

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes  
September 28, 2015  
Northfield High School Media Center

- I. Call to Order.  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo, Maple and Superintendent Richardson were absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was no public comment.
- IV. Approval of Minutes  
On a motion by Iverson, seconded by Hardy, minutes of the Regular School Board meeting held on September 14, 2015 were unanimously approved.
- V. Announcements and Recognitions
  - We are pleased to announce that Northfield High School has three National Merit Semi-Finalists. They are Olivia Riggins, Clark Ohnesorge and Audrey Kornkven. We have seven Commended Scholars: Dmitri Beeby, Jasper Egge, Will Kruse, Sebastian Lawler, Hannah Lundstrom, Hannah Mahr and Ben Wang. Congratulations to these students and their parents. The High School will be hosting a reception for these students and their families before the Monday, November 23rd Board meeting.
  - On September 28 Matt Hillmann attended one of the sessions highlighting “collective impact” efforts in Northfield, specifically at Northfield High School. Representative Paul Thissen, Sondra Samuels (the Executive Director of the Northside Achievement Zone in North Minneapolis), philanthropist Kate Mortenson, Representative David Bly, Senator Kevin Dahle and a representative from Growth and Justice, along with local business leaders and other advocates, attended this meeting to hear about our TORCH program and its successes. Both middle and high school students had an opportunity to share their experiences with legislators and business community leaders. Thank you to Marnie Thompson, Susan Sanderson, Teddy Gelderman and Kim Horner for organizing this event.
  - Superintendent Dr. Chris Richardson did not attend this evening’s Board meeting because he is in Duluth attending the MASA Fall Conference. Earlier today Dr. Richardson was honored for his exemplary school leadership and a lifetime of balanced achievement inside and outside of education as the recipient of the prestigious MASA Polaris Leadership Award.
  - Pritchard thanked Superintendent Richardson for presenting the State of the District at the Chamber of Commerce luncheon on September 22. It was a great opportunity for the community to learn about the school district and to ask questions.
- VI. Items for Discussion and / or Reports  
There were no items for discussion or reports.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Proposed 2015 Pay 2016 Property Tax Levy.  
On a motion by Stratmoen, seconded by Iverson, the Board certified to County Auditors the 2015 payable 2016 proposed certified net tax levy in the amount of \$15,548,102.12.
    2. Minnesota State High School League (MSHSL) Foundation Grant for Student Participation.  
On a motion by Quinnell, seconded by Hardy, the Board unanimously approved the following Resolution.

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the School Board of Independent School District No. 659 recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Northfield School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Voting 'yes' were Hardy, Iverson, Quinnell, Stratmoen and Pritchard. No one voted 'no.' Colangelo and Maple were absent.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Report – July 2015.

The Board approved paid bills totaling \$2,414,697.68 payroll checks totaling \$784,649.64 and the financial reports for July 2015. There were no bond payments made in July 2015.

2. Gift Agreement.

Sibley Elementary School's PTO has donated \$6000 to be used for classroom funding.

3. Personnel Items.

a. Appointments\*

1. Jackson Cade, KidVentures Student Site Assistant at Sibley for 15-17 hours/week beginning 09/24/2015; \$9.00/hour.
2. Kaci Henry, EarlyVentures Site Assistant at Longfellow for 38 hours/week beginning 10/05/2015; Step 2, \$12.52/hour.
3. Cameron Jackson, KidVentures Site Assistant at Greenvale Park for 15 hours/week beginning 09/24/2015; Step 1, \$12.19/hour.
4. Javier Kell, Middle School Youth Center Site Assistant at the MS for up to 2.5 hours/day (10 hours/week) beginning 09/28/2015 – 05/26/2016; Step 2, \$12.52/hour.
5. Celeste Maus, Long-Term Substitute Educational Assistant at the Middle School for 6 hours/day (SpecEd EA-2 hours/day; GenEd EA-4 hours/day) beginning 09/21/2015 – on or about 11/11/2015; SpecEd Step 1 \$13.98/hour; GenEd Step 1 \$13.46/hour.
6. Jack Morrison, CS Recreation Flag Football beginning 9/17/2015 – 05/31/2016; \$9.00/hour.
7. Tony Rasmussen, KidVentures Site Assistant at Bridgewater for 17 hours/week beginning 09/24/2015; Step 1, \$12.19/hour.
8. Jessica Rose, Child Nutrition Student Associate at Longfellow/ALC for 1 hour/day beginning 09/21/2015; \$9.00/hour.
9. Andy Smith, CS Recreation Flag Football beginning 09/22/2015 – 05/31/2016; \$9.00/hour.
10. Emily Zimmer, Yearbook Advisor at the High School beginning 09/25/2015; Level C, Step 1.
11. Community Services Recreation Staff – beginning 09/17/2015 – 05/31/2016:
  - Michael Kopp, Flag Football, \$9.00/hour
  - Rachel Will, Youth Floor Hockey Supervisor \$10.00/hour; General Recreation Staff \$9.25/hour.
12. Margaret Huber, Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/28/2015 – 05/18/2016; Year 2, \$27.11/hour.
13. Tammy A. Metcalf-Filzen, 9<sup>th</sup> Grade Girls Basketball Coach at the High School beginning 11/16/2015 – 03/19/2016; \$14.00/hour.
14. Sara Redetzke, Special Education Educational Assistant-PCA (SpecEd EA-PCA) at the Middle School for 6 hours/day beginning 10/06/2015 – 06/08/2016; Step 1, \$13.98/hour.

