

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
December 12, 2016
Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Bogott, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Hardy, minutes of the Regular School Board meeting held on November 28, 2016, were unanimously approved.
- V. Announcements and Recognitions
 - At the 2016 Community Education Conference, the radio show “El Super Barrio Latino” was awarded a Minnesota Community Education Association Project Award. Project awards are presented to outstanding projects that have exemplified the concept of Community Education. MCEA Region 5 Board representative Annie Platek presented the award to Marlene Rojas, Taide Rodriguez and Lucy Gonzalez-Miron from the radio show and Jeff Johnson from KYMN radio.
 - Congratulations to High School and Middle School School Psychologists Carrie Duba and Rachael Hudson on being selected as Northfield’s 2016 TIES Exceptional Teacher honorees. They will be honored during the TIES Education Technology Conference on December 13. Carrie and Rachael were selected because of their ongoing use of technology to support all students in achieving at the highest possible level. The work they do to gather and analyze data, collaborate and communicate with multiple stakeholders, and facilitate programs to support our students is essential to the success of many in our district. Congratulations to Carrie and Rachael on their outstanding work!
 - Northfield Promise's Career and College Readiness Action Team, led by Northfield High School guidance counselor Mark Ensrud and Northfield Middle School Assistant Principal Michael O'Keefe, hosted the 2016 Northfield Grad Summit at Carleton College on Friday, December 9th. 175 people attended to discuss support for students graduating high school on time with an individualized plan for their future. Participants included 70 Northfield high school age students, school personnel, and community and business partners. Participants had an opportunity to engage in two breakout sessions and reflect on their learning through a table exercise. Each participant was asked to submit an "I promise" selfie that demonstrated their commitment to supporting all career and college pathways. Thank you to Healthy Community Initiative, specifically Sandy Malecha and Zach Pruitt, for their organization of this excellent event.
 - Arcadia Charter School was named a 2017 High Quality Charter School by the Minnesota Department of Education. This honor was granted to only 25 charter schools in the state and allows Arcadia to be eligible for Charter School (CSP) grants. Northfield Public Schools serve as Arcadia's authorizer.
 - The second annual TORCH Poetry Slam was held on Friday, December 9th at Northfield High School. More than 20 students performed poetry or spoken word pieces. This was an excellent and well attended event.

VI. Items for Discussion and / or Reports

1. Truth in Taxation Presentation for the Payable 2017 Property Tax Levy followed by Public Comment.
The amount of the proposed levy for 2017 is \$15,577,064.60 and represents a \$28,962.48 (0.19%) increase from the prior year. Director of Finance Val Mertesdorf reviewed the levy and the current year's revised general fund budget. Doug Oines commented that the valuation of his home is not increasing, but his property taxes are increasing.
2. District Youth Council Update (DYC).
Berit Hendel, Sophie Bernstorf and Lawson Wheatley, representing the DYC, updated the Board on the Council's progress this year and their plans for the next few months.

VII. Superintendent's Report

A. Items for Individual Action

1. Certify Final 2016 Payable 2017 Tax Levy.
On a motion by Stratmoen, seconded by Bogott, the Board unanimously certified to County Auditors the 2016 Payable 2017 Final Certified Net Tax Levy in the amount \$15,577,064.60.
2. Fiscal Year 2016-2017 General Fund Budget Revision.
On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved the revised 2016-17 general fund budget of revenues of \$50,055,505 and expenditures of \$50,084,219.
3. Early Childhood Special Education Request.
On a motion by Iverson, seconded by Hardy, the Board unanimously approved a 1.5 FTE increase for licensed staff to provide services for Early Childhood Special Education.
4. Contingency Fund - Second Semester 2016-2017.
On a motion by Quinnell, seconded by Stratmoen, the Board unanimously approved two additional sections for the second semester at Northfield Middle High School and two additional sections at Northfield High School for the second semester not to exceed \$31,388.
5. Site Improvement Plans.
On a motion by Bogott, seconded by Stratmoen, the Board unanimously approved the seven site improvement plans submitted by building or program staffs for the 2016-17 school year.
6. Contract for Services Agreement with Dr. Gary E. Lewis, Ed.D.
This item was removed from the Consent Agenda and placed as an Item for Individual Action on the Table File.
On a motion by Stratmoen, seconded by Iverson, the Board unanimously approved the Contract for Services Agreement with Gary E. Lewis, Ed.D.

B. Items for Consent Grouping

- On a motion by Iverson, seconded by Bogott, the Board unanimously approved the following items in the Consent Grouping.
1. Contract for Services Agreement with Gary E. Lewis, Ed.D.
This item was moved to Item #6 under Items for Individual Action.
 2. Personnel Items.
 - a. Appointments.
 1. Stacie Banks 1.0 FTE ECSE Teacher at Longfellow beginning 11/30/2016-06/06/2017; BA, Step 13.
 2. Tracee Bosch 1.0 FTE Social Worker at CVSEC Alex and STEP beginning 12/12/2016; MA, Step 8.
 3. Christopher Caron Long Term Substitute Teacher EBD/ASD at Greenvale Park Elementary beginning approximately 01/05/2017-03/28/2017; BA, Step 0.

