

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
June 13, 2016
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Bogott, Colangelo, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on May 23, 2016, were unanimously approved.
- V. Announcements and Recognitions
 - Spring Sport state tournament participants were: Girls Golf - Molly Stevens, Girls Track - Mya Jirik, Boys Track - Gus Foss, Boys Baseball team - second consecutive year as Sections Champions.
 - Sandy Malecha presented Northfield Healthy Community Initiative's Making A Difference Award to John Stenz and Heather Pousch for their commitment to helping youth explore careers through the Business and Technical Trades Career Exploration Day. Steve Taggart and Mark Ensrud were also recognized for their involvement in the Career Exploration Day.
 - Board Chair Pritchard recognized that this School Board meeting is Superintendent Richardson's last meeting. His retirement is effective June 30, 2016. She presented him with a Certificate of Recognition from Governor Mark Dayton. Board member Ellen Iverson presented Dr. Richardson with a Raider Brick. Other Board members then expressed their thanks and appreciation for Dr. Richardson's fourteen years of service to Northfield Public Schools.
- VI. Items for Discussion and / or Reports
 1. District Curriculum and Staff Development Committee (DCSDC) and Professional Learning Communities Presentation.
Director of Teaching and Learning Mary Grace Hanson presented the work of the District Curriculum and Staff Development Committee. The committee has three main areas of focus: Professional reading, professional learning for the District, and professional learning communities.
Adam Danielson and Dana Holden, fourth grade teachers from Bridgewater, concluded the DCSDC/PLC report by sharing the work of their PLC this year.
 2. Director of Administrative Services Position.
Director of Administrative Services and Superintendent-elect Dr. Matt Hillmann reviewed the recommendation to leave the Director of Administrative Services position unfilled for the 2016-17 school year. The recommendation includes reallocating some of the unspent dollars to support the reorganization of the Technology Services department staffing, providing salary modifications for the Directors of Finance and Human Resources, while also identifying approximately \$127,000 in savings to be held in the District administration budget to offset likely budget reductions anticipated for the 2017-18 school year.
 3. Legislative Wrap-Up.
Superintendent Richardson provided a summary of the 2016 legislative session and its impact on Northfield Public Schools. Information from the Minnesota Association of School

Administrators, Schools for Equity in Education, Parents United for Public Education and the Minnesota Department of Education was shared with the Board.

VII. Superintendent's Report

A. Items for Individual Action

1. Proposed 2016-2017 Budget – All Funds.

On a motion by Stratmoen, seconded by Colangelo, the Board unanimously approved the proposed 2016-17 budgets as listed below for all funds.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General (including Capital)	\$49,189,318	\$50,870,109
Child Nutrition	2,023,235	2,099,604
Community Services	2,439,748	2,432,156
Debt Service	4,825,914	5,274,819
Trust	67,500	71,800
Internal Service	<u>7,667,396</u>	<u>6,008,425</u>
Total	\$66,213,111	\$66,756,913

2. School Board Policy 501 – School Weapons Policy.

On a motion by Colangelo, seconded by Bogott the Board unanimously approved to amend the motion to include the elimination of the legal reference to the definition of firearm (18 U.S.C. 921) and add as a Policy Reference the following, “Definition of Firearm: Minnesota State Colleges and Universities Policy 5.21, Possession or Carry of Firearms, and University of Minnesota Board of Regents Policy Possession and Carrying of Weapons.”

On a motion by Iverson, seconded by Hardy, the Board unanimously approved the revisions to School Board Policy 501 – School Weapons Policy, as amended.

3. School Board Policy 527 – Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches.

Bogott moved and Iverson seconded to approve the revisions to School Board Policy 527– Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches, as presented.

On a motion by Stratmoen, seconded by Colangelo, the Board unanimously approved to amend the motion to change V.C. in Policy 527 to read “In the event of a positive identification.”

4. Student Citizenship Handbook.

On a motion by Stratmoen, seconded by Iverson, the Board unanimously approved to amend the motion to include the following two changes to the 2016-2017 Student Citizenship Handbook.

