

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** L. Chris Richardson, Ph.D., Superintendent  
**RE:** Table File Items for June 13, 2016, Regular School Board Meeting

VI. Items for Discussion and/or Reports.

3. Legislative Wrap-Up.

Enclosed is the MN Department of Education's summary of the 2016 E-12 education legislation.

VII. Superintendent's Report

B. Items for Consent Grouping

6. Personnel Items

a. Appointments\*

21. Correction: Rebecca Meyers, Early Childhood Teacher at the NCRC beginning 08/01/2016; change from 1.0 FTE to up to 35 hours/week; Year 1, \$24.36/hour.
22. Danielle Crase, 1.0 FTE Long-Term Substitute Special Education Resource Teacher at the High School beginning 08/29/2016 – 06/06/2017; BA, Step 1.
23. Peter McGorry, General Education Educational Assistant (GenEd EA-Instructional) at Sibley Elementary for 6 hours/day beginning 09/06/2016 – 06/06/2017; \$14.31/hour.
24. Jacob Odell, Community Services Camp Friends Coordinator beginning 6/15/16 through 8/25/16, \$14.86/hour.
25. Paula Baragary, Eagle Bluff Chaperone beginning 7/18/2016 through 7/20/2016, \$500 stipend.
26. Christopher O'Neill, Eagle Bluff Chaperone beginning 7/18/2016 through 7/20/2016, \$500 stipend.
27. Laura Meyer, Target Services Summer PLUS Clue Leader for 2 hours/day Monday through Thursday beginning 6/16/2016 through 8/4/2016, \$19.50/hour.
28. Heidi Strike, Target Services Summer PLUS Club Leader for 2 hours/day Monday through Thursday beginning 6/16/16 through 8/4/16, \$19.50/hour.
29. Community Services Summer Recreation Staff :
  - a. Kate Arneson, Tennis Staff beginning 06/09/2016 – 08/31/2016; \$12.00/hour.
  - b. Kaleb Bardwell, Baseball Staff beginning 06/09/2016 – 08/31/2016; \$9.00/hour.
  - c. Will Clark, Aquatics Lifeguard \$10.00/hour; Swim Aide \$9.50/hour (\$10.00 if class lead) beginning 06/09/2016 – 08/31/2016.
  - d. Molly Gehrke, Softball Staff beginning 06/09/2016 – 07/21/2016; \$9.00/hour.
  - e. Nell Gehrke, Softball Supervisor beginning 06/13/2016 – 07/21/2016; \$10.00/hour.
  - f. Amanda Graves, Track staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
  - g. Austin Grobe, Skateboarding staff beginning 06/09/2016 – 08/31/2016; \$9.00/hour.
  - h. Elisabeth Hurlbert, JTT Tennis Staff beginning 06/01/2016 – 08/31/2016; \$12.00/hour.
  - i. Carver King, Baseball Staff \$9.00/hour; Lifeguard \$9-10.00/hour beginning 06/01/2016 – 08/31/2016.
  - j. Hunter Koep, Baseball Staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
  - k. Beth LaCanne, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$17.50/hour.
  - l. Alison Langston, Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10 if class lead WSI required); Lacrosse Supervisor \$10.00/hour beginning 06/01/2016 – 08/31/2016.
  - m. Haakon Larsen, Aquatics Lifeguard \$9.75/hour; Swim Aide \$9.25/hour beginning 06/01/2016 – 08/31/2016.
  - n. Emily Lundstrom, Aquatics Supervisor, Lifeguard \$10.00/hour; WSI \$10.25/hour beginning 06/01/2016 – 08/31/2016.
  - o. Eric Lundstrom, Aquatics Lifeguard \$9.75/hour; Swim Aide \$9.25/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
  - p. Nate Marek, Baseball Staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
  - q. Easton Martin, Recreation Staff (Baseball, SuperKids, Track) beginning 06/01/2016 – 08/31/2016; \$9.25/hour.

