

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** L. Chris Richardson, Ph.D., Superintendent  
**RE:** Table File Items for May 9, 2016, Regular School Board Meeting

VI. Items for Discussion and / or Reports.

1. Thought Exchange Discovery Step – Facilities.  
A copy of Thought Exchange's presentation is enclosed.
2. Proposed 2016-2017 Child Nutrition Budget.  
A copy of the power point presentation is enclosed.

VII. Superintendent's Report

B. Items for Consent Grouping

1. Personnel Items
  - c. Leave of Absence
    2. Kimbra Dimick, Family/Medical Leave of Absence beginning on or about 10/18/2016 and will continue for 12 work weeks.
    3. Katherine Woodstrup, Family/Medical Leave of Absence beginning 05/03/2016 and is anticipated to continue through 05/13/2016.
  - e. Advancement of Licensed Staff to Tenure Status 2016-17  
Swan McDonald, Eric, DeVries, Sara, Bothun, Stefanie, Ackerman, Ann, Malecha, Tiffany, Dimick, Kimbra, Moyer, Jamie, Clarey, Alisha, Timerson, Bridget, Berg-Wall, Matthew, Spitzack, Joshua, Ousley, Paul, Nelson, Karen, Kuehl, Heather, Hebzynski, Kelly, Hanson, Inger, Wacholz, Maren, and Sasse, Anita

Advancement of Licensed Staff to Third Year Probationary Status

Scoville-Riazi, Chris, Schultz, Micah, Nohava-Hall, Erin, Lanza, Suzanne, Faust, Tyler, Phenow, Dustee, Rubin, Anna, Kruse, Angela, Bolton, Susan, Casson, Kathleen, Taylor, Daniel, Brush, Erin, Schlossin, Rachael, Ness, Erica, Sweeney, Allison, and Craft, Kristen

Advancement of Licensed Staff to Second Year Probationary Status

Murry, Taylor, Trotman, Ellen, Hetzel, Sheila, Maley, Carley, Thompson, Kari, Korynta, Marcy, Balow, Tyler, Pfeiffer, Elizabeth, Van Sickle, Sarah, Campbell, Anne, and Rud, Jodie

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

\*\*Hourly rate of pay is subject to change upon settlement of 2016-2018 EA employee agreement

# Discover: Facilities Conversation

WINTER 2016

# Overview - Steps



Participants share answers to open ended questions



Participants consider ideas from others and add stars to the ones they like best



Everyone discovers what is important to the group

# Overview

PARTICIPATION OPEN BETWEEN

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March 9, 2016

TO

April 6, 2016



# 10

## THOUGHT EXCHANGE PROCESSES

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Including Parents, Parent/Staff,  
Community Members & Other

## Overview - Participation Numbers

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584

PEOPLE  
PARTICIPATED



942

THOUGHTS  
CONTRIBUTED



37,888

STARS  
ASSIGNED



## Overview - Demographic

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65.2% 381  
Parent/guardian

14.9% 87  
Staff Member

14.4% 84  
Parent/guardian and  
staff

5.1% 30  
Community Member

<1% 2  
Other

# Overview - Questions



1. In Approach A, work done on each building is independent of the work done on other buildings. What are your thoughts on Approach A?
2. In Approach B, work done on one building will impact the work done on other buildings. What are our thoughts on Approach B?
3. What are your questions?



## Approach One: Independent Action to Upgrade Facilities

**Northfield**  
ISD #659

### Grades K-5

#### Bridgewater Elem.



- Main Office Addition
- Special Needs Alterations

\$1.7 M

#### Greenvale Park Elem.



- Controlled entry
- Classroom Adtn.
- Secure Classrooms
- Natural light
- Mech. Upgrades

\$ 5.8 M

#### Sibley Elem.



- Music Adtn. \$1.2 M
- Cafe, Exo. Media Ctr Addition \$2.3 M

Est. Costs: \$8.7 – 11.0 M

**AT&R**

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### Grades 6-8

#### Northfield Middle School



- Expand Driveway

\$0.2 M

\$0.2 M

### Grades 9-12

#### Northfield High School



- Orchestra Addition
- Aux. Gym Adtn.
- Main Office Adtn.
- Locker Rm. Alts.
- Elevator Adtn.
- Rock House Alts.
- District Office relocation

