

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
September 14, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Maple, minutes of the Regular School Board meeting held on August 24, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - Northfield was invited to participate in the Voices for National Service “National Service and the Continuum of Care: Impact Partnerships that Support Students from Cradle to Career” session in Washington, D.C. last week. High School Assistant Principal Marnie Thompson represented the Northfield coalition. Marnie was asked to be one of four presenters, documenting how the Northfield community has taken a collaborative, collective impact approach to utilizing AmeriCorps members.
 - The International Day of Peace is Monday, September 21. However, everyone is invited to the 13th Northfield Community Celebration on Sunday, September 20 at 2 PM on Bridge Square. This year’s theme is “Partnerships for Peace: Dignity for All.”
 - Board Chair Julie Pritchard thanked Mary Williams and the High School Band and Cheerleaders for their participation in the Defeat of Jesse James Days parade.
 - Pritchard introduced and welcomed two members of the District Youth Council (DYC) - Katy Gilbertson and Alison Langston. The DYC intends to have representation at each Board meeting.
- VI. Items for Discussion and / or Reports
 1. Transformational Technology Update.
Director of Technology Services Kim Briske provided the Board with an update about the Transformational Technology initiative. She shared information about iPad distribution, the new Casper Management System (which provides the ability to manage content on iPads), summer professional learning opportunities, and the community engagement sessions. She previewed Phase 2 of new iPad leases and fall professional development. Kim reported to the Board on how the feedback received last year from parents and staff has now been implemented for the 2015-16 school year. She also reported that the App Store is closed for all secondary students, which remains a topic of ongoing conversation with strong opinions on both sides.
 2. Summary of Superintendent’s Evaluation.
School Board Chair Julie Pritchard summarized the Superintendent’s evaluation that was recently completed. Dr. Richardson’s continued leadership and great vision for the District resulted in an impressive list of accomplishments. Board members gave Superintendent Richardson an exceptional review.
- VII. Superintendent's Report
 - A. Items for Individual Action
There were no items for Individual Action.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Colangelo, the Board unanimously approved the following items listed under the Consent Grouping.