4. Tyler Faust Event Worker District Wide beginning 11/30/2016.
 5. Robbin Hedberg Special Ed EA-PCA for 6.75 hrs/day and General Education for .25 hrs/day at the Middle School beginning 12/12/2016.
 6. Amber Helgemo Spec Ed EA – PCA for 7.0 hrs/day at CVSEC SUN beginning 12/12/2016; CVSEC Spec Ed, Step 1-\$15.58/hr.
 7. Crystal Jones Special Ed EA-PCA for 7 hrs/day at CVSEC-STEP beginning 01/09/2017; CVSEC Spec Ed, Step 1-\$15.58/hr.
 8. John McNamara Long Term Substitute Industrial Tech Teacher for 8 hrs/day at the High School beginning 01/03/2017-approx. 01/20/2017; \$116.00/day-daily sub rate.
 9. Stacey White Spec Ed EA – PCA for 7.0 hrs/day at CVSEC STEP beginning 12/19/2016; CVSEC Spec Ed, Step 2-\$15.92/hr.
- b. Increase/Decrease/Change in Assignment.
1. Alyssa Anderson CVSEC EA PCA Step 1, \$15.58/hr at CVSEC-Alex, change CVSEC EA PCA Step 3, \$16.24/hr at CVSEC-Alex beginning 09/28/2016.
 2. Patricia Anderson CVSEC EA PCA Step 1, \$15.58/hr at CVSEC-Alex, change CVSEC EA PCA Step 4, \$16.69/hr at CVSEC-Alex beginning 08/30/2016.
 3. Nina DeBoer EA at (CVSEC) SUN, change to Teacher Long Term Sub at CVSEC SUN beginning 12/1/2016-1/09/2017. Hourly sub rate-\$23.20/hr.
 4. Amber Fredrickson Spec Ed EA-PCA for 7.0 hrs/day at CVSEC STEP, change to 6.5hrs/day at CVSEC STEP beginning 12/06/2016.
 5. April Kalscheuer Spec Ed EA-PCA for 7.0 hrs/day at CVSEC STEP, change to 6.5hrs/day at CVSEC STEP beginning 12/06/2016.
 6. Linda Rosas Balvin PLUS Site Assistant for 1.5 hrs/day at Greenvale Park, add PLUS Site Assistant – Bus supervisor for a total of 1.75 hrs/day beginning 12/5/2016-5/4/2017.
 7. Derrick Schroeder Spec Ed EA-PCA for 7.0 hrs/day at CVSEC STEP, change to 6.5hrs/day at CVSEC STEP beginning 12/06/2016.
 8. Amelia Wendt Spec Ed EA-PCA for 7.0 hrs/day at CVSEC STEP, change to 6.5hrs/day at CVSEC STEP beginning 12/06/2016.
- c. Leave of Absence Requests Approved.
1. Lily Landy Teacher at Greenvale Park FMLA/Childcare leave beginning on or about 4/24/2017-through the end of the 2016-17 school year.
 2. Jessy Nivala Teacher at Greenvale Park FMLA/Childcare leave beginning on or about 05/30/2017-11/20/2017.
 3. Heather Olivier Orchestra Teacher at the Middle School FMLA/Childcare leave beginning 02/23/2017-through the end of the 2016-17 school year.
 4. Mary Wojick Phy Ed Teacher at Greenvale Park FMLA/Medical leave beginning 01/06/2017-01/20/2017.
- d. Resignations.
1. Correction: Rosangely Montanez EA at the Middle School resignation effective 12/08/2016.
 2. Mike Allen Instructional Educational Assistant and Assistant Football Coach at the High School resignation effective 1/26/2017.
 3. Stacie Banks Early Ventures Teacher at Longfellow resignation effective 11/29/2016 in order to move to the ECSE Teacher position effective 11/30/2016.
 4. Tonja Trump Spec Ed EA-PCA at CVSEC-STEP resignation effective 12/20/2016.
 5. Deborah Seitz, Track and Field Coach at the Middle School, resignation effective 12/08/2016.
- e. Seniority Lists.
- The Board approved the 2016-17 Principals/Assistant Principals Seniority List and the 2016-17 Teacher Seniority List.

- f. The Board approved the following:
- Child Nutrition Substitute rate of pay – increase from \$11.78/hour to \$13.06/hour effective July 1, 2016.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

IX. Items for Information

1. Enrollment Report – December 2016.

X. Future Meetings

Monday, January 9, 2017, 7:00 PM, Organizational Meeting followed by Regular School Board Meeting, Northfield High School Media Center
Monday, January 23, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Before the Board adjourned, Chair Pritchard recognized Board Member Fritz Bogott and his contributions to the Board and service to the community. This was Mr. Bogott's last School Board meeting.

XI. Adjournment

On a motion by Stratmoen, seconded by Bogott, the Board adjourned at 8:34 p.m.

Noel Stratmoen
School Board Clerk