245	189	227	416
	250,000	1,585	237	296	533
	300,000	1,925	284	364	648
	350,000	2,265	331	433	764
	400,000	2,605	379	502	881
	500,000	3,261	473	629	1,102
	600,000	3,990	568	786	1,354
Commercial/Industrial +	\$250,000	\$2,172	\$237	\$535	\$772
	500,000	4,575	473	1,163	1636
	1,000,000	9,383	947	2,421	3368
	2,000,000	18,998	1,894	4,936	6,830
Apartments	\$200,000	\$1,459	\$189	\$314	\$503
	500,000	3,647	473	786	1,259
	1,000,000	7,295	947	1,572	2,519
	2,000,000	14,589	1,894	3,144	5,038
Agricultural Homestead **	\$500,000	\$1,446	\$142	\$291	\$433
	750,000	1,833	142	385	527
	1,000,000	2,220	142	480	622
	2,000,000	3,766	142	857	999
Agricultural Non-Homestead (dollars per acre) **	\$4,000	\$12.37	\$0.00	\$3.02	\$3.02
	5,000	15.47	0.00	3.77	3.77
	6,000	18.56	0.00	4.53	4.53
	7,000	21.66	0.00	5.28	5.28
	8,000	24.75	0.00	6.04	6.04

\* The estimated tax impact includes principal and interest payments on the new bonds. The figures in the table are based on school district taxes for bonded debt levies only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the state Property Tax Refund ("Circuit Breaker") program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the proposed bond issue and operating referendum for many property owners.

+ For commercial-industrial property, the tax impact estimates above are for property in Rice and Goodhue counties. For commercial-industrial property in Dakota county, the tax impact of the bond issue would be less than shown above, due to the impact of the Twin Cities Fiscal Disparities program.

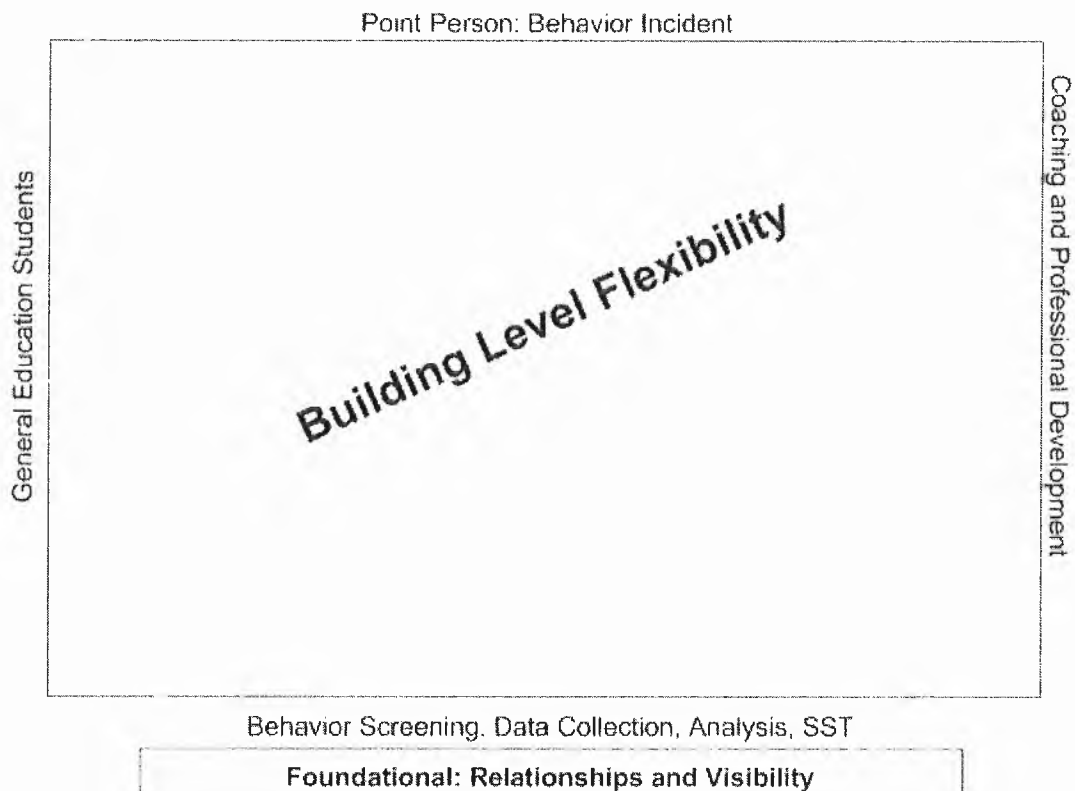
\*\* Tax impact estimates for all agricultural property include the impact of the newly approved School Building Bond Agricultural Credit. For agricultural homestead property, a value of \$150,000 was assumed for the house, garage, and one acre.

*Note: The large majority of this document was presented to the Board on April 10, 2017.*

The Positive Attention Learning Specialists (PALS) positions were approved at the May 23, 2016 School Board meeting. The positions were intended to provide intervention services for general education students who displayed disruptive behavior and to provide coaching for teachers working with students who exhibit disruptive behaviors in the classroom.

While the positions have not been in place for a full year yet, it is important for us to provide the Board with an update as part of the Social/Emotional Learning curriculum proposal.

The PALS positions initially had the following parameters based on discussion with elementary principals, Director of Special Services Cheryl Hall, and Director of Teaching and Learning Mary Grace Hanson.



The parameters on the outside of the square demonstrate the things buildings agreed upon in terms of consistency. The middle of the square was determined to allow for the flexibility each school needs to adapt the position to their unique needs.

The PALS specialists have also met in a Professional Learning Community throughout the year. The SMART goal for 2016-17 was:

“We will increase the amount of praise statements of classroom teachers and specialists so that 50% of staff will demonstrate the use of a 4:1 ratio of praise as measured by PALS classroom observations by June 2017.”

