

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
October 26, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Colangelo, Hardy, Iverson, Maple, Pritchard, and Stratmoen. Quinnell was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Iverson, seconded by Maple, minutes of the Regular School Board meeting held on October 12, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - Lights on After School Events were held on October 22nd at Greenvale Park and the Middle School. This was a great opportunity for the school district to showcase its after school programs: KidVentures, Middle School Youth Center and the Greenvale Park Community School.
- VI. Items for Discussion and / or Reports
 1. Improvement Plan Presentations – Area Learning Center and Community Services.
Presenting the School Improvement Plan for the Area Learning Center was Director Daryl Kehler. The ALC identified attendance and credit completion, as well as ensuring that all graduating seniors have a post- secondary life plan for employment, as the goals they will continue to work on during the 2015-2016 school year.
The Community Services' site improvement plan was presented by Director Erin Bailey and Breezy Barrett, Ventures Coordinator. They spoke about the progress being made on the implementation of the Collective Impact Initiative in the community and engaging the Ventures childcare sites in a continuous improvement model. These initiatives are directly impacting the community's Northfield Promise initiative. They closed their presentation by citing some interesting facts for fiscal year 2014-2015:
 - 40,827 children, youth and adults participated in a Community Services program (a 9,000 person increase over last year – due to the Greenvale Park Community School and more guidelines from MDE)
 - 98,763 people had access to a school district facility through Community Services (a nearly 15,000 person increase over last year)
 - Community Services provided scholarships to 237 program participants in 31 program areas. These scholarships totaled \$7,615.
- VII. Superintendent's Report
 - A. Items for Individual Action
There were no items for individual action.
 - B. Items for Consent Grouping
On a motion by Stratmoen, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.
 1. Financial Reports – August and September 2015.
The Board approved the following financial reports:
 - Paid bills totaling \$1,196,009.53, payroll checks totaling \$730,460.54 and the financial reports for August 2015. There were no bond payments made in August 2015.
 - Paid bills totaling \$1,531,241.19, payroll checks totaling \$2,654,985.67 and the financial reports for September 2015. No bond payments were made in September 2015.