- (1) Add to “Drug Dog Search – Purpose and Procedure” (page 25): “A student must unlock a locked motor vehicle or its compartments upon the request of a school official. Failure to do so is a violation of Policy 527.”
- (2) Add to “Withdrawal and Abeyance language” (page 27): Abeyance (in lieu of expulsion) – The student and his/her family and the district sign a document agreeing that the student will transfer to the Northfield Area Learning Center for at least the duration of the proposed expulsion period “and will abide by the terms and conditions outlined in the abeyance agreement.”

On a motion by Iverson, seconded by Bogott, the Board unanimously approved the changes to the 2016-17 Student Citizenship Handbook as presented with the amended changes.

5. Northfield Middle School Driveway Project.

On a motion by Bogott, seconded by Quinnell, the Board unanimously approved using Operating Capital fund balance to fund the project recommendations for widening the Middle School driveway at a cost not to exceed \$109,212.

6. Technology Services Position Modifications.
On a motion by Stratmoen, seconded by Colangelo, the Board unanimously approved the recommended changes to the Technology Services department positions at a cost of \$21,000 for the 2016-17 school year.
 7. Resolution Establishing Dates for Filing Affidavits of Candidacy.
On a motion by Iverson, seconded by Bogott, the Board unanimously approved the resolution establishing dates for filing affidavits of candidacy for the Northfield Board of Education beginning Tuesday, August 2, 2016, and ending Tuesday, August 16, 2016. Voting 'yes' was Stratmoen, Quinnell, Colangelo, Hardy, Iverson, Bogott and Pritchard. No one voted 'no.'
- B. Items for Consent Grouping
- On a motion by Quinnell, seconded by Hardy, the Board unanimously approved the following items listed under the Consent Grouping.
1. Family / Student / Co-Curricular Handbooks for 2016-2017.
The proposed changes to the Elementary School Family Handbook and the Student Handbooks for the High School, Area Learning Center, Middle School, and the Co-Curricular Activities Handbook for the 2016-2017 school year were approved by the School Board. These handbooks carry the force of School Board policy.
 2. Financial Reports – April 2016.
The Board approved paid bills totaling \$1,525,177.85, payroll checks totaling \$2,684,090.77 and the financial reports for April 2016. There were no bond payments made in April 2016.
 3. Co-Curricular Overnight Trips for 2016-2017.
The Board approved the list dated May 28, 2016, of co-curricular overnight trips for the 2016-17 school year.
 4. Agreement between the City of Northfield and ISD 659 Relating to City of Northfield/Community Services Recreation Program.
The Board approved the Recreation Agreement. This Agreement was approved by the City Council at its June 7, 2016 meeting. The following adjustments were made to the 2013 Agreement:
 1. The School District requested a 5% increase for the first year of the contract and a 3% increase for year two and year three of the contract. For July 1, 2016-June 30, 2017, the City will pay the School District \$121,695, July 1, 2017-June 30, 2018, \$125,346; and July 1, 2018-June 30, 2019, \$129,106.
 2. The School District's contributions to recreation programming was updated to include advertising space in each Community Services brochure for City of Northfield facilities or events and the School District's support of administrative costs not covered by the City of Northfield's contribution.
 3. The signatories were updated to reflect staffing and organizational changes at the City of Northfield.
 5. Dairy Bids for 2016-2017.
The Board approved the bid from Hastings Co-op Creamery Co. as the supplier of milk and dairy products for the 2016-2017 school year with the opportunity to renew annually for up to three years.
 6. Personnel Items.
 - a. Appointments.*

