

**NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum**

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for May 22, 2017, Regular School Board Meeting

VII. Items for Discussion and / or Reports.

3a. Northfield Middle School Music Staffing Increase 2017-2018.

In 2016, the District reallocated 0.40 music-related FTE from Band to Orchestra based on a change in enrollment in the programs. These changes transferred the FTE from the Middle School to the High School music programs. At the time, administrators stated that increased FTE would be allocated should the enrollment in the Middle School band program increase. The data shared below demonstrates an increase in the Middle School band program enrollment for 2017-18.

Northfield Middle School Band and Orchestra Enrollment 2012-2018		
<u>Year</u>	<u>Band</u>	<u>Orchestra</u>
2012-13	262	124
2013-14	244	118
2014-15	237	116
2015-16	192	125
2016-17	182	135
2017-18	217	141

Due to this significant increase, I will be recommending increasing the Middle School Band FTE by 0.20 FTE beginning with the 2017-18 school year. I will be asking for your formal approval at the June 12, 2017, Board meeting.

VIII. Superintendent's Report

B. Items for Consent Grouping

4. Personnel Items.

a. Appointments.*

12. **CORRECTION: Whitney Sannes, 1.0 FTE Speech Language Pathologist District Wide, beginning 08/28/2017; MA, Step 1.
13. **Renaë Kurtz, 1.0 FTE Elementary Art Teacher at Greenvale Park, beginning 08/28/2017; BA, Step 0.
14. **Becky Malecha, 1.0 FTE Elementary Classroom Teacher at Sibley, beginning 08/28/2017; MA +15, Step 6.
15. James Miller, Summer Recreation with Community Services, beginning 05/31/2017-08/31/2017; Program Sub \$9.75/hr.
16. Samuel Richardson, 1.0 FTE Principal at Greenvale Park Elementary, beginning 07/03/2017; \$120,700, Step 1.
17. **Joy Serie-Amunrud, 1.0 FTE School Social Worker at Greenvale Park, beginning 08/28/2017; MA, Step 3.
18. Kelly Stanton-Nutt, Targeted Services PLUS Elementary Teacher at Greenvale Park, beginning 06/19/2017-08/03/2017; Year 1-\$27.11/hr.
19. **Brynne Stellner, 1.0 FTE Language Arts Teacher at the High School, beginning 08/28/2017; BA, Step 0.

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20. **Shelley Stulken, 1.0 FTE Elementary Classroom Teacher at Sibley, beginning 08/28/2017; MA, Step 7
- b. Increase/Decrease/Change in Assignment.
 24. Tyler Faust, High School Assistant Wrestling Coach at the High School, change to Wrestling Coach at the Middle School effective 05/16/2017; Level I, Step 6.
 25. Angela Perez, CNA III for 6.25hrs/day at Sibley, change to 6.50hrs/day at Sibley, effective 07/03/2017.
 26. Amanda Smith, CNA 1 for 3.00 hrs/day at Bridgewater, change to 3.25hrs/day at Bridgewater, effective 07/03/2017.
 27. Brigitte Tisdale, Title 1 Teacher at Greenvale Park, add Eagle Bluff Chaperone, effective 07/19/2017-07/21/2017; \$500 stipend.
- c. Resignations.
 5. Kayla Ballstadt, CNA I at the Middle School, resignation effective at the end of the 2016-17 school year.
 6. Raquel Becker, Assistant Volleyball Coach, resignation effective 05/22/2017.
 7. Kim Horner, Assistant Cross Country Coach, resignation effective 05/22/2017.
 8. Elizabeth Nelson, Child Nutrition Associate I at Bridgewater, resignation effective at the end of the 2016-17 school year.
 9. Mike Litkewitsch, KidVentures Site Assistant at Sibley, resignation effective 05/19/2017.
- d. Leave of Absence Request.
 1. Lisa Hovden, Teacher at the Middle School FMLA Childcare, effective on or about 10/10/2017 for 8 work weeks.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prework screening (if applicable)*
*** Hourly rate of pay is subject to change upon settlement of 2016-2018 employee agreement.*

5. Tentative High School Overnight Trips Planned for 2017-2018.
High School Principal Joel Leer has provided the enclosed memorandum dated May 2017 with the recommendation that the Board approve the list of tentative high school overnight field trips listed for the 2017-18 school year.

MEMO TO: Dr. Matt Hillmann
FROM: Joel Leer
DATE: May 2017
REGARDING: Tentative Overnight Trips Planned for 2017-18

I recommend for school board approval the overnight field trips listed below for the 2017-18 school year. Some dates are tentative and there is a possibility that there may be other trips planned at a later date. Any additional trips will be forwarded to the school board for approval.

- YOUTH & GOVERNMENT** - January 4-7, 2018 to Minneapolis; two days school missed. Cost is approximately \$400.

- AP CHEM/AP PHYSICS** - May 17-19, 2018 to Chicago; one school day missed, May 18th; approximate cost is \$400.

- CHOIR** - April 13-14, 2018 mini-tour - location TBD; no school days missed; approximate cost is \$100.

- DECA** - October 29-30, 2017 to Minneapolis; one school day missed, October 30; approximate cost \$80.

- DECA** - March 4-6, 2018 to Minneapolis DECA state; two school days missed March 5 & 6; approximate cost is \$160.

- SPANISH** - June 2018 to Spain; no school days missed; approximate cost is \$4000.

- SOCIAL STUDIES/ART/FACS** - June 2018 to Greece & Italy, no school days missed; approximate cost is \$5200.