1. Personnel Items.

a. Appointments*

1. Cynthia Boyum, Assistant Girls Swim & Dive Coach (hourly) at the High School beginning 08/31/2015 – 11/20/2015; \$14.00/hour paid from Student Activity account up to \$1,000.
2. Theresa Brake, Community School Club Leader at Greenvale Park for 1 hour/day (M-T,Th,F) beginning 09/14/2015 – 06/08/2016; \$19.50/hour.
3. Heather Davis (Bae), Community School Evening Club Leader at Greenvale Park for 2.5 hours/day (T, Th) beginning 09/10/2015 – 06/08/2016; \$19.50/hour.
4. Anthony Daza, Community School Evening Site Assistant for 3 hours/day (T, Th) at Greenvale Park beginning 09/10/2015 – 06/08/2016; Step 2, \$12.52/hour.
5. Barbara Drexler-Luzum, .8 FTE Long-Term Substitute Special Education Teacher at the High School beginning 08/26/2015 – 06/08/2016; MA 45, Step 14.
6. Rachel Haider, Targeted Services PLUS Club Leader for 1 hour/day (M-Th) at Greenvale Park beginning 09/14/2015 – 05/18/2016; \$19.50/hour.
7. Mara Hessian, GenEd EA-Supervisory at Bridgewater for 6.5 hours/day beginning 09/08/2015 – on or about 10/30/2015; Step 1, \$13.46/hour.
8. Ellie Ims, KidVentures Student Site Assistant for 15-17 hours/week at Greenvale Park beginning 09/04/2015; \$9.00/hour.
9. Isabella Jenkinson, KidVentures Student Site Assistant for 17 hours/week at Sibley beginning 09/08/2015; \$9.00/hour.
10. Anna Kelly, Community School Evening Club Leader at GVP beginning 08/17/2015 – 06/08/2016; \$19.50/hour.
11. Melvin Miller, GenEd EA (Door Greeter) at the High School for 5 hours/day beginning 09/08/2015 – 06/08/2016; Step 2, \$13.84/hour.
12. Arlette Nelson, GenEd EA-Supervisory at Bridgewater for 2 hours/day beginning 09/08/2015 – 06/08/2016;
13. Kim Norton, GenEd EA-Supervisory at Bridgewater for 2 hours/day beginning 09/08/2015 – 06/08/2016; Step 2, \$13.84/hour.
14. John Ostberg, Head Alpine Ski Coach at the High School beginning 11/09/2015 – 02/10/2016; Level D, Step 4.
15. Joy Serie-Amunrud, Targeted Services PLUS Club Leader at Greenvale Park for 1 hour/day (M-Th as needed) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
16. Josh Spitzack, 1.0 FTE Third Grade Teacher at Greenvale Park beginning 08/31/2015; BA. Step 4.
17. Eric Swan McDonald, .5 FTE Science Teacher at the ALC beginning 08/26/2015; MA60, Step 11.
18. Pamela Taubman, KidVentures Site Assistant for 23.5 hours/week at Greenvale Park beginning 09/04/2015; Step 1, \$12.19/hour.
19. Sandra Wadle, Child Nutrition Associate I at GVP for 3 hours/day beginning 09/21/2015; \$15.52/hour.
20. Suzanne White, Community School Evening Club Leader for 2.5 hours/day (T, Th) at Greenvale Park beginning 09/10/2015 – 06/08/2016; \$19.50/hour.
21. Community Education Fall/Winter/Spring Recreation Staff – beginning 09/15/2015 – 05/31/2016:
 - Erin Basavage, Pickleball Supervisor \$14.00/hour; General Recreation \$9.00/hour, beginning 09/09/2015 – 05/31/2016.
 - Keenan Gladd-Brown, Flag Football \$9.00/hour.
 - Tommy Fleetham, Flag Football \$9.00/hour.
 - Tyler Hilgers, Flag Football \$9.00/hour.
 - Oswaldo Martinez, Flag Football \$9.00/hour.
 - Kosey Mitchell, Flag Football \$9.00/hour.

- Davis Nemmers, Flag Football \$9.00/hour.
 - Jacob Ossell, Flag Football \$9.00/hour.
 - Marquis Ross, Flag Football \$9.00/hour.
 - Demetrias Shaw, Flag Football \$9.00/hour.
 - Sam Stuckmayer, Flag Football \$9.00/hour.
 - Tristan Voegeli, Flag Football \$9.00/hour.
 - Jay Zier, Flag Football \$9.00/hour.
 - Larry Sanftner – Recreation Supervisor \$14.75/hour
 - Erik Burton – Flag Football Supervisor \$10.75/hour
 - Connor McCormick – Flag Football \$9.00/hour
 - Jaylen Jones – Flag Football \$9.00/hour
 - Alexander Musard – Flag Football \$9.00/hour
 - Justin Schmid – Flag Football \$9.00/hour
 - Jan Otteson - Lifeguard \$9.50, WSI Instructor \$10.25/hour
 - Ross Robinson – Lifeguard \$9.50, WSI Instructor \$10.50/hour
22. Katherine Arnold, Community School Evening Club Leader at Greenvale Park for 2.5 hours/day (T, Th) beginning 09/14/2015 – 06/08/2016; \$19.50/hour.
 23. Stephanie Garcia, Targeted Services PLUS Student Site Assistant at GVP for 1.5 hours/day (M-Th) beginning 09/17/2015 – 05/18/2016; \$9.00/hour.
 24. Cameron Jackson, Community Services Recreation Supervisor \$10.00/hour; General Recreation \$9.00/hour beginning 09/19/2015 – 05/31/2016.
 25. Catherine Lovrien, Community School Evening Site Assistant at Greenvale Park for 3 hours/day (T,Th) beginning 09/17/2015 – 06/08/2016; Step 1, \$12.19/hour.
 26. Keion Samuel, Community Services Recreation Flag Football Worker at CS beginning 09/15/2015 – 05/31/2016; \$9.00/hour.
 27. Madison Sparks, KidVentures Site Assistant at Greenvale Park for 15 hours/week beginning 09/17/2015; Step 1, \$12.19/hour.

