# NORTHFIELD PUBLIC SCHOOLS Office of the Superintendent Memorandum

TO:

Board of Education

FROM:

L. Chris Richardson, Ph.D., Superintendent

RE:

Table File Items for October 26, 2015, Regular School Board Meeting

#### VI. Items for Discussion and /or Reports.

1. Improvement Plan Presentations.

Power point presentations to accompany tonight's improvement plan presentations are included in the table file.

#### VII. Superintendent's Report

- B. Items for Consent Grouping
  - 3. Personnel Items.
    - a. Appointments.\*
      - 7. Joan McGorry, Special Education Educational Assistant at Longfellow for 6.35 hours/day beginning 10/28/2015 06/08/2016; SpecEd EA, Step 1, \$13.97/hour.
      - 8. Event Workers beginning 10/30/2015: Paul Beck and Kyle Eastman
    - b. Increase/Decrease/Change in Assignment.
      - 10. Melissa Bernhard, Assistant Girls Gymnastics Coach at the High School, change to Co-Head Gymnastics Coach at the High School beginning 10/26/2015; Level A, Step 9 (50% stipend).
      - 11. Paul Bernhard, Head Gymnastics Coach at the High School, change to Co-Head Gymnastics Coach at the High School beginning 10/26/2015; Level A, Step 5 (50% stipend).
      - 12. LeAnne Fricke (Eckloff), Assistant Girls Gymnastics Coach (paid hourly from student activity account) at the High School, change to Assistant Girls Gymnastics Coach at the High School beginning 10/26/2015; Level E, Step 7.
      - 13. Marcy Korynta, .6 FTE School Psychologist at the High School, add .37 ADSIS Behavior Intervention Tutor at GVP beginning 11/02/2015 06/-08/2016.
      - 14. Joshua M. Spitzack, Third Grade Teacher at Greenvale Park, add Assistant Boys Baseball Coach at the High School beginning 03/21/2016 06/17/2016; Level E, Step 4.
      - 15. Joshua M. Spitzack, Third Grade Teacher at Greenvale Park, add Assistant Girls Basketball Coach at the High School beginning 11/16/2015 03/19/2016; Level E, Step 4.

#### VIII. Items for Information

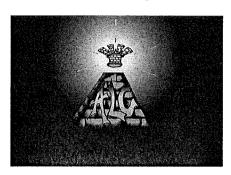
1. Master Planning Facilities Update.

Director of Administrative Services Matt Hillmann and Superintendent Richardson have provided the materials in the Table File to accompany their presentation.

<sup>\*</sup> Conditional offers of employment are subject to successful completion of a criminal background check.

# 2014-15 Site Progress Report 2015-16 Continuous Improvement Plan

Northfield Area Learning Center (ALC)



## ALC Criteria

- 124D.68 GRADUATION INCENTIVES PROGRAM.
- Subd. 2. Eligible pupils. A pupil under the age of 21 or who meets the requirements of section 120A.20 subdivision 1, paragraph (c), is eligible to participate in the graduation incentives program, if the pupil:
  - (1) performs substantially below the performance level for pupils of the same age in a locally determined achievement test
  - (2) is behind in satisfactorily completing coursework or obtaining credits for graduation
  - (3) is pregnant or is a parent
  - (4) has been assessed as chemically dependent
  - (5) has been excluded or expelled according to sections 121A.40 to 121A.56
  - (6) has been referred by a school district for enrollment in an eligible program or a program pursuant to section 124D.69
  - (7) is a victim of physical or sexual abuse
  - (8) has experienced mental health problems
  - (9) has experienced homelessness sometime within six months before requesting a transfer to an eligible program
  - (10) speaks English as a second language or is an English learner
  - (11) has withdrawn from school or has been chronically truant
  - (12) is being treated in a hospital in the seven-county metropolitan area for cancer or other life threatening illness or is the sibling of an eligible pupil who is being currently treated, and resides with the pupil's family at least 60 miles beyond the outside boundary of the seven-county metropolitan area.

