

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
April 27, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion from Iverson, seconded by Maple, minutes of the Regular School Board meeting held on April 13, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - This year Northfield Middle School had a record number of singers chosen to represent our 6th to 8th grade boys and girls ensembles in various state honor choirs this school year . The state honor choir program is sponsored by the American Choral Directors Association of Minnesota (ACDA-MN). ACDA-MN sponsors six honor choirs annually, providing outstanding enrichment opportunities in choral performance for over 700 students. Typically, over 2000 students audition each year. In order to be selected for one of these competitive honor choirs, students from around the state, together with their directors, prepared an on-line “blind” audition that was scored by a selection committee made up of choral directors trained with special adjudication and screening skills. Five 7th and 8th grade Northfield Middle School singers were chosen and performed last November. The eight 6th graders chosen will perform in May.
 - Thank you to all of the generous community sponsors, donors and volunteers for their tremendous support of this year’s 8th grade Fun Fest on April 10. Over 200 8th graders attended the event.
 - Four Greenvale Park fourth grade girls: Jane Amunrud, Reilly Laine, Maggie Muth and Lucia Willkomm started the community service project, "Change for a Change" at Greenvale Park. They wanted to raise funds for new recess equipment. Any change brought in during the week allowed each student a "voice" as to what they would like to see new for recess equipment at GVP. As of last Friday, the final total reached was \$3500.00! Now the equipment will be ordered, which the girls selected based on safety, durability and fun for all!
 - Good news from Bridgewater: The students at Bridgewater raised \$13,326 for the American Heart Association through their annual Jump Rope for Heart event during the week of April 6. Bridgewater has participated in this event since its opening in 1998 and has collected over \$119,000! Great work!
 - Congratulations to Northfield’s Knowledge Bowl Team. The top 48 teams, out of 944 teams across the state, competed at Minnesota Service Cooperatives’ State Knowledge Bowl Meet held April 9 and 10 in Brainerd. Northfield competed in the “AA” Division and placed 7th.
 - Northfield Public Schools Community Services Division's application for Pathway II – Early Learning Scholarships has received approval by the Minnesota Department of Education (MDE). Pending final passage of the fiscal year 2016 education budget, the Pathway II scholarship allocation for our program is \$35,000.00 for state fiscal year 2016. The Early Learning Scholarship dollars will be used to support the following:
 - ✓ add a five-day per week preschool class with capacity for 12 scholarship students to attend
 - ✓ provide transportation for preschool and parent education events
 - ✓ provide one parent education and/or family event each month from September to June
 - ✓ purchase evidence-based curriculum for our Early Ventures childcare program and continue to provide wrap-around care slots for our preschool students as requested
 - ✓ increase the number of students served in Bridges to Kindergarten by 25 students
 - ✓ increase collaboration between early childhood teachers and kindergarten staff
 - National School Nurse Day is coming up on Wednesday, May 6. Please honor our nurses. They work very hard to keep students and staff healthy and safe. They deserve our appreciation!

- Congratulations to Matt Hillmann, Director of Administrative Services, Val Mertesdorf, Director of Finance, and the entire Business Office for receiving the School Finance Award. The School Finance Award is awarded annually by the Minnesota Department of Education, Division of School Finance, to recognize schools for meeting statutory deadlines for submission of audited fiscal financial data and reporting criteria. Out of 549 eligible reporting entities, 390 met the qualifying criteria for the FY 2015 School Finance Award.
- A “mock crash” was held on April 27th for High School juniors and seniors in advance of prom on May 2. Thank you to all of the agencies that participated and to the High School administration for coordinating this event.

VI. Items for Discussion and / or Reports

1. Proposed 2015-2016 Child Nutrition Budget.

Child Nutrition Director Stephany Stromme presented the 2015-16 proposed child nutrition budget. This fund is used to record financial activities of providing nutrition services to students, which include preparation and service of the milk, meals, and snacks in connection with school and community services activities. The 2015-2016 proposed budget includes a recommended increase of \$.15 per meal. No Board action was required by the Board at this meeting.

2. Proposed 2015-2016 Non-Operating Fund Budgets.

The following proposed budgets for 2015-16 were presented by Val Mertesdorf, Director of Finance:

- Debt Service Fund accounts for the School District’s outstanding bonded indebtedness for past building construction and major capital projects. Revenues represent property tax levies, state credits, and a minor amount of interest. Expenditures represent principal and interest payments on bonds previously sold.
- Fiduciary or Trust Fund is used to record revenues and expenditures for trust agreements where the school board has accepted responsibility to serve as trustee, as well as annual gifts and donations for student scholarships.

No action was required by the Board at this meeting.