OVER

- r. Sean Meagher, Aquatics Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
  - s. James Miller, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$11.00/hour.
  - t. Gabbie Noack, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$9.50/hour.
  - u. Chantel Novak, Lifeguard \$10/hour; Swim Aide \$9.75/hour (\$10.00/hour if class lead) beginning 06/09/2016 – 08/31/2016.
  - v. Jan Otteson, Aquatics Lifeguard \$10.00/hour; WSI \$10.50/hour beginning 06/01/2016 – 08/31/2016.
  - w. Tori Papke, SuperKids Supervisor \$10.00/hour; Lacrosse Supervisor \$10.00/hour beginning 06/01/2016 – 08/31/2016.
  - x. Katie Pepel, SuperKids beginning 06/01/2016 – 08/31/2016; \$9.25/hour.
  - y. Timothy Roback, Tennis-JTT Champs \$9.00/hour; JTT, \$11.00/hour beginning 06/01/2016 – 08/31/2016.
  - z. Billy Roecklein, Ultimate Frisbee beginning 06/01/2016 – 08/31/2016; \$10.25/hour.
  - aa. Delaney Sletten, Soccer Supervisor beginning 06/01/2016 – 08/31/2016; \$10.00/hour.
  - bb. Molly Smith, Tennis & SuperKids beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
  - cc. Isaiah Saurez, Skateboarding Supervisor beginning 06/09/2016 – 07/21/2016; \$10/hour.
  - dd. Trent Swartwoudt, Aquatics Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
  - ee. Ryan Torbenson, Baseball Supervisor beginning 06/01/2016 – 08/31/2016; \$10.25/hour.
  - ff. Rachel Will, Tennis Supervisor beginning 06/01/2016 – 08/31/2016; \$10.00/hour.
  - gg. Christof Zweifel, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
- b. Increase/Decrease/Change in Assignment
    - 36. Cindy Keogh, Kid Venture/Child Nutrition employee, add Targeted Services Summer PLUS Club Leader for up to 2 hours/day Monday through Thursday beginning 6/16/2016 through 8/4/2016, \$19.50/hour.
    - 37. Christina Schwietz, Targeted Services PLUS Club Leader, add Targeted Services Summer PLUS Club Leader for up to 2 hour/day Monday through Thursday beginning 6/16/2016, \$19.50/hour
    - 38. Suzanne M. White, Non-Licensed Substitute, add Targeted Services Summer PLUS Club Leader for up to 2 hours/day, Monday through Thursday, beginning 6/6/16 through 8/4/2016, \$19.50/hour.
  - d. Resignations and Retirement.
    - 9. Lauren Scherfenberg, CVSEC Educational Assistant, declined position 06/09/2016.
    - 10. John Taylor, Head Custodian at Longfellow, retirement effective 07/29/2016.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

\*\*Hourly rate of pay is subject to change upon settlement of 2016-2018 EA employee agreement

7. Middle School Overnight Student Field Trip Request for 2016-2017.

Seventh Grade Social Studies Teacher Earl Weinmann is requesting School Board approval of the annual SCOPE trip to Missouri to visit sites connected with the James Younger Gang. This trip will take place June 10 and 11, 2017.

VIII. Items for Information

2. End of the Year Enrollment Report.

SUBMITTED BY: EARL WEINMANN - NORTHFIELD MIDDLE SCHOOL

Policy IICA-E

**OVERNIGHT STUDENT FIELD TRIPS**

**Proposal**

Overnight student field trips must receive prior approval by the Board of Education. Proposals for overnight student field trips should be submitted first to the Building Principal and include the following:

**Date of Proposal:** Saturday, June 10 - Sunday, June 11, 2017

**Purpose of Trip:** To visit sites connected with the James and Younger Gang

**Attach Dates and Itinerary of Proposed Trip.**

**Describe the educational benefits of the proposed trip.** To further educate student tour guides on the life of the James and Younger Gang

**List staff involved in planning and organizing the trip.** Earl Weinmann

**Outline the time commitment anticipated and state the arrangements made to assure that these activities are manageable and will not unduly distract staff from their primary duties.**  
No staff will be affected

**What arrangements will be made for transportation?** Schmitt & Sons Bus - Lakeville

**What arrangements will be made for lodging?** Stoney Creek Inn - St. Joseph

**Attach a summary of the budget for the proposed trip, including funding source(s), and proposed fundraising activities.** School pays transportation costs. All other costs shared by the students and the Northfield Historical Society

