

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
May 11, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. Colangelo, Maple and Stratmoen were absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion from Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on April 27, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - The annual Northfield High School service learning class open house is Wednesday, May 20 from 5:30-6:30 p.m. in the lower cafeteria of the high school. The students would appreciate hearing your feedback, questions and comments as well as share their insights and learning with you. Please join in the learning and reflection. This is an open house format so you can feel free to come and go as you are able.
 - The 5th Annual Latino (and Friends) Play Festival will be at the Northfield Arts Guild on May 15, 16, 22, and 23 at 7 pm. This year, the performing arts students will focus on social justice issues.
 - Northfield High School Choir Director Kyle Eastman has received exciting news from Classical MPR. The station will be programming a few tracks of the Northfield High School Concert Choir. The recording is from the Concert Choir's recent performance at the state convention in February. A story about the school's choral program will be posted to the Classical MPR site as well. The tracks are scheduled to be played on Tuesday, May 12 at 7:15 AM and 7:15 PM. The station is 99.5, but you can also stream online at claasicalmpr.org
 - Standard & Poor's Ratings Services has completed their review and have affirmed the school district's AA+ bond rating and stable outlook.
 - Business and Technical Trades Career Exploration Day for Middle and High School students is Tuesday, May 19 from 9 AM until noon in the Middle School cafeteria and parking lot.
- VI. Items for Discussion and / or Reports
 1. Proposed 2015-2016 Budgets
Director of Finance, Val Mertesdorf, presented the proposed 2015-16 Operating Capital and Health & Safety budget. This budget is part of the District's General Fund budget, but requires separate accounting and fund balance reserves. A comprehensive preliminary budget for all funds will be presented for approval in June. However, because of the short timeline to complete projects in the summer months before school starts in the fall, administration will be requesting approval of this portion of the budget at the May 26 meeting.

Val Mertesdorf then presented the proposed 2015-16 Proprietary or Internal Service Fund Budget. The purpose of the internal service fund is to record the financial transactions of the District's self-insured health and dental plans.
 2. Community Services Proposed 2015-2016 Budget.
Director of Community Services Erin Bailey presented the FY 16 proposed preliminary budget, which has been developed with the input from each program coordinator. The Community Services Advisory Council approved the preliminary budget at their April 28, 2015, meeting and recommends this budget to the School Board. The budget reflects revenues of \$2,182,689 and expenditures of \$2,191,373.

VII. Superintendent's Report

A. Items for Individual Action

1. Fiscal Year 2014-15 Community Services Budget Revisions

On a motion by Iverson, seconded by Hardy, the Board approved the revised FY 15 Community Services budget of revenues of \$2,138,274.00 and expenditures of \$2,137,508.00.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Hardy, the Board unanimously approved the following items listed under the Consent Grouping.

1. Overnight Field Trip Request to Eagle Bluff.

The Board approved the overnight field trip to Eagle Bluff Environmental Learning Center July 27-29.

2. Personnel Items.

a. Appointments*

1. Margaret Schenk, Summer PLUS Club Leader at Greenvale Park/Summer PLUS for 2 hours/day (M-Th) beginning 06/23/2015 – 08/06/2015; \$18.68/hour.
2. Kimbra Dimick, Community Services Eagle Bluff Chaperone beginning 07/27/2015 – 07/29/2015; \$500 stipend.
3. Olivia Haines, Community Services Summer Recreation Staff beginning 05/12/2015 – 08/31/2015; WSI Instructor \$10.00/hour, Lifeguard \$8.50/hour.
4. Rhea Mehrkens, Community Services Eagle Bluff Chaperone beginning 07/27/2015 – 07/29/2015; \$500 stipend.
5. Event Workers – beginning May 11, 2015: Kailan Boston, Rhea Mehrkens, Seth Shuster and Geoffrey Staab