VII. Superintendent's Report

A. Items for Individual Action

1. Fiscal Year 2014-15 Child Nutrition Budget Amendment.

On a motion by Stratmoen, seconded by Maple, the Board unanimously approved the revised 2014-15 child nutrition budget of revenues of \$1,953,900 and expenditures of \$2,049,789.

2. Transformational Technology Recommendations.

On a motion by Iverson, seconded by Hardy, the Board unanimously approved a four year lease of tablet computers, cases, and the Casper mobile device management system for staff and students beginning with the 2015-16 school year and ending no later than the 2018-19 school year at a cost of no more than \$422,000 per year. The Board also approved implementing programmatic changes that will restrict student access to Apple’s App Store on student iPads, provide sets of keyboards available for classroom checkout beginning with the new student iPad lease, and discontinue the District’s filtering of student Internet access outside of school networks.

3. Community Services Resolution for Fund Transfer.

On a motion by Stratmoen, seconded by Maple, the Board unanimously approved the Resolution for Fund Transfer, which authorizes the transfer of \$40,000 from the reserve fund for Early Childhood Family Education to the reserve fund for School Readiness. The transfer will not diminish instructional opportunities for students. Voting ‘yes’ was Hardy, Maple, Iverson, Quinnell, Stratmoen and Pritchard. No one voted ‘no.’ Colangelo was absent.

4. Resolution for Termination and Non-Renewal of Probationary Licensed Staff.

On a motion by Iverson, seconded by Stratmoen, the Board unanimously adopted the Resolution related to the termination and non-renewal of the teaching contract of the following probationary licensed teachers effective at the end of the 2014-2015 school year.

<u>Name</u>	<u>FTE</u>	<u>Position</u>
Dustee Armstrong	1.00	Grade 4/Media
Margaret Huber	.036	Read 180

Kim Milne	.80	Science
Mary Jo Arndt	.40	FACS
Esmee Hintz	1.00	Physical Education
Heather Kuehl	.50	English/Language Arts
Laura Hakala	.60	EL
Katherine Klein	.40	Science
Joni Karl	.40	Math
Elaine Harries	1.00	Special Ed
Wendy Shampine	1.00	Special Ed
Tallie Berkvam	1.00	Special Ed
Angela Kruse	1.00	Speech

Voting 'yes' was Hardy, Maple, Iverson, Quinnell, Stratmoen and Pritchard. No one voted 'no.' Colangelo was absent.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Quinnell, the Board unanimously approved the following items listed under the Consent Grouping.

1. Gift Agreements.

The School Board approved the following gift agreements:

- Bridgewater Elementary School's PTO has donated \$25,000 to be used towards the purchase of playground equipment at Bridgewater.
- Allen Stier has donated a HeartSine AED valued at \$1195. The AED was placed on the second floor at Northfield Middle School.

2. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit Fireworks Display on July 4.

The Board approved the Northfield Historical Society's request for permission to use the green space between Northfield Middle School and Bridgewater Elementary School for the fireworks display on July 4.

3. Personnel Items.

a. Appointments*

1. Ryan Atkinson, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 06/08/2015 – 09/15/2015; \$9.00/hour.
2. Bjorn Bade, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 06/08/2015 – 09/15/2015; \$10.00/hour.
3. Sam Carlson, CS Recreation Staff (Soccer Supervisor) beginning 04/27/2015 – 05/31/2015; \$10.00/hour.
4. Megan Christophersen, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 5/18/2015 – 09/15/2015; \$9.50/hour.
5. Len R. Kallsen III, Summer Weight Room Head Coach at the High School beginning 06/08/2015 – 08/14/2015; \$4,800/stipend.
6. Caymon Koch, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 06/08/2015 – 09/15/2015; \$9.00/hour.
7. Dave Piper, Seasonal Maintenance Technician in the District/Building & Grounds for 8 hours/day beginning 06/15/2015 – 08/15/2015; \$12.50/hour.
8. Adam Rodgers, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 06/08/2015 – 09/15/2015; \$9.00/hour.
9. Jacob Stowe, Seasonal Maintenance Worker in the District/Building & Grounds for 8 hours/day beginning 06/08/2015 – 09/15/2015; \$9.00/hour.
10. Greg Sumner, ALC Summer School Teacher for Boundary Waters Summer Trip for 40 hours beginning 06/08/2015 – 06/12/2015; MA, Step 8.
11. Community Services Summer 2015 Brochure Instructors – See attached list.
12. Athletics/Activities Event Worker beginning 04/24/2015:
 - A. Ryan Malecha
 - B. Renee Marlenee