**Describe the availability of scholarships.** None

**Number of anticipated student participants.** 15 - 20

**Number of school staff chaperones.** 2-3 (depending on the number of participants)

**Number of parent chaperones.** 0

**Attach a description of activities scheduled for nonparticipating students.**  
None - summer trip

**ST. JOSEPH - KEARNEY, MISSOURI HISTORICAL SOCIETY TRIP**  
**Itinerary – all times approximate**

**Total Miles 842**

**Saturday, June 10<sup>th</sup>**

BUS ARRIVES AT APPROXIMATELY 7:15 A.M.

LEAVE NORTHFIELD APPROXIMATELY - 7:25 A.M.

- 1<sup>ST</sup> STOP - 9:00 - 9:15: Snack/Bathroom Break.  
Clear Lake: Exit 194  
Park at "Kum & Go"
- 2<sup>ND</sup> STOP - 10:50 – 11:45 Gas and Lunch  
Exit 92, Ankeny, IA  
Drop kids off at Arby's. Many places to go.  
Gas up at Kum and Go
- 3<sup>RD</sup> STOP - 135 - 2:10 Ice Cream / Bathroom Break.  
Dairy Queen  
Exit 92, Bethany, Missouri
- 4<sup>TH</sup> STOP - 3:20 - 5:05 (This is the time we arrive...make arrangements with Farm)  
Kearney Family Farm.  
Exit 26 (Hwy 92)
- 5<sup>TH</sup> STOP - Jesse James' Grave (Optional)  
Directions: Coming from Farm to Mt. Olivet Cemetery –  
Take left to second entrance  
Grave on the right side of road near pointy evergreen tree.
- 6<sup>TH</sup> STOP - 6:15 – 7:15 Supper (DO NOT STOP AT THE HOTEL FIRST)  
Cracker Barrel Parking Lot (I-29, Exit # 47-I-29 & Frederick Blvd-915 N. Woodbine Rd)  
(Next door to Ramada)  
Everyone eats at Cracker Barrel
- 7<sup>TH</sup> STOP - 7:30 Arrive at Hotel  
Stoney Creek Inn St. Joseph:  
1201 North Woodbine Road,

## Sunday, June 11<sup>th</sup>

Students will eat breakfast at the Stoney Creek Inn - St. Joseph Buffet which starts at 6:30 a.m.

Leave hotel at 8:45 (students be there by 8:40)

1<sup>ST</sup> STOP: 9:00 a.m - 10:30. Patee House Museum / Jesse James House  
Be on bus by 10:45

On the way to Antique Market drive by hill which once held Jesse's house: Go to 13th Street (left from Japanese Tea Garden near Pattee House) and take a right on Lafayette. It is on the right side with a marker.

2<sup>ND</sup> STOP: 10:50 - 11:55 St. Joseph Antique Market.  
3600 S Leonard Road – St. Joseph

3<sup>RD</sup> STOP: 1:05 – 1:25: Bethany Kum and Go (or Casey's)  
Snack and Bathroom Break

4<sup>TH</sup> STOP DID NOT GO HERE: 5:00 - 5:50: Merle Hay Road (Exit 194)  
Supper at Fast Food or Perkins, Denny's Rice House, etc.

4:30 - 5:25: Clear Lake Exit 194

5<sup>TH</sup> STOP: 5:55 - 6:15 – Sightseeing – Forest City Exit (Hwy 9) to 205<sup>th</sup> Avenue to Pilot Knob Park (14 miles)  
2<sup>nd</sup> Highest Point in Iowa (up the trail to lookout tower.

Have students call parents on cell phones to inform that we are one hour away from the museum.