In the January Evidence of Practice document, PALS specialists reported:

*“We have not been able to observe all the teaching staff, but the data from those observed show that there has been an increase of approximately 25% of staff either meeting the 4:1 ratio or meeting a 3:1 ratio.”*

During this baseline year, schools have been serving students in a number of ways. These include:

- Collaborating with teachers on behavioral management strategies
- Being a key point of contact for disruptive classroom behavior
- Proactively connecting with students who may have exhibited disruptive behavior on a regular basis
- Conducting small groups to provide proactive instruction for self-regulating behaviors
- Individual buildings have also used the position in different ways to support students - such as being a key point of contact for Section 504 plans.

During the baseline year, they are also gathering data in a number of ways. This data includes:

- Fix-It Plans: Fix-It Plans are used to document a ‘below the line’ behavior, to help students process the behavior, and to chart a better course of action in the future. The hypothesis is the proactive nature of the PALS specialist will help reduce the number of Fix-It Plans. Data collected from Bridgewater Elementary shows a decrease of approximately 100 Fix-It Plans in 2016-17 when compared to 2015-16.
- Capturing data using the SWIS system -- often used in PBIS schools. This allows a detailed analysis of behavior issues and the ability to directly address specific issues that seem more prevalent than others.
- Continuing to review what the best ‘bellwether’ data points are for measuring effective Social/Emotional Learning and behavior in general.

As we move forward to implementing the new Social/Emotional Learning Curriculum in 2017-18, the PALS Specialist will be instrumental in helping support teachers in delivering the curriculum, intervening when the core curriculum doesn’t address the needs of some learners, and continuing to reinforce the schoolwide implementation of the Social/Emotional Learning Curriculum.

One PALS position for each elementary school was originally approved for the 2016-17 school year. I will be asking you at the June 12th Board of Education meeting to approve one PALS position at each elementary school on an ongoing basis.

Northfield Middle School Music Staffing Increase 2017-18  
Superintendent Matt Hillmann, Ed.D.

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In 2016, the District reallocated 0.40 music-related FTE from Band to Orchestra based on a change in enrollment in the programs. These changes transferred the FTE from the Middle School to the High School music programs. At the time, administrators stated that increased FTE would be allocated should the enrollment in the Middle School band program increase. The data shared below demonstrates an increase in the Middle School band program enrollment for 2017-18.

Northfield Middle School Band and Orchestra Enrollment 2012-2018		
Year	Band	Orchestra
2012-13	262	124
2013-14	244	118
2014-15	237	116
2015-16	192	125
2016-17	182	135
2017-18	217	141

Due to this significant increase, I recommend increasing the Middle School Band FTE by 0.20 FTE beginning with the 2017-18 school year. I will be asking for your formal approval at the June 12, 2017, Board meeting.

In 2016, the District made three staffing decisions based on separate circumstances:

1. Projected budget reductions: The District eliminated the Director of Administrative Services position in advance of projected budget adjustments. Those budget reductions were avoided because of increased enrollment.
2. Cannon Valley Special Education Cooperative (CVSEC): With the implementation of CVSEC and the District's role as its fiscal host, the length of the Student Information Specialist's contract was increased to year-round to support the Cooperative's implementation. In addition, a position shared between the Human Resources and Finance Departments was added. This position, focused on benefits, allowed the Directors of Human Resources and Finance to engage in the greater responsibility required of their positions by the elimination of the Director of Administrative Services. CVSEC is scheduled to take on its own administrative responsibilities on July 1, 2017. The Student Information Systems contract extension was long overdue and the Benefits Specialist has a key role in serving our own staff - more of whom are accessing District insurance benefits. This position is key in continuing our success of self-funded health and dental insurance strategies.
3. District Assessment Coordinator: The District sought and received funding in January 2017 from Healthy Community Initiative to make the District Assessment Coordinator position full-time. The first several months of having a full-time Data Assessment Coordinator have confirmed our perceptions about the value of this position.

As Superintendent, my responsibility is to ensure that District services are efficiently delivered in the most cost-effective manner possible. The structure developed over the past year has created an efficient team that can deliver services to staff and families in a proactive and timely manner. Therefore, my recommendation is to formally move funding previously associated with the Director of Administrative Services position to fund the ongoing continuance of the following positions while still saving the District \$32,274 compared to the previous structure. This savings is outlined below:

Position	Total Compensation (Increase or Addition)
<b>Director of Administrative Services</b> <i>Remaining savings after Directors of Finance and Human Resources adjustments approved on 07.11.2016</i>	<b>\$133,053</b>
0.5 FTE Instructional Coach (formerly paired with District Assessment Coordinator)	\$40,130
Student Information System Specialist - increase to year-round	\$12,703
Benefits Specialist	\$47,946
<b>Total Savings</b>	<b>\$32,274</b>

The Director of Administrative Services position served the District well at an important point in time. The experience of this structure during the past year, and the potential it brings with the sunset of CVSEC responsibilities, is the best administrative structure for the District at this time. I will be asking the Board to formally approve these changes and realize the ongoing savings for the 2017-18 fiscal year at the June 12, 2017, regular meeting.

# **Elementary School Family Handbook Changes for 2017-2018**

May 10, 2017

## Updates/Changes:

- Page 2: Board of Education section was updated to reflect current Board members.
- Page 3 and 4: The 2017-2018 school year calendar was added.
- Page 25: The Student Snacks Policy was replaced with the new Student Celebrations and Food policy.

## Suggested Changes to NHS Handbook 2017-2018

**Attendance at Post-Season Competition:** delete, “and consequences ill be implemented”. Delete “12 day rule” and add “attendance policy”

**Academic Honor Roll:** Delete “The Honor Roll will be published four times each year. Grade point average can be figured by using the numerical values charted at the beginning of this book.”

