

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
November 23, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Colangelo, Hardy, Iverson, Maple, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Stratmoen, seconded by Quinnell, minutes of the Public Hearing and Regular School Board meeting held on November 9, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - A reception for the National Merit Scholars preceded the Board meeting.
 - Congratulations to Middle School 8th grade Geoscience Teacher Tammy McDonough and Greenvale Park Media Specialist Amanda Heinritz on being selected as Northfield's 2015 TIES Exceptional Teacher honorees. They will be honored during the TIES Education Technology Conference on December 15.
 - The 1st Annual TORCH Poetry Slam is on December 4 at Northfield High School. Cash donations will be accepted at the door. All proceeds will go to the Latino Play Festival.
 - Thank you to Dakota Electric for their generous gift of \$10,000 to be used to support instructional services throughout the district.
 - Northfield Public Schools recently served as an affiliate for TED MED Live, providing real time video streaming of the TED MED conference in Palm Springs, CA, through collaboration with Northfield Hospital and Clinics.
 - Retired Educators luncheon was held earlier today in recognition of American Education Week. NHS senior Meredith Grace Maniglia spoke about the influence of her teachers.
- VI. Items for Discussion and / or Reports
 1. School Improvement Plan Presentations – Bridgewater Elementary School and Northfield High School.
Bridgewater Principal Nancy Antoine introduced Bridgewater's site improvement plan followed by Instructional Coaches Hope Langston and Judi Vitito documenting the progress that has been made on Bridgewater's 2014-2015 site improvement objectives. Several areas of success were identified, including 80% of K-5 students at Bridgewater demonstrating mastery of literacy and math standards on quarterly common assessments. Teachers Brittany Ellerbusch and Pam Charlton spoke about common formative assessments and interventions being used in the first grade. Hope and Judi then spoke about Bridgewater's goals for 2015-2016 focused on continued growth in reading and math proficiency at all levels. To conclude the presentation, Principal Antoine spoke about "It's All About WINS" (What I Need to Succeed) through layers of support for all students (Core Curriculum, Special Education, ADSIS, Title, Read 180, Reading and Math Corps, Accelerate Northfield, Enrichment, Parents and Caretakers and PTO).
High School Principal Joel Leer began his presentation to the Board of the high school's improvement plan by introducing High School Social Studies Teacher Scott Peterson. Scott gave a progress report on the school's two annual objectives – to improve school climate and to improve student achievement. During 2014-2015, 94% of NHS students demonstrated increased proficiency in the essential learnings as measured by passing rates. The "tool box" for accomplishing this included PLCs, 9th Grade Academy, Achievement Seminar, Structured Study Centers, Achievement Reading, Read 180, Student Academic

Coaches, and Standards Biology and Chemistry. In 2015-2016 the high school will continue to work toward a zero percent student failure rate through further implementation of MTSS. The MTSS team will identify additional students to support, and create classroom interventions that will increase the students' academic progress. The plan for improving school climate during 2015-2016 includes continuing the implementation of PBIS and MTSS. Principal Leer concluded the report by detailing systems of student supports, including Academic Student Coaches, ADSIS, PBIS Student Leadership Council, the MTSS System Oversight Team, Structured Study Centers and Odyssey-ware.

VII. Superintendent's Report

A. Items for Individual Action

There were no items for individual action.

B. Items for Consent Grouping

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Student Activity Account – Boys Basketball Team.

The Board designated up to \$600 from the Boys Basketball Team's student activity account to pay for an additional coach. The rate of pay will be an hourly rate. The Boys Basketball Team intentionally fundraised so that this coach could be secured. This would be for the 2015-2016 school year only.

2. Personnel Items.

a. Appointments.*

1. Cheryl Dueffert, Targeted Services PLUS Teacher at Greenvale Park for 1.25 hours/day (M-Th) beginning 11/13/2015 – 05/19/2016; Year 2, \$27.11/hour.
2. David Finholt, Assistant Boys Basketball Coach (student activities account) at the High School beginning 11/18/2015 – 03/12/2016; \$14.00/hour.
3. Meghan Hindermann, Special Education Teacher at Bridgewater beginning 11/23/2015 – 06/08/2016; BA, Step 1.
4. Calisandra Larson, Community Services Recreation (Birthday Party Staff, \$9.25/hour) beginning 11/07/2015 – 05/31/2015.
5. Madeline Baccam, Activities Event Worker beginning 11/11/2015.
6. Amrita Bhagia, Assistant Speech Coach at the High School beginning 12/11/2015 – 04/16/2016; Level H, Step 1.

b. Increase/Decrease/Change in Assignment.