HOME: Approximately 8:00 p.m. arrive in Northfield

6/8/2016

Northfield Public Schools Enrollment Report

Longfellow  
Early Childhood

Dorey	
James	11
Kruse	22
O'Connor	10
Roth	17
Schnorr	17
Sorenson	21
** TOTAL	98

Sihley

Grade	Teacher	
K	Born	23
K	Downs	23
K	Heil	23
K	Wacholz	23
1	Craft	21
1	Sasse	22
1	Sieger	21
1	Swenson	20
2	Seeberg	27
2	Spitzack	27
2	Van Hoy	21
2	Witt	27
3	Guggisberg	26
3	Jandro	26
3	Johnson	25
3	Rud	27
4	Day	29
4	Fox	29
4	Haar	29
4	McManus	24
5	Baragary	24
5	Foley	24
5	Ostermann	15
5	Sweeney	23
	<b>TOTAL</b>	<b>579</b>

Greenvale Park

K	Flicck	22	
K	Hagberg	21	
K	Malecha	22	
K	Ziemann	16	
1	Landry	22	C
1	Nivala	22	
1	Youngblut	21	
1	Zach	21	
2	Amundson	21	C
2	Bulfer	20	
2	Johnson	20	
2	Larson	20	
3	Gearing	21	
3	Spitzack	22	
3	Thompson	24	C
3	Timerson	22	
4	Carey	21	
4	Dimick	20	
4	Garcia	28	C
4	Hetzel	20	
5	Harding	24	
5	Sickler	28	
5	Tacheny	21	C
	<b>TOTAL</b>	<b>499</b>	

Bridgewater

K	Cade	20
K	Danielson	18
K	Tran	19
K	Wisdorf	22
1	Allison	20
1	Charlton	20
1	Ellerguxh	20
1	Hall	21
1	Lanza	26
2	Lane	21
2	Lofquist	19
2	Rubin	26
2	Schwaab	20
3	Larson	23
3	Sickler	25
3	Temple	27
3	Truman	24
4	Danielson	22
4	Holden	23
4	Schuster	23
4	Swenson	18
5	DeVries	25
5	Duchene	29
5	Kohl	27
5	Rauk	27
	<b>TOTAL</b>	<b>565</b>

Early Childl	98	
Kindergarte	252	
Grade 1-20	277	
Grade 2-20	269	
Grade 3-20	292	
Grade 4-20	286	
Grade 5-20	267	
Total K-5	1741	1741
Total Middle School	943	
Total High School	1269	
<b>GRAND TOTAL</b>	<b>3953</b>	
ALC 9-12**	73	F/T=34 P/T=2 I/S=37
<b>GRAND TOTAL with ALC</b>	<b>4026</b>	

Middle School

Grade 6 -2022	315
Grade 7 (*inc. 14 - 1/2 day)-2021	326
Grade 8 (*inc. 8 - 1/2 day)-2020	302
<b>TOTAL</b>	<b>943</b>
*22 (11) St. Dominic's students attend 1/2 day	

Enrollments represent 100% enrolled except where indicated by \*\*  
Half day St. Dominic's students are represented by \*

High School

Grade 9-2019	357
Grade 10-2018	298
Grade 11-2017	317
Grade 12-2016	297
<b>TOTAL</b>	<b>1269</b>