**Contacting Students During the Day:** Delete all of it

**Course Incompletes:** Delete “quarters one two or three” and add “a quarter”. Delete “Work not completed at the end of the fourth quarter will automatically receive an “F”.”

**Detention rules:**

Delete #2-The detention supervisor will assign seating

**Eighteen –Year Olds:** Delete and add:

*Students who are 18 years of age or older must follow all school district policies and all school regulations, including the regulations that are outlined in the student handbook. Additionally, when a student turns 18 years of age, the following rules will apply:*

*1. All rights to make educational decisions will transfer to the student, including the right to make decisions about special education, unless a conservator or legal guardian has been appointed for the student.*

*2. Subject to all applicable laws, the school district may continue to provide educational data to the parent(s) of an adult student, provided that the parent(s) continue to claim the adult student as a dependent for tax purposes. If an adult student is claimed as a dependent but the student does not want the district to share educational data with his or her parents, the student may submit a written request for the district to end all communications with the parent(s). The district will evaluate such requests on a case-by-case basis to determine the appropriate course of action.*

*3. If the district grants an adult student's written request to stop sharing educational data with the student's parent(s), and the student later changes his or her mind, the student will be required to submit a signed form authorizing the district to resume sharing educational data on the student with the parents.*

OVER



**Graduation:** Delete “the last two weeks of the school year:

**Mid-Year Graduates:** Replace “a guidance counselor” with “the principal”.

**Missing Classes:** Move this section to the Unexcused absences section in Attendance.

Proposed changes to the ALC Handbook for the 2017-18 school year

1. Staffing changes
  - a. Marcy Korynta (Psychologist)
2. School calendar update
  - a. MAAP conference date Thur Feb 8?
  - b. Update night class schedule
  - c. Update grading periods
3. Add advisor period to schedule. Every Monday new schedule
4. Add another program to ALC
  - a. Hybrid IS
5. Replace strategic goals section to reflect new ones
6. Update students who are "18 years old" policy
7. Update "open campus lunch" wording
8. Change phone number for attendance line (cell only)

### **2017-2018 Middle School Handbook changes:**

1. We will be making changes to the MS Citizenship Handbook. There were two additions: verbiage about weapons depicted on clothing, and being under the influence of substances at school.
2. We will be updating our Child Nutrition section, per Stephany Stromme's request.

Captain's Policy  
Co-Curricular Handbook  
Page 22

Current

**In addition:**

1. A student who is guilty of an offense after being named or elected as a team captain can no longer be a captain and will not receive any awards associated with being a captain.

Proposed

**In addition:**

1. A student who is guilty of a **chemical** offense **within the calendar year cannot serve as** team captain and will not receive any awards associated with being a captain.

I included this sentence on page 15 of the Co-curricular Handbook (in the Captain's portion): **To note: Students don't need to be a team captain, to be a team leader.**

**ACCESS POLICY:** The Northfield School District strives to develop classes, courses, programs and activities that enable all students to experience rigor and excellence. It shall be the policy of the District to allow decisions regarding access and participation to be made by the professional educators with responsibility for the specific program. This is with the understanding that the educator's expectations and a program's limitations be made available prior to participation decisions being made. Guidelines to professional educators regarding participation decisions include: -Criteria for participation will be developed and communicated prior to decisions regarding participation being made. -The advice of the Activities Director would be sought prior to a decision being made. - Previous participation in a "non-school" program will not be criteria for participation. - In cases in which only a small difference exists between students in terms of ability or attitude, inclusion should favor the older student. As in all cases, the decision will reside with the professional educator.

**STUDENT SELECTION:** Coaches and advisors at Northfield High School are able to make cuts (student selection) in the Northfield High School co-curricular program. The student selection process is dependent on each sport/activity's individual differences. All coaches/advisors are reminded to maintain as high a participation level as feasible (at coaches/advisors/activity director's discretion). Coaches/advisors should encourage students who are cut to participate in other co-curricular activities. The student selection process for each sport, each season, must be clearly communicated to the Activities Director and to participants of each program.

**USE OF 7<sup>th</sup> AND 8<sup>th</sup> GRADE STUDENTS IN HIGH SCHOOL PROGRAMS:**

Students in grades 7 and 8 may participate in high school programs. Students in these programs must complete and submit all the forms required of high school participation, including a current physical, and will pay the High School athletic fee as listed in the Fee Policy. This must be completed prior to the student participating in practices and games.

In addition, 7<sup>th</sup> and 8<sup>th</sup> grade students may not displace 9<sup>th</sup> grade students on 9<sup>th</sup> grade level teams, unless there are safety concerns. In the case of safety, the Activities Director will help make the determination.

**EMERGENCY CLOSING OF SCHOOL:** In the event of schools being closed for any type of emergency closing, including inclement weather, all co-curricular practices, games, or events are canceled. If weather conditions improve, high school practices, games or events may be scheduled upon approval of the Activities Director. Before scheduling such practices/games, there must be approval from the High School Principal and the Superintendent (including consultation with the School District's busing company). Middle School activities (practices/games) will not be held.

## **Suggested Changes to Citizenship Handbook 2017-2018 Grades 6-12**

### **Change to handbook language:**

#### **Students' Rights and Responsibilities: (page 3)**

##### **Dress and Grooming:**

Under Responsibilities, add the word weapons as indicated in italics below:

Students are responsible to dress in such a manner that is not disruptive nor likely to disrupt the learning environment, is not a health and safety hazard, is not obscene, is not sexually explicit, discriminatory or associated with threat/hate groups, including gangs. Clothing which displays references to weapons, alcohol, chemicals, tobacco or other products that are illegal for use by minors is not permitted.

