

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
November 9, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Colangelo, Hardy, Iverson, Maple, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Iverson, seconded by Colangelo, minutes of the Regular School Board meeting held on October 26, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - On October 27th the Rice County Community Transition Interagency Committee held a Transition Forum for parents and students. It was a big success with approximately 25 parents and as many staff and agency partners in attendance. The message shared was to start planning early, include students in the process, build self advocacy skills and keep expectations high for all students.
 - The short recorded message from Senator Al Franken that was shown to the Board was shown at a 50th anniversary celebration of VISTA held at the University of Minnesota. The clip is a great endorsement of the TORCH program.
 - During the first part of October, the Greenvale Park PTO sponsored a Move-a-thon. Students did fun activities and exercises to get their bodies moving! The PTO's fundraising goal was \$20,000. Congratulations to Greenvale Park for reaching that \$20,000 goal, which meant that Principal Craft slept in a tent on the roof of Greenvale Park the night of November 9!
- VI. Items for Discussion and / or Reports
 1. Summary of Public Hearing regarding the 2014-2015 World's Best Workforce Plan.
Director of Teaching and Learning Mary Grace Hanson, District Assessment Coordinator Hope Langston and Superintendent Richardson summarized the 2014-2015 World's Best Workforce Plan that was presented at a Public Hearing that preceded the Regular School Board meeting. Reporting requirements for World's Best Workforce are an evolving process. In 2014 MDE allowed districts to determine goals and the format of their report. In 2015 MDE requires that each district set district-wide SMART goals using recommended data points for each of the World's Best Workforce components and report outcomes in a very specific format. The five goals for 2015 are: (1) All students will be ready for Kindergarten. (2) All students in third grade will achieve grade-level literacy. (3) Close the achievement gap among all groups. (4) All students will be career and college ready by graduation. (5) All students will graduate.
 2. School Improvement Plan Presentations – Sibley Elementary School and Northfield Middle School.
Principal Scott Sannes presented Sibley's school improvement plan. Principal Sannes began reviewing Sibley's 2014-2015 student achievement goals by highlighting Reading and Math MAP scores and English Learners' Reading and Math MCA scores. Progress on Sibley's climate goals were illustrated through the spring 2015 parent survey results. 2015-2016 Reading, Math, English Learner and Climate SMART goals were then presented. Instructional Coach Becky Gainey looked ahead to the 2015-2016 school year by telling the Board how Sibley intends to achieve this year's goals through strong core teaching, flexible learning groups, interventions, and creatively offering reading support and extended learning. A video on the work of the Specialists PLCs was shown. Instructional Coach Tania Will focused on empowering the learner through responsive classroom, high quality instruction and professional development. Ms. Gainey concluded the presentation by speaking about how Sibley "celebrates the journey" through

various events, like Beyond Words, that will expand its focus this year to include Math in addition to Art and Literacy.

Principal Greg Gelineau presented the Middle School's school improvement plan. The presentation began with Principal Gelineau speaking about the Middle School's Math, Reading and Science goals from the 2014-2015 school year and the progress that was made. The Multi-Tier System of Support (MTSS) Coaches looked at Math and Reading data and identified a group of students who they supported by creating classroom interventions that increased the student's academic success. For 2015-2016 the Middle School has developed four student achievement goals. Principal Gelineau spoke about how the Middle School will work toward accomplishing these goals. The Middle School will continue to fully implement a Positive Behavior Intervention and Support (PBIS) program as part of the Middle School culture. The public reporting of the Middle School's School Improvement Plan ended with a video highlighting the work of several specialists applying supports and interventions for Middle School students.

VII. Superintendent's Report

A. Items for Individual Action

1. World's Best Workforce 2014-2015 Annual Report.

On a motion by Stratmoen, seconded by Quinnell, the Board unanimously approved the 2014-2015 World's Best Workforce Annual Report as presented.

2. American Education Week Proclamation.

On a motion by Iverson, seconded by Hardy, the Board unanimously approved the following American Education Week Proclamation:

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and
WHEREAS, education employees--be they custodians or teachers, bus drivers or librarians--work tirelessly to serve our children and communities with care and professionalism; and
WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;
NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim November 16 – 20, 2015, as the 94th annual observance of American Education Week.

B. Items for Consent Grouping

On a motion by Maple, seconded by Hardy, the Board unanimously approved the following items listed under the Consent Grouping.

1. Grant Request.

The Board approved an \$11,569.50 grant request to Northfield Shares for support of recreational opportunities for youth and adults in the Northfield area. Community Services has chosen four programs for which grant funds will help bring about more participation and opportunity for youth and adults from all socioeconomic backgrounds.

2. Gift Agreement.

Northfield Public Schools has received \$10,000 from Dakota Electric to be used for instructional programming.

3. Personnel Items.

a. Appointments.*

1. David Allen, Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 11/10/2015 – 05/26/2016; Year 1, \$27.11/hour.
2. Katie Goehring, EarlyVentures Site Assistant at Longfellow for 40 hours/week beginning 11/09/2015; Step 1, \$12.19/hour.