b. Increase/Decrease/Change in Assignment

1. Kristen Cade, Kindergarten Teacher at Bridgewater, add Bridges-2-Kindergarten Teacher at Bridgewater for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 20, \$28.82/hour.
2. Tyler Faust, Special Education Teacher at Bridgewater/Greenvale Park, add Summer School Teacher at the ALC for up to 5 hours/day (M-Th) beginning 06/15/2015 – 07/30/2015.
3. Jonna Hanek, Custodian at Sibley, change to Custodial Engineer at Sibley for 4 hours/day beginning 04/07/2015 – 06/05/2015.
4. Gretchen Heil, Kindergarten Teacher at Sibley, add Bridges-2-Kindergarten Teacher at Sibley for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 8, \$28.22/hour.
5. Heather Kuchinka, Word/Web Specialist in the District Office, change to Word/Web Specialist at Community Services (NCRC) beginning 05/18/2015; change from 8 hours/day to 6 hours/day beginning 07/01/2015.
6. Janet Murray, District Office Receptionist, change to Administrative Support Assistant (Child Nutrition) in the District Office beginning 05/18/2015; change from 207 days/year to 260 days/year beginning 07/01/2015.
7. Erin Nohava-Hall, Kindergarten Teacher at Bridgewater, add Bridges-2-Kindergarten Teacher at Bridgewater for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 6, \$27.73/hour.
8. Laurie Prior, Administrative Support Assistant in the Finance Office (DO), change to Administrative Support Assistant for Building & Grounds beginning 05/18/2015.
9. Nicki Pulju, KidVentures Site Assistant at Greenvale Park for 21 hours/week, decrease to 19.75 hours/week beginning 05/01/2015.
10. Patricia Rogne, ECFE/ECS Teacher at NCRC, add Bridges-2-Kindergarten Teacher at Sibley for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 7, \$27.73/hour.

11. Anna Rubin, Companeros Teacher at Bridgewater, add Targeted Services Summer PLUS Teacher at GVP for 3 hours/day (M-Th) beginning 06/23/2015 – 08/06/2015; Year 1, \$27.11/hour.
12. Angie Schewe, Hand in Hand Teacher at Longfellow, add Bridges-2-Kindergarten Teacher at Bridgewater for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 7, \$27.73/hour.
13. Amanda Schrader, ELL Teacher at Sibley, add Bridges-2-Kindergarten Teacher at GVP for 15 hours/week beginning 08/03/2015 – 08/28/2015; Year 11, \$28.22/hour.
14. Dylan Warner, KidVentures Site Assistant at Bridgewater (14.5 hours/week), add EarlyVentures Site Assistant at Longfellow for 16 hours/week beginning 04/27/2015 – 06/05/2015 (30.5 hours/week total).
15. Margaret Huber, Read 180 Teacher at Greenvale Park, add Targeted Services Summer PLUS Teacher for 3 hours/day beginning 06/23/2015 – 08/06/2015; Year 1, \$27.11/hour.

c. Leave of Absence

1. Lisa Nelson, Family/Medical Leave of Absence beginning 04/29/2015 on an intermittent basis for up to 60 work days.

d. Resignations

1. Nicole Miner, KidVentures Site Leader, resignation effective 06/05/2015.
2. Ali Ryan, EarlyVentures Site Assistant, resignation effective 06/05/2015.

e. Advancement of Licensed Staff to Tenure Status 2015-16

Natalie Czech, Amy Dorey, Ashley Flom, Jessica Jessen, Michelle Gaertner, Dana Gearing, Rachael Hudson, Joe Jorgensen, Lily Landry, Hope Langston, Scott Stanina,

Advancement of Licensed Staff to Third Year Probationary Status

Ann Ackerman, Sara Anderson, Stefanie Bothun, Mary Coyne, Kimbra Dimick, Tiffany Malecha, Elizabeth Ryan, Anita Sasse, Maren Wacholz,

Advancement of Licensed Staff to Second Year Probationary Status

Dustee Armstrong, Erin Brush, Kathleen Casson, Kristen Craft, Tyler Faust, Suzanne Lanza, Erica Ness, Erin Nohava-Hall, Anna Rubin, Rachael Schlossin, Micah Schultz, Chris Scoville-Riazi, Allison Sweeney, Daniel Taylor

* Conditional offers of employment are subject to successful completion of a criminal background check.

**Subject to revision upon settlement of the 2015-17 NEA Master Agreement.

VIII. Items for Information

1. Enrollment Report – May 2015.

2. Upcoming Dates:

Friday, May 29 – 1:00 PM – Area Learning Center Graduation, Longfellow Gymnasium

Sunday, May 31 – 2:00 PM – High School Graduation, Memorial Field

IX. Future Meetings

Tuesday, May 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, June 8, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Iverson, the Board adjourned at 7:55 PM.

Noel Stratmoen
School Board Clerk