

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: L. Chris Richardson, Ph.D., Superintendent
RE: Table File Items for May 23, 2016, Regular School Board Meeting

VI. Items for Discussion and/or Reports.

2. 2016-2017 General Fund Budget.

Enclosed is a revised power point presentation.

VII. Superintendent's Report

B. Items for Consent Grouping

2. Personnel Items

a. Appointments*

18. Jacqueline Braun, 1.0 FTE ASD SUN Teacher at the Cannon Valley Special Education Cooperative SUN program (Northfield site) beginning 08/29/2016; MA, Step 4.

19. Natalia Romaro, 1.0 FTE Music Teacher at Sibley Elementary beginning 08/29/2016; BA, Step 1.

b. Increase/Decrease/Change in Assignment

10. Alissa Jorgenson, Office Generalist Production Room (4 hours/day)/CS Auditorium Tech (4 hours/day), change to CS Auditorium Tech for 4 hours/day beginning 07/01/2016. Office Generalist position eliminated.

11. Correction: Annie Kruse, B-5 ECSE Teacher, add overload ECSE B-5 at Longfellow beginning 03/29/2016 – 06/01/2016. (change of date from 3/29/15 to 3/29/2016).

d. Resignations and Retirement.

10. Thomas P. White, Assistant Wrestling Coach, resignation effective 05/19/2016.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

**Hourly rate of pay is subject to change upon settlement of 2016-2018 EA employee agreement


3. Tentative High School Overnight Trips for 2016-2017.

High School Principal Joel Leer has provided the enclosed memorandum dated May 2016 with the recommendation that the Board approve the list of tentative high school overnight field trips listed for the 2016-17 school year.

VIII. Items for Information


4. Dundas Dome.

Director of Administrative Services Dr. Matt Hillmann will share initial discussions with the owners of the Dundas Dome, a seasonal enclosed athletic facility within the School District.



2016-17 Proposed Budget

General Fund



Enrollment Projections

Adjusted Pupil Units							
	Pre-K	KG	1-3	4-6	7-12	Total	Weighted
2015-16	24.5	253.4	834.9	862.1	1905.9	3,880.8	4,262.0
2016-17	23.6	243.9	828.3	885.0	1,865.3	3,846.2	4,219.3
2017-18	23.0	237.8	830.7	904.4	1,864.5	3,860.4	4,233.3
2018-19	22.0	227.4	815.4	913.1	1,918.0	3,895.9	4,279.5
2019-20	21.2	218.7	786.6	904.4	1,920.1	3,850.9	4,235.0

Revenue Assumptions

- General Education Aid
 - 2% increase in basic revenue
 - Enrollment
- Special Education
 - Change in funding formula
 - Cannon Valley Special Education Cooperative
- Levy
- Local Sources

Revenue

	2013-14 AUDIT RESULTS	2014-15 AUDIT RESULTS	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
PROPERTY TAXES	5,290,057	9,763,250	9,786,010	10,374,684
STATE SOURCES	34,755,108	33,762,653	34,712,420	33,902,571
FEDERAL SOURCES	1,215,595	1,120,740	1,321,189	1,260,364
LOCAL SOURCES	1,269,119	1,326,140	1,253,546	1,151,699
CVSEC	-	-	-	2,500,000
TOTAL	42,529,879	45,972,783	47,073,165	49,189,318

Expenditure Assumptions

- Salaries
- Benefits
- Cannon Valley Special Education Cooperative
- Non-Salary & Other Operational
- Fund Balance Goal = 16% of total expenditures

Expenditures

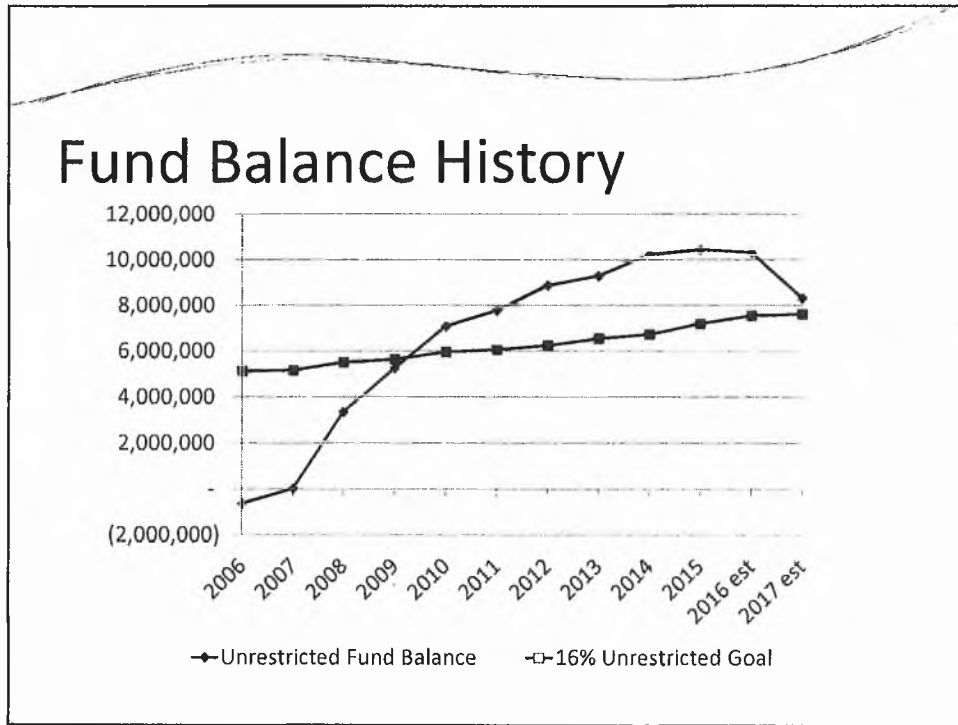
	2013-14 AUDIT RESULTS	2014-15 AUDIT RESULTS	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
ADMINISTRATION	1,548,532	1,630,917	1,680,354	1,778,714
DISTRICT SUPPORT SERVICES	1,117,381	1,197,606	1,391,939	1,215,591
REGULAR INSTRUCTION	21,317,273	23,367,355	24,243,038	24,879,680
VOCATIONAL INSTRUCTION	204,971	275,187	276,513	283,099
SPECIAL EDUCATION	8,090,448	8,815,903	9,532,668	9,190,935
INSTRUCTIONAL SUPPORT	1,342,272	1,382,598	1,492,062	2,846,756
PUPIL SUPPORT	3,261,921	3,448,280	3,592,619	3,588,343
SITE & BUILDINGS	5,078,695	4,796,315	4,873,500	4,441,991
FISCAL & OTHER FIXED COSTS	139,733	141,031	145,000	145,000
CVSEC	-	-	-	2,500,000
TOTAL	42,101,226	45,055,192	47,227,693	50,870,109