- b. Increase/Decrease/Change in Assignment
1. Ritva Barsness, Child Nutrition Associate III at GVP, change to Kitchen Manager at GVP beginning 09/15/2015 – 09/18/2015. Ritva will return to her original position of Child Nutrition Associate III beginning 09/21/2015.
  2. Kristin Basinger, SpecEd EA-PCA (6.75 hours/day) at the Middle School, add SpecEd Bus EA-PCA at the MS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
  3. Liz Brewer, SpecEd EA-PCA (6.75 hours/day) at the Middle School, add SpecEd Bus EA-PCA at the MS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
  4. Mary Boyum, GenEd EA (.33 hours/day); SpecEd EA-PCA (6.75 hours/day) at Sibley; add SpecEd Bus EA-PCA at Sibley for 1 hour/day beginning 09/08/2015 – 06/08/2016 (7.08 hours/day to 8.08 hours/day).
  5. Shari Bridley, SpecEd EA-PCA (7.0 hours/day) at Longfellow, add SpecEd Bus EA-PCA at Longfellow for .6 hours/day beginning 09/08/2015 – 06/08/2016 (7.0 hours/day to 7.6 hours/day).
  6. Tyla Christensen, SpecEd EA-PCA (6.75 hours/day) at Bridgewater; add SpecEd Bus EA-PCA at BW for .75 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 7.5 hours/day).
  7. Kelly Edwards, GenEd EA at GVP for 7.5 hours/day, change to PBIS Student Advocate Educational Assistant at GVP for 7.5 hours/day; change from \$15.40/hour to \$15.95/hour beginning 09/08/2015 – 06/08/2016.
  8. Rachael Hudson, 1.0 FTE School Psychologist at the Middle School, add .2 overload MTSS Coach at the Middle School beginning 09/08/2015 – 06/08/2016.
  9. Correction: Robyn Jessen, Targeted Services PLUS Site Assistant at GVP for 1.25 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; change from Step 1, \$12.19/hour to Step 2 \$12.52/hour.
  10. Robin Jessen, SpecEd EA (5.5 hours/day); GenEd EA (1.75 hours/day) at GVP, change GenEd EA to 1.55 hours/day beginning 09/14/2015 – 06/08/2016 (7.35 hours/day to 7.05 hours/day).
  11. Joni Karl, .6 FTE Math Teacher at the High School, change to .8 FTE Math Teacher at the High School beginning 08/31/2015 – 06/08/2016 (2015-16 school year).
  12. Shari Karlsrud, 1.0 FTE FACS Teacher at the High School, add .2 overload for Semester 1 only beginning 08/31/2015 – 02/01/2016.
  13. Anna Kelly, Community School Evening Club Leader at GVP for 2.5 hours/day (T, Th), add Targeted Services PLUS Club Leader at GVP for 1 hour/day (M-Th) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
  14. Shelly Kruger, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
  15. Kristy Malecha, SpecEd EA (6.5 hours/day); GenEd EA (.5 hours/day) at GVP, add Targeted Services PLUS Club Leader at GVP for 1 hour/day (2 days/week) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
  16. Jacqueline Meyer, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
  17. LaDonna Miller, SpecEd EA-PCA (6.5 hours/day), GenEd EA (.5 hours/day) at GVP, change GenEd EA to .7 hours/day beginning 09/14/2015 – 06/08/2016 (7 hours/day to 7.2 hours/day).
  18. Erica Ness, 1.0 FTE Art Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 1.25 hours/day (M-Th) beginning 11/10/2015 – 04/07/2016; Year 1, \$27.11/hour.
  19. Deb Pack, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the High School for 1 hour/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 7.75 hours/day).
  20. Jennifer Severson, SpecEd EA-PCA (7.0 hours/day) at GVP, add SpecEd Bus EA-PCA at GVP for 1.0 hour/day beginning 09/08/2015 – 06/08/2016 (7.0 hours/day to 8.0 hours/day).

21. Kim Slegers, 1.0 FTE Health Teacher at the High School, change to .8 FTE Health Teacher/.2 PE Teacher at the High School for Semester 1 only beginning 08/31/2015 – 02/01/2016; return to 1.0 FTE Health Teacher at the HS for Semester 2.
  22. Mary Stanchina, SpecEd EA-PCA (6.75 hours/day); GenEd EA (.5 hours/day) at Bridgewater, change to SpecEd EA-PCA for 6.75 hours/day, GenEd EA .25 hours/day beginning 09/06/2015 (7.25 hours/day to 7.0 hours/day).
  23. Angie Timperley, SpecEd EA-PCA (6.75 hours/day) at Bridgewater, change to SpecEd EA-PCA (4 hours/day) beginning 09/06/2015.
  24. Michele Warden, SpecEd EA-PCA (6.75 hours/day) at Bridgewater, change to SpecEd EA-PCA (2.33 hours/day) and GenEd EA (4.17 hours/day) beginning 09/06/2015 (6.75 hours/day to 6.5 hours/day).
  25. Mary Wojick, 1.0 FTE PE Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (one day/week-M-Th) beginning 09/28/2015 – 05/18/2016; Year 2, \$27.11/hour.
  26. John Bade, 1.0 FTE Art Teacher at the Middle School, add .1 overload for the 2015-16 school year beginning 09/08/2015 – 06/08/2016.
  27. Susan Bolton, .87 FTE ADSIS Teacher at Bridgewater, change to 1.0 FTE ADSIS Teacher at Bridgewater beginning 09/28/2015 – 06/08/2016. Susan will return to .87 FTE for the 2016-2017 school year.
  28. Correction: Kelly Edwards, GenEd EA at GVP for 7.5 hours/day, change to PBIS Student Advocate Educational Assistant at GVP for 7.5 hours/day; change from \$14.97/hour to \$15.51/hour beginning 09/08/2015 – 06/08/2016.
  29. Rafael Estrella, 1.0 FTE Art Teacher at the Middle School, add .1 overload for the 2015-16 school year beginning 09/08/2015 – 06/08/2016.
  30. Bob Gregory-Bjorklund, High School Musical Director (Fall) beginning 09/25/2015 – 11/30/2015; Level F, Step 7.
  31. Rich Guggisberg, 9<sup>th</sup> Grade Girls Softball Coach at the High School, change to Assistant Girls Softball Coach at the High School beginning 03/14/2016; Level F, Step 6.
  32. Cheryl Mathison, ALC Teacher at Longfellow, add ALC Night School Teacher at Longfellow for 2.5 hours/class meeting beginning 09/28/2015 – 05/18/2016.
  33. Taylor Murry, 9<sup>th</sup> Grade Girls Softball Coach at the High School, change to Assistant Girls Softball Coach (10<sup>th</sup> Grade) at the High School beginning 03/14/2016 – 06/10/2016; Level F, Step 2.
  34. Shari Setchell, High School Musical Assistant Director (Fall) beginning 09/25/2015 – 11/30/2015; Level I, Step 7.
- c. Resignation / Declining Position.
1. Dana Holden, Assistant Dance Team Coach, resignation effective 09/09/2015.
  2. Madison Sparks, KidVentures Site Assistant at GVP, declined position 09/15/2015.
  3. Jay Zier, CS Recreation Flag Football, declined position 09/15/2015.
  4. Hermes Lanza, Educational Assistant at Headstart, resignation effective 09/24/2015. Hermes will continue as a substitute educational assistant.
  5. Dylan McDonough, Assistant Wrestling Coach at the High School, resignation effective 9/27/2015.
- d. TRA Part-Time Teacher Program  
The Board authorized Mary Harrity-Davidson to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.
- e. Superintendent Contract Provisions for the 2015-2016 Contract Year of the Three Year 2013-2016 Superintendent's Contract.  
The Board approved a total compensation package increase of 3.787%, which is in line with the settlement the district has negotiated with the Northfield Education Association (NEA). The package includes:
- A three percent (3%) increase in salary which matches what we provided in the teachers' contract for 2015-2016;

- An additional \$3000.00 contribution to the Superintendent's elected annuity;
- No change to the current benefit contract dollar amounts to be in compliance with the Federal Health Care Act;
- An additional \$500.00 contribution to the employer-matched 403b tax-sheltered annuity to reflect the new state statutory maximum employer contribution to the employer-matched 403b tax-sheltered annuity.

\* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Item for Information

1. 2016-2017 School Year Calendar.

The Board was given a copy of the 2016-17 school year calendar as recommended by the District Meet and Confer Committee at its meeting on January 29, 2015. The calendar maintains 174 student contact days and reflects the interests identified by the District. Finally, it addresses the need to identify student make-up days in the event that we experience more than two school closings in the coming year. The Board will be asked to take action on the proposed 2016-2017 school year calendar at its meeting on October 12, 2015.

IX. Future Meetings

Monday, October 12, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, October 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Stratmoen, the Board adjourned at 7:25 PM.

Noel Stratmoen  
School Board Clerk