\$12.5 M

- Synthetic turf field \$2.0 M

\$14.5 M

### District

#### Longfellow E.C. / A.L.C.



- Add parking
- Improve bus drop-off / play area
- ADA toilets

\$0.5 M

#### Northfield Comm. Resource Center



\$0.5 M

**Total Est. Project Costs: \$22.4 – 26.7 M**

## Approach Two: Interdependent Action to Upgrade Facilities

**Northfield**  
ISD #659

### Grades K-5

#### Bridgewater Elem



- Main Office Addition
- Special Needs Alterations

\$1.7 M

#### New Greenvale Park Elem.



- Construct new Elementary School on Greenvale Park site

\$ 22.0 M

#### Sibley Elem



- Music Atrn \$1.2 M
- Cafe Exp. / Media Ctr Addition \$2.3 M

### Grades 6-8

#### Northfield Middle School



- Expand Driveway

\$0.2 M

### Grades 9-12

#### Northfield High School



- Demolish exist. H.S.

\$4.0 M



- Construct new H.S. on exist. H.S. site \$72.5 M
- Synthetic turf field \$2.0 M

### District

#### Longfellow D.O. / A.L.C.



- Add parking
- Office / ADA Ahs

\$0.7 M

#### Greenvale Park E.C. / Comm. Ctr.



- Repurpose to E.C. / A.B.E. / Community Services

\$0.5 M

#### Northfield Comm. Resource Center



- No longer leased

Dependent Action

Est. Costs: \$24.9 – 27.2 M

\$0.2 M

\$78.5 M

\$1.3 M

ATSSR

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Total Est. Project Costs: \$104.9 – 107.2 M



# Key Findings



# Thoughts about Approach A: Top Themes

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1. Short Term Solution
2. New High School
3. Synthetic Turf & Sports



# Thoughts about Approach B: Top Themes

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1. Support for Approach B
2. New High School
3. Finance & Budget

# Questions: Top Themes

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1. Finance & Budget
2. Timeline
3. Community Involvement



# Next Steps



## Northfield Public Schools Community Engagements



### Join the Conversation 2015

FALL 2015



1,097  
Participants



2,300  
Thoughts



61,631  
Stars

This fall we invited our community to share their thoughts about what we're doing well and where we can improve.

[Read More >](#)

# Questions?

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## Northfield Public Schools Child Nutrition Program

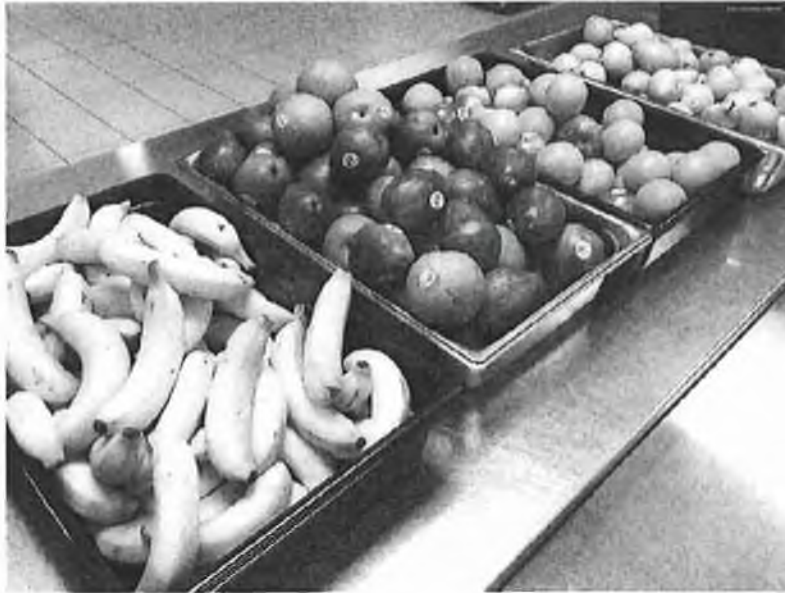


*The mission of  
Northfield Public Schools  
is to deliver  
educational  
excellence that  
empowers all learners  
to participate in our  
dynamic world.*

## Northfield Public Schools Child Nutrition Program



***Child Nutrition Services:***  
*Provide quality  
nutritious meals that  
support the growth  
and development of  
our students to fuel  
their learning.*



## 2015-16 Review

### Breakfast

#### Meals Served

Free: **SY 15** 43,303  
**SY 16** 39,316  
Down 9% in participation

Reduced: **SY 15** 7,287  
**SY 16** 7,414  
Up 2% in participation

Normal: **SY 15** 24,577  
**SY 16** 26,789  
Up 9% in participation



## March 7-11 National School Breakfast Week

### Smoothie Sampling



## Lunch

### Meals Served

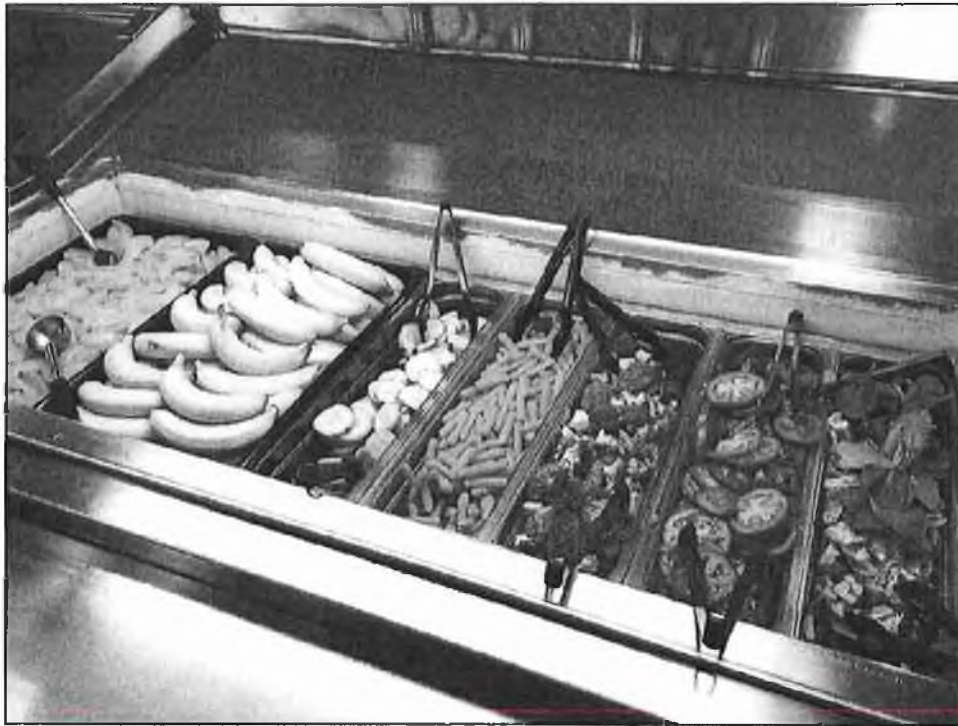
Free: **SY 15** 82,031  
**SY 16** 84,335  
 Up 3% in participation

Reduced: **SY 15** 23,457  
**SY 16** 23,998  
 Up 2% in participation

Normal: **SY 15** 171,158  
**SY 16** 188,462  
 Up 10% in participation

\*\*\*Meals served are based on 123 student days





## What's New

Burrito Bowl and Sandwich Bar offered at the HS  
Burrito Bowl offered at the MS on Thursdays







# World Language Week

A word cloud featuring the central phrase "ENJOY YOUR MEAL" in large, bold, black capital letters. Surrounding this central text are several phrases in different languages, all in black capital letters, arranged in a circular pattern. The phrases include: "Guten Appetit" (top left), "Selamat Makan" (top left, below Guten Appetit), "Velbekomme" (top left, below Selamat Makan), "Bon Appetit" (top right), "Buen Provecho" (top right, below Bon Appetit), "Buon Appetito" (top right, below Buen Provecho), "Bon Appetit" (bottom right), "Gudden Appetit" (bottom right, below Bon Appetit), "Bon Appetis" (bottom right, below Gudden Appetit), "Dobro Tek" (bottom left, rotated 90 degrees), "Smakelijk" (bottom left, rotated 90 degrees), and "Bon Appetitu" (bottom left, rotated 90 degrees). The background is white.

Monday	Tuesday	Wednesday	Thursday	Friday
Buffalo Chicken Bites Oven Baked Potatoes Seasoned Sour Cream Apples and Oranges Milk	Cheese Crepes Sausage Links Fresh Strawberries and Bananas Spinach Salad Milk	Orange Chicken with WG Vegetable Fried Rice Steamed Oriental Vegetables WG Egg Roll with Sauce Mandarin Oranges Milk	Sausage with Red Cabbage Spaetzle noodles Steamed vegetables Sausage and pears WG dinner roll Milk	Southwest Chicken Flautas Assorted Toppings Seasoned Rice Black Bean and Corn Salad Apple Churro Milk
United States	France	China	Germany	Mexico

## World Language Week Germany

Sausage with Red Cabbage  
Spaetzle Noodles  
Steamed Vegetables  
Applesauce and Pears  
WG Dinner Roll  
Milk



## World Language Week China

Orange Chicken with  
WG Vegetable Fried Rice  
Steamed Oriental Vegetables  
WG Egg Roll  
Mandarin Oranges  
Milk



# Farm To School



## Farm To School



MN Far

Watermelon : John Shivel Farms, Foley  
Zucchini: Pahl Farms, Apple Valley  
Sweet Corn: Riverside Farms, Elk River  
Purple Carrots: Open Hands Farm, Northfield  
Assorted Apples: Fireside Apple Orchard, Northfield  
Acorn Squash and Green Peppers: Vine Valley & Sons,  
Stewart  
Hot Dogs: Thousand Hills, Cannon Falls  
Turkey Breast: Ferndale Farms, Cannon Falls



## Summer Wellness Challenge



### THE PYRAMID WORKOUT

20 Jumping Jacks  
 15 Frog Jumps  
 10 Push-Ups  
 5 Walking Lunges  
 10 Push-Ups  
 15 Frog Jumps  
 20 Jumping Jacks

## Child Nutrition Revenue Summary

	2013-14	2014-15	2015-16	2016-17
	Actual	Actual	Budget	Proposed
Tuition, fees and other	\$1,131,687	\$1,173,482	\$1,161,035	\$1,130,235
State Sources	63,188	106,224	90,000	102,000
Federal Sources	720,636	787,182	759,000	791,000
Total Revenue	\$1,915,511	\$2,066,888	\$2,010,035	\$2,023,235



## Child Nutrition Expenditure Summary

	2013-14	2014-15	2015-16	2016-17
	Actual	Actual	Budget	Proposed
Salaries and Wages	\$583,449	\$612,986	\$604,450	\$636,478
Benefits	206,280	249,941	250,648	264,926
Purchased Services	88,908	96,286	83,500	86,000
Food and Supplies	976,164	1,083,089	995,000	1,080,200
Equipment	164,972	154,435	30,500	30,500
Other	1,176	1,406	1,500	1,500
Total Expenditures	\$2,020,949	\$2,198,143	\$1,965,598	\$2,099,604

## Child Nutrition 2016-17 Proposed Budget

	2013-14	2014-15	2015-16	2016-17
	Actual	Actual	Budget	Proposed
Beginning Balance	\$ 687,830	\$ 582,392	\$ 451,137	\$ 495,574
Revenue	1,915,511	2,066,888	2,010,035	2,023,235
Total Sources	2,603,341	2,649,280	2,461,172	2,518,809
Expenditures	2,020,949	2,198,143	1,965,598	2,099,604
Ending Fund Balance	\$ 582,392	\$ 451,137	\$495,574	\$ 419,205

