

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes

May 8, 2017

Northfield High School Media Center

- I. Call to Order  
Vice Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Iverson, Quinnell and Stratmoen. Hardy and Pritchard were absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Quinnell, seconded by Stratmoen, minutes of the Regular School Board meeting held on April 24, 2017, were unanimously approved.
- V. Announcements and Recognitions
  - The Greenvale Park Community School partnered with Allina Clinics to host a Free Bikes for Kidz event on May 6. One hundred fifty-five (155) gently used bikes were distributed to local children and youth, ages 3 through high school. The bikes distributed were collected by Allina Clinics and refurbished by a bike repair program. Thank you to the volunteers from Greenvale Park and the community who helped with this great event.
  - Colangelo thanked the numerous volunteers who were involved in the mock crash on May 5.
  - Goerwitz thanked the many volunteers who worked at the After Prom party on April 29.
- VI. Items for Discussion and / or Reports
  1. Special Education 2017 Preview.  
Director of Special Services Cheryl Hall shared a preliminary assessment of Special Education staffing and space needs for the 2017-18 school year.
  2. Proposed 2017-2018 Internal Service Fund.  
Director of Finance Val Mertesdorf presented the proposed 2017-18 Proprietary or Internal Service Fund Budget. The purpose of the internal service fund is to record the financial transactions of the District's self-insured health and dental plan. No Board action was required at this meeting.
  3. Proposed 2017-2018 Community Services Budget.  
Director of Community Services Erin Bailey presented the 2017-18 Community Services Budget. The proposed budget has been developed with the input from each program coordinator. The Community Services Advisory Council approved the preliminary budget at its meeting on April 25 and recommends the budget to the School Board. The budget reflects revenues of \$2,495,550 and expenditures of \$2,493,419. Director Bailey also provided an update on the Greenvale Park Community School.
- VIII. Superintendent's Report
  - A. Items for Individual Action
    1. Revised School Board Policy 533 – Wellness.  
On a motion by Colangelo, seconded by Goerwitz, the Board unanimously approved revised School Board Policy 533 – Wellness.
    2. Items for Consent Grouping  
On a motion by Goerwitz, seconded by Quinnell, the Board unanimously approved the following items in the Consent Grouping.

1. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit Fireworks Display on July 4.  
The Board granted permission to the City of Northfield, the sponsor of the July 4<sup>th</sup> fireworks display, to use the green space between Northfield Middle School and Bridgewater Elementary School for the fireworks display.
2. Personnel Items.
  - a. Appointments.
    1. Elizabeth Acheson, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Track \$9.50/hr.
    2. Katherine Adams, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Soccer \$9.50/hr.
    3. Katherine Adams, Fall, Winter & Spring Recreation for up to 5hrs./day for up to 4days. /wk. with Community Services, beginning 04/27/2017-05/31/2017; Soccer \$9.50/hr.
    4. Jennifer Allison, 1.0 FTE Kindergarten Teacher at Bridgewater Elementary, beginning 08/28/2017; BA+30, Step 5 (2017-18) *\*Subject to change upon settlement of the 2017-19 Masters Agreement.*
    5. \*Abigail Borene, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$9.50/hr.
    6. Tory Borovsky, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$11.50/hr.
    7. \*Hannah Breiland, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Super Kids \$9.50/hr.
    8. \*Emma Carlson, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Soccer \$9.50/hr.
    9. Scott Cooper, 1.0 FTE Special Education Teacher SLD/EBD/ASD at the Middle School, beginning 08/28/2017; MA, Step 5 *\*Subject to change upon settlement of the 2017-19 Masters Agreement.*
    10. Danielle Crase, 1.0 FTE Secondary Resource Room SLD/EBD at the High School, beginning 08/28/2017; BA, Step 2 *\*Subject to change upon settlement of the 2017-19 Masters Agreement.*
    11. \*Mary Katherine Deschamp, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Softball \$10.50/hr.
    12. \*River Dittrich, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Skateboarding \$10.50/hr.
    13. \*Wyatt Grosse, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Lifeguard \$10.00/hr., Swim Aide \$9.50/hr., Class Lead \$10.50/hr.
    14. Anne Hargis, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Super Kids \$9.50/hr. Soccer \$10.50/hr.
    15. Aynsley Hohrman, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Softball \$9.50/hr.
    16. \*Sondra Isom, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Lifeguard \$10.00/hr., Swim Aide \$9.50/hr., Class Lead \$10.50/hr.
    17. \*Madison Jenrich, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Super Kids \$9.50/hr.
    18. Megan Kremin, 1.0 FTE ECSE Special Education Teacher at Longfellow, beginning 08/28/2017; BA, Step 0 *\*Subject to change upon settlement of the 2017-19 Masters Agreement.*
    19. Caitlyn Krueger, 1.0 FTE Recreation Programming Intern with Community Services, beginning 05/15/2017-08/31/2017; Summer Intern \$13.08/hr.
    20. Bruce McWilliams, 1.0 FTE Long Term Substitute Elementary Band Instructor at Bridgewater, Greenvale Park, and Sibley Elementary schools, beginning 08/28/2017-12/20/2017; MA, Step 6 *\*Subject to change upon settlement of the 2017-19 Masters Agreement.*
    21. Anna Ochs, Special Education EA for 4hrs./day at Greenvale Park Elementary, beginning 05/04/2017-06/06/2017;
    22. Hallie Osmon, Water Safety Instructor for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; WSI \$11.00/hr.

