

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

March 13, 2017

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
Olivia Frey (401 Highland Avenue) asked the Board to be cautious about asking the community to support building new school buildings and therefore raising property taxes when funding for programs might be cut. Money should be used to support programs, not brick and mortar. If the Board decides to move forward, she asked the Board to hold multiple public hearings and to provide information to the public in a variety of forms.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Goerwitz, minutes of the Regular School Board meeting held on February 27, 2017, were unanimously approved.
- V. Announcements and Recognitions
 - Congratulations to Ray Coudret and all the student performers and volunteers for a very successful Rock 'n' Roll Revival.
 - Kudos to the fifth-grade classes at Sibley for their environmental summit.
 - Thank you to the almost 600 high school students who went to Bridgewater for Read Across America.
 - Congratulations to Jack Cuddy for placing second in diving at the State Swimming and Diving Meet.
 - Congratulations to the Boys Hockey team for their fourth-place finish. This is the first time in school history that the Boys Hockey team has advanced to state competition.
- VI. Items for Discussion and / or Reports
 1. Arcadia Contract Renewal Application.
Arcadia Charter School Interim Director Dr. Barb Wornson presented an overview of the school's application for the renewal of its charter school contract with Northfield Public Schools. Superintendent Hillman reviewed the summary of the authorizer site visit/external review that occurred in January. The contract will be brought to the Board for its approval on April 10th. Arcadia's current contract expires on June 30, 2017.
 2. Additional FTE Allocation for 2017-2018.
Superintendent Hillmann presented a recommendation to add a 1.0 FTE 7th grade Health teacher at Northfield Middle School (NMS) and increase the District's contingency fund by 1.0 FTE. The addition of a 7th Grade Health teacher will spread Health curriculum across all three grade levels at NMS (currently only taught in 6th and 8th grades), provide direct social/emotional learning instruction for all NMS students, and support career and college readiness standards. The 1.0 FTE increase to the District's contingency fund will allow the District to be more proactive in addressing class size issues throughout the system spurred by increased enrollment.
 3. Proposed 2017-2018 Operating Capital and Long Term Facilities Maintenance Budget Presentation.
Director of Finance Val Mertesdorf presented the District's proposed 2017-18 Operating Capital and Long Term Facilities Maintenance Budget. The Board will be asked to adopt the budget at the March 27th meeting. As part of the presentation, Director of Technology Services Kim Briske gave the Board an overview of the possibility of leasing laptop computers for staff.

4. March 7th Work Session Follow-up.

The Board met in a work session on March 7, 2017, to review budget projections and what the total impact to taxpayers might be for various operating/bond levy scenarios. Superintendent Hillmann briefly reviewed the work session. Board members engaged in discussion about the potential of asking voters for an operating levy increase/extension and possible bond elections for the potential Greenvale Park and Northfield High School projects. Updated preliminary tax tables were included in the packet. Board members decided to set a date for another work session focused on the Master Facilities Plan sometime in April (date to be determined).

VIII. Superintendent's Report

A. Items for Individual Action

1. 2018-2019 School Year Calendar.

On a motion by Colangelo, seconded by Goerwitz, the Board unanimously approved the 2018-2019 school year calendar as presented.

2. Ratification of Employment Action.

On a motion by Stratmoen, seconded by Iverson, the Board unanimously voted to ratify a proposed employment action by approving the Resolution Proposing Discipline of an Employee. Voting 'yes' was Stratmoen, Quinnell, Colangelo, Iverson, Hardy, Goewitz and Pritchard. No one voted 'no.'

B. Items for Consent Grouping

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the following items in the Consent Grouping.

1. Personnel Items.

a. Appointments.

1. Joyce Bowyer Event Worker District Wide beginning 03/06/2017.
2. *Sarah Jansen Asst. Track Coach for 3.5 hrs/day at the High School beginning 03/13/2017-6/10/2017; Level F, Step One.
3. Rebecca Lorang Track Assistant for 2.5 hrs/day at the Middle School beginning 3/27/2017-6/02/2017; Level I, Step One.
4. Maren Thompson Event Worker District Wide beginning 02/27/2017.
5. Christian Heuchert Aquatics Instructor for 2hr/day for 2days/wk with Community Services beginning 03/28/2017-05/31/2017; Lifeguard \$10/hr, Swim Aide \$9.50/hr, Class Lead \$10.50/hr.
6. Emma Lederer Recreation position for 2hr/day for 2days/wk with Community Services beginning 03/28/2017-05/31/2017; Lifeguard \$10/hr, Swim Aide \$9.50/hr, Class Lead \$10.50/hr.
7. Ada Meyer Recreation position for 2hr/day for 2days/wk with Community Services beginning 03/28/2017-05/31/2017; Lifeguard \$10/hr, Swim Aide \$9.50/hr, Class Lead \$10.50/hr.
8. Gloria Sterud Long Term Substitute Grade 2 Teacher at Sibley Elementary beginning on or about 4/26/2017-6/06/2017; MA, Step 6.
9. Morgan Whyte Aquatics Instructor for 2hr/day for 2days/wk with Community Services beginning 03/28/2017-05/31/2017; Lifeguard \$10/hr, Swim Aide \$9.50/hr, Class Lead \$10.50/hr.

b. Increase/Decrease/Change in Assignment.