2. Overnight Student Field Trip Proposal.
The Board approved the 12th annual Area Learning Center trip to the Boundary Waters Canoe Area June 13-17, 2016.
3. Personnel Items.
 - a. Appointments.*
 1. Sonya Ehmer, Targeted Services PLUS Site Assistant at Bridgewater for 1.5 hours/day (M-Th) beginning 11/05/2015 – 05/18/2016; Step 1, \$12.19/hour.
 2. Elaine Grafelman, Targeted Services PLUS Site Assistant at Sibley for 1.5 hours/day (M-Th) beginning 11/05/2015 – 04/07/2016; Step 1, \$12.19/hour.
 3. Stephanie Lindenfelser, Middle School Youth Center Site Assistant at the Middle School for 6-8 hours/week (M-Th) beginning 10/27/2015 – 05/22/2016; Step 1, \$12.19/hour.
 4. Joyce Lindstrom, 1.0 FTE Long-Term Substitute EL Teacher at Greenvale Park Elementary beginning 10/22/2015 through 06/08/2016; BA +60, Step 10.
 5. Jennifer Route, Targeted Services PLUS Site Assistant at Sibley for 1.5 hours/day (M-Th) beginning 11/05/2015 – 05/18/2016; Step 1, \$12.19/hour.
 6. Bill Seeberg, Homebound Instructor for Special Education beginning 10/12/2015 – to a date to be determined; BA60, Step 14.
 7. Joan McGorry, Special Education Educational Assistant at Longfellow for 6.35 hours/day beginning 10/28/2015 – 06/08/2016; SpecEd EA, Step 1, \$13.97/hour.
 8. Event Workers – beginning 10/30/2015: Paul Beck and Kyle Eastman
 - b. Increase/Decrease/Change in Assignment.
 1. Katie Bakke, Special Education Educational Assistant-PCA (6.75 hours/day) at the MS; add SpecEd Bus EA-PCA for .5 hours/day at Bridgewater beginning 10/9/2015 – 06/08/2015 (6.75 hours/day to 7.25 hours/day).
 2. Tyla Christensen, Special Education Educational Assistant-PCA (6.75 hours/day); Bus EA-PCA (.75 hours/day); decrease Bus EA-PCA from .75 hours/day to .50 hours/day (SpecEd-EA-PCA from 7.50 hours/day to 7.25 hours/day) beginning 10/9/2015 – 06/08/2015.
 3. Lori Christopherson, Administrative Assistant at the High School, add Junior Class Co-Advisor at the HS (50% stipend) beginning 10/20/2015; Level J, Step 1 (50 %).
 4. Rachael Hudson, Co-Advisor for Musical/Play at the Middle School, change from 3/5 stipend to 50% stipend beginning 12/01/2015 – 02/29/2016.
 5. Tyler Hudson, Co-Advisor for Musical/Play at the Middle School, change from 2/5 Stipend to 50% stipend beginning 12/01/2015 – 02/29/2016.
 6. Robyn Jessen, Targeted Services PLUS Site Assistant, change from 1.25 hours/day to 1.5 hours/day (M-Th) beginning 10/12/2015 – 05/18/2016; Step 2, \$12.52/hour.
 7. Rustianna Mechura, Child Nutrition Associate at Bridgewater Elementary (18.75 hours/week); Community School Club Leader (5 hours/week); KidVentures Site Assistant (2.5 hours/week); TS PLUS Club Leader (4 hours/week); change PLUS Club Leader 4 hours/week to TS PLUS Site Lead/Club Leader for up to 6 hours/week beginning 11/10/2015 – 04/07/2016; Site Lead Step 3, \$15.83/hour; Club Leader \$19.50/hour.
 8. Kari Prestemon, .8 FTE School Social Worker at the High School, increase to 1.0 FTE School Social Worker at the High School beginning 10/26/2015 – 06/08/2016.
 9. Correction: Shari Setchell, High School Musical Assistant Director (Fall) beginning 09/25/2015 – 11/30/2015; change from Level I, Step 6 to Level I, Step 7.
 10. Melissa Bernhard, Assistant Girls Gymnastics Coach at the High School, change to Co-Head Gymnastics Coach at the High School beginning 10/26/2015; Level A, Step 9 (50% stipend).
 11. Paul Bernhard, Head Gymnastics Coach at the High School, change to Co-Head Gymnastics Coach at the High School beginning 10/26/2015; Level A, Step 5 (50% stipend).
 12. LeAnne Fricke (Eckloff), Assistant Girls Gymnastics Coach (paid hourly from student activity account) at the High School, change to Assistant Girls Gymnastics Coach at the High School beginning 10/26/2015; Level E, Step 7.

13. Marcy Korynta, .6 FTE School Psychologist at the High School, add .37 ADSIS Behavior Intervention Tutor at GVP beginning 11/02/2015 – 06/-08/2016.
14. Joshua M. Spitzack, Third Grade Teacher at Greenvale Park, add Assistant Boys Baseball Coach at the High School beginning 03/21/2016 – 06/17/2016; Level E, Step 4.
15. Joshua M. Spitzack, Third Grade Teacher at Greenvale Park, add Assistant Girls Basketball Coach at the High School beginning 11/16/2015 – 03/19/2016; Level E, Step 4.

c. Leave of Absence.

1. Jeanne Mahoney-Hanzlik, Family/Medical Leave of Absence beginning 10/19/2015 to be used on an intermittent basis as needed for up to 60 work days.

d. Resignations.

1. Emileana Grapumann, Junior Class Co-Advisor, resignation effective 10/12/2015.
2. Tammie Warner, EarlyVentures Site Assistant, resignation effective 10/30/2015.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Master Facilities Planning Update.

Director of Administrative Services, Matt Hillmann, and Superintendent Richardson provided an update about the staff, parent and community listening sessions held this fall. They reviewed the independent and interdependent master facilities approaches, as well as what additional steps will be taken to gather feedback from staff, parents and community members concerning how the district should address future facilities needs. The goal is to finalize a Master Facilities Plan in Spring 2016.

IX. Future Meetings

Monday, November 9, 2015, 6:30 PM, Public Hearing, Northfield High School Media Center
Monday, November 9, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, November 23, 2015, 6:00 PM, Reception for National Merit Scholars, Northfield High School Cafeteria
Monday, November 23, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Colangelo, the Board adjourned at 9:02 PM.

Noel Stratmoen
School Board Clerk