b. Increase/Decrease/Change in Assignment

1. Mary Jo Arndt, Parent Educator at the NCRC for 8 hours/week, change to Parent Educator at NCRC for 25 hours/week beginning 09/08/2015; Year 8, \$26.24/hour.
2. Stephanie Balma, Special Education Educational Assistant-PCA for 6.5 hours/day at GVP, increase to 7.0 hours/day at GVP beginning 08/31/2015.
3. Tyler Balow, Social Studies Teacher at the High School, add Activity Event Worker beginning 09/03/2015.
4. Trisha Beacom, EarlyVentures Site Assistant at Longfellow for 39 hours/week, increase to 40 hours/week beginning 08/31/2015.
5. Robert Benson, SummerVentures Site Assistant/EA at Sibley, add KidVentures Site Assistant at Sibley for 2 hours/week or as needed beginning 09/07/2015.
6. Jill Bohlen, SpecEd EA-PCA 6.75 hours/day; GenEd EA-Supv. .20 hours/day at GVP; increase GenEd EA-Supv to .5 hours/day beginning 08/31/2015 (6.95 hours/day to 7.25 hours/day).
7. Sandra Bouillez, Child Nutrition Associate at GVP for 3 hours/day, change to Child Nutrition Associate I at GVP for 3.75 hours/day beginning 09/02/2015.
8. Russ Boyington, SummerVentures Site Assistant at Sibley for 40 hours/week, change to KidVentures Site Assistant at Sibley for 19.75 hours/week beginning 09/07/2015.
9. Lukas Brott, 1.0 FTE Science Teacher at the High School, add 1 additional section for overload each semester for the 2015-16 school year beginning 08/31/2015 – 06/08/2016.
10. Collette Carras, GenEd EA at the MS (3.25 hours/day), add Targeted Services PLUS Site Assistant at GVP for 1.5 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; Step 2, \$12.52/hour.
11. Anita Corwin, EarlyVentures Site Assistant at Longfellow for 37.5 hours/week, increase to 40 hours/week beginning 08/31/2015.
12. Kelle Edwards, GenEd EA at GVP for 6.5 hours/day, increase to 7.5 hours/day beginning 08/31/2015.