1. Cory Callahan 1.0 Strength Training Coach-Winter at the High School, add to 1.0 Strength Training Coach-Spring at the High School effective 2/27/2017-06/06/2017. Level I, Step One 100% Stipend, sharing position with Laura DeGroot.
2. Cory Callahan Strength Training Coach-Spring at the High School, add Physical Education Teacher at CVSEC–Alex effective 03/02/2017. BA, Step 0.
3. Chris Caron Teacher at Greenvale Park, add Target Services PLUS Teacher for 1.25 hrs/day for up to 4 days/wk at Greenvale Park beginning 2/20/2017-5/04/2017; Year 1 = \$27.11/hr.

4. Laura DeGroot Weight Lifting team coach at the High School, add 1.0 Strength Training Coach-Spring effective 2/27/2017-06/06/2017. Level I, Step One - Stipend \$2,054.00.
 5. Cecelia Green Child Nutrition Manager II for 5 days/wk at \$21.30/hr at the High School, add summer Child Nutrition Lead for 4 days/wk at \$19.40/hr at Greenvale Park Elementary beginning 06/08/2017-08/24/2017.
 6. Alison Kopp Special Education Teacher at CVSEC-SUN, add teaching overload at CVSEC-SUN beginning 03/08/2017-06/06/2017.
 7. Lori Mullen Child Nutrition Associate III at the High School at \$19.60/hr 5 days/wk, add summer Child Nutrition Associate for 4 days/wk at \$16.52/hr at the Middle School beginning 06/08/2017-08/18/2017.
 8. Ann Schmidt Child Nutrition Associate at the High School for 5 days/wk, add summer Child Nutrition Associate for 4 days/wk at \$16.52/hr at Greenvale Park elementary beginning 06/08/2017-08/18/2017.
 9. Kimberly Slegers Health Teacher at the High School, add Assistant High School Boys and Girls Track Coach for up to 4 days/wk beginning 03/13/2017-06/10/2017; Level F Step One – 70% Stipend.
 10. Eric Swan McDonald Science Teacher at the High School and the ALC, add an extra class 2nd semester only at the High School beginning 01/30/2017-06/06/2017.
 11. Caitlyn Krueger Educational Assistant at the Middle School, add Targeted Services PLUS Teacher for 1.25 hrs/day for up to 4 days/wk at Greenvale Park beginning 03/09/2017-05/04/2017; Year 1-\$27.11/hr.
- c. Leave of Absence Requests Approved.
1. Angela Eliason Teacher at Greenvale Park Elementary Family/Medical leave for childcare beginning on 08/28/2017-12/06/2017.
 2. Andrea James- Educational Assistant at Bridgewater, childcare leave of absence beginning 02/01/2017-4/07/2017.
 3. LaLonnie Moorman Special Education Assistant at the CVSEC-Alex Childcare leave of absence beginning on or about 5/13/2017-6/06/2017.
 4. Jamie Moyer Special Education Teacher at Bridgewater Family/Medical leave for childcare beginning on or about 5/14/2017 for 12 work weeks.
 5. Sherry Schwaab Teacher at Bridgewater Family/Medical leave for childcare beginning on 08/28/2017-01/01/2018.
 6. Dustee Phenow Media Specialist at Bridgewater, Family/Medical leave childcare beginning 08/28/2017-for 9 work weeks.
- d. Resignations/Retirements/Termination.
1. Stephanie Bangs Special Education Teacher at CVSEC-SUN resignation effective 03/06/2017.
 2. Jacqueline Braun Special Education Teacher with CVSEC resignation effective 03/13/2017.
 3. Elliot Courchaine Wrestling coach at the middle school resignation effective 02/27/2017.
 4. Amber Helgemo Educational Assistant PCA at SUN, resignation effective 3/3/2017.
 5. Dana Jans CNA1 at the High School resignation effective 03/20/2017.
 6. Laurie Larson Physical Therapist for the District, retirement effective 06/29/2017.
 7. Dawn O'Neill Art Teacher at Greenvale Park retirement effective at the end of the 2016-2017 school year.
 8. Angela Peterson Educational Assistant PCA at SUN, termination effective 3/6/2017.
 9. Amy Pfefferle Teacher at Sibley resignation effective 02/25/2017.
 10. Kasha Zeman Special Education Teacher at Sibley resignation effective 02/27/2017.
 11. Lindsey Bertsch Event Worker has declined position effective 12/28/2016.
 12. Nils Haugen Assistant Boys Lacrosse Coach resignation effective 03/9/2017.
 13. Brenda Kell Educational Assistant for On My Own resignation effective 04/03/2017.

* Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

2. Financial Reports – November 2016.

The Board approved paid bills totaling \$1,864,526.42, payroll checks totaling \$3,092,663.89 and the financial reports for November 2016. There were no bond payments made in November 2016.

3. Gift Agreement.

The James Gang Wrestling Association has donated a new wrestling mat valued at \$8025.

IX. Items for Information

1. Enrollment Report – March 2017.

X. Future Meetings

Monday, March 27, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, April 10, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. Adjournment

On a motion by Stratmoen, seconded by Hardy, the Board adjourned at 9:00 p.m.

Noel Stratmoen
School Board Clerk