#### What are ALCs?

- O Smaller class size (5-15)
- O Year round (evening classes and summer courses)
  - Credit Recovery Programs
  - Targeted Services programming
- O Differentiated instruction (Individual approach)
- O Specific resources related to criteria
  - Chemical Dependency counselor
  - Social worker/Mental Health Therapist
  - School Psychologist
- Relationship building; "Community" atmosphere
  - O PBIS=Respectful, welcoming, safe
- Independent Study option
- MN Department of Education. (2013). State Approved Alternative Programs Resource Guide, MDE website http://education.state.mn.us/MDE/StuSuc/EnrollChoice/AlterLearn/index.html

# Programming at the ALC

- Social Studies, Work Seminar/Experience, English, Math, Science, Physical Education, Art, and indirect Special Education services
- Small Business
  - Student run business of selling candles
- Service Learning
  - Backpack program, Care Cards, Sharing & Caring Hands, donations to charities (Sandwich Guy), Bagel deliveries, Food Recovery programs St. Olaf & Carleton
- Independent Study program during the day & evening
- Collaboration opportunities
  - Partnership with High School TORCH, College visits, Speakers, Boundary Waters trip, and volunteering with Preschoolers

## Northfield ALC

- Our Enrollment
  - - 51 students presently
      - O Seat Based has 43
      - O IS has 8 full time



- O Independent Study (IS) 2013-14
  - o "102 students" (42 actual) earned 43 credits
- O IS 2014-15
  - o "173 students" (57 actual) earned 55.5 credits
- O IS 2015-16
  - 6 "14 students" (13 actual) earned 6.38 credits so far

# Northfield ALC

- O Independent Study (IS) Night Class 2013-14
  - 6 "44 students" (27 actual) earned 16.5 credits
- O IS Night Class 2014-15
  - "15 students" (12 actual) earned 5.13 credits
- Summer 2014
  - 64 students" (48 actual) earned 31.5 credits
- Summer 2015
  - ~ "72 students" (43 actual) earned 33.88 credits





"Think of summer school as bonus footage."

# Targeted Services

-Continued Community Collaboration (Carleton, Club Leaders/Clubs)
-Reading Rockets pilot (WINGS grant)

- 0 2014-15
  - 33 Bridgewater
  - a 28 Sibley
  - 86 GVP
  - 83 Middle School
- 2014 Summer Program
  - 398 students

- o 2015-16
  - Bridgewater not started
  - Sibley not started
    - 26 registered
  - 80 Greenvale Park
  - 64 Middle School
- O 2015 Summer Program
  - 423 students (336 PLUS, 87 BLAST)
  - https://voice.adobe.com/a/WOZAY



# 2014-15 Site Progress Report



#### 2014-15 Site Progress Report Goal #1

- O The ALC will have 60% of students achieve an 85% or better attendance rate per grading period for the 2014-15 school year.
  - Researched effective attendance policies/procedures for atrisk youth
  - Collected data
  - Surveyed students
- O Our reality ranged from 25-67% of students at 85%.
  - $\bigcirc$  We met our goal in Grading Period 1 and 5

## 2014-15 Site Progress Report Goal #1

#### Continued analysis

Overall attendance rates		Percent above 85%
O 86.16%	0	<u>67.57%</u>
O 78.12%	0	27.03%
o 78.78%	0	39.53%
O 77.84%	0	34.21%
O 86.28%	0	<u>61.7%</u>
O 80%	$\circ$	53.33%
O 76.91%	0	25.58%
o 79.97%	$\cap$	32.43%

## 2014-15 Site Progress Report Goal #2

- Of the total credits attempted, there will be a 5% increase in credits earned per grading period when compared to the same grading period from the previous school year.
  - Researched strategies to increase credit completion
  - PLC data collection and discussions
    - O Staff matched up to students for individual check-ins
  - Two staff attended MAAP conference to gain insight on intervention and instructional strategies
- Our reality was we ranged from 58.8-73.33% earned credits.
  - We met our goal in Grading Periods 3 and 7.

# 2014-15 Site Progress Report

#### Goal #2

#### Continued analysis

Continued analysis					
2013-14 Percentage of credits earned	2014-15 Percentage of credits earned				
O 75.35%	n 70.7% (-4.65%)				
o 65.87%	O 68.56% (+2.69%)				
O 60.08%	O 69.61% (+9.53%)				
o 57.58%	O 58.8% (+1.22%)				
O 72.73%	O 73.33% (+0.6%)				
O 65.12%	O 64.01% (-1.11%)				
O 41.6%	O <u>65.46% (+23.86%)</u>				
O 71.61%	o 56.92% (-14.69)				

# 2014-15 Site Progress Report Goal #3

- All graduating seniors will have a post-secondary life plan including; being currently employed, enrolled (or in process) in college, or enlisted in the military.
  - Promise Fellow conducted an exit interview with all graduating seniors.
  - Recruiters visited and were guest speakers
  - Workforce made weekly visits
  - College visits to McNally, South Central, Riverland, MSU, and other colleges with TORCH
- We met our goal to identify and assist graduating seniors with developing a life plan.
  - All seniors when they graduated had one of the activities in place.\*\*
    - \*\*One senior was interviewing at two different businesses, and was hired soon after they officially finished the ALC.