1. Katherine Anderson, Summer School ALC Teacher at Longfellow/ALC for 2 hours/day (M-Th) beginning 06/13/2016 – 07/28/2016; BA, Step 1.
2. Stephanie Bangs, 1.0 FTE ASD SUN Teacher at the Cannon Valley Special Education Cooperative (Northfield site) beginning 08/29/2016; MA, Step 14.
3. Paul Beck, Summer Band Instructor for Summer Band Lessons at the HS/MS beginning 06/13/2016 – 08/12/2016; MA60, Step 14.
4. Lindsay DeMartino, CVSEC Administrative Support Assistant at the Cannon Valley Special Education Cooperative (Northfield site) for 225 days/year beginning 08/22/2016; Class IV, Step 3, \$18.40/hour.
5. Ellen Haefner, Substitute Parent Educator, change to Parent Educator at the NCRC for up to 30 hours/week beginning 08/01/2016; Year 1, \$24.36/hour.
6. Corinne Kelly, CVSEC Administrative Support Assistant at the Cannon Valley Special Education Cooperative (Faribault site) for 225 days/year beginning 08/22/2016; Class IV, Step 3, \$18.40/hour.
7. Mike Ludwig, Activities Event Worker beginning 06/04/2016.
8. Emily Lundstrom, CS Recreation Staff beginning 05/24/2016 – 08/31/2016; Aquatics Supervisor \$10.00/hour.
9. Tommy McDonald, Activities Event Worker beginning 06/04/2016.
10. Rebecca Meyers, 1.0 FTE Early Childhood Teacher at the NCRC beginning 08/01/2016; Year 1, \$24.36/hour.
11. Adam Murphy, Assistant Wrestling Coach at the High School beginning 11/21/2016 – 03/04/2017; Level E, Step 3.
12. Tamra Paulson, 1.0 FTE Long-Term Substitute EBD/SLD Teacher at Sibley Elementary beginning 08/29/2016 – 06/06/2017; MA, Step 5.
13. Bethany Rohde, 1.0 FTE Early Childhood Teacher at Longfellow beginning 08/01/2016; Year 1, \$24.36/hour.
14. Kalli Schetnan, CS Recreation Staff beginning 05/24/2016 – 08/31/2016; Swim Aide \$9.00/hour; Lifeguard \$9.50/hour.
15. Gabriel Sparby, Temporary TS Summer PLUS Site Assistant at Bridgewater for 6 hours/day (M-Th) beginning 06/06/2016 – 08/04/2016; \$12.19/hour.
16. Alexi Thompson, Resource Room SLC/DCD Teacher at Bridgewater beginning 08/29/2016; MA, Step 14.
17. Stevie Wachtler, Temporary TS Summer BLAST Site Assistant at the Middle School/Carleton College for up to 6 hours/day (M-Th) beginning 06/16/2016 – 08/04/2016; \$12.19/hour.
18. Jon Whitney, Long-Term Substitute Social Studies Teacher (1.0 FTE Semester 1; .6 FTE Semester 2) at the High School beginning 08/29/2016 – 06/06/2017; MA, Step 6.
19. Megan Winter, 1.0 FTE Special Education DCD Teacher at Greenvale Park Elementary beginning 08/29/2016; MA, Step 7.
20. Summer Weight Room Coach at the High School beginning 06/13/2016 – 08/12/2016 (self funded program):
 - a. Len Kallsen—total stipend = \$4,800 to be paid in (4) equal payments (June 30, July 15, July 30, August 15).
 - b. Laura Marks (DeGroot)—Hourly: \$18.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
 - c. Bubba Sullivan—Hourly: \$18.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
 - d. Travis Wiebe—Hourly: \$18.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
 - e. Tom Sola--- Hourly: \$18.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
 - f. Cory Callahan—Hourly: \$14.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
 - g. Isabelle Chapman—Hourly: \$14.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).