General Fund Summary

	2013-14 AUDIT RESULTS	2014-15 AUDIT RESULTS	2015-16 REVISED BUDGET	2016-17 PROPOSED BUDGET
REVENUE	42,529,879	45,972,783	47,073,165	49,189,318
EXPENDITURES	42,101,226	45,055,192	47,227,693	50,870,109
DIFFERENCE	428,653	917,591	(154,528)	(1,680,791)
BEGINNING FUND BALANCE	14,522,922	14,951,575	15,869,166	15,714,638
ENDING FUND BALANCE	14,951,575	15,869,166	15,714,638	14,033,847
RESTRICTED FUND BALANCE	4,723,657	5,422,617	4,813,337	4,950,601
UNRESTRICTED FUND BALANCE	10,227,918	10,446,549	10,901,301	9,083,246
UNASSIGNED FUND BALANCE %	24.3%	23.2%	23.1%	17.9%

Financial Projection

Definitions	Actual 2014-2015	Budget 2015-2016	Projected 2016-2017	Projected 2017-2018	Projected 2018-2019
Revenue	\$45,972,783	\$47,073,165	\$49,189,318	\$49,781,522	\$50,824,172
Expenditures	\$45,055,192	\$47,227,693	\$50,870,109	\$52,298,796	\$53,795,080
Revenue Over (Under)					
Expenditures	\$917,591	(\$154,528)	(\$1,680,791)	(\$2,517,274)	(\$2,970,908)
Fund Balance	\$15,869,166	\$15,714,638	\$14,033,847	\$11,516,573	\$8,545,665
Assigned Fund Balance	\$5,422,618	\$4,839,922	\$4,950,602	\$4,994,298	\$5,043,898
Unassigned Fund Balance	\$10,446,548	\$10,874,716	\$9,083,245	\$6,522,275	\$3,501,767
Percent Unassigned	23.2%	23.0%	17.9%	12.5%	6.5%
Unassigned Target Fd Bal. Percent	16.0%	16.0%	16.0%	16.0%	16.0%
Minimum Unassigned Fund					
Balance	\$7,208,831	\$7,556,431	\$8,139,217	\$8,367,807	\$8,607,213
Fund Balance Over (Under) Target	\$3,237,717	\$3,318,285	\$944,028	(\$1,845,532)	(\$5,105,446)



- ### Summary
- Deficit budget for 2016-17
 - Significant changes due to cooperative
 - History of stewardship softens impact
 - Exceeded promised made during 2011 operating referendum campaign
 - Continued lack of state funding will necessitate reductions for 2017-18

Questions?

- Thanks for your time!

MEMO TO: Dr. Chris Richardson
FROM: Joel Leer
DATE: May 2016
REGARDING: Tentative Overnight Trips Planned for 2016-17

I recommend for school board approval the overnight field trips listed below for the 2016-17 school year. Some dates are tentative and there is a possibility that there may be other trips planned at a later date. Any additional trips will be forwarded to the school board for approval.

- BRIT LIT** - March 17-25, 2017 to London/Paris; no school days missed depending on flights; approximate cost is \$3193.
- YOUTH & GOVERNMENT** - January 5-8, 2017 to Minneapolis; 1 ½ school days missed, Jan 5th & 6th; Cost is approximately \$400.
- AP CHEM/AP PHYSICS** - May 11-12, 2017 to Chicago; one school day missed, May 12th; approximate cost is \$375.
- CHOIR** - March 16-23, 2017 to Florida; one school day missed, March 17th; approximate cost is \$1100.
- DECA** - November 6-7, 2016 to Minneapolis; one school day missed, November 7th; approximate cost \$75-\$85.
- DECA** - March 19-21, 2017 to Minneapolis; no school days missed; approximate cost is \$125
- DECA** - April 26-29, 2017 to Anaheim, CA; 3 school days missed; approximate cost \$1200.
- GERMAN** - June 17-July 5, 2017 to Germany/France/Switzerland; no school days missed; approximate cost is \$1800.