#### **Alcohol or Chemicals, Possession or Use: (page 7)**

Change language as indicated by italics:

Possession or use of any alcohol, narcotic, controlled substance or drug paraphernalia is prohibited by Minnesota or federal law. Any student in possession of or under the influence of alcohol, a narcotic, a controlled substance or drug paraphernalia at a school location will be reported to the police. Further recommendation such as possible chemical assessment may also be required. A chemical assessment may be required on a second

#### **Firearms: (page 13)**

(Policy 501 – School Weapons Policy)

Change language as indicated by italics:

A “firearm” is defined as a gun, whether loaded or unloaded, that discharges shot or projectile by means of an explosive charge or element, such as gunpowder.

#### **Freedom of Expression: (page 13)**

Add weapons as indicated below:

Wearing clothing that includes words or pictures which are obscene, vulgar, abusive, discriminatory or which promote or advertise weapons, alcohol, chemicals, tobacco or any other product that is illegal for use by minors.

#### **Tobacco Possession: (page 18)**

Add vaping as indicated below:

Possession or use of tobacco in any form on school property, in district buses or vehicles, or at district events is prohibited. Students who congregate in an area where smoking has recently occurred (bathroom stall, etc.) will each be considered smoking. This includes the use of e-cigarettes and vaping.

## LEASE AGREEMENT

DATE: This Lease Agreement was entered into on \_\_\_\_\_.

OWNER: Northfield Gymnastics Club  
601 Professional Drive  
Northfield, MN 55057

TENANT: Northfield Public Schools  
140 Division Street South  
Northfield, MN 55057

1. LEASE PROPERTY: Owner agrees to lease to Tenant space at Northfield Gymnastics Club, 601 Professional Drive, Northfield, Minnesota 55057 for various tenant gymnastics activity programs.
2. LEASE TERM: Term of this Lease begins July 1, 2017 and ends June 30, 2018.
3. RENT: Rent for the use of the facility is \$7500.00 per year, \$3750.00 payable on September 15, 2017 and January 15, 2018.
4. USE OF PROPERTY: Tenant may use the property for Tenant gymnastics activity programs including practices and competitions and for no other purpose without the written consent of Owner. Owner will provide its equipment to be used by the Tenant.
5. SCHEDULING: Owner and Tenant shall mutually determine facility use schedules. Operation of concessions shall be the responsibility of Tenant. Staffing of officials and event workers shall be the responsibility of Tenant. Tenant shall be entitled to use of the facility for up to 240 hours per school year based on a schedule of 70 practices and 8 competitions per school year.
6. UTILITIES AND MAINTENANCE: Owner is responsible for all utility costs and will provide cleaning and maintenance services. Tenant shall return gym and equipment in satisfactory condition for instructional use after practices and competitions.
7. INSURANCE: Tenant agrees to provide evidence prior to the start date of this lease agreement of general liability insurance with a limit of at least \$1,000,000 and to provide workers compensation insurance for Tenant's employees. Owner agrees to provide evidence of general liability insurance with a limit of at least \$1,000,000 and to provide workers compensation insurance for Owner's employees. Owner agrees to provide evidence of property insurance.
8. RENEWAL: This lease will be automatically renewed with the same annual rent for an additional year after the lease term ends, unless either party provides a six months' advance written notice of termination or at least one month's advance written notice of modification to the current agreement.
9. TERMINATION: Termination of this Lease after June 30, 2018 may be made by either party only with at least six months' advance written notice.

TENANT:  
Northfield Public Schools

BY: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

OWNER:  
Northfield Gymnastics Club

BY: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_



## NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 26<sup>th</sup> day of May, 2017, by and between Northfield Sertoma Club, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

### TERMS

\$4,670.00 donation for the Amplification System.  
check # 5168

NORTHFIELD SERTOMA CLUB

Rick Risberg  
Donor

By: RICK RISBERG, CLUB PRESIDENT

Approved by resolution of the School Board on the 12 day of June 2017.

INDEPENDENT SCHOOL DISTRICT No. 659

By: \_\_\_\_\_

Clerk

Noel Stralman



# NORTHFIELD HIGH SCHOOL

*Raiders*

Activities Office

1400 Division St. Northfield, MN 55057

507-663-0632

June 7, 2017

## **Co-Curricular Trips List of Overnight trips for 2017-18**

Boys Soccer – Grand Rapids (August 19, 20, 21)  
Girls Soccer – Duluth (August 21, 22, 23)  
Volleyball – Marshall (September 8)  
Nordic Ski – Hayward, WI (December 27, 28, 29)  
Wrestling – Fargo, ND (December 27, 28, 29)  
Wrestling – Rochester (February 16, 17)  
Wrestling – Rochester (February 23, 24)  
Weight Lifting – Destination ? (February, 2018)  
Girls Golf – Lake City (April 13, 14)

All trips are self-funding except for those who qualify for state tournament competition.



*Kami Boedigheimer*

# IS YOUR WEBSITE ACCESSIBLE BY ALL?

*Law requires that individuals with disabilities are  
afforded equal opportunity, access*

*By Michelle Kenney, Knutson, Flynn & Deans, P.A.*

At its core, website accessibility is about making sure that websites work for the widest possible audience. Most people do not have difficulty with browsing the Web. They can review a page for the precise information they are seeking, listen

to and watch video clips, and understand photographs and other images. However, for those with disabilities, all of these things can present barriers to access if the website has not been created with the right tools.

## *How people are affected by inaccessibility*

Approximately 20 percent of the population — 55 million individuals in the United States — are affected

in some way by a disability.<sup>1</sup> Website accessibility barriers can be seen in each of the four main types of disabilities. An individual's ability to use the web may be affected as follows:

- **Visual Disabilities**

Many non-sighted individuals interact with computers using a screen reader. However, the screen reader works only as well as the webpage content and structure. If not created properly, the screen reader communicates a mix-match of numbers and letters as opposed to the words describing the content. Screen readers also review content in a linear format that is easier to follow, but the screen reader cannot do this alone and must be supported by the underlying website structure. Individuals who have low vision, are color-blind, or have photosensitivity issues can also be affected by inaccessible content. These individuals may have difficulty perceiving color differences or reading certain fonts.