- h. Larry Sanftner—Hourly: \$14.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
- i. Ryan Iverson—Hourly: \$14.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
- j. Brice Peterson—Hourly: \$14.75 per hour – with (4) pay dates: (June 30, July 15, July 30, August 15).
21. Correction: Rebecca Meyers, Early Childhood Teacher at the NCRC beginning 08/01/2016; change from 1.0 FTE to up to 35 hours/week; Year 1, \$24.36/hour.
22. Danielle Crase, 1.0 FTE Long-Term Substitute Special Education Resource Teacher at the High School beginning 08/29/2016 – 06/06/2017; BA, Step 1.
23. Peter McGorry, General Education Educational Assistant (GenEd EA-Instructional) at Sibley Elementary for 6 hours/day beginning 09/06/2016 – 06/06/2017; \$14.31/hour.
24. Jacob Odell, Community Services Camp Friends Coordinator beginning 6/15/16 through 8/25/16, \$14.86/hour.
25. Paula Baragary, Eagle Bluff Chaperone beginning 7/18/2016 through 7/20/2016, \$500 stipend.
26. Christopher O’Neill, Eagle Bluff Chaperone beginning 7/18/2016 through 7/20/2016, \$500 stipend.
27. Laura Meyer, Target Services Summer PLUS Clue Leader for 2 hours/day Monday through Thursday beginning 6/16/2016 through 8/4/2016, \$19.50/hour.
28. Heidi Strike, Target Services Summer PLUS Club Leader for 2 hours/day Monday through Thursday beginning 6/16/16 through 8/4/16, \$19.50/hour.
29. Community Services Summer Recreation Staff :
- a. Kate Arneson, Tennis Staff beginning 06/09/2016 – 08/31/2016; \$12.00/hour.
- b. Kaleb Bardwell, Baseball Staff beginning 06/09/2016 – 08/31/2016; \$9.00/hour.
- c. Will Clark, Aquatics Lifeguard \$10.00/hour; Swim Aide \$9.50/hour (\$10.00 if class lead) beginning 06/09/2016 – 08/31/2016.
- d. Molly Gehrke, Softball Staff beginning 06/09/2016 – 07/21/2016; \$9.00/hour.
- e. Nell Gehrke, Softball Supervisor beginning 06/13/2016 – 07/21/2016; \$10/00/hour.
- f. Amanda Graves, Track staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
- g. Austin Grobe, Skateboarding staff beginning 06/09/2016 – 08/31/2016; \$9.00/hour.
- h. Elisabeth Hurlbert, JTT Tennis Staff beginning 06/01/2016 – 08/31/2016; \$12.00/hour.
- i. Carver King, Baseball Staff \$9.00/hour; Lifeguard \$9-10.00/hour beginning 06/01/2016 – 08/31/2016.
- j. Hunter Koep, Baseball Staff beginning 06/012016 – 08/31/2016; \$9.00/hour.
- k. Beth LaCanne, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$17.50/hour.
- l. Alison Langston, Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10 if class lead WSI required); Lacrosse Supervisor \$10.00/hour beginning 06/01/2016 – 08/31/2016.
- m. Haakon Larsen, Aquatics Lifeguard \$9.75/hour; Swim Aide \$9.25/hour beginning 06/01/2016 – 08/31/2016.
- n. Emily Lundstrom, Aquatics Supervisor, Lifeguard \$10.00/hour; WSI \$10.25/hour beginning 06/01/2016 – 08/31/2016.
- o. Eric Lundstrom, Aquatics Lifeguard \$9.75/hour; Swim Aide \$9.25/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
- p. Nate Marek, Baseball Staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
- q. Easton Martin, Recreation Staff (Baseball, SuperKids, Track) beginning 06/01/2016 – 08/31/2016; \$9.25/hour.
- r. Sean Meagher, Aquatics Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
- s. James Miller, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$11.00/hour.
- t. Gabbie Noack, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$9.50/hour.
- u. Chantel Novak, Lifeguard \$10/hour; Swim Aide \$9.75/hour (\$10.00/hour if class lead) beginning 06/09/2016 – 08/31/2016.

- v. Jan Otteson, Aquatics Lifeguard \$10.00/hour; WSI \$10.50/hour beginning 06/01/2016 – 08/31/2016.

 - w. Tori Papke, SuperKids Supervisor \$10.00/hour; Lacrosse Supervisor \$10.00/hour beginning 06/01/2016 – 08/31/2016.
 - x. Katie Pepel, SuperKids beginning 06/01/2016 – 08/31/2016; \$9.25/hour.
 - y. Timothy Roback, Tennis-JTT Champs \$9.00/hour; JTT, \$11.00/hour beginning 06/01/2016 – 08/31/2016.
 - z. Billy Roecklein, Ultimate Frisbee beginning 06/01/2016 – 08/31/2016; \$10.25/hour.
 - aa. Delaney Sletten, Soccer Supervisor beginning 06/01/2016 – 08/31/2016; \$10.00/hour.
 - bb. Molly Smith, Tennis & SuperKids beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
 - cc. Isaiah Saurez, Skateboarding Supervisor beginning 06/09/2016 – 07/21/2016; \$10/hour.
 - dd. Trent Swartwoudt, Aquatics Lifeguard \$9.50/hour; Swim Aide \$9.00/hour (\$10.00/hour if class lead) beginning 06/01/2016 – 08/31/2016.
 - ee. Ryan Torbenson, Baseball Supervisor beginning 06/01/2016 – 08/31/2016; \$10.25/hour.
 - ff. Rachel Will, Tennis Supervisor beginning 06/01/2016 – 08/31/2016; \$10.00/hour.
 - gg. Christof Zweifel, Tennis Staff beginning 06/01/2016 – 08/31/2016; \$9.00/hour.
- b. Increase/Decrease/Change in Assignment.
- 1. Correction: Chris Scoville-Riazi, .5 FTE Art Teacher at the ALC, change to .66 FTE Art Teacher at the ALC beginning 08/31/2015 – 06/08/2016 (change of date from 8/31/16 to 8/31/15).
 - 2. Correction: Eric Swan McDonald, .5 FTE Science Teacher at the ALC, change to .66 FTE Science Teacher at the ALC beginning 08/31/2015 – 06/08/2016. (1.0 FTE total for 2016-17) (change of date from 8/31/16 to 8/31/2015).
 - 3. Stephanie Balma, EarlyVentures Teacher at Longfellow (38 hours/week), change to EV Teacher at LF for 32.5 hours/week beginning 06/13/2016 – 09/02/2016.
 - 4. Trisha Beacom, EarlyVentures Teacher at Longfellow (40 hours/week), change to EV Teacher at LF for 35.5 hours/week beginning 06/13/2016 – 09/02/2016.
 - 5. Cathy Bennetts, .93 FTE ADSIS/Reading Teacher (.5 ADSIS; .43 Reading), change to 1.0 FTE ADSIS/Reading (.57 ADSIS/.43 Reading) at Sibley Elementary beginning 08/29/2016.
 - 6. Robert Benson, KidVentures Site Assistant (2 hours/week), change to KidVentures Site Assistant at Sibley for 20-30 hours/week beginning 06/09/2016 – 09/02/2016.
 - 7. Russel Boyington, KidVentures Site Assistant (22.25 hours/week), change to KidVentures Site Assistant at Sibley for 40 hours/week beginning 06/09/2016 -09/02/2016.
 - 8. Jackson Cade, Ventures Student Site Assistant (17 hours/week), change to Ventures Student Site Assistant at Sibley for 28 hours/week beginning 06/09/2016 – 09/02/2016.
 - 9. Anita Corwin, EarlyVentures Site Assistant at Longfellow (40 hours/week), change to EV Site Assistant at LF for 24 hours/week beginning 06/13/2016 – 09/02/2016. Anita will also substitute as needed.
 - 10. Debbie Foley, EarlyVentures Assistant Teacher at Longfellow (30 hours/week), change to EV Asst. Teacher at LF for 29 hours/week beginning 06/13/2016 – 09/02/2016.
 - 11. Lynn Fossum, Asst. Principal's Secretary at the High School for 210 work days/year, increase to 224 work days/year beginning 07/01/2016.
 - 12. Becky Gainey, .5 FTE Instructional Coach/.5 Reading Support at Sibley, change to .5 Instructional Coach, .05 Grant, .45 Reading Support at Sibley beginning 08/29/2016 – 06/06/2017
 - 13. Aimee Gerdesmeier, Ventures Site Leader/Site Assistant (36 hours/week), change to Ventures Site Leader at Sibley for 40 hours/week beginning 06/09/2016 – 09/02/2016.
 - 14. Sara Gerdesmeier, EarlyVentures Site Assistant at Longfellow (34.5 hours/week), change to EV Site Assistant at LF for 16.5 hours/week beginning 06/13/2016 – 09/02/2016.
 - 15. Courtney Beumer (Gilomen), EarlyVentures Teacher at Longfellow (40 hours/week), change to EV Teacher at LF for 38.5 hours/week beginning 06/13/2016 – 09/02/2016.

16. Katie Goehring, Early Ventures Teacher at Longfellow, change to Hand in Hand Teacher at LF for up to 32 hours/week beginning 08/20/2016; Year 1, \$24.36/hour.

