

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes  
August 24, 2015  
Northfield High School Media Center

- I. Call to Order.  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File  
The table file was added. Superintendent Richardson added two additional items to the table file:  
(1) Update on local facility for Students with Unique Needs (SUN); (2) Update on schedule of Community Facilities Planning meetings.
- III. Public Comment  
There was no public comment.
- IV. Approval of Minutes  
On a motion by Iverson, seconded by Maple, minutes of the Regular School Board meeting held on August 10, 2015 were unanimously approved.
- V. Announcements and Recognitions
  - With the baseball coaching resignations of Peter Maus and Tony Mathison it marks the end of an era. These two teacher-coaches have been coaching high school baseball together, as the head and varsity assistant coach at Northfield High School for 30 years! Congratulations Pete and Tony for a job very well done.
- VI. Items for Discussion and / or Reports
  1. State of the District – Celebrations and Challenges.  
Superintendent Richardson presented an overview of the programs and activities completed during the 2014-15 school year and looked ahead to the challenges that the District faces in 2015-16.  
Board member Hardy added as a “celebration” item the increase in the graduation rate of Hispanic students and students receiving educational meal benefits. Kudos to the TORCH program! Added as a “challenge” – financial support for a TORCH Coordinator.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Long Term Facilities Maintenance Revenue and Ten-Year Plan.  
On a motion by Iverson, seconded by Maple, the Board unanimously approved the Long Term Facilities Maintenance Revenue and Ten-Year Plan.
    2. School Board Policy 428 – District Sick Leave Allowance Bank.  
On a motion by Colangelo, seconded by Stratmoen, the Board unanimously approved School Board Policy 428 – District Sick Leave Allowance Bank.
    3. Proposed 2015-2017 Agreement with the Northfield Education Association (NEA).  
On a motion by Stratmoen, seconded by Maple, the Board unanimously approved the 2015-2017 Master Agreement with Northfield Education Association as negotiated.
  - B. Items for Consent Grouping  
On a motion by Iverson, seconded by Colangelo, the Board unanimously approved the following items listed under the Consent Grouping.
    1. Student Activity Account – Girls Swim and Dive.  
The Board designated up to \$1,000 from the Girls’ Swim and Dive Team student activity account to pay for an additional coach. The rate of pay will be \$12 per hour. The Girls’ Swim and Dive Team intentionally fundraised so that this coach could be secured for the 2015-2016 school year.