- **Hearing Disabilities**

Individuals who are deaf or hard of hearing are unable to access multimedia content on a website. These individuals miss out on the information conveyed by sound on a video or the contents of an audio file.

- **Motor Disabilities**

Many individuals with motor disabilities are unable to use a mouse, and they may use items such as a trackball, adaptive keyboard, mouthstick or headwand. Without a keyboard-

friendly website, these individuals have little or no access.

- **Cognitive Disabilities**

Website content can be difficult to navigate for individuals with learning disabilities, distractibility, decreased comprehension and dyslexia. Unorganized, disjointed, and unstructured web pages are not understandable or navigable for these individuals.

## Laws regarding accessibility

Section 504 of the Rehabilitation Act of 1973, as amended, and Title II of the Americans with Disabilities Act of 1990, as amended, protect individuals from being excluded from participation in, being denied the benefits of, or otherwise being subjected to discrimination on the basis of disability by recipients of federal financial assistance or by public entities.<sup>2</sup> These laws require that individuals with disabilities are afforded an equal opportunity and access to a recipient's programs, services, or activities unless doing so would fundamentally alter the nature of the programs, services, or activities or impose an undue burden upon the recipient.<sup>3</sup> Additionally, individuals with disabilities must be afforded an opportunity to benefit from or be provided with aids, benefits, or services that are equal to the opportunity afforded to others, and provided with an equal opportunity to achieve the same result or the same level of achievement as others.<sup>4</sup> Further, public entities must generally take steps to ensure that communication with people who

have disabilities is as effective as communication with others.<sup>5</sup> Thus a school district may not be meeting its legal obligations if an individual with a disability does not have an equal opportunity to participate in the school district's programs, services, and activities and is not afforded effective communication necessary to fully participate in the school district's programs, services, and activities due to an inaccessible website.

## Why do I need to know about website accessibility?

Complaints have been filed with the United States Department of Education, Office for Civil Rights identifying school districts whose websites are not accessible to people with disabilities. Last spring, the Office for Civil Rights had 227 open investigations involving the issue of website accessibility, including online courses, distance learning, websites, and remote applications. At the end of June 2016, the Office for Civil Rights announced that it had entered settlement agreements with 11 parties. The most common accessibility issues were: failure of keyboard navigation, color combinations and fonts; and videos, which were either not accurately captioned or not captioned at all.

## Standards for website compliance

The most widely accepted standards for accessibility are the Website

*continued on page 16 >*

<sup>1</sup> U.S. Census Bureau, Washington, DC, 2008

<sup>2</sup> 34 C.F.R. ' 104.4 and 28 C.F.R. ' 35.130.

<sup>3</sup> 28 C.F.R. ' 35.164.

<sup>4</sup> 34 C.F.R. ' 104.4(b)(1)(ii) and (2); 28 C.F.R. ' 35.130(b)(1)(ii) and (iii).

<sup>5</sup> 28 C.F.R. ' 35.160(a)(1).



Accessibility Guidelines 2.0 (WCAG) Level AA (2008) which are published by the World Wide Web Consortium.<sup>6</sup> The U.S. Architectural and Transportation Barriers Compliance Board (Access Board) recently finalized a regulation that will make the Web Content Accessibility Guidelines 2.0 (WCAG 2.0) Level AA the design standard when interpreting and implementing Section 508 of the Rehabilitation Act of 1973.<sup>7</sup> The standards are based on four principles:

- **Perceivable:** Information and user interface components must be presentable to users in ways they can perceive.
- **Operable:** User interface components and navigation must be operable.
- **Understandable:** Information and the operation of user interface must be understandable.
- **Robust:** Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.<sup>8</sup>

## What steps can a school district take now?

Don't pretend that the issue does not exist or that the school district will not be the next recipient of a complaint letter from the Office for Civil Rights. It will be less expensive and easier to fix a website

accessibility problem without the time pressure or the threat of a lawsuit, or during a period that conflicts with the school district's budgetary and time capabilities. Also, being proactive communicates that the school district is committed to website accessibility for all individuals.

Some initial steps may be taken toward ascertaining and addressing website accessibility issues. One step is to conduct an internal audit of the website by running website pages through an accessibility checker tool to identify issues.<sup>9</sup> If the school district utilizes a third-party website management service, don't be lulled into a false sense of security that the website is accessible. The page templates may be accessible, but content added by the school district may not be. Contact the website management service and inquire about accessibility.

Another step is to begin correcting some of the more commonly found barriers to accessibility. For keyboard accessibility, it is important to allow users to follow along with the keyboard focus, navigate to all interactive elements, and bypass the navigation if there are many links.<sup>10</sup> Also, synchronized captioning which is "verbatim" of the spoken word can be added to videos, or a full transcript of the video or audio contents may be provided.

Staff training will also be an important step. Identify a website coordinator who can receive training in areas of website accessibility. The

website coordinator can then provide training for other individuals in the school district who post information on the website.

Adding a clear notice on the first page of the website with the name, phone number and email address of the website coordinator who can be contacted in the event of accessibility issues is another step to consider. Also, referencing the school district's commitment and plans for accessible content provides notice of the steps being taken toward full accessibility.

Finally, if the school district receives a letter from the Office for Civil Rights, is served with a summons and complaint, or is contacted by some other means about website accessibility issues, inform the school district's legal counsel right away, as there may be a short response time that needs to be met. The school district's legal counsel can also assist with navigating through the particular process that has been initiated.

The requirement of an accessible website is not going away. Getting started is perhaps the most difficult part. However, even small steps amount to progress.