School Board Minutes
June 13, 2016
Page Seven

17. Inger Hanson, .6 FTE EL Teacher at the Middle School, change to 1.0 EL Teacher at the Middle School beginning 08/29/2016.
18. Kaci Henry, Early Ventures Teacher at Longfellow (38 hours/week), change to EV Teacher at LF for 37 hours/week beginning 06/13/2016 – 09/02/2016.
19. Ellie Ims, Ventures Student Site Assistant (17 hours/week), change to Ventures Student Site Assistant at Sibley for 28 hours/week beginning 06/09/2016 – 09/02/2016.
20. Cameron Jackson, Kid Ventures Site Assistant (22 hours/week), change to 0 hours/week for the summer beginning 06/09/2016 – 09/02/2016. Cameron will begin working again in the fall 2016.
21. Isabella Jenkinson, Ventures Student Site Assistant (17 hours/week), change to 0 hours/week for the summer beginning 06/09/2016 – 07/31/2016. Isabella will work as needed beginning 08/01/2016 – 09/02/2016 (up to 35 hours/week).
22. Cindy Keogh, Kid Ventures Site Assistant (23.5 hours/week), change to KV Site Assistant at Sibley for 16 hours/week beginning 06/09/2016 – 09/02/2016.
23. Lisa Krueger Robb, .6 FTE EL Teacher at the High School, change to .8 EL Teacher at the High School beginning 08/29/2016 – 06/09/2017.
24. Brittney Laue, SpecEd EA-PCA at Longfellow, change to 1.0 FTE ASD SUN Teacher at the Cannon Valley Special Education Cooperative (Northfield site) beginning 08/29/2016 – 06/06/2017; BA, Step 0.
25. Quinn Line, Ventures Student Site Assistant (17 hours/week), change to 0 hours/week for the summer beginning 06/09/2016 – 08/19/2016. Quinn will work as needed beginning 08/19/2016 – 09/02/2016 up to 35 hours/week.
26. Mark Mercurio, Assistant Wrestling Coach at the Middle School, change to Assistant Wrestling Coach at the High School beginning 11/21/2016 – 03/04/2017; Level E, Step 5 (1/2 stipend).
27. Peggy Mills, Kid Ventures Site Assistant (23.5 hours/week), change to KV Site Assistant at Sibley for 21 hours/week beginning 06/09/2016 – 09/02/2016.
28. Hannah Mohn, Kid Ventures Site Assistant (10-15 hours/week), change to KV Site Assistant at Sibley for 40 hours/week beginning 06/09/2016 – 09/02/2016.
29. Carol Nick, Early Ventures Teacher at Longfellow (35 hours/week), change to EV Teacher at LF for 20 hours/week beginning 06/13/2016 – 09/02/2016.
30. Tony Rasmussen, Kid Ventures Site Assistant (23.5 hours/week), change to KV Site Assistant at Sibley for 40 hours/week beginning 06/09/2016 – 09/02/2016.
31. Jennifer Severson, Educational Assistant, add TS Summer PLUS Site Assistant at Bridgewater for 6 hours/day beginning 06/16/2016 – 08/04/2016. (Hours will change during the month of July to 2.75 hours/day) – Step 2, \$12.52/hour.
32. Tonya Skluzacek (Merritt), Ventures Site Leader/Early Ventures Site Assistant (36 hours/week), change to Ventures Site Leader at Sibley for 40 hours/week beginning 06/09/2016 – 09/02/2016.
33. Pam Taubman, Kid Ventures Site Assistant (23.5 hours/week), change to KV Site Assistant at Sibley for 15 hours/week beginning 06/09/2016 – 09/02/2016.
34. Elizabeth Valentine, 1.0 FTE EL Teacher at Sibley, change to .7 FTE EL/.3 ADSIS at Sibley beginning 08/29/2016 – 06/06/2017.
35. Dylan Warner, Kid Ventures Site Leader/Early Ventures Site Assistant (30 hours/week), change to Ventures Site Leader at Sibley for 40 hours/week beginning 06/09/2016 – 09/02/2016.
36. Cindy Keogh, Kid Venture/Child Nutrition employee, add Targeted Services Summer PLUS Club Leader for up to 2 hours/day Monday through Thursday beginning 6/16/2016 through 8/4/2016, \$19.50/hour.
37. Christina Schwietz, Targeted Services PLUS Club Leader, add Targeted Services Summer PLUS Club Leader for up to 2 hour/day Monday through Thursday beginning 6/16/2016, \$19.50/hour

