

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

October 10, 2016

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:10 p.m. Present: Bogott, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on September 26, 2016, were unanimously approved.
- V. Announcements and Recognitions
 - High School TORCH Coordinators Kim Horner and Teddy Gelderman were presented the Prevention Champion Award by Shelly Cole from the Rice County Chemical Health Coalition. This award is given to individuals and groups who work to support young people and make our community a healthier place to grow up.
 - Northfield Public School's Orchestra department has been named the 2016 Meritorious Orchestra Program of the Year by the MN String and Orchestra Teachers Association. The award recognizes excellence in teaching at all levels of the program, as well as student engagement, strong enrollment and outstanding performance. Natalie Kruger, Heather Olivier and Paul Ousley will be receiving this award during MNSOTA's annual fall clinic.
- VI. Items for Discussion and / or Reports
 1. School Improvement Plan Presentations – Northfield Middle School and Northfield High School.
Northfield Middle School and Northfield High School Principals Greg Gelineau and Joel Leer presented their school improvement plans to the Board. Their presentations included a progress report on the goals set for the 2015-16 school year as well as new goals set for the 2016-17 school year. Both buildings are using the acronym PRIDE to improve school climate. PRIDE = Preparedness, Respect, Integrity, Dependability and Excellence. Superintendent Hillmann commended middle school and high school staff for their commitment to continuous improvement and building relationships with students as reflected in their Improvement Plans.
 2. Strategic Planning – Vision Statement and Priorities.
Superintendent Hillmann presented the draft results of the District's strategic planning process, including the new drafted vision, slightly modified mission, and near term priorities. The Board discussed the clarity of the draft Vision Statement compared to its intended meaning and wondered if six Near-Term Priorities is too aggressive. Dr. Hillmann will review this feedback with the Administrative Leadership Team and will bring back to the Board a revised Vision Statement on October 24.
 3. QComp Update.
An update on the status of the QComp application process was given by Dr. Hillmann. There is additional detail work that needs to be done on the application, so no date has been set for presenting it to the School Board for approval.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Board Policy 210.1 - Charter School Authorizer Conflict of Interest.

On a motion by Hardy, seconded by Iverson, the Board unanimously approved Policy 210.1 – Charter School Authorizer Conflict of Interest, as presented.

B. Items for Consent Grouping

On a motion by Stratmoen, seconded by Quinnell, the Board unanimously approved the following items in the Consent Grouping.

1. Personnel Items.

a. Appointments.*

1. Correction: Janet Gannon Evening Site Assistant and Club Leader; Evening Site Assistant Step 4, \$13.43/hr and Club Leader \$20.49/hr.
2. Gertrude Bauer Special Education EA-PCA for 6.92 hrs/day at Sibley beginning 10/06/2016-6/06/2017; Special Ed Step 1, \$15.08/hr
3. Brittany DuPay Assistant Girls Gymnastics Coach for 3 hrs/day at the High School beginning 11/14/2016-2/25/2017; Level E, Step 1
4. Charlotte Feely CVSEC Building Nurse for 6.5 hrs/day at CVSEC's Alex, SUN and STEP beginning 10/05/2016; Step 3, \$30.91/hr.
5. James Miller Fall/Winter/Spring Recreation Position for Community Services beginning 9/29/2016-5/31/2017; \$9.50/hr- \$10.50/hr if supervisor.
6. Emmanuel Moton Community Services Flag Football for 2 hrs/day Tues. and Thur. beginning 9/06/2016-5/31/2017; \$9.50/ hr.
7. Teri Quamme Educational Assistant for 7 hrs/day at Greenvale Park Elementary beginning 9/30/2016; Special Ed-Step 1, \$15.08/hr, Gen Ed-Step 1, \$14.52/hr.
8. Linda Rosas Balvin Target Services PLUS Student Site Assistant for 1.5 hrs/day for 4 days a week (Mon.-Thur.) beginning 10/3/2016-5/04/2017; \$9.50/hr.
9. Tiffany Ryan 1.0 FTE Long Term Substitute Fourth Grade at Greenvale Park Elementary beginning on or about 10/16/2016-1/24/2017; BA, Step 6.
10. Jessica Wedel Educational Assistant for 2 hours/day at Greenvale Park Elementary beginning 9/29/2016; General Ed-Step 1, \$14.52/hr.
11. Charlie Cloud Assistant Boys Hockey Coach for 3 hrs/day at the High School beginning 11/14/2016-3/11/2017; Level E, Step 1.
12. Melissa Fischer Educational Assistant-PCA for 7 hrs/day at CVSEC-SUN beginning 10/10/2016; CVSEC Step 1, \$15.58/hr.
13. *Rebecca Maxwell Bender Educational Assistant-PCA for 7 hrs/day at CVSEC-Alex beginning 10/10/2016; CVSEC Step 2, \$15.92/hr.
14. Elizabeth McColley Educational Assistant-PCA for 7 hrs/day at CVSEC-Alex beginning 10/10/2016; CVSEC Step 2, \$15.92/hr.
15. Sarah Moyer Special Education EA-PCA for 6.92 hrs/day at Greenvale Park beginning 10/17/2016; Special Ed Step 1, \$15.08/hr.
16. Amelia Wendt Educational Assistant-PCA for 7 hrs/day at CVSEC-STEP beginning 10/10/2016; CVSEC Step 2-\$15.92/hr.

