

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

March 27, 2017

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Goerwitz, seconded by Iverson, minutes of the Regular School Board meeting held on March 13, 2017, were unanimously approved.
- V. Announcements and Recognitions
 - The 13th annual Beyond Words, a Sibley school-wide celebration of art and literacy, will take place from 5 PM until 7:30 PM on Thursday, April 6th.
- VI. Committee Reports.
 - Pritchard shared information from the SEE Regional Meeting held on March 20th that she and Superintendent Hillmann attended.
- VII. Items for Discussion and / or Reports
 1. Staff Computer Lease.
Director of Technology Services Kim Briske provided an overview of the process used to evaluate leasing staff computers and a recommendation to begin leasing MacBook Pro laptops for licensed staff beginning with the 2017-2018 school year. Funding for staff computers has been planned as part of the Operating Capital budget. No decision was requested about the lease at this meeting. A formal request for lease approval will be part of the April 10th Board meeting agenda.
 2. Menomonee Falls Update.
Superintendent Hillmann and Board Member Hardy shared a synopsis of a recent site visit to the Menomonee Falls School District in Wisconsin. The site visit, which included nine District staff members, was focused on learning Menomonee Falls' approach to systematic continuous improvement and as a follow up to a site visit by another District team in November 2016. Both site visits were funded by Northfield Promise.
- VIII. Superintendent's Report
 - A. Items for Individual Action
 1. 2017-2018 Operating Capital and Long Term Facilities Maintenance Budget.
On a motion by Iverson, seconded by Colangelo, the Board unanimously approved the 2017-2018 Operating Capital and Long Term Facilities Maintenance Budgets as follows:

	<u>Revenues</u>	<u>Expenditures</u>
Operating Capital	\$1,886,045	\$1,861,922
Long Term Facilities Maintenance	\$1,074,723	\$851,606
 2. Additional FTE Allocation for 2017-2018
On a motion by Stratmoen, seconded by Goerwitz, the Board unanimously approved the addition of a 1.0 FTE 7th grade Health teacher at Northfield Middle School and to increase the District's contingency fund by 1.0 FTE.

B. Items for Consent Grouping

On a motion by Stratmoen, seconded by Quinnell, the Board unanimously approved the following items in the Consent Grouping.

1. Gift Agreements.

- The Sibley PTO has donated \$2500 to Sibley Elementary School to be used to purchase leveled books.
- Joel and Elizabeth Leer have donated a 2002 Saturn S-Series vehicle valued at \$1150 to the High School auto program.

2. Personnel Items.

a. Appointments.

1. **Joyce Lindstrom 1.0 FTE EL Teacher at Greenvale Park Elementary beginning 08/28/2017; BA 60, Step 12.
2. Elizabeth Wilson Event Worker District Wide beginning 02/24/2017.

b. Increase/Decrease/Change in Assignment.

1. Kristin Basinger EA at the Middle School, add Targeted Services Summer BLAST Site Lead for 6hrs/day 9:15-3:15 4 days a week at Bridgewater beginning 06/15/2017-08/04/2017; Step 1 - \$15.34/hr.
2. Margaret Huber at the ALC, add Targeted Services BLAST Teacher for up to 5 hours/wk Mon-Thur at the Middle School beginning 03/14/2017-05/26/2017. Year 3 - \$27.11/hr.
3. Sara Tetreault EA at the Middle School, add Targeted Services Summer BLAST Site Lead for 6hrs/day 9:15-3:15 4 days a week at the Middle School beginning 06/15/2017-08/04/2017; Step 4 - \$16.62/hr.

c. Leave of Absence Requests Approved.

1. Kristen Harstad Special Education Teacher at Sibley, Family/Medical Leave of Absence beginning on 04/21/2017-05/05/2017.

d. Resignations.

1. Jennifer Severson, Special Education Assistant, resignation effective 03/16/2017.
2. Tom Malecha, District Floating Substitute Custodian, resignation effective 03/21/2017.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

IX. Items for Information

1. Work Session Date.

A School Board Work Session will be held on Wednesday, April 19 from 5:30 to 7:30 PM in the High School Media Center to continue the discussion about the Master Facilities Plan and a possible bond/operating levy election this fall.

X. Future Meetings

Monday, April 10, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Wednesday, April 19, 2017, 5:30 PM-7:30 PM, School Board Work Session, Master Facilities Master Plan, Northfield High School Media Center

Monday, April 24, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:36 p.m.

Noel Stratmoen
School Board Clerk