23. \*Andrew Pahs, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Baseball \$9.50/hr., Track \$9.50/hr., Ultimate \$10.50/hr.
  24. Brianna Peterson, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Swim Aide \$9.50/hr., Class Lead \$10.50/hr., Baseball \$9.50/hr.
  25. \*Brynn Puppe, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Super Kids \$9.50/hr., Soccer \$9.50/hr., Track \$10.50/hr.
  26. Jennifer Rauk, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Baseball \$10.50/hr.
  27. \*Whitney Sannes, 1.0 FTE Speech Language Pathologist District Wide, beginning 08/28/2017; BA 60, Step 1 \**Subject to change upon settlement of the 2017-19 Masters Agreement.*
  28. \*Mackenzie Schewe, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Super Kids \$9.50/hr.
  29. \*Molly Smith, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$9.50/hr.
  30. \*Sarah Will, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$9.50/hr.
  31. \*Dezra Young, Summer Recreation for up to 8hrs./day with Community Services, beginning 05/31/2017-08/31/2017; Tennis \$9.50/hr.
  32. Summer Recreation Positions and Aquatics:  
Summer Recreation Positions Effective May 31, 2017 – August 31, 2017  
Molly Gehrke – Softball \$9.50/hour  
Alison Langston – Lacrosse \$10.50/hour  
Summer Recreation Positions: Aquatics Effective May 31, 2017 – August 31, 2017  
\*Trent Swartwoudt – Supervisor \$10.50/hour  
\*Chantel Novak – Lifeguard \$10.50/hour, Swim Aide \$10.25/hour, Class Lead \$10.50/hour  
Jonathan Pownell – Lifeguard \$10.25, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Sophia Nevin – Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Cullen Hauck - Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Micahela Johnson - Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour
  33. Chris Antoine, Event Worker District Wide, beginning 05/10/2017;
  34. Catherine Craft, KidVentures Site Assistant for up to 40hrs./wk at Sibley Elementary, beginning 06/05/2017-09/01/2017; Step 2-\$12.77/hr.
  35. Alexandra Hansen, KidVentures Site Assistant for up to 40hrs./wk at Sibley Elementary, beginning 06/05/2017-09/01/2017; Step 2-\$12.77/hr.
  36. Alison Langston, FAST Assessor during school hours at the Elementary Schools, beginning 05/15/2017-06/02/2017; \$17.00/hr.
  37. Jed McGuire, 1.0 FTE Long Term Substitute 4<sup>th</sup> Grade Teacher at Bridgewater Elementary, beginning on or about 05/10/2017-06/06/2017; BA, Step 0 -\*Subject to change upon settlement of the 2017-19 Masters Agreement.
  38. Benjamin Papke, KidVentures Site Assistant for up to 40hrs./wk at Sibley Elementary, beginning 06/05/2017-09/01/2017; Step 1-\$12.43/hr.
  39. Travis Pasch, 1.0 FTE District Assistant Groundskeeper/Floating Substitute District Wide, beginning 05/22/2017; \$22.67/hr.
  40. Laura Vind, 1.0 FTE Secondary Resource Room SLD at the High School, beginning 08/28/2017; BA, Step 13-\*Subject to change upon settlement of the 2017-19 Masters Agreement.
  41. Jon Whitney, 1.0 FTE Long Term Substitute Social Studies Teacher at the High School, beginning 08/28/2017-06/07/2018; MA, Step 7-\*Subject to change upon settlement of the 2017-19 Masters Agreement.
- b. Increase/Decrease/Change in Assignment.
1. Joan McGorry, Sped EA Hand in Hand at Longfellow, add Sped EA ECSE PM for an additional 10hrs/wk. at Longfellow beginning 04/24/2017-06/06/2017.
  2. Dan Warner, Head Custodian at Sibley Elementary, change to Head Custodian at Bridgewater, beginning 05/8/2017.