2. Gift Agreement.  
Sibley PTO has donated \$2295 to be used to purchase a subscription to Brain Pop for the 2015-2016 school year.
3. Personnel Items.
  - a. Appointments\*
    1. Susan Bolton, .87 ADSIS Interventionist at Bridgewater Elementary beginning 08/26/2015; MA, Step 6.
    2. Jennifer A. Henriksen, Administrative Assistant to Assistant Principal (Office Specialist III) at the Middle School beginning 08/17/2015 for 210 work days/year; Step 1, \$17.15/hour.
    3. Mitzi Holden, Child Nutrition Manager at Greenvale Park for 8 hours/day beginning 09/21/2015; \$19.40/hour.
    4. Gao Hong, .4 FTE Chinese Teacher at the High School beginning 08/26/2015 – 06/08/2016; BA, Step 13.
    5. Anna Kelly, Community School Evening Club Leader at Greenvale Park for 2.5 hours/day (T, Th) beginning 08/17/2015; \$19.50/hour.
    6. Lois Kelly, EarlyVentures Site Assistant at Longfellow for 38 hours/week beginning 08/27/2015; Step 1, \$12.19/hour.
    7. Ben J. Molitor, Assistant Volleyball Coach (JV) at the High School beginning 08/17/2015 – 11/14/2015; Level E, Step 1.
    8. Sara Putnam, KidVentures Site Assistant at Greenvale Park for 2-17 hours/week beginning 08/26/2015; Step 1, \$12.19/hour.
    9. Teresa L. Stanley, Assistant Nordic Ski Coach at the High School beginning 11/09/2015 – 02/11/2016; Level G, Step 1.
    10. Correction: Ellen Trotman, 1.0 FTE Long-Term Substitute English Learner Teacher at Greenvale Park, change from BA15, Step 6 to BA30, Step 6 beginning 08/26/2015 – 06/08/2016. \*\* (additional transcripts received)
    11. Courtney Gilomen, EarlyVentures Site Assistant at Longfellow for 40 hours/week beginning 08/31/2015; Step 2, \$12.52/hour.
    12. Alex Mousel, Assistant Boys Soccer Coach at the High School beginning 08/21/2015 – 11/05/2015; \$14.00/hour.
    13. Karen Nelson, .4 FTE FACS Teacher at the High School beginning 08/26/2015; MA, Step 4. \*\*
  - b. Increase/Decrease/Change in Assignment
    1. Tyler Balow, Social Studies Teacher at the High School (1.0-Semester 1, .8-Semester 2), increase Semester 2 to 1.0 beginning 02/02/2016 – 06/08/2016. (1.0 FTE for 2015-2016 school year)
    2. Brianne Barrett, Ventures Coordinator at Community Services \$45,649.00/year; increase to \$51,563.00 year effective 07/01/2015.
    3. Cathy Bennets, .93 FTE Reading Teacher at Sibley, change to .5 ADSIS Instruction and .43 Reading Teacher at Sibley beginning 08/31/2015.
    4. Brent Bielenberg, Assistant Boys Soccer Coach (hourly) at the High School, change to Assistant Boys Soccer Coach at the High School; Level F, Step 4.
    5. Shari Bridley, Special Education EA-PCA at Longfellow, add Bridges 2 Kindergarten Paraprofessional at Bridgewater for 3.5 hours/day (M-Th) beginning 08/10/2015 – 08/27/2015.
    6. Tom Dickerson, 7<sup>th</sup> Grade Football Coach (hourly) at the Middle School, change to 8<sup>th</sup> Grade Football Coach (hourly) at the Middle School beginning 08/11/2015; \$12.00/hour.
    7. Tyler Faust, 1.0 FTE Sped Teacher at Bridgewater, add 7<sup>th</sup> Grade Football Coach at the Middle School beginning 08/24/2015 – 10/09/2015; \$18.00/hour.
    8. Marilyn Frey, Special Education Educational Assistant-PCA (SpecEd EA-PCA) at the Middle School for 12 hours/week, change to SpecEd EA-PCA at the High School for 6.75 hours/day beginning 08/31/2015.
    9. Becky Gainey, 1.0 FTE RtI Coach at Sibley, change to .5 FTE Instructional Coach and .5 Reading Support at Sibley beginning 08/31/2015.

10. Robert Garcia, 4<sup>th</sup> Grade Teacher at Greenvale Park, add Community School Evening Club Leader at GVP for 5 hours/week(T, Th), \$19.50/hour.
  11. Monique Kolb, Enrichment Coordinator at Community Services \$45,605.00/year; increase to \$51,563.00/year effective 07/01/2015.
  12. Sara Line, Early Childhood Coordinator at Community Services \$45,498.00/year; increase to \$49,580.00/year effective 07/01/2015.
  13. Diane Nagy, .65 FTE Title Teacher at Bridgewater, change to .5 FTE Title and .5 FTE Reading/Math Support at Bridgewater beginning 08/31/2015 – 06/08/2016.
  14. Erin Nohava-Hall, 1.0 FTE Kindergarten Teacher at Bridgewater, change to 1.0 FTE First Grade Teacher at Bridgewater beginning 08/31/2015.
  15. Rachael Schlossin, 1.0 FTE 6<sup>th</sup> Grade Teacher at the Middle School, add 6th Grade Volleyball Coach (hourly) at the Middle School beginning 08/31/2015 – 10/14/2015; \$18.00/hour.
  16. Elizabeth Valentine, 1.0 FTE EL Teacher (.8 at Sibley/.2 at Bridgewater), change to 1.0 FTE EL Teacher at Sibley beginning 08/31/2015.
  17. Ron Zorowski, 1.0 FTE Industrial Tech at the High School, change to .8 FTE IT at the High School and .2 FTE IT at the Middle School beginning 08/31/2015 – 06/09/2016.
  18. Jill Bohlen, SpecEd EA-PCA at Greenvale Park (6.75 hours/day), add Community School Evening Site Assistant for up to 5 hours/week (T,Th) beginning 08/17/2015 – 06/08/2016; Step 1, \$12.19/hour.
  19. Janet Gannon, GenEd EA at the Middle School (6.75 hours/day), add Community School Evening Site Assistant for up to 5 hours/week (T,Th) beginning 08/17/2015 – 06/08/2016 ; Step 2, \$12.52/hour.
  20. Robert Garcia, 4<sup>th</sup> Grade Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/28/2015 – 05/18/2016; Year 6, \$27.73/hour. Add end date for Community School Evening Club Leader at GVP for 5 hours/week (T, Th), beginning 08/17/2015 – 06/08/2016; \$19.50/hour.
  21. Michael Garlitz, Accelerate Northfield Coordinator, add Targeted Services PLUS Site Assistant at GVP for 1.75 hours/day (M-Th) beginning 09/28/2015 – 05/18/2016; Step 1, \$12.19/hour.
  22. Emileanna Graupmann, .8 FTE Social Studies Teacher at the High School, change to 1.0 FTE Social Studies Teacher at the High School beginning 08/31/2015.
  23. Robyn Jessen, GenEd EA/Spec Ed EA-PCA at GVP, add Targeted Services PLUS Site Assistant for up to 1.75 hours/day beginning 09/14/2015 – 05/18/2016; Step 2, \$12.52/hour.
  24. Anna Kelly, Add end date for Community School Evening Club Leader at GVP for up to 5 hours/day (T, Th) beginning 08/18/2015 – 06/08/2016; \$19.50/hour. Add Targeted Services PLUS Club Leader at GVP for 4 hours/week (M-Th) beginning 09/28/2015 – 06/18/2016; \$19.50/hour.
  25. Rustianna Mechura, Child Nutrition Associate at the Middle School (3.75 hours/day), add Community School Evening Club Leader at GVP for up to 5 hours/day (T, Th) beginning 08/18/2015 – 06/08/2016; \$19.50/hour/hour. Add Targeted Services Club Leader at GVP/BW for 1 hour/day (M-Th) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
  26. Leah Sand, 1.0 FTE Teacher at the MS/HS, change to 1.0 FTE Teacher at the High School (.8 PE, .2 MTSS) beginning 08/31/2015 – 06/08/2016.
- c. Leave of Absence.
1. Suzanne Lanza, Family/Medical Leave of Absence beginning on or about 01/22/2016 – 03/25/2016 with a return to work date of 03/28/2016.
  2. Babs Vigesaa, Family/Medical Leave of Absence beginning 08/10/2015 and continuing for up to 60 work days.
- d. Resignations.
1. Erin Carson, Social Studies Teacher at the High school, resignation effective 08/11/2015.
  2. Tom Dickerson, 7<sup>th</sup> Grade Football coach, resignation effective 8/11/2015. (will transfer to 8<sup>th</sup> grade football coaching position).