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*This article is intended to provide timely information and does not constitute legal advice.*

*Michelle Kenney is an attorney for the Minnesota-based Knutson, Flynn & Deans, P.A.*

<sup>6</sup> <https://www.w3.org/WAI/intro/wcag> (WCAG Standards).

<sup>7</sup> "WCAG 2.0 AA Gains Prominence As Website Accessibility Standard", The National Review, January 13, 2017 (<http://www.natlawreview.com/article/wcag-20-aa-gains-prominence-website-accessibility-standard>).

<sup>8</sup> <https://www.w3.org/WAI/WCAG20/glance/>

<sup>9</sup> See WebAIM WAVE web accessibility evaluation tool (<http://wave.webaim.org/>).

<sup>10</sup> See "Keyboard-Only Navigation for Improved Accessibility" (April 6, 2014) (<https://www.nngroup.com/articles/keyboard-accessibility/>).

**NORTHFIELD PUBLIC SCHOOLS WEBSITE**  
AUDIENCE PERSONAS

**ELENA**

Mother of three kids in Northfield Public Schools and boosters volunteer, speaks English as a second language, 40 years old



**i BEHAVIORS**

Hard-working • on-the-go • balancing a lot of schedules for her kids • cares about her community

**✓ WE MUST**

Help her find information quickly • make her feel included • give her access to communication tools • consider multiple school enrollment

**✗ WE MUST NEVER**

Remove the tools she needs • make it difficult to contact someone

**JEFF**

Current Northfield Middle School teacher, 34 years old



**i BEHAVIORS**

Busy • dedicated to his students • loves technology and incorporating it into learning

**✓ WE MUST**

Allow him to use current technologies • provide compelling and up-to-date resources • provide easy access to facilities bookings

**✗ WE MUST NEVER**

Ignore him • make the website experience difficult

**ASTRID**

Parent of NHS graduates and devoted Raiders fan, 58 years old



**i BEHAVIORS**

Looking for things to do in the community now that her kids are in college • wants to stay connected

**✓ WE MUST**

Connect her to community services • encourage her to volunteer • help her find schedules of activities and events • help her find district news

**✗ WE MUST NEVER**

Make it appear that content is for current parents only • undervalue her

**WILL**

Father of two children looking to relocate to Northfield, 38 years old



**i BEHAVIORS**

Dedicated to career and family • wants to find a great place to raise his kids • researching many options

**✓ WE MUST**

Make information easy to find • focus on SEO so that he can find his way to Northfield Public Schools • sell the charm of the community

**✗ WE MUST NEVER**

Overwhelm with too much information • let information get stale

**CARTER**

Current Northfield High School student involved in basketball and band, 15 years old



**i BEHAVIORS**

Balancing many activities and school • prefers to look up information rather than asking a person

**✓ WE MUST**

Connect her with up-to-date information on activities scheduling • help her search quickly for resources needed for coursework

**✗ WE MUST NEVER**

Assume she accesses from a desktop • let her down with out-of-date information

Enroll

Parents Staff Community Search

1

About

Schools

Learning

Community Services

Calendars

2

**ALERT:** Two-hour late start on Monday, May 29 [Details »](#)

3

## Learn and Grow

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

[Our Schools](#)

## Lifelong Learning

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor.

[Community Services](#)**Parents** [Learn more »](#)

4

[Payments](#)[Activity  
Registration](#)[Enroll](#)[Absences](#)[Buses](#)[Meals](#)[Schoolology](#)[Family Access](#)

## News

[See all »](#)

### Story title in mauris in leo

5/23/2017

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod. [More »](#)

### Fusce ligula libero, hendrerit

5/1/2017

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod. [More »](#)

## Calendars

[Northfield High School](#)[Sibley Elementary](#)[Northfield Middle School](#)[Greenvale Park Elementary](#)[Area Learning Center](#)[Bridgewater Elementary](#)[Activities Calendar](#)[District Facilities](#)

5

### QUICKLINKS

[Contact](#)  
[Employment](#)  
[News](#)  
[Staff Directory](#)

### Northfield Public Schools, ISD #659

1400 Division Street South, Northfield MN 55057  
p 507.663.0600 / f 507.663.0611  
[info@northfieldschools.org](mailto:info@northfieldschools.org)  
[Our Schools »](#)

[SITE MAP](#)[BACK TO TOP](#)

## Northfield Public Schools

Wireframe 1: Home (desktop)

5/30/2017

## Annotations

1. Main navigation with dropdown on desktop
2. Flexible alerts and events area
3. Banner image or video, with call-to-action to About section
4. Parent links with icons
5. Footer with additional quicklinks, map icon and scroll to top button

## Considerations

1. Are our key audiences' needs addressed in this wireframe?
2. Are there any elements that are unnecessary or missing?
3. Are parent links correct and in the right order?

Enroll

Parents

Staff

Community

Search

About

Schools

Learning

Community Services

Calendar

**ALERT:** Two-hour late start on Monday, May 29 [Details »](#)[Home » Schools » Northfield High School](#)**Northfield High School**

Student Support

Academics

Daily Schedule

Incoming Freshmen

Senior Class

Sports &amp; Activities

Volunteer

**Cap and Gown Pickup**

Seniors need to pick up their caps and gowns by May 31.