2015-2016

School and Grade Level	September 8th	September 11th	September 18th	September 25th	October 1st	November 2nd	December 1st	January 4th	February 2nd	March 1st	April 1st	May 1st	End of Year 6/8/2016
<b>Longfellow</b>													
Early Childhood	66	65	70	74	76	76	81	79	82	82	89	102	98
<b>Total</b>	<b>66</b>	<b>65</b>	<b>70</b>	<b>74</b>	<b>76</b>	<b>76</b>	<b>81</b>	<b>79</b>	<b>82</b>	<b>82</b>	<b>89</b>	<b>102</b>	<b>98</b>
<b>Greenvale Park</b>													
Grade K-2028	82	81	81	81	81	81	82	80	80	81	81	81	81
Grade 1-2027	83	85	85	86	86	87	89	88	88	87	87	87	86
Grade 2-2026	82	82	82	82	82	81	80	79	80	81	81	81	81
Grade 3-2025	89	87	87	87	87	88	89	89	89	89	88	89	89
Grade 4-2024	87	86	86	86	86	88	88	87	86	88	88	88	89
Grade 5-2023	76	75	75	75	75	75	75	75	75	74	74	73	73
<b>Total</b>	<b>499</b>	<b>496</b>	<b>496</b>	<b>497</b>	<b>497</b>	<b>500</b>	<b>503</b>	<b>498</b>	<b>498</b>	<b>500</b>	<b>499</b>	<b>499</b>	<b>499</b>
<b>Sibley</b>													
Grade K-2028	90	89	90	90	89	90	89	90	91	91	91	92	92
Grade 1-2027	85	85	86	86	84	84	84	84	84	84	84	84	84
Grade 2-2026	98	98	99	99	99	99	99	101	100	100	99	102	102
Grade 3-2025	102	103	103	103	104	103	103	103	103	103	104	104	102
Grade 4-2024	109	109	109	109	109	110	110	110	110	110	109	111	113
Grade 5-2023	84	83	83	83	84	85	85	86	86	87	86	86	86
<b>Total</b>	<b>568</b>	<b>567</b>	<b>570</b>	<b>570</b>	<b>569</b>	<b>571</b>	<b>570</b>	<b>574</b>	<b>574</b>	<b>575</b>	<b>573</b>	<b>579</b>	<b>579</b>
<b>Bridgewater</b>													
Grade K-2028	84	81	81	81	81	80	81	79	79	79	80	79	79
Grade 1-2027	104	105	105	105	105	105	106	106	106	106	106	106	107
Grade 2-2026	89	89	89	89	89	89	89	88	89	87	87	86	86
Grade 3-2025	102	101	101	101	100	100	100	99	100	101	101	99	99
Grade 4-2024	83	85	85	85	85	84	85	86	86	86	86	86	86
Grade 5-2023	111	111	111	111	110	109	109	108	108	108	108	108	108
<b>Total</b>	<b>573</b>	<b>572</b>	<b>572</b>	<b>572</b>	<b>570</b>	<b>567</b>	<b>570</b>	<b>566</b>	<b>568</b>	<b>567</b>	<b>568</b>	<b>564</b>	<b>565</b>
<b>Middle School</b>													
Grade 6-2022	309	310	310	310	310	312	310	310	312	312	313	315	315
Grade 7-2021	319	317	317	317	318	318	318	317	317	318	317	319	319
Grade 8-2020	300	300	300	299	298	297	297	296	298	300	300	298	298
St. Dominics	10.5	10.5	10.5	11	11	11	11	11	11	11	11	11	11
<b>Total</b>	<b>938.5</b>	<b>937.5</b>	<b>937.5</b>	<b>937</b>	<b>937</b>	<b>938</b>	<b>936</b>	<b>934</b>	<b>938</b>	<b>941</b>	<b>941</b>	<b>943</b>	<b>943</b>
<b>High School</b>													
Grade 9-2019	369	368	366	365	365	365	361	360	360	362	360	357	357
Grade 10-2018	302	304	303	303	302	301	301	298	298	299	299	298	298
Grade 11-2017	323	320	319	319	317	318	320	321	320	318	317	318	317
Grade 12-2016	322	325	313	313	311	310	306	303	303	300	299	297	297
<b>Total</b>	<b>1316</b>	<b>1317</b>	<b>1301</b>	<b>1300</b>	<b>1295</b>	<b>1294</b>	<b>1288</b>	<b>1282</b>	<b>1281</b>	<b>1279</b>	<b>1275</b>	<b>1270</b>	<b>1269</b>
<b>ALC</b>													
Grade 9-2019	0	0	0	0	0	0	0	2	2	2	4	3	5
Grade 10-2018	4	3	5	5	4	4	5	5	7	7	6	8	8
Grade 11-2017	11	11	11	11	11	12	17	16	16	18	17	21	21
Grade 12-2016	28	31	35	35	35	34	30	33	32	33	33	36	39
<b>Total</b>	<b>43</b>	<b>45</b>	<b>51</b>	<b>51</b>	<b>50</b>	<b>50</b>	<b>52</b>	<b>56</b>	<b>57</b>	<b>60</b>	<b>60</b>	<b>68</b>	<b>73</b>
<b>Grand Total</b>	<b>4003.5</b>	<b>3999.5</b>	<b>3997.5</b>	<b>4001</b>	<b>3994</b>	<b>3996</b>	<b>4000</b>	<b>3989</b>	<b>3998</b>	<b>4004</b>	<b>4005</b>	<b>4025</b>	<b>4026</b>