3. Karen Johnson, Targeted Services PLUS Site Assistant at Bridgewater for 1.5 hours/day (M-Th) beginning 11/05/2015 – 04/07/2016; Step 1, \$12.19/hour.
 4. Ryan Trotman, EarlyVentures Site Assistant at Longfellow for 40 hours/week beginning 11/16/2015; Step 1, \$12.19/hour.
 5. Community Services Recreation Staff beginning 11/02/2015 – 05/31/2015:
 - A. Erin Johnson, Swim Aide; \$9.25/hour.
 - B. Trent Swartwoudt, CS Recreation (lifeguard); \$9.50/hour.
 6. Event Workers:
 - A. Katherine Szydlo – beginning 11/02/2015
 - B. William Szydlo – beginning 11/02/2015
 - C. Megan Gehle – beginning 11/04/2015
 7. Event Workers – beginning 11/11/2015: Nathan Crowe and Helen Dillon
- b. Increase/Decrease/Change in Assignment.
1. Paul Bernhard, Co-Head Gymnastics Coach at the High School, change from Level A, Step 5 to Level A, Step 6 (50% Stipend) beginning 10/26/2015.
 2. Christa Danielson, Kindergarten Teacher at Bridgewater, add Targeted Services Recruitment Specialist for 35 hours per school year at Bridgewater, beginning 10/28/2015; Year 12, \$28.82/hour.
 3. Rafael Estrella, Art Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 11/03/2015 – 05/26/2016; Year 1, \$27.11/hour.
 4. Pamela Hanson, General Education Educational Assistant at the High School (6 hours/day), shift 2 hours/day to Substitute Teacher for the Read 180 program at the High School beginning 10/08/2015 – 11/06/2015.
 5. Mauricio Lozada, GenEd EA at the Middle School (6.75 hours/day), add Targeted Services Site Lead at Sibley for 1.5 hours/day (M-Th) beginning 11/05/2015 – 04/07/2016; Step 3, \$15.83/hour.
 6. Jeanne Mahoney-Hanzlik, Science Teacher at the High School, add Homebound Instructor at the High School beginning 10/05/2015 to an end date to be determined.
 7. Brent Rauk, Assistant Baseball Coach-9th Grade at the High School, change to Assistant Baseball Coach-JV at the High School beginning 03/21/2016; Level F, Step 9.
 8. Gina Swenson, First Grade Teacher at Sibley, add Targeted Services Recruitment Specialist at Bridgewater for 35 hours per school year beginning 11/02/2015; Year 3, \$27.11/hour.
 9. Steve Taggart, IT Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 11/03/2015 – 05/26/2016; Year 1, \$27.11/hour.
 10. Mary Wojick, PE Teacher at Greenvale Park, add Community Evening School Club Leader for two days/week (M & Th for 30 minutes/day) beginning 11/12/2015 – 03/17/2016; \$19.50/hour.
 11. Elisabeth Alderks, Assistant Speech Coach (Hourly, Activity Account Transfer) at the High School, change to Assistant Speech Coach (50% stipend) at the High School beginning 11/9/2015; Level H, Step 5.
 12. Elliott Courchaine, High School Assistant Wrestling Coach (1/2 stipend) at the High School, change to Middle School Wrestling Coach at the High School 100% salary beginning 11/9/2015; Level I, Step 2.
 13. Celeste Maus, Long-Term Substitute Read 180 Educational Assistant at the Middle School beginning 9/21/2015 – 11/11/2015, extend through 12/22/2015.
 14. Geoff Staab, High School Assistant Wrestling Coach (1/2 stipend) at the High School, change to HS Assistant Wrestling Coach at the High School 100% salary beginning 11/9/2015; Level E, Step 6.
 15. Brigitte Tisdale, Title I Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 11/10/2015 – 05/18/2016; Year 3, \$27.11/hour.

c. Leave of Absence.

1. Bonnie Klamm, Family/Medical Leave of Absence beginning 01/04/2016 and is expected to continue through 04/06/2016 (60 work days) with a planned return to work date of 04/07/2016.
2. Amy Tacheny, Family/Medical Leave of Absence beginning on or about 04/24/2016 and will extend through the end of the 2015-16 school year (06/08/2016).
3. Amy Dory, Family/Medical Leave of Absence beginning on or about 02/24/2016 and extending through 06/30/2016 (first 60 days will fall under FMLA).
4. Alison Perry, Unpaid Leave of Absence beginning 09/16/2015 – 11/11/2015, extended to 11/12/2015 – 12/22/2015. Return to work date is expected to be 01/04/2016.

d. Resignations.

1. Brent Rauk, Assistant Baseball Coach-9th Grade, resignation effective 10/26/2015. Brent will change to Assistant Baseball Coach-JV Coach.
2. Jessica Rushton, Early Ventures Site Assistant, resignation effective 11/6/2015.
3. Alyssa Berg, Assistant Speech Coach at the High School, resignation effective 4/15/2015.
4. Dan DuPay, Middle School Head Wrestling Coach, resignation effective 11/3/2015.
5. Jaclyn McKay, Assistant Speech Coach at the High School, resignation effective 4/15/2015.
6. Rachel Palermo, Assistant Speech Coach at the High School, resignation effective 4/10/2015.
7. Sara Putnam, KidVentures Site Assistant at Greenvale Park, resignation effective 11/18/2015.
8. Nicole Wagner, Assistant Speech Coach at the High School, resignation effective 04/10/2015.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Options Report.

Student Information Systems Specialist Christine Neset provided the 2015-2016 Enrollment Options Report. Northfield Public Schools has 281 students attending our schools from other school districts this school year compared to 282 last year. 729 Northfield students are attending school elsewhere, including other public schools (179), charter schools (272), home schools (120) and non-public schools (158). Last year 759 students attended school elsewhere.

2. Enrollment Report – November 2015.

3. Monday, November 23, 2015, 6:00 PM, Reception for National Merit Scholars, Northfield High School Cafeteria.

IX. Future Meetings

Monday, November 23, 2015, 6:00 PM, Reception for National Merit Scholars, Northfield High School Cafeteria
Monday, November 23, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, December 14, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Colangelo, the Board adjourned at 8:38 PM.

Noel Stratmoen
School Board Clerk