# 2015-16 Continuous Improvement Plan

#### 2015-16 Continuous Improvement Plan Goal #1

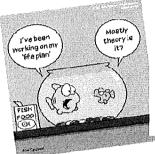
- The ALC will have 60% of students achieve an 85% or better attendance rate per grading period for the 2015-16 school year.
  - We altered our attendance policy from a sliding policy to
     4 or more absences equals loss of credit.
  - We will collect and review attendance data
  - Weekly PLC meetings for discussion
  - Staff meetings to review, analyze, plan
- O Percent of students over 85% for Grading Period 1
  - Grading period 1 = 71.43% (met goal!)
- Our overall attendance percentage for Grading Period 1
  - Grading period 1 = 88.1%

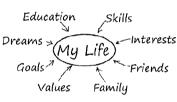
#### 2015-16 Continuous Improvement Plan Goal #2

- Of the total credits attempted, there will be a 5% increase in credits earned per grading period when compared to the same grading period from the previous school year.
  - We plan on collecting data on credit completion
  - Weekly PLC meetings for discussion
  - Staff meetings to review, analyze, plan
  - Attend professional development opportunities
- O Credits earned from 2014-15 school year
  - Grading Period 1 = 70.7%
- The percent of credits earned this school year
  - Grading Period 1 = 64.59% 🛡6.11%

#### 2015-16 Continuous Improvement Plan Goal #3

- All graduating seniors will have a post-secondary life plan including; being currently employed, enrolled (or in process) in college, or enlisted in the military.
- We have two students about to finish their credits
  - O Both are currently employed
  - One has plans of applying for college (being assisted)





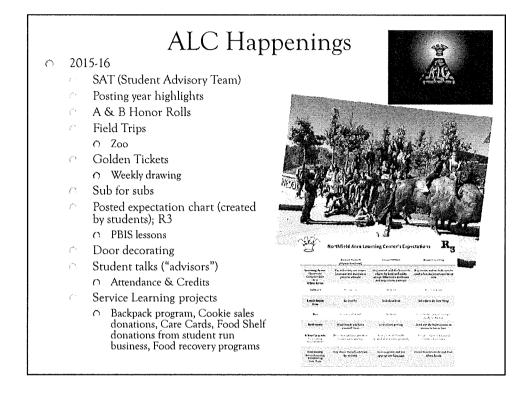


#### How we are going to achieve our goals?

- PLCs & Staff Meetings
  - O Articles, research
    - 21st Century Learning
      - n Communication
  - O Data collection & analysis
  - Planning/organization of interventions
- Staff Development
  - O MAAP conference
- Promise Fellow
  - O Exit interviews
  - Assisting with College, PSEO, other plans







Questions?

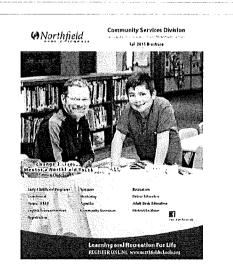


# COMMUNITY SERVICES DIVISION

Report of Progress for 2014-15 Site Improvement Plan and Site Improvement Plan for 2015-16

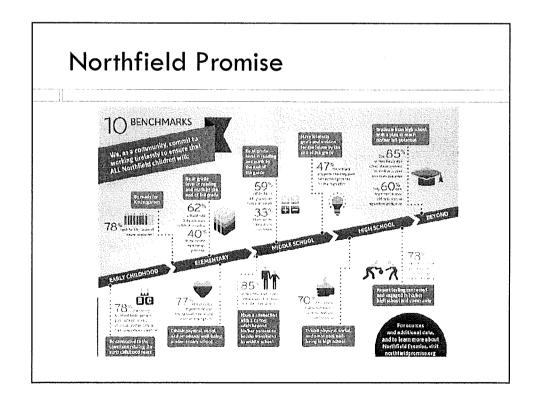
# Community Services Division

□ We support the learning and participation of adults and children in our community through citizen involvement, access to school and community resources, and promotion of collaboration and partnerships.



Progress on Objective One Collective Impact

Support the Northfield Promise (Collective Impact Initiative) in the community that will focus on supporting ALL Northfield youth from cradle to career.