b. Increase/Decrease/Change in Assignment.

1. Sheila Atkinson EA at Bridgewater, add Targeted Services PLUS Site Assistant for 1.5 hrs/day Mon.-Thur. at Greenvale Park beginning 11/8/2016-4/05/2017; Step 4-\$13.43/hr.
2. Lydia Gross EA-PCA at Head Start, change to EA-PCA for 23 hrs/wk Mon.-Fri. at Longfellow beginning 10/04/2016;
3. Kelly Hebzynski Teacher at the Middle School, Add Targeted Services BLAST Teacher for up to 5 hrs/wk Mon.-Thur. beginning 10/3/2016-5/26/2017; Year 1-\$27.11/hr.
4. Anne Jarvis Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middles School for up to 5 hrs/wk Mon.-Thur. beginning 10/04/2016-5/26/2017; Year 2-\$27.11/hr.
5. Ashley Opatrny EA-PCA at Greenvale Park, change to 6.58 hrs/day PCA and .50 hrs/day Supervision at Greenvale Park beginning 9/28/2016.
6. Heather Ryden RTI Coach at GVP, add Targeted Services PLUS Teacher for 1.25 hrs/day up to 4 days/wk at GVP beginning 9/28/2016-5/04/2017; Year 2-\$27.11/hr.

7. Rachel Schlossin Teacher at the Middle School, add Target Services BLAST Teacher for up to 5 hrs/wk Mon.-Thur. beginning 10/03/2016-5/26/2017; Year 3-\$27.11/hr.
8. Micah Schultz Teacher at the ALC, add Target Services BLAST Teacher for up to 5 hrs/wk Mon.-Thur. at the Middle School beginning 10/03/2016-5/26/2017; Year 3-\$27.11/hr.
9. Nives Bakic' Special Ed EA-PCA at the MS, add Bus EA-PCA for 3.35 hrs/wk District Wide beginning 9/19/2016-6/07/2017.
10. Ellen Haefner Parent Educator at Community Services, add Early Childhood Dental Network beginning 10/7/2016; \$2,500 Stipend. (Grant Funded)
11. Pamela Hanson EA- Spec Ed Job Coach at the High School, change to 1.0 FTE General Education Teacher at CVSEC-Alex beginning 9/29/2016; BA, Step 0.
12. Jacque Ims Psychologist at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hrs/day Mon.-Thur. at Greenvale Park beginning 10/3/2016-5/04/2017.
13. Kathy Lansing Educational Assistant at NCRC, add an additional ECFE Class Friday's from 9:30 a.m.-10:45 a.m. at NCRC beginning 10/2/2016-12/9/2016.
14. Rhea Mehrkens Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 5 hrs/wk Mon.-Thur. beginning 10/6/2016-5/26/2017.
15. Jennifer Theis EBD Teacher at CVSEC-Alex, add Teacher Mentor at CVSEC-Alex beginning 10/03/2016-6/06/2017; \$750 Stipend.

c. Resignation.

1. Kathryn Bakke Special Education at Bridgewater and the Middle School resignation effective 11/18/2016.

d. The Board approved the following, effective July 1, 2016:

- Dance Team - additional coaching position. \$1,000 allocated for position, inclusive of salary/benefits for the 2016-17 school year at an hourly rate.

e. Leave of Absence.

1. Sheila Hetzel Teacher at Greenvale Park, Family and Medical Leave beginning on or about 2/2/2017 until the end of the 2016-17 school year.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

** Subject to change upon Board approval of the employee agreement.

2. Grant Application.

The School Board approved a \$17,000 grant request to Northfield Shares Community Foundation. If received, this grant would fund the second Greenvale Park Community School co-coordinator's salary.

VIII. Items for Information

1. Enrollment Report – October 1, 2016.

IX. Future Meetings

Monday, October 24, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, November 14, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:11 p.m.

Noel Stratmoen
School Board Clerk