13. Robert Garcia, 4th Grade Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/28/2015 – 05/18/2016; Year 6, \$27.73/hour.
14. Michael Garlitz, Accelerate Northfield Coordinator, add Community School Evening Site Assistant for up to 6 hours/week (T, Th) beginning 08/17/2015 – 06/08/2016; Step 1, \$12.19/hour. Add Targeted Services PLUS Site Assistant at GVP for 1.75 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; Step 1, \$12.19/hour.
15. Aimee Gerdesmeier, SummerVentures Site Leader at Sibley for 40 hours/week, change to KidVentures Site Leader at Sibley for 30 hours/week, add EarlyVentures Site Assistant at Longfellow for 6 hours/week beginning 09/07/2015.
16. Sara Gerdesmeier, EarlyVentures Site Assistant at Longfellow for 15 hours/week, increase to 34.5 hours/week beginning 08/31/2015.
17. Mary Graue, SummerVentures Site Assistant at Sibley for 30 hours/week, change to KidVentures Site Assistant at Bridgewater for 19.75 hours/week.
18. Ellen Haefner, Parent Educator at the NCRC for up to 10 hours/week, change to ECFE Substitute at the NCRC beginning 09/08/2015.
19. Shelly Hansen, .4 FTE Social Worker at the LF/ALC, change to .55 FTE Social Worker at the LF/ALC beginning 09/02/2015.
20. Karna Hauck, .8 FTE Art Teacher at the High School, change to 1.0 FTE Semester 1, and .8 Semester 2 beginning 08/31/2015.
21. Kelly Hebzynski, Math Teacher at the Middle School, add Activity Event Worker beginning 08/28/2015.
22. Kelsey Huber, SummerVentures Site Assistant at Sibley for 40 hours/week, change to KidVentures Site Assistant at Bridgewater for 23.5 hours/week; add EarlyVentures Site Assistant Substitute as needed beginning 09/07/2015 – 10/16/2015.
23. Robyn Jessen, SpecEd EA (6.5 hours/day), GenEd EA-Supv (.5 hours/day) at GVP, change to SpecEd EA (5.5 hours/day), GenEd EA-Supv (1.50 hours/day) beginning 9/3/2015 (7.0 hours/day to 7.0 hours/day). Change GenEd EA-Supv from 1.5 hours/day to 1.75 hours/day beginning 09/09/2015 – 06/08/2016 (7.0 hours/day to 7.25 hours/day). Add Targeted Services PLUS Site Assistant at GVP for 1.25 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; Step 1, \$12.19/hour.
24. Anna Kelly, Community School Evening Club Leader at GVP for up to 5 hours/day (T, Th), change to Community Evening School Club Leader for 10 hours/week (T, Th), beginning 08/24/2015 – 06/08/2016; \$19.50/hour. Add Targeted Services PLUS Club Leader at GVP for up to 4 hours/week (M-Th) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
25. Cindy Keogh, SummerVentures Site Assistant at Sibley for 40 hours/week, change to KidVentures Site Assistant at Bridgewater for 23.5 hours/week beginning 09/07/2015. Add GenEd EA-Supv. (lunchroom) at BW for 2 hours/day beginning 09/08/2015 – 06/08/2016.
26. Bonnie Klamm, SpecEd EA-PCA for 6.75 hours/day at GVP, increase to SpecEd EA-PCA for 7.0 hours/day beginning 08/31/2015.
27. Brenda Kragseth, GenEd EA at GVP for 7 hours/day, decrease to 6.5 hours/day beginning 08/31/2015.
28. Lisa Laine, SpecEd EA-PCA (6.5 hours/day), GenEd EA-Supv. (.5 hours/day), increase to SpecEd EA-PCA (6.75 hours/day), GenEd EA-Supv. (.5 hours/day) beginning 08/31/2015 (7.0 hours/day to 7.25 hours/day).
29. Karen Lane, First Grade Teacher at Bridgewater, add Targeted Services PLUS Teacher for 1.25 hours/day (2 days/week) beginning 11/10/2015 – 04/07/2016; Year 2, \$27.11/hour.
30. Kathy Lansing, GenEd EA at Longfellow, change to GenEd EA (ECFE/SibCare) at NCRC for up to 8 hours/week beginning 09/08/2015; Step 4, \$14.64/hour.
31. Quinn Line, SummerVentures Student Site Assistant at Sibley for 35 hours/week, change to KidVentures Student Site Assistant at Bridgewater for up to 17 hours/week beginning 09/07/2015; \$9.00/hour.

