

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
August 22, 2016
Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Iverson, Pritchard Quinnell and Stratmoen. Bogott and Hardy were absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Colangelo, seconded by Quinnell, minutes of the Regular School Board meeting held on August 8, 2016, were unanimously approved.
- V. Announcements and Recognitions
 - More than 30 district employees participated in at least one portion of the PREPaRE training held last week. PREPaRE, standing for Prevent, Reaffirm, Evaluate, Provide and Respond, and Examine, is a school crisis prevention and intervention training curriculum. The intent was to increase the District's capacity to prevent, address, and follow up on crisis situations in the district. Thanks to district staff who participated and to Jim Kulseth, Carrie Duba, and Melissa Larsen for coordinating the training.
 - Northfield's [Tackling Obstacles and Raising College Hopes \(TORCH\)](#) program was recently recognized as one of 20 finalists nationwide for the 2016 [Examples of Excelencia](#) recognition program. [Excelencia in Education](#) recognizes programs that increase opportunities and achievement for Latino students.
 - The "Greenvale Park Community School Report to the Community" was completed this month. The report details the results of the second year of community school programming at Greenvale Park. The report is in the process of being mailed to all Greenvale Park families, all households within one mile of Greenvale Park Elementary School, and all families with preschool children living in the Greenvale Park attendance boundaries and, also, local real estate agents. Many thanks to everyone who assisted with the report's compilation, as well as to our friends at Neuger Communications for their design work.
 - Congratulations to Board of Education Member Rob Hardy, who was recently named Northfield's first official Poet Laureate by the Northfield Public Library and the Arts and Culture Commission. According to the press release: "In choosing Rob Hardy, the selection committee notes his substantial record of publication, the critical acclaim for his poetry, and his established history of activity in the Northfield literary community. His work with students in the community spans from elementary schools through middle and high school and into the colleges." Congratulations to Dr. Hardy.
- VI. Items for Discussion and / or Reports
 1. Q-Comp Report.
Northfield Education Association (NEA) representative Ray Coudret presented a report about the NEA's Q-Comp Design Group. He explained the four components of Q-Comp and spoke about why the NEA has chosen to explore Q-Comp now. The application deadline is October 15, 2016. Superintendent Hillmann indicated that Q-Comp will be on the agenda for the September 12 and 26 Board meetings.
 2. State of the District: Celebrations and Challenges.
Superintendent Hillmann presented an overview of the programs and activities completed during the 2015-16 school year, as well as looked ahead to the challenges that the District faces in 2016-17.
 3. Sibley Fifth Grade Enrollment.
Superintendent Hillmann and Sibley Principal Scott Sannes shared the status of fifth grade enrollment at Sibley. Sibley's current fifth grade class has grown steadily over its tenure at the building. Three contemporary sections have increased to a class size average of 32 students. This class is finishing its

matriculation at Sibley. There would not be an ongoing cost as the grade moves up if the District were to address this class size issue with an additional class section
On a motion by Colangelo, seconded by Stratmoen, the Board unanimously approved amending the agenda to include as an Item for Individual Action the addition of a 1.0 FTE at Sibley Elementary School to hire an additional fifth grade teacher.

VII. Superintendent's Report

A. Items for Individual Action

1. Minnesota Association of Charter School Authorizers (MACSA).
On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved becoming a member of the MN Association of Charter School Authorizers.
2. Sibley Fifth Grade Enrollment.
On a motion by Colangelo, seconded by Iverson, the Board unanimously approved adding a 1.0 FTE at Sibley Elementary School to hire an additional fifth grade teacher.

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Colangelo, the Board unanimously approved the following items in the Consent Grouping.