# Highlights of Progress Around Collective Impact

- □ The "Ready for K"
  action team developed
  a roadmap to guide its
  future work. This work is
  now part of the Early
  Childhood Initiative
  Coalition.
- The Community Services
   Director attended the
   Strive National
   Conference.



# Highlights of Progress Around Collective Impact

- □ Expanded early learning scholarships to the most at-risk children
  - 32 additional children attended Hand in Hand preschool by accessing scholarships
  - 862 children/families attended early childhood parent/family events during the year



Progress on Objective Two Security Enhancements

To successfully implement security enhancements at the Northfield Community Resource Center and within Community Services Division programs.

#### Highlights of Progress Around Security

- ☐ Developed security plans for Community Services
  Division programs
- □ Increased familiarity among staff in NCRC organizations
- Continued to revisit out-of-school time programming security plans

Horthfield Public Schools Community Service guidelines for after school and weekend users of buildings and fields
CALLANG INCH. STAFT 1 - Call your Program Coordinates or Heart Castodin for species school for this staff cannot be served. The Community of the Staff Staff

Progress on Objective Three
Continuous Improvement
Engage the Ventures childcare
sites in a continuous improvement
model.

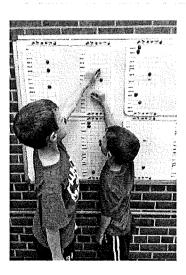
# Highlights of Progress Around Continuous Improvement

- Administered assessments in the fall and spring in Ventures and Middle School Youth Center programs
- Determined plan for ongoing continuous improvement in Ventures and Middle School Youth Center programs



# Highlights of Progress Around Continuous Improvement

 Developed a tracking system for Ventures participants at all three sites

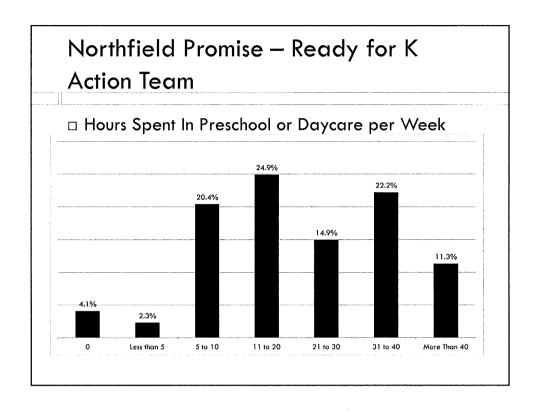


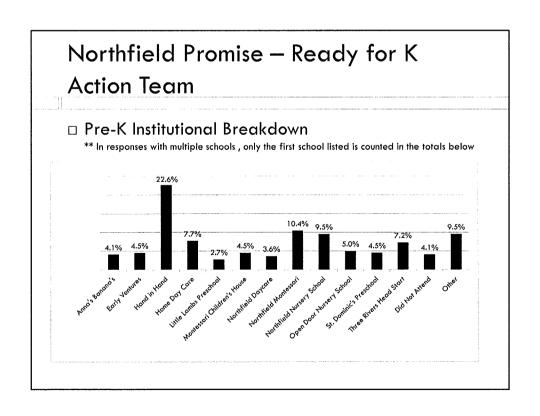
#### Site Improvement Plan for 2015-16

- Expand and enhance the Northfield Promise in the community that will focus on supporting ALL Northfield youth from cradle to career.
- ☐ To successfully implement security enhancements at the Northfield Community Resource Center and within Community Services Division programs.
- Determine appropriate space and programming needs for Community Services programs.

## Northfield Promise – Ready for K Action Team

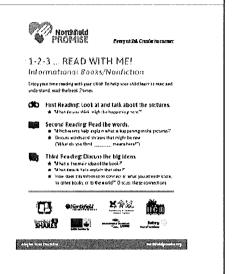
- □ 221 responses submitted at Ready, Set, Go Day. This represents a response rate of 81.9%
- □ Total Kindergarten enrollment as of 9/25/15 was 270 students.
- □ Question 1: Prior to kindergarten, did your child spend time being cared for outside your home?
  - 194 (87.8%) answered yes
  - **27** (12.2%) answered no





# Northfield Promise – Reading Team

- Continue to collect free books and develop a database for distribution
- □ Add "1-2-3 Read with Me" stickers to distributed books
- □ Create and distribute 4 free libraries



#### Security Enhancements

- Continue to monitor and improve security measures at the NCRC
- Improve building signage at the NCRC
- Improve signage and security at Community Services Division programs



# Space and Programming Needs

- Explore, modify and expand programming spaces for early childhood learners
- Explore space options for afterschool elementary and middle school programming