32. Kristy Malecha, SpecEd EA (5.5 hours/day), GenEd EA-Supv (1.33 hours/day) at GVP, change to SpecEd EA (6.5 hours/day), GenEd EA-Supv. (.5 hours/day) beginning 08/31/2015 (7.0 hours/day to 7.0 hours/day).
33. Tresa Mazurek, SpecEd EA-PCA for 6.75 hours/day at GVP, change to SpecEd EA-PCA for 6.5 hours/day, GenEd EA-Supv. for .5 hours/day beginning 08/31/2015 (6.75 hours/day to 7.0 hours/day).
34. Rustianna Mechura, Child Nutrition Associate/KidVentures Site Assistant at Bridgewater, add Targeted Services PLUS Club Leader at GVP/BW for 1 hour/day (M-Th) beginning 09/28/2015 – 05/18/2016; \$19.50/hour. Add Community School Evening Club Site Assistant for up to 12 hours/week beginning 08/18/2015 – 06/08/2016; Step 4, \$13.17/hour. Change from Community School Site Assistant to Community School Evening Club Leader for up to 5 hours/week beginning 09/10/2015 – 06/08/2015; \$19.50/hour.
35. Tonya Merrit (Skruzacek), SummerVentures Site Leader at Sibley for 40 hours/week, change to KidVentures Site Leader at Bridgewater for 30 hours/week, add EarlyVentures Site Assistant at Longfellow for 6 hours/week beginning 09/07/2015.
36. LaDonna Miller, SpecEd EA-PCA for 1.5 hours/day, GenEd EA-Supv for 5.25 hours/day at GVP, change to SpecEd EA-PCA for 6.5 hours/day, GenEd EA-Supv. .5 hours/day beginning 08/31/2015 (6.75 hours/day to 7.0 hours/day).
37. Peggy Mills, SummerVentures Site Assistant at Sibley for 28 hours/week, change to KidVentures Site Assistant at Sibley for 23.5 hours/week beginning 09/07/2015.
38. Lisa Nelson, 1.0 FTE Third Grade Teacher at Greenvale Park, change to 1.0 FTE Title I Teacher at Greenvale Park beginning 08/31/2015.
39. Carol Nick, EarlyVentures Site Assistant at Longfellow for 20 hours/week, increase to 35 hours/week beginning 08/31/2015.
40. Ellie Panek, SpecEd EA for 6.75 hours/day at GVP, change to SpecEd EA-PCA for 5.5 hours/day, GenEd EA-Supv for 1.5 hours/day beginning 08/31/2015 (6.75 hours/day to 7.0 hours/day). Change to SpecEd EA-PCA for 4.5 hours/day, GenEd EA-Supv for 2.5 hours/day beginning 09/1/2015 (7.0 hours/day to 7.0 hours/day).
41. Amy Pantze, SpecEd EA-PCA (6 hours/day), GenEd EA-Supv (.5 hours/day) at GVP, change to SpecEd EA-PCA (6.5 hours/day) beginning 09/01/2015 (6.75 hours/day to 6.5 hours/day).
42. Dustee Phenow (Armstrong), Media Specialist at Bridgewater, add Targeted Services PLUS Teacher for 1.25 hours/day (W-Th) beginning 11/10/2015 – 04/07/2016; Year 2, \$27.11/hour.
43. Heather Pudas, 1.0 FTE Special Ed DHH Teacher at SB, HS, LF; change to Special Ed DHH Teacher at the Middle School beginning 08/31/2015.
44. Jennifer Severson, SpecEd EA-PCA (6.75 hours/day), GenEd EA-Supv (.5 hours/day) at GVP, change to SpecEd EA (7 hours/day) beginning 08/31/2015 (7.25 hours/day to 7.0 hours/day).
45. Peggy Sheehy, Education Assistant (ECFE) at the NCRC for 15 hours/week, add to Educational Assistant (ECFE/SibCare) at the NCRC for up to 30 hours/week beginning 08/26/2013; GenEd Step 6, \$15.40/hour.
46. Rhonda Stanley, GenEd EA for 6.25 hours/day at GVP, change to SpecEd EA-PCA for 2.5 hours/day, SpecEd EA for 1.5 hours/day, GenEd EA for 3 hours/day beginning 08/31/2015 (6.25 hours/day to 7.0 hours/day).
47. Sarah Swan McDonald, 1.0 Social Studies Teacher at the High School, add overload for Semester 1 only through 1/29/2016.
48. Brooke Taylor, SummerVentures Student Site Assistant at Sibley for 30 hours/week, change to KidVentures Student Site Assistant at GVP/Sibley for 2 hours/week beginning 09/07/2015; \$9.00/hour.
49. Mark Thornton, 1.0 FTE Social Studies Teacher at the High School, add overload for Semester 1 only through 1/29/2016 (1.2 FTE)
50. Arlene Tuma, GenEd EA at Greenvale Park, add Targeted Services PLUS Site Assistant at GVP for 1.5 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; Step 2, \$12.52/hour.