13. Mishia Edwards, Targeted Services Summer PLUS Club Leader at Greenvale Park for up to 8 hours/week (M-Th) and Substitute PLUS Site Assistant beginning 06/23/2015 – 08/06/2015; \$18.68/hour.
 14. Melanie Feldhake, Long-Term Substitute Kindergarten Teacher at Greenvale Park for 8 hours/day beginning on or about 05/15/2015 – 06/05/2015; BA, Step 0.
 15. Len R. Kallsen III, Strength Training Coach (Fall) at the High School beginning 8/10/2015 – 11/15/2015; Level I, Step 1.
- b. Increase/Decrease/Change in Assignment
1. Burt Bemmels, 1.0 FTE Mathematics Teacher at the ALC, continue position for 2015-16 school year beginning 08/31/2015 – 06/08/2016.
 2. Kathleen Casson, .20 FTE Long-term Sub German Teacher at the High School, change to 1.0 FTE German Teacher (.8 at the High School; .2 at the Middle School) beginning 08/31/2015. **
 3. Kristen Craft, 1.0 FTE Grade 1 Teacher at Sibley Elementary for 2014-15, change to 1.0 FTE Grade 1 Teacher at Sibley beginning 08/31/2015. **
 4. Cece Green, Child Nutrition Manager at the High School, add Summer Child Nutrition Lead at Greenvale Park for 3.5 hours/day (5 weeks), and 5.5 hours/day (7 weeks) beginning 06/08/2015 – 08/28/2015; \$16.50/hour.
 5. Alyssa Hare, Club Leader at Bridgewater, add Temporary Targeted Services Summer PLUS Site Assistant (\$11.67/hour)/Club Leader (\$18.68/hour) at Greenvale Park for 5.5 hours/day beginning 06/23/2015 – 08/06/2015.
 6. Mary Harrity-Davidson, .25 FTE Physical Education Teacher at the ALC, continue position for 2015-16 school year ongoing beginning 08/31/2015.
 7. Kris Johnson, 1.0 FTE Grade 1 Teacher at Bridgewater, transfer to 1.0 FTE Grade 2 Teacher at Greenvale Park beginning 08/31/2015.
 8. Cheryl Mathison, Teacher at the ALC, add ALC Summer School Teacher for the Boundary Waters trip for 40 hours beginning 06/08/2015 – 06/12/2015.
 9. Curtis Mikkelson, Social Studies Teacher at the Middle School, add ALC Summer School Teacher at the ALC for up to 5 hours/day (M-Th) beginning 06/15/2015 – 07/30/2015.
 10. Lori Mullen, Child Nutrition Associate III at Bridgewater, add Summer Child Nutrition Associate at the Middle School for 3 hours/day beginning 06/22/2015 – 08/06/2015; \$14.50/hour.
 11. Lori Rossmiller, .8 FTE Spanish Teacher at the High School, add .2 FTE for 1.0 FTE Spanish Teacher at the High School beginning 08/31/2015. **
 12. Ann Schmidt, Child Nutrition Associate II/III at the High School, add Summer Child Nutrition Associate at Greenvale Park for 3.5 hours/day beginning 06/23/2015 – 08/06/2015; \$14.50/hour.
 13. Micah Schultz, 1.0 FTE LTS Social Studies Teacher at the ALC, change to 1.0 FTE Social Studies Teacher at the ALC beginning 08/31/2015. **
 14. Tony Seidl, 1.0 FTE Grade 3 Teacher at Greenvale Park, transfer to 1.0 FTE Grade 1 Teacher at Bridgewater beginning 08/31/2015.
 15. Geoff Staab, 1.0 FTE LTS Math Teacher, change to 1.0 FTE Math Teacher at the High School beginning 08/31/2015. **
 16. Daniel Taylor, 1.0 FTE Long-Term Substitute Biology Teacher for 2014-15, change to 1.0 FTE LTS Biology Teacher at the High School for 2015-16 beginning 08/31/2015 – 06/08/2016. **
 17. Katherine Woodstrup, Art Teacher at Bridgewater, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hours/day (2 days/week) beginning 04/21/2015 – 05/28/2015; Year 5, \$27.73/hour.
 18. Tyler Faust, 1.0 FTE Special Education Teacher at Bridgewater/Greenvale Park, change to 1.0 FTE Special Education Teacher at Bridgewater beginning 08/31/2015.
 19. Janet Gannon, GenEd Educational Assistant at the Middle School, add Targeted Services PLUS Site Assistant at Greenvale Park for 5.5 hours/day (M-Th) beginning 06/23/2015 – 08/06/2015; Step 2, \$11.98/hour.
 20. Brittany Laue, SpecEd EA-PCA at Longