

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
February 8, 2016
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:05 PM. Present: Colangelo, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion from Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on January 25, 2016 were unanimously approved.
- V. Announcements and Recognitions
 - The Northfield ALC recently received news that they were awarded the 2016 MAAP Program of the Year! MAAP is the MN Association of Alternative Programs and it is comprised of over 300 ALCs, charter schools, online programs, and other learning alternatives. The ALC will be receiving the award at the upcoming MAAP State Conference in Duluth on Feb 11. To celebrate this honor the ALC is planning an open house/reception on February 24 from 3:00-5:00. This will be a great opportunity for people to see all the positive things going on through this program and what the ALC is all about.
 - Northfield High School Concert Choir has been selected as one of the groups to perform for the 11th Annual ACDA of Minnesota/Concordia University-St. Paul Choral Arts Finale on Sunday, April 17, 2016. Congratulations to Kyle Eastman.
 - The 2016 Fluid Power Challenge concluded on January 26. There were two NMS teams that took home awards. The group of Clara Peterson, Alexandra Peterson, Roman Kopp, and Marcus Hauck took home the award for Teamwork Champions. That was a combination of the interview and portfolio. They had a perfect score on their interview and a near perfect score on the design portfolio. The group of Greta Foster, Bella Smith and Eric Fredrickson were the Overall Champions. Their combined scores in the 3 areas were enough to make them the overall winners of the competition. Congratulations to these outstanding students.
 - Thank you to the Wellness Committee for planning wellness activities for each building on February 1.
 - A special thank you and recognition to the school nurses for organizing and helping with the staff Red Cross Blood Drive on February 1. Twenty-five units were collected, which will help 75 patients.
 - State Farm's Good Neighbors program recently recognized Northfield Promise. Through this effort, resources have been pulled together to support Americorps Promise Fellows in the schools. The success of the program has helped the district improve its graduation rates and serve as a role model for other areas of the state.
 - Congratulations to Kim Briske and her staff on the administration of the iPad exchange last week. A total of 2500 iPads were exchanged in one hour at the High School.
- VI. Items for Discussion and / or Reports
 1. Candidates to Fill School Board Vacancy.
The subcommittee of the School Board that formed to review the applications to fill the vacancy on the Northfield Board of Education created by the resignation of Anne Maple on January 11, 2016, shared their report to the full Board. Margaret Colangelo, Julie Pritchard and Jeff Quinnell were the members of the subcommittee. Board Chair Pritchard reviewed how the nomination process will be handled this evening. Four individuals applied to fill the School Board vacancy. Their application materials were enclosed in the board packet in alphabetical order.

VII. Superintendent's Report

A. Items for Individual Action

1. Filling the School Board Vacancy by Appointment.

Board Chair Julie Pritchard reviewed how a vote will be conducted via the nomination process and asked for nominations to fill the vacancy and to serve the remainder of the unexpired term ending the first Monday in January 2017. The candidate who receives the majority vote, which in this case is four votes, will be the person appointed to fill the vacancy.

Quinnell nominated Ray Cox for the School Board vacancy.

Colangelo nominated Fritz Bogott for the School Board vacancy.

Iverson nominated Mike Berthelsen for the School Board vacancy.

Because there were three nominations, the Board considered the possibility that none of the nominees would receive a majority of the votes. If this were to occur, the Board would be required by state statute to immediately proceed to a Special Election.

Prior to the vote, a motion was made by Iverson, seconded by Colangelo to approve the process of proceeding immediately with another vote on the two nominees that receive the highest number of votes. This vote would give one of the two nominees another opportunity to receive a majority vote, thereby avoiding a special election. This motion passed unanimously.

Voting 'yes' for Ray Cox was Quinnell. Voting 'no' was Hardy, Iverson, Colangelo, Stratmoen and Pritchard.

Voting 'yes' for Fritz Bogott was Hardy, Colangelo, Stratmoen and Pritchard. Voting 'no' was Iverson and Quinnell. Since a majority was reached, voting ceased and Fritz Bogott was appointed to the Northfield School Board to fill the vacancy ending the first Monday in January 2017.

On a motion by Iverson, seconded by Hardy, the Board unanimously approved Board Chair Pritchard's reading of the Resolution Filling School Board Vacancy by Appointment of Fritz Bogott. Voting 'yes' was Hardy, Iverson, Colangelo, Quinnell, Stratmoen and Pritchard. No one voted 'no.'

The minutes reflect the names and addresses of the public officials that were notified by the School District of the appointment.

2. Acceptance of Office and Oath of Office.

Fritz Bogott was administered the Oath of Office by School Board Chair Julie Pritchard and was immediately seated with the other members of the Northfield Board of Education.