51. Dylan Warner, SummerVentures Site Leader at Sibley for 40 hours/week, change to KidVentures Site Leader at GVP for 30 hours/week (Step 2, \$15.51/hour), add Early Ventures Site Assistant Substitute at Longfellow as needed beginning 09/07/2015 (40 hours/week to 30 hours/week).
 52. Katrina Warner, EarlyVentures Site Assistant at Longfellow for 30 hours/week, increase to 32 hours/week beginning 08/31/2015.
 53. Katherine Woodstrup, Art Teacher at Bridgewater, add Targeted Services PLUS Teacher for 1.25 hours/day (2 days/week) beginning 11/10/2015 – 04/07/2016; Year 6, \$27.73/hour. Add Community School Evening Club Leader at GVP for up to 5 hours/week beginning 08/17/2015 – 06/08/2016; \$19.50/hour.
 54. Sara Anderson, Fifth Grade Teacher at Bridgewater, add Targeted Services PLUS Teacher at BW for 1.25 hours/day (M-T) beginning 11/10/2015 – 04/07/2016; Year 3, \$27.11/hour.
 55. Sheila Atkinson, SpecEd EA-PCA at Bridgewater for 6.75 hours/day, add Targeted Services PLUS Site Assistant at BW for 1.5 hours/day (M-Th) beginning 09/21/2015 – 05/18/2016; Step 3, \$12.83/hour.
 56. Michelle Bauer, Language Arts Teacher at the High School, add overload for Semester 2 beginning 02/02/2016 – 06/08/2016.
 57. Russ Boyington, KidVentures Site Assistant at Sibley for 19.75 hours/week, change to KidVentures Site Assistant at Sibley for 22.25 hours/week beginning 09/07/2015.
 58. Jill Kohel, Language Arts Teacher at the High School, add overload for Semester 1 only beginning 08/31/2015 – 02/01/2016.
 59. Pilar Sullivan, GenEd EA at the NCRC, change to GenEd EA (ECFE) at Longfellow for 30 hours/week (10 hours/week Hand in Hand; 20 hours/week ECFE) beginning 09/10/2015. Pilar will also substitute with the program as needed. Step 2, \$13.84/hour.
 60. Gina Swenson, First Grade Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 1.25 hours/day (M-Th) beginning 11/10/2015 – 04/07/2016; Year 3, \$27.11/hour.
- c. Leave of Absence
1. Dolores Larsen, Unpaid Leave of Absence beginning 08/31/2015 – 09/28/2015.
 2. Jennifer Lompart, Family/Medical Leave of Absence beginning 08/31/2015 – 09/18/2015, with an expected return to work date of 09/21/2015.
 3. Michelle Bauer, Family/Medical Leave of Absence beginning 09/03/2015 for up to 60 work days.
 4. Kelly Johnson, Family Medical Leave of Absence beginning on or about 11/19/2015 and continuing for 33 work days.
- d. Resignations / Termination.
1. Lois Kelly, KidVentures Site Assistant, resignation effective 9/2/2015.
 2. Darla Neufeldt, Educational Assistant at Greenvale Park, resignation effective 08/27/2015.
 3. Paul Stanaway, Middle School Track Coach, resignation effective 09/04/2015.
 4. Abe Zamora, Educational Assistant at the High School, termination effective 08/31/2015.
 5. Resignation by agreement.
- e. TRA Part-Time Teacher Program
The Board authorized participation by Amy Moeller in the TRA Part-Time Teacher Program, whereby teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Item for Information

1. Update on Special Education Cooperative.

Superintendent Richardson reviewed the plan to move forward with implementing the Cannon Valley Special Education Cooperative (CVSEC), a new two district cooperative agreement with the Faribault School District as a result of the dissolution of the Southeast Minnesota Special Education Cooperative in August. Beginning in the 2016-17 school year, the Setting Four EBD Program and Step Transitions would remain in Faribault; the SUN Program would be located in Northfield. The Board will be asked to approve the Agreement at its October 12th meeting.

IX. Future Meetings

Monday, September 28, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, October 12, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 7:55 PM.

Noel Stratmoen
School Board Clerk