38. Suzanne M. White, Non-Licensed Substitute, add Targeted Services Summer PLUS Club Leader for up to 2 hours/day, Monday through Thursday, beginning 6/6/16 through 8/4/2016, \$19.50/hour.

c. Leave of Absence.

1. Brittney Laue, Educational Assistant, Leave of Absence for 2016-17 school year, effective 08/01/2016.

d. Resignations and Retirement.

1. Troy Cohrs, Knowledge Bowl Advisor, resignation effective 06/06/2016.
2. Brenda Kragseth, Educational Assistant-Media, resignation effective 06/08/2016.
3. Carley Maley, Special Education teacher, resignation effective 06/08/2016.
4. Mark Mercurio, Middle School Assistant Wrestling Coach, resignation effective 05/25/2016.
5. Jennifer Rauk, Assistant Cross Country Coach, resignation effective 06/01/2016.
6. Andria Schwalbe, Early Childhood Teacher, resignation effective 08/01/2016.
7. Kari Thompson, Elementary Companeros Teacher, resignation effective at the end of the 2015-16 school year (06/08/2016).
8. Sarah VanSickle, HS Business Teacher, resignation effective at the end of the 2015-16 school year (06/08/2016).
9. Lauren Scherfenberg, CVSEC Educational Assistant, declined position 06/09/2016.
10. John Taylor, Head Custodian at Longfellow, retirement effective 07/29/2016.

e. The Board approved the following:

- Policy covering wages, working conditions and fringe benefits of Non-Union Administrators-Cabinet for the period extending July 1, 2016 through June 30, 2018.
- Policy covering wages, working conditions and fringe benefits of Non-Union Administrators-Directors for the period extending July 1, 2016 through June 30, 2018.
- Policy covering wages, working conditions and fringe benefits of Principals for the period extending July 1, 2016 through June 30, 2018.
- Policy covering wages, working conditions and fringe benefits of Head Custodians for the period extending July 1, 2016 through June 30, 2018.
- Policy covering wages, working conditions and fringe benefits of Grounds/Maintenance/Electrical Coordinators for the period extending July 1, 2016 through June 30, 2018.
- Policy covering wages, working conditions and fringe benefits of Community Services Staff for the period extending July 1, 2016 through June 30, 2018.
- Community Services Recreation Staff Wages for the period extending 6/1/2016 through 5/31/2017.
- Policy covering wages, working conditions and fringe benefits of Child Nutrition Associates for the period extending July 1, 2016 through June 30, 2018.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

**Hourly rate of pay is subject to change upon settlement of 2016-2018 EA employee agreement

7. Middle School Overnight Student Field Trip Request for 2016-2017.

The Board approved the annual SCOPE trip to Missouri to visit sites connected with the James Younger Gang. This trip will take place June 10 and 11, 2017.

VIII. Items for Information

1. Appointment of Superintendent Evaluation Subcommittee.

At the May 23rd meeting Board Chair Pritchard presented the possibility of changing the evaluation of the superintendent to the process developed by MSBA that is a natural outgrowth of the principal and teacher evaluation. Pritchard appointed a subcommittee of Bogott, Iverson,

and Pritchard to review the MSBA evaluation process and the District's current evaluation process.

School Board Minutes
June 13, 2016
Page Nine

2. End of the Year Enrollment Report.
Superintendent Richardson reported that enrollment is at an all time high of 4026 students.
- IX. Future Meetings
Monday, July 11, 2016, 7:00 PM Regular School Board Meeting, Northfield High School Auditorium
Monday, August 8, 2016, 7:00 PM Regular School Board Meeting, Northfield High School Media Center
 - X. Adjournment
On a motion by Stratmoen, seconded by Quinnell the Board adjourned at 9:58 PM.

Noel Stratmoen
School Board Clerk