1. Personnel Items.
 - a. Appointments.*
 1. Correction: Anastazia Badeau, LTS Speech Language Pathologist beginning 8/29/2016 – 11/22/2016, change from MA, 6 to MA+15, 6.
 2. Correction: Bonnie Johnson, Office Generalist Class II Due Process Clerical beginning 8/29/2016, change from Class II, Step 2 \$16.53/hr, to Class II, Step 3; \$16.86/hr-subject to change.
 3. Karleigh Bushaw, Special Education EA- PCA, CVSEC-SUN for 7hrs/day beginning 8/30/2016; Step 2 -\$15.92/hr.
 4. Brandie Carlson, Special Education EA- PCA, CVSEC-FBO for 7hrs/day beginning 8/30/2016; Step 2-\$15.92.
 5. Benjamin Lucas, Lacrosse Supervisor Part Time Tuesday/Thursday beginning 8/9/2016 – 8/31/2016; \$10.50/hr.
 6. LaLonnie Moorman, Special Education EA- PCA, CVSEC-FBO for 7hrs/day beginning 8/30/2016; Step 2 - \$15.92/hr.
 7. Melanie Schmidt, Early Childhood Screening for up to 4 days/month beginning 8/22/2016; \$20.00/hr.
 8. Kathryn Schuman, Early Ventures Teacher for 40hrs/wk beginning 8/29/2016; Step 3 - \$16.16/hr.
 9. Stacie Banks, Early Ventures Teacher at LF for 40 hrs/wk beginning 08/29/2016; Step 3, \$16.16 hr.
 10. Amy Conway, 3rd Grade Teacher at Greenvale Park 40 hrs/wk beginning 8/25/2016; BA, Step 0.
 11. Richard Daymont, Developmental Adaptive Phys. Ed. CVSEC-SUN for .5 FTE beginning 8/29/2016. MA+60, Step 11
 12. Mishia Edwards, Gen Ed EA- Will Program at the Middle School for 6.75 hrs/day beginning 8/30/2016; Gen Ed Step 1, \$14.52 hr.
 13. Jessica Enge, Special Education EA – PCA at Longfellow part-time for 31.5 hrs per week beginning 8/30/2016; Spec Ed, Step 3 - \$15.74/ hr
 14. Lydia Gross, Special Education EA- PCA at NCRC for 18.5 hrs/wk beginning 8/30/2016 – 06/08/2017; Spec Ed, Step 2 - \$15.42/hr.
 15. Erica Hubers, Special Education EA –PCA at Longfellow for 20.75 hrs/week beginning 8/30/2016; Spec Ed, Step 3-\$15.74/hr.
 16. Chase Marlenee, Lacrosse for community services Tuesday/Thursday, beginning August 9-25, total of 6 days; \$10.50/hr.
 17. Teresa Morris, Special Education EA-PCA at LF for 20.75 hrs/wk beginning 8/30/2016-06/6/2017; Spec Ed, Step 4 -\$16.19/hr.