## Space and Programming Needs



- □ Expand programming at the Greenvale Park Community School
- Increase awareness of Community Services programs
- Explore additional locations in the Northfield community for programs

#### Questions?

# **-UN FACTS**

- □ For fiscal year 2014-15
  - 40,827 children, youth and adults participated in a Community Services program (a 9,000 person increase over last year due to the Greenvale Park Community School and more guidelines from MDE)
  - 98,763 people had access to a school district facility through Community Services (a nearly 15,000 person increase over last year)

#### Questions?

# **-UN FACTS**

- □ For fiscal year 2014-15
  - Community Services provided scholarships to 237 program participants in 31 program areas. The total cost to our department for these scholarships was \$7,615.55.

To:

Human Resources

From:

Date:

RE:

Tom Graupmann October 26, 2015 Event Workers (Job ID #1526)

I recommend for hire all individuals listed below:

Beck	Paul
Eastman	Kyle

# Master Facilities Planning Update for the Northfield School District Board of Education by Matt Hillmann and Chris Richardson • October 26, 2015

#### Introduction

The Northfield School District held seven (7) community meetings in August and September 2015 as part of the development of a Master Facilities Plan. The meetings were sparsely attended, averaging just under five people per meeting with a total of 33 non-school employees/Board members participating in the process.

Participants heard a history of the Master Facilities Plan development process. This included a review of the demographic and site study highlights as well as a review of the 18 stakeholder meetings held during Fall 2014. The District presented the two approaches developed with ATS&R architects based on the feedback during the 2014 stakeholder feedback meetings and also shared <u>very</u> conceptual tax impact tables created by Ehlers, Inc. for the <u>total</u> of both the independent and interdependent approaches These conceptual tax tables were presented in the spirit of transparency and as a way to frame a discussion about impact to taxpayers.

#### Feedback process and results

Following the presentation, participants engaged in small group discussion about the approaches using a document provided by the District to capture feedback. Individuals were also asked to complete an 'exit ticket' prior to their departure to help identify initial preferences about the two different approaches presented.

An exit ticket analysis is included as part of the accompanying slide show. The very low number of attendees makes it difficult to have confidence in the responses. That being said, reviewing the data suggests that the 33 people who attended the sessions and completed exit tickets indicated:

- Unanimous support (100%) for expanding the Middle School driveway as presented.
- Strong support for Bridgewater and Sibley projects (91% support and 9% could 'live with it' for the Bridgewater concept; 80% support and 18% could 'live with it' for the Sibley concept)
- Preferred the interdependent approach at Greenvale Park (70% indicating they supported this approach vs. 40% indicating support for the independent approach)
- Preferred the interdependent approach at Northfield High School (72% indicating they supported this approach vs. 33% indicating support for the independent approach)
- The greatest discomfort was with the independent approach at Northfield High School with 18% stating they could not support it

#### **Next Steps**

Administrators are currently conducting update meetings with the faculty at each school. Faculty are being asked to share their thoughts through an electronic survey form that replicated the paper-based process conducted at the community meetings.

District administrators are working with ThoughtExchange, a company that has had success in engaging communities about their schools on a variety of topics. An initial 'weather report' survey will be conducted in November to introduce people to the ThoughtExchange process. Another ThoughtExchange process, focused on facilities needs, will be conducted in February/March 2016. Further decisions about community engagement will be made at that time and the Master Facilities Plan will be completed.



Preliminary Master Facilities Plan Approaches

# What? Why? When?

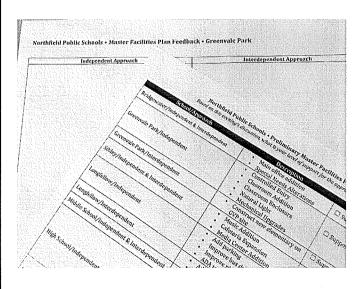
- Master Facilities Plan
- Demographic & Site Studies June 2014
- 18 stakeholder meetings in October 2014
- Board discussion Spring 2015
- Additional stakeholder feedback Fall 2015

