

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** L. Chris Richardson, Ph.D., Superintendent  
**RE:** Table File Items for May 26, 2015, Regular School Board Meeting

VII. Superintendent's Report

B. Items for Consent Grouping

1. Co-Curricular Overnight Trips for the 2015-2016 School Year.

Tom Graupmann has provided an updated list of Co-Curricular overnight field trips for the 2015-2016 school year. The addition to the list already provided to you is an overnight Speech trip on February 5 to Duluth.

4. Personnel Items.

a. Appointments \*

4. Tyler Balow, .8 FTE Social Studies Teacher at the High School for 6.4 hours/day beginning 08/26/2015; BA, Step 5 (subject to change pending receipt of additional transcripts). \*\*
5. Kevin Dahle, 1.0 FTE Social Studies Teacher on Legislative Leave of Absence, add Long-Term Substitute Language Arts Teacher at the High School for 8 hours/day beginning 05/22/2015 – 06/05/2015; MA, Step 14.
6. Alexandra Hansen, SummerVentures Site Assistant for up to 40 hours/week (M-F) beginning 06/08/2015 – 09/04/2015; Step 1, \$11.67/hour.
7. Kelsey Huber, Summer Ventures Site Assistant at Sibley for up to 40 hours/week (M-F) beginning 06/08/2015 – 09/04/2015; Step 1, \$11.67/hour.
8. Marnecia Johnson, Summer Ventures Site Assistant at Sibley for up to 40 hours/week (M-F) beginning 06/08/2015 – 09/04/2015; Step 1, \$11.67/hour.
9. Jamie Moyer, 1.0 FTE DCD-MM Special Education Teacher at Greenvale Park beginning 08/26/2015; MA, Step 3.\*\*
10. Carley Wernimont, 1.0 FTE Special Education Teacher at Greenvale Park beginning 08/26/2015; BA, Step 2. \*\*

b. Increase/Decrease/Change in Assignment

5. Nives Bakic, Special Education Educational Assistant-PCA for 6.5 hours/day at the Middle School, change to SpecEd EA-PCA for 6.75 hours/day beginning 09/02/2015, change end date from 6/5/2015 to continuing with no end date.
6. Robert Benson, GenEd Educational Assistant at Sibley, add SummerVentures Site Assistant for up to 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015; Step 1, \$11.67/hour.
7. Russel Boyington, KidVentures Site Assistant for 19.75 hours/week at Sibley, change to SummerVentures Site Assistant for 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
8. Aimee Gerdesmeier, KidVentures Site Leader for 29.5 hours/week at Sibley, change to SummerVentures Site Leader for 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
9. Mary Graue, KidVentures Site Assistant at Bridgewater for 19.75 hours/week, change to SummerVentures Site Assistant for 30 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
10. Cindy Keogh, KidVentures Site Assistant for 21 hours/week at Bridgewater, change to SummerVentures Site Assistant for 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
11. Angela Kruse, 1.0 FTE Long-Term Substitute Speech/Language Pathologist at BW/GVP for 2014-15, change to 1.0 FTE Speech/Language Pathologist at BW/GVP beginning 08/26/2015. \*\*

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12. Hermes Lanza, Special Education Educational Assistant-PCA at Headstart, change to Special Education Educational Assistant-PCA (SpecEd EA-PCA) at Bridgewater for 6.75 hours/day beginning 05/15/2015 – 06/05/2015; Step 1, \$13.73/hour.
  13. Quinn Line, KidVentures Student Site Assistant for 2 hours/week at GVP, change to SummerVentures Student Site Assistant for 35 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
  14. Carolyn Manderfeld, SpecEd EA-SignFluent/GenEd EA-Supv. for 6.92 hours/day at Sibley, change end date from 6/5/2015 to continuing with no end date.
  15. Peggy Mills, KidVentures Site Assistant for 22.25 hours/week at Sibley, change to SummerVentures Site Assistant for 28 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
  16. Courtney Olson, KidVentures Site Assistant for 15 hours/week at Sibley, change to SummerVentures Site Assistant for 32 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
  17. Kelli Otting, 1.0 FTE Long-Term Substitute Special Education Teacher at Sibley for 2014-15; change to Long-Term Substitute Special Education Teacher at Sibley beginning 08/31/2015 – 06/08/2016. \*\*
  18. Elizabeth Pfeiffer, 1.0 FTE Long-Term Substitute Special Education Teacher at the High School through 6/5/2015; change to 1.0 FTE Special Education Teacher at the ALC/HS (.5 FTE ALC; .5 FTE HS) beginning 08/26/2015. Add SpecEd EA-PCA for Prom beginning 05/02/2015-05/02/2015 (Step 1, \$13.73/hour) \*\*
  19. Nicki Pulju, KidVentures Site Assistant for 19.75 hours/week at Greenvale Park, change to SummerVentures Site Assistant for 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
  20. Tonya Skluzacek (Merritt), KidVentures Site Leader/EarlyVentures Site Assistant for 8 hours/day at BW/LF, change to SummerVentures Site Leader for 40 hours/week at Sibley beginning 06/08/2015 – 09/04/2015;
  21. Brooke Taylor, KidVentures Student Site Assistant for 15 hours/week at GVP, change to SummerVentures Student Site Assistant for 30 hours/week at Sibley beginning 06/08/2015 – 09/04/2015.
- d. Retirement / Resignations
2. Martha Boughton, Educational Assistant at the Middle School, resignation effective 06/05/2015.
  3. Michelle Gaertner, Middle School Assistant 6<sup>th</sup> Grade Volleyball Coach, resignation effective 4/21/2015.
  4. Joe Jorgenson, 8<sup>th</sup> Grade Football Coach, resignation effective 4/20/2015.
  5. Jeff Pesta, Middle School Principal, resignation effective 07/01/2015.
  6. Michelle Steele, Middle School Boys Tennis Coach, resignation effective 03/10/2015.
- f. Agreement to Extend Probationary Period.  
The Board is asked to approve a mutual agreement with a staff member to extend their probationary period.

\* Conditional offers of employment are subject to successful completion of a criminal background check.  
\*\* Subject to revision upon settlement of the 2015-17 NFA Master Agreement

VIII. Items for Information

4. There will be a Closed Negotiations Strategy Session immediately following the June 8, 2015, Regular School Board meeting.



# NORTHFIELD HIGH SCHOOL

*Raiders*

e 1400 Division St. Northfield, MN 55057

507-663-0632

May 26, 2015

## **Co-Curricular Trips List of Overnight trips for 2015-16**

Cheerleading – Mankato (July 26, 27, 28, 29)  
Boys Soccer – Grand Rapids (August 22, 23, 24)  
Girls Soccer – Duluth (August 24, 25, 26)  
Cross Country – Decorah (September 12)  
Girls Swim & Dive – Edina (September 19)  
Volleyball – Marshall (September 11)  
Volleyball – Rochester (October 16)  
Girls Hockey – Brainerd (November 6, 7)  
Girls Hockey – Lakeville (December 28, 29, 30)  
Nordic Ski – Hayward, WI (December 28, 29, 30)  
Nordic Ski – Giant’s Ridge (January 10)  
**Speech – Duluth (February 5, 6)**  
Dance Team – St. Paul (February 12, 13)  
Wrestling – Rochester (February 12)  
Wrestling – Rochester (February 19)  
Weight Lifting (National Tournament) – February 18, 19, 20, 21 – Philadelphia, PA)  
Girls Golf – Lake City (April 15)

All trips are self-funding except for those who qualify for state tournament competition.