VIII. Items for Discussion and / or Reports (continued)

2. Thought Exchange Report.

Stakeholder Engagement Facilitator Jen Reilly and Service Team Lead Steve Anderson presented an overview of the Thought Exchange 'Discover' Step and previewed the next actions in sharing the results of the Fall 2015 'Join the Conversation' process with the staff and community. Ms. Reilly and Mr. Anderson joined the Board meeting via video conference.

IX. Superintendent's Report (continued)

A. Items for Individual Action (continued)

3. Resolution Requiring Administration to make Recommendations regarding Programming and Staffing for Next Year.

On a motion by Stratmoen, seconded by Iverson, the Board unanimously authorized the administration to make recommendations for additions and reductions in program and for adding or discontinuing positions for the 2016-2017 school year. Voting 'yes' was Bogott, Hardy, Iverson, Colangelo, Quinnell, Stratmoen and Pritchard. No one voted 'no.'

4. School Board Policy 808 – Key Access Control.

On a motion by Iverson, seconded by Hardy, the Board unanimously approved School Board Policy 808 – Key Access Control, as presented.

B. Items for Consent Grouping

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Appointment of Local Education Agency (LEA) Representative.

The School Board appointed Director of Teaching and Learning Mary Hanson to act as the LEA Representative in filing the Title III Improvement Plan. She will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and state procedures currently in effect and will act as the responsible authority in all matters relating to the administration of the Title III Annual Measurable Achievement Objectives (AMAO) Improvement Plan.

2. Personnel Items.

a. Appointments.*

1. Kyle Roth, 1.0 FTE ECSE B-5 Teacher at Longfellow beginning 02/10/2016; BA, Step 4.

b. Increase/Decrease/Change in Assignment.

1. Jill Kohel, 1.0 FTE Language Arts Teacher at the High School, add one additional section of English beginning 02/02/2016 – 06/08/2016 (overload).
2. Rustianna Mechura, Child Nutrition Associate, Community School Club Leader, KidVentures Site Asst., TS PLUS Site Lead, change to Evening Custodian at the High School (Tues-Sat) 8 hours/day beginning 02/12/2016; Step 1, \$15.22/hour.
3. Leah Sand, 1.0 FTE Phy Educ/MTSS at the High School, add one additional section of PE/MTSS beginning 02/02/2016 – 06/08/2016 (overload).
4. Bubba Sullivan, 1.0 FTE Language Arts Teacher at the High School, add one additional section of English beginning 02/02/2016 – 06/08/2016 (overload).
5. Event Workers – Activities – beginning 02/01/2016: Jeff Eckhoff and Karen Roback

c. Leave of Absence.

1. Erin Bailey, Family/Medical Leave of Absence beginning on or about 04/07/2016 continuing for 12 work weeks from the date of birth.

d. Resignations / Retirements.

1. Rustianna Mechura, Child Nutrition Associate, Community School Club Leader., KidVentures Site Asst., TS PLUS Site Lead, resignation effective 02/11/2016. Rustianna will be transferring to an evening custodian position at the high school beginning 02/12/2016.
2. JoAnne Olson, Special Education Teacher at Bridgewater, retirement effective end of the 2015-16 school year (06/08/2016).
3. Laurie Prior, Building & Grounds Administrative Assistant, resignation effective 02/11/2016.
4. Cheyenne Thomas-McCarty, Child Nutrition Student Associate at Longfellow/ALC, declined position effective 01/26/2016.

* Conditional offers of employment are subject to successful completion of a criminal background check.

X. Items for Information

1. Charter School Authorizer Corrective Action Planning.

Superintendent Richardson shared the corrective action process the School District is completing and the expectations the Minnesota Department of Education (MDE) has for the Northfield Public Schools in their Charter Authorizer role.

2. 2015-2016 Calendar Snow Make-up Days.
Superintendent Richardson reviewed the 2015-2016 School Year calendar and pointed out that if we have additional full snow days this school year, we will be making them up in June as outlined in the calendar document.
 3. Discipline Policies and Procedures Work Session Follow-up.
Tuesday, February 16, 2016 at 5 p.m. will be the next discipline policies and procedures work session. This work session will be held in the High School Media Center.
 4. Update on Cannon Valley Special Education Cooperative Implementation
The expectation is that Laura Baker will be voting on the lease agreement at their next meeting and then the Cannon Valley Special Education Cooperative will follow up with a vote. All other components and elements continue to move forward.
- XI. Future Meetings
Tuesday, February 16, 5:00 p.m. School Board Work Session, Northfield High School Media Center
Monday, February 22, 2016, 7:00 PM Regular School Board Meeting, Northfield High School Media Center
Monday, March 14, 2016, 7:00 PM Regular School Board Meeting, Northfield High School Media Center
- XII. Adjournment
On a motion by Quinnell, seconded by Stratmoen, the Board adjourned at 9:00 PM.

Noel Stratmoen
School Board Clerk