1. Dan DuPay, Assistant Boys Swim Coach (30% stipend), change to Assistant Boys Swim Coach (40% stipend) at the Middle School beginning 11/09/2015; Level E, Step 5 (40%).
2. Jacque Ims, 1.0 FTE School Psychologist at GVP, add ECSE Lead at Longfellow (overload) beginning 09/08/2015 – 11/13/2015.
3. Cheyenne Lax, ECFE Teacher/Parent Educator at the NCRC/LF, add Community Evening School Club Leader at Greenvale Park for up to 5 hours/week beginning 11/13/2015 – 06/08/2016; \$19.50/hour.
4. Darren Lofquist, Assistant Boys Swim Coach (70% stipend), change to Assistant Boys Swim Coach (100% stipend) at the Middle School beginning 11/09/2015; Level E, Step 3.
5. Tiffany Malecha, 1.0 FTE Kindergarten Teacher at GVP, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 11/12/2015-05/18/2016; Year 3, \$27.11/hour.
6. Liz Nelson, Child Nutrition Associate for 3.75 hours/day at Bridgewater, add Special Education Educational Assistant Bus EA-PCA for 1.75 hours/day beginning 11/09/2015 – 06/08/2016; Step 1, \$13.98/hour. Liz will return to her regular CNA hours at the completion of bus duties for 2015-16.
7. Nicole Papke, 1.0 FTE Title I Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 11/10/2015 – 05/18/2016; Year 1, \$27.11/hour.
8. Deb Seitz, Assistant Boys Swim Coach, change to Assistant Boys Swim Coach (60% stipend) at the Middle School beginning 11/09/2015; Level E, Step 10 (60%).

9. Jennifer Severson, SpecEd EA-PCA at Greenvale Park for 6.75 hours/day, change to SpecEd EA-PCA (5.55 hours/day), Bus EA-PCA AM (1 hour/day), Bus EA-PCA PM (1.45 hours/day) beginning 11/09/2015 to a date to be determined (8.0 hours/day). Jennifer's hours will return to 6.75 hours/day at GVP when bus services are no longer needed.
 10. Karl Tise, Long-Term Substitute English Teacher at the High School beginning 10/8/2015 – 11/06/2015; extended through 02/01/2016; MA60, Step 6.
 11. Ellen Trotman, 1.0 FTE EL Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 11/11/2015 – 05/18/2016; Year 1, \$27.11/hour.
 12. Pamela Hanson, General Education Educational Assistant at the High School (6 hours/day), add Assistant Speech Coach (shared position) at the High School beginning 12/11/2015 – 04/16/2016; Level H, Step 1.
 13. Heather Pudas, 1.0 FTE Special Education DHH Teacher at the Middle School, change to Special Education DHH Teacher at the MS and Districtwide (.8 MS; .125 LF, .05 SB, .025 GVP) beginning 08/31/2015.
 14. Correction: Jennifer Severson, SpecEd EA-PCA at Greenvale Park for 7.0 hours/day, change to SpecEd EA-PCA (5.55 hours/day), Bus EA-PCA AM (1 hour/day), Bus EA-PCA PM (1.45 hours/day) beginning 11/09/2015 to a date to be determined (8.0 hours/day). Jennifer's hours will return to 7.0 hours/day at GVP when bus services are no longer needed.
- c. Leave of Absence.
1. Michelle Bauer, Family/Medical Leave of Absence beginning 09/03/2015 for up to 60 work days. Leave of Absence extended through 02/01/2016 (return to work date of 02/02/2016).
 2. Debra James, ECFE Special Education Teacher at Longfellow, Family/Medical Leave of Absence beginning 11/16/2015 through 11/25/2015.
 3. Dolores Larsen – Educational Assistant at Sibley, Leave of Absence beginning 08/31/2015 – 09/28/2015, extended through 11/6/2015 (return to work date of 11/10/2015).
- d. Resignations/Termination.
1. Deanna Rasmussen, SpecEd EA-PCA at the Middle School, termination effective 11/13/2015.
- * Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Transformational Technology Lease Update.

Director of Technology Services Kim Briske presented an update about the District's three-phase iPad lease renewal approved on April 13th. This plan reflects current pricing of iPads, which is different than projected in the spring, as well as enrollment increases since original projections. The plan maintains financial stewardship by keeping our iPad lease and management costs within the approved capital budget. It also continues to provide high quality tools to our staff and students as part of our mission to provide educational excellence through transformational technology.

2. State Summary Report of the World's Best Workforce Plan.

IX. Future Meetings

Monday, December 14, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, January 11, 2016, 7 PM, Organizational School Board Meeting immediately followed by Regular School Board Meeting, NHS Media Center

X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 9:10 PM.

Noel Stratmoen
School Board Clerk