3. Brittany Ellerbusch, Assistant Softball Coach, resignation effective 07/31/2015.
4. Sophia Garcia, Child Nutrition Associate at GVP, resignation effective 8/19/2015. (Sophia will continue to work as a substitute with the child nutrition program).
5. Caroline Ponesssa, Assistant Softball Coach-10<sup>th</sup> Grade, resignation effective 08/20/2015.
6. Derrick Skoglund, Boys Soccer Coach, resignation effective 8/14/2015.
7. Tony Mathison, Assistant Varsity Baseball Coach, resignation effective 8/24/2015.

e. Substitute Teacher Pay:

In order to stay competitive with surrounding school districts, an increase in the hourly rate of pay for substitute teachers was approved effective August 1, 2015.

<u>Teachers – Elementary &amp; Secondary</u>	
Up to 1 hour	\$23.20
Over 1 hour up to ½ Day	\$58.00
Full Day	\$116.00
<i>(maximum - \$116.00/day)</i>	

f. TRA Part-Time Teacher Program

The Board authorized the following teacher to participate in the TRA Part-Time Teacher Program, whereby teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.

- Shelley Hansen

\* Conditional offers of employment are subject to successful completion of a criminal background check.

\*\*Salary is subject to revision upon settlement of the 2015-17 NEA Master Agreement.

VIII. Items for Information

1. Workshop Schedule.

The schedule for the staff pre-school workshops being held August 31–September 3 was given to the School Board.

2. Update on Local Facility for SUN Program (Students with Unique Needs) Students.

Superintendent Richardson reviewed the dissolution of SEMSEC. We will move forward with implementing a two district partnership with the Faribault School District. The Setting Four EBD Program and Step Transitions will remain in Faribault. The SUN Program will be in Northfield. Dr. Richardson then spoke about the conversation with Laura Baker School and a possible collaboration with them to locate the SUN Program in their facility.

3. Update on Schedule of Community Facilities Meetings.

Seven meetings are scheduled between August 25 and September 29. The same information will be shared at all the sessions, including details about potential projects, projected costs and a possible bond referendum in the near future. The focus will be on listening to the feedback of the participants.

IX. Future Meetings

Monday, September 14, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, September 28, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Hardy, the Board adjourned at 9:15 PM.

Noel Stratmoen  
School Board Clerk