3. Correction: Dan Warner, Head Custodian has decided to remain Head Custodian at Sibley Elementary, effective 05/08/2017.
  4. Lynda Maus, CVSEC Licensed Teacher Sub, add Home Bound Instructor for up to 5hrs./wk at the Middle School, beginning 04/03/2017-06/06/2017;
  5. Joan McGorry, Sped EA Hand in Hand and Sped EA ECSE at Longfellow, change hours from 5.25hrs. to 3.25hrs. beginning 04/24/2017-06/06/2017.
  6. Jeff St. Martin, Custodian at the High School, change to Head Custodian at Bridgewater Elementary, beginning 05/08/2017; Step 5-\$23.07/hr.
  - c. Leave of Absence Requests Approved.
    1. Bill Blaisdell, Custodian at the High School, Family/Medical Leave of Absence effective 04/24/2017 – for up to 60 work days.
  - d. Resignations / Retirement.
    1. Emileana Graupmann, Assistant Cross Country Coach at the High School, resignation effective 04/27/2017.
    2. Terri Quint, Special Education EA at the Middle School, retirement effective May 25<sup>th</sup>, 2017.
    3. Sandra Wadle, Child Nutrition Associate at Greenvale Park, resignation effective 05/11/2017.
    4. Pilar Sullivan, Early Childhood Screener, resignation effective 05/04/2017.
    5. Dee Tomczik, Summer PLUS Site Assistant, resignation effective 05/05/2017.
    6. The following employee is being terminated due to the fact that the Cannon Valley Special Education Cooperative will be hosting their own contracts effective July 1, 2017:  
Nina DeBoer, Community Expert, effective June 30, 2017
  - e. Advancement of Probationary Licensed Staff  
Correction: Sheila Hetzel was approved at the April 24, 2017, School Board meeting to advance to second year probationary status. She should be advanced to third year probationary status.
3. District Youth Council Membership.  
The following students are being recommended to serve on the District Youth Council during the 2017-2018 school year:  
Rising Seniors: \*Alida Dice, \*Lexi Dougherty, \*Berit Hendel, \*Lawson Wheatley, Rayanah Richmond, Noah Miller and Delina Haileab.  
Rising Juniors: \*Eyeley Baker, \*Ethan Schaffer, Elias Lawler, Anders Johnson, Kasey Mohlke, Luke Wiskus.  
Rising Sophomores: Christian Narveson, Kaia Schomburg, Alic Zhang.  
\* Denotes current District Youth Council member.
4. Gift Agreement.  
A water bottle refilling station for Rock Fields has been donated by Julie Pritchard. The value of this gift is \$1214.35.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

\*\* Subject to change upon Board approval of the employee agree

IX. Items for Information

1. Enrollment Report – May 2017.
2. Closed Negotiations Strategy Session to follow the Board meeting on Monday, May 22, 2017.

X. Future Meetings

Monday, May 22, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center, Closed Negotiations Strategy Session to immediately follow in the District Office Conference Room.

Monday, June 12, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. On a motion by Colangelo, seconded by Goerwitz, the Board adjourned at 8:15 p.m.

Noel Stratmoen  
School Board Clerk