**Parents** [Learn more »](#)

Payments

Activity  
Registration

Enroll

Absences

Buses

Meals

Schoology

Family  
Access**Northfield High School**1400 Division Street South  
Northfield MN 55057  
p 507.663.0630  
f 507.645.3455  
[Send an Email](#)Joel Leer, Principal  
[Email the Principal](#)[Staff Directory](#)**Northfield High School**

Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

Enroll

**Events** [See all »](#)HS Maroon & Gold Reception  
May 24, 2017, 6:15 p.m.HS Orchestra Concert  
May 25, 2017, 7:30 p.m.No School - Memorial Day  
May 29, 2017**QUICKLINKS**[Contact](#)  
[Employment](#)  
[News](#)  
[Staff Directory](#)**Northfield Public Schools, ISD #659**1400 Division Street South, Northfield MN 55057  
p 507.663.0600 / f 507.663.0611  
[info@northfieldschools.org](mailto:info@northfieldschools.org)  
[Our Schools »](#)[SITE MAP](#)[BACK TO TOP](#)**Northfield Public Schools**Wireframe 2: School Page (desktop)  
5/30/2017**Annotations**

1. Flexible area for important details for parents and public
2. Subnavigation
3. Slideshow of 3 slides featuring academics and activities at school
4. Parent links, can be customized per school
5. Contact information for the school with map icon and links to social media
6. Infographics with key stats about school (graduation rate, student-teacher ratio, etc.)

**Considerations**

1. Are our key audiences' needs addressed in this wireframe?
2. Are there any elements that are unnecessary or missing?
3. Are parent links correct and in the right order?



## NORTHFIELD PUBLIC SCHOOLS WEBSITE TIMELINE

May 24, 2017

ACTIVITY	5/8	5/15	5/22	5/29	6/5	6/12	6/19	6/26	7/3	7/10	7/17	7/24	7/31	8/7
Kick-off Meeting // Analytics, Audiences, Priorities	5/9													
Front-line Staff Feedback		5/19												
Navigation and Wireframe Meetings			5/24	5/30										
Website Implementation and Build-Out														
Homepage and School Page Designs Presented						6/12								
Homepage and School Page Designs Revised						6/16								
Content Training Session With NPS Staff								6/30						
Beta Site Available for NPS Staff to Populate Content								6/30						
Content Population Completed By NPS Staff											7/21			
Full Site Ready for Review											7/21			
NCG Reviews NPS Content and Layouts – Optional														
NPS Reviewers Make Site Edits													7/28	
Edit Requests Sent to NCG for Implementation													7/28	
Testing														
Launch													8/4	

June 28, 29, 30  
July 5

							2016-2017						
School and Grade Level	September 6th	September 9th	September 16th	September 23rd	October 3rd	November 1st	December 1st	January 3rd	February 1st	March 1st	April 3rd	May 1st	End of Year 6/6/2017
<b>Longfellow</b>													
Early Childhood	59	63	68	68	74	80	87	91	94	106	109	99	105
<b>Total</b>	<b>59</b>	<b>63</b>	<b>68</b>	<b>68</b>	<b>74</b>	<b>80</b>	<b>87</b>	<b>91</b>	<b>94</b>	<b>106</b>	<b>109</b>	<b>99</b>	<b>105</b>
<b>Greenvale Park</b>													
Grade K-2029	75	73	73	73	74	74	74	74	73	73	72	72	72
Grade 1-2028	81	82	82	82	82	80	80	80	80	80	81	81	82
Grade 2-2027	89	87	87	87	87	87	87	86	85	84	83	83	82
Grade 3-2026	86	85	86	86	86	85	84	84	85	85	81	80	80
Grade 4-2025	92	91	91	91	91	92	93	93	92	92	93	93	93
Grade 5-2024	92	92	92	92	92	91	93	92	92	92	91	91	91
<b>Total</b>	<b>515</b>	<b>510</b>	<b>511</b>	<b>511</b>	<b>512</b>	<b>509</b>	<b>511</b>	<b>509</b>	<b>507</b>	<b>506</b>	<b>501</b>	<b>500</b>	<b>500</b>
<b>Sibley</b>													
Grade K-2029	81	81	81	81	81	81	81	82	83	83	84	84	84
Grade 1-2028	95	95	95	95	96	95	94	94	94	94	95	96	96
Grade 2-2027	87	87	88	88	88	86	85	87	87	88	88	87	87
Grade 3-2026	102	102	102	102	102	102	105	106	106	106	108	108	108
Grade 4-2025	106	104	104	104	104	104	105	104	104	104	103	103	103
Grade 5-2024	116	115	115	115	113	113	114	114	114	114	114	114	114
<b>Total</b>	<b>587</b>	<b>584</b>	<b>585</b>	<b>585</b>	<b>584</b>	<b>581</b>	<b>584</b>	<b>587</b>	<b>588</b>	<b>589</b>	<b>592</b>	<b>592</b>	<b>592</b>
<b>Bridgewater</b>													
Grade K-2029	91	91	91	91	92	92	91	91	89	89	90	90	89
Grade 1-2028	83	83	84	84	84	85	85	87	88	88	87	87	87
Grade 2-2027	108	109	109	109	109	108	108	109	110	109	110	112	111
Grade 3-2026	88	88	87	87	87	87	87	88	90	90	92	93	93
Grade 4-2025	110	110	109	109	109	108	107	111	110	108	108	108	108
Grade 5-2024	92	92	92	92	94	94	92	96	97	96	96	96	96
<b>Total</b>	<b>572</b>	<b>573</b>	<b>572</b>	<b>572</b>	<b>575</b>	<b>574</b>	<b>570</b>	<b>582</b>	<b>584</b>	<b>580</b>	<b>583</b>	<b>586</b>	<b>584</b>
<b>Middle School</b>													
Grade 6-2023	298	297	298	298	298	299	298	297	296	295	295	294	294
Grade 7-2022	327	327	326	325	324	325	327	326	326	325	324	324	327
Grade 8-2021	335	334	334	334	334	332	333	333	339	339	340	338	337
St. Dominics	10	10	10	10	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5
<b>Total</b>	<b>970</b>	<b>968</b>	<b>968</b>	<b>967</b>	<b>966.5</b>	<b>966.5</b>	<b>968.5</b>	<b>966.5</b>	<b>971.5</b>	<b>969.5</b>	<b>969.5</b>	<b>966.5</b>	<b>968.5</b>
<b>High School</b>													
Grade 9-2020	320	317	319	318	318	321	316	317	318	317	317	315	315
Grade 10-2019	362	361	359	359	359	369	359	359	354	352	356	354	354
Grade 11-2018	294	293	293	293	293	294	286	286	286	286	286	285	283
Grade 12-2017	324	324	320	319	319	317	314	312	308	307	304	303	302
<b>Total</b>	<b>1300</b>	<b>1295</b>	<b>1291</b>	<b>1289</b>	<b>1289</b>	<b>1301</b>	<b>1275</b>	<b>1274</b>	<b>1266</b>	<b>1262</b>	<b>1263</b>	<b>1257</b>	<b>1254</b>
<b>ALC</b>													
Grade 9-2020	1	1	1	1	1	1	2	2	3	5	6	8	9
Grade 10-2019	2	3	6	6	6	9	9	8	14	16	14	15	16
Grade 11-2018	10	12	13	13	13	17	19	20	17	24	21	23	23
Grade 12-2017	23	26	27	30	29	39	38	35	34	42	41	41	35
<b>Total</b>	<b>36</b>	<b>42</b>	<b>47</b>	<b>50</b>	<b>49</b>	<b>66</b>	<b>68</b>	<b>65</b>	<b>68</b>	<b>87</b>	<b>82</b>	<b>87</b>	<b>83</b>
<b>Grand Total</b>	<b>4039</b>	<b>4035</b>	<b>4042</b>	<b>4042</b>	<b>4049.5</b>	<b>4077.5</b>	<b>4063.5</b>	<b>4074.5</b>	<b>4078.5</b>	<b>4099.5</b>	<b>4099.5</b>	<b>4087.5</b>	<b>4086.5</b>
Full Time only (excluding EC and Part-time ALC)	3944	3969	3972	3969	3970.5	3981.5	3964.5	3967.5	3967.5	3954.5	3952.5	3945.5	3939.5