# **Fall 2015 Community Meetings**

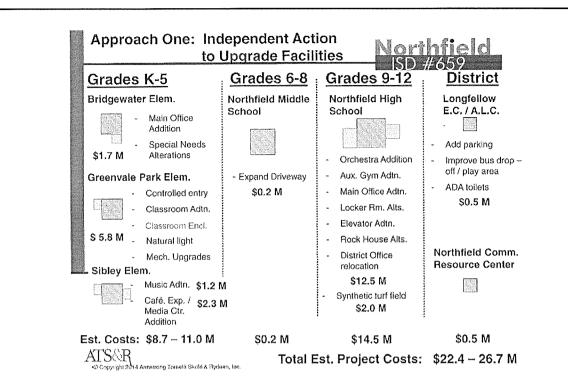
- Held seven meetings
- Shared MFP history/process
- Presentation of approaches, tax impact

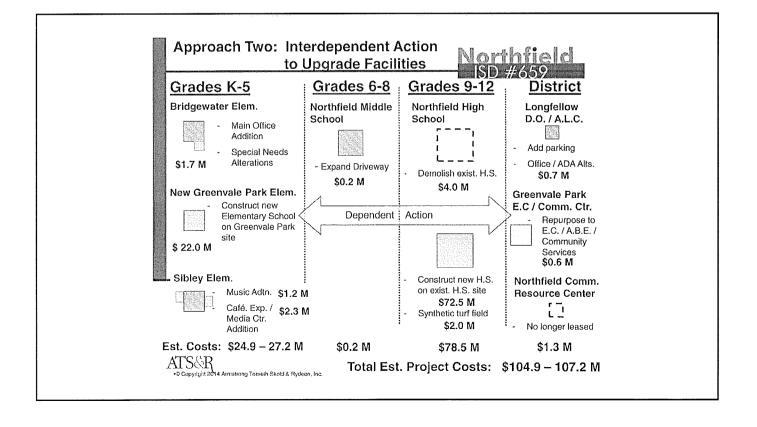


# **Fall 2015 Community Meetings**



- Small group activity
- 'Exit' ticket





Tota	I Bond Request >	27 million	107 millior
Type of Property	Estimated Market Value	Estimated Annual Tax Increase Taxes Payable in 2017	
	\$75,000	\$21	\$81
	100,000	34	129
	125,000	46	178
Residential	150,000	59	227
Homestead	175,000	72	276
	200,000	85	325
	300,000	136	521
	400,000	187	717
	500,000	234	899
The second secon	\$100,000	\$70	\$270
Commercial/	250,000	199	764
Industrial *	500,000	433	1,662
	750,000	667	2,561
	1,000,000	901	3,459
	1,500,000	1,369	5,256
	\$200,000	\$117	\$449
Apartments	500,000	293	1,123
•	1,000,000	585	2,246
	2.000.000	1.170	4,493
alone del como trada del Miller de Miller de Miller de Companya de la companya de la Companya de Compa	\$400,000	\$118	\$452
Agricultural	600,000	164	631
Homestead **	800,000	211	811
	1,000,000	258	991
	1,400,000	352	1,350
	1,800,000	445	1,709
Agricultural	\$5,000	\$2.34	\$8.99
Non-Homestead	6,000	2.81	10.78
(dollars per acre)	7,000	3,28	12,58

# \* Potential \* Taxpayer Impact

examples courtesy of Ehlers, Inc.

- <u>Very</u> preliminary
- Adjusts for 'how much' and 'if/when' voters are asked for approval

Exit Ticket Analysis	Support	"Live With"	Cannot Support	No Answer
Bridgewater/Independent & Interdependent	90.91%	9.09%	0.00%	0.00%
Greenvale Park/Independent	39.39%	51.52%	3.03%	6.06%
Greenvale Park/Interdependent	69.70%	12.12%	12.12%	6.06%
Sibley/Independent & Interdependent	78.79%	18.18%	3.03%	0.00%
Longfellow/Independent	54.55%	42.42%	3.03%	0.00%
Longfellow/Interdependent	69.70%	21.21%	3.03%	6.06%
Middle School	100.00%	0.00%	0.00%	0.00%
High School/Independent	33.33%	42.42%	18.18%	6.06%
High School/Interdependent	72.73%	15.15%	12.12%	0.00%

## What did we learn?

- Low number of attendees (averaged less than five per meeting) makes it difficult to have confidence in responses
- Those who attended completely supported expanding the Middle School driveway (100% support)

### What did we learn?

Those who attended indicated:

- Strong support for Bridgewater and Sibley projects (90% for BW, 80% for Sibley)
- Preferred the interdependent approach at Greenvale Park (70% 'support')
- Preferred the interdependent approach at NHS (72%support)

# **Next Steps**

- ThoughtExchange process November and February
- Finalize Master Facilities Plan (Spring 2015)
- Prepare necessary actions based on adopted plan

# **Questions/Discussion**