18. Amy Pettet, Special Education EA-PCA at CVSEC – Alex bldg for 7.0 hrs/day beginning 8/30/2016; CVSEC Spec Ed, Step 4 - \$16.69/hr.
 19. Theresa Wilson, Business Teacher at the High School for .4/.6 hrs/day beginning 8/29/2016; MA 15, Step 14.
- b. Increase/Decrease/Change in Assignment.
1. Jonna Hanek, Custodian at Sibley/GVP, change to Custodian Engineer at Sibley beginning 8/16/2016. Step 5 \$21.40/hr Subject to change.
 2. Rachael Hudson, 1.0 Middle School Psychologist, change to 1.0 Middle School Psychologist .2 MTSS Coach (.2 overload) beginning 8/16/2016.
 3. Corrine Kelly, Admin Support Assistant CVSEC Alexander Bldg. effective date 8/22/2016, change to effective date 8/15/2016.
 4. Robert Matthies, Custodian at the High School, add Door Greeter/Sup. EA for 2 hrs/day at HS beginning 9/6/16- 6/5/2017; Step 1 \$14.52/hr.
 5. Ronald Oeltjenbruns, Head Custodian at BW, change to Head Custodian at MS beginning 10/1/2016.
 6. Jennifer Streefland, 1.0 MS Councilor + 5 Days, add 1.0 MS Councilor + 15 Days beginning 7/01/2016.
 7. Corrine Yamry, 1.0 MS Councilor + 5 Days, add 1.0 MS Councilor + 15 Days beginning 7/01/2016.
 8. Ron Zoromski, Ind. Tech Teacher HS .8/MS .2, change to Ind. Tech Teacher 1.0 HS only.
 9. Allyson Bernsdorf, EA LI Room – 6.75 hrs/day; Supervisory - .33 hrs/day at Sibley, Change to EA Resource Room – 6.5 hrs/day; Supervisory - .50 hrs/day (overall 7.08 to 7.0 hrs) at Sibley beginning 9/06/2016.
 9. Nina DeBoer, Special Education Educational Assistant-PCA (SpecEd EA-PCA) CVSEC-SUN, add Camp friends staff beginning 07/27/2016-08/18/2016. Step 4, \$16.69/hr.
 10. Martha Donahoe, Office Generalist for 4.0 hrs/day at LF, add Sped Due Process Clerical adding 3.75 hrs/day for a total of 7.75hrs/day beginning 8/29/2016- 06/07/2016.
 11. Karna Hasse, Resource Room EA -6.75 hrs/day; Supervisor - .33hrs/day at Sibley, change to Resource Room EA – 6.50 hrs/day; Supervisor - .50 hrs/day (overall 7.08 to 7.0 hrs) at Sibley beginning 09/06/2016.
 12. Dolores Larsen, EA LI Room – 6.75 hrs/day; Supervisory - .33 hrs/day at Sibley, Change to EA LI Room – 6.75 hrs/day; Supervisory - .40 hrs/day at (overall 7.08 to 7.15 hrs) Sibley beginning 9/06/2016.
 13. Lori Witt Macrae, EA EBD Room – 6.75 hrs; Supervisory - .40 hrs at Sibley; change to EA Resource Room – 6.5 hrs; Supervisory - .57 hrs (overall 7.15 to 7.07 hrs) at Sibley beginning 09/06/2016.
 14. *Debora O'Meara, Special Education PCA-IV, change to Administrative Support Assistant (Class IV) beginning 8/15/2016. Class IV, Step 2, \$18.07 /hr *Subject to change.
 15. Chris Riazzi, ALC Art Teacher-.66 FTE at Longfellow, change to ALC .50 FTE Art Teacher at ALC beginning 8/29/2016.
 17. Elizabeth H Schmidt, EA LI Room – 6.75 hrs/day; Supervisory - .40 hrs/day at Sibley, Change to EA Resource Room – 6.50 hrs/day; Supervisory - .50 hrs/day (overall 7.08 to 7.0 hrs) at Sibley beginning 9/06/2016.
- c. Leave of Absence Requests.
1. Teresa Findlay, Educational Assistant –PCA at the Middle School LOA for the 2016-2017 school year.
 2. Joan McGorry, EA at Longfellow, LOA from 8/30/2016- 01/01/2017.
 3. Jed McGuire, Special Ed –PCA at BW LOA from 8/6/2016-11/18/2016.
- d. The Board approved the following:
- Policy covering wages, working conditions and fringe benefits of Office Employees for the period extending July 1, 2016 through June 30, 2018.

e. Resignations.

1. Megan Degrood declined position at EarlyVentures effective 8/22/2016.
2. Curt Mikkelson, 7th Grade Football Coach, resignation effective 8/22/2016.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

**Hourly rate of pay is subject to change upon settlement of 2016-2018 employee agreement.

VIII. Items for Information

1. Workshop Schedule.

The schedules for the new teacher (August 24-25) and staff pre-school workshops (August 29–September 1) was given to the School Board. Board members were invited to attend the District-wide Employee Back-to-School meeting on Tuesday, August 30 at 8 AM in the Middle School Cafeteria.

2. Liability for School District Lessees.

At the August 8 School Board meeting the Board asked administration to bring additional information regarding liability insurance in agreements entered into by the School District. Director of Community Services Erin Bailey shared an analysis from the District's property, casualty, and liability insurance vendor.

3. Dundas Dome Update.

Superintendent Hillmann and Activities Director Tom Graupmann shared an update on the possible District rental of the Dundas Dome for the early part of the Spring sports season to ease burden on District athletic facilities. Frequently asked questions were presented and reviewed.

4. Strategic Planning Community Meeting.

Dr. Miles will facilitate a Strategic Planning meeting with parents and community members on Thursday, September 1 from 5:30 PM to 8:00 PM in the Cafeteria at Northfield Middle School. This meeting would be an excellent opportunity for Board members to hear first-hand from this key stakeholder group.

5. Filing for School Board closed on Tuesday, August 16. Noel Stratmoen, Fritz Bogott, Rob Hardy, Ellen Iverson, Amy Goerwitz and Tom Baraniak have filed for School Board. The election for four seats will occur on Tuesday, November 8.

IX. Future Meetings

Monday, September 12, 2016, 7:00 PM Regular School Board Meeting, Northfield High School Media Center

Thursday, September 22, 2016, 6:00 PM to 9:00 PM, Strategic Planning – Final Work Session, Northfield High School Media Center

Monday, September 26, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:52 p.m.

Noel Stratmoen
School Board Clerk