LongfellowEarly Childhood

Banks	12
Dorey	14
Goldade	13
James	5
Kremin	3
O'Connor	5
Patterson	
Roth	15

Schnorr	8
Sorenson	17
Winter	13
<b>** TOTAL</b>	<b>105</b>

Greenvale Park

K	Flicek	19	
K	Hagberg	18	
K	Malecha	20	
K	Ziemann	15	C
1	Landry	27	C
1	Nivala	17	
1	Youngblut	18	
1	Zach	20	
2	Amundson	22	C
2	Bulfer	21	
	Johnson-		
2	McLaughlin	20	
2	Larson	19	
3	Allison	19	
3	Alvarez	25	C
3	Conway	16	
3	Timerson	20	
4	Clarey	23	
4	Dimick	22	
4	Garcia	26	C
4	Ryan	22	
5	Harding	21	
5	Sickler	23	
5	Spitzack	22	
5	Tacheny	25	C
	<b>TOTAL</b>	<b>500</b>	

Early Childhood**	105	
Kindergarten-2029	245	
Grade 1-2028	265	
Grade 2-2027	280	
Grade 3-2026	281	
Grade 4-2025	304	
Grade 5-2024	301	
<b>Total K-5</b>	<b>1781</b>	<b>1781</b>
<b>Total Middle School</b>	<b>968.5</b>	
<b>Total High School</b>	<b>1254</b>	
<b>GRAND TOTAL</b>	<b>4003.5</b>	
<b>ALC 9-12**</b>	<b>83</b>	<b>F/T=41 P/T=1 I/S=41</b>
<b>GRAND TOTAL with ALC</b>	<b>4086.5</b>	
<b>Full Time only</b>		
<b>(excluding EC and</b>		
<b>Part-time ALC)</b>	<b>3939.5</b>	

Enrollments represent 100% enrolled except where indicated by \*\*  
 Half day St. Dominic's students are represented by \*

Middle School

Grade 6 -2023	294
Grade 7 (*inc. 3.5 - 1/2 day)-2022	330.5
Grade 8 (*inc. 7 - 1/2 day)-2021	344
<b>TOTAL</b>	<b>968.5</b>

\*21 (10.5) St. Dominic's students attend ½ day

Sibley

Grade	Teacher		
K	Born	20	
K	Downs	20	
K	Heil	22	
K	Wacholz	22	
1	Craft	23	
1	Sasse	28	C
1	Sieger	23	
1	Swenson	22	
	Christopherson-		
2	Bleckwehl	20	C
2	Seeberg	22	
2	Soderlund	22	
2	Spitzack	23	
3	Guggisberg	29	
3	Jandro	28	
3	Johnson	21	C
3	Rud	30	
4	Day	26	
4	Fox	28	
4	Haar	25	
4	McManus	24	C
5	Baragary	25	
5	Foley	24	
5	Osternmann	20	C
5	Stulken	23	
5	Sweeney	22	
	<b>TOTAL</b>	<b>592</b>	

Bridgewater

K	Cade	23	
K	Danielson	25	
K	Tran	20	
K	Wisdorf	21	
1	Charlton	20	
1	Ellerbush	21	
1	Hall	21	
1	Lanza	25	C
2	Lane	23	
2	Lofquist	23	
2	Rubin	24	C
2	Schwaab	23	
2	Seidl	18	
3	Larson	23	C
3	Sickler	24	
3	Temple	23	
3	Truman	23	
4	Holden	28	
4	Schuster	29	
4	Shepherd	27	
4	Swenson	24	C
5	DeVries	18	
5	Duchene	26	C
5	Kohl	27	
5	Rauk	25	
	<b>TOTAL</b>	<b>584</b>	

High School

Grade 9-2020	315
Grade 10-2019	354
Grade 11-2018	283
Grade 12-2017	302
<b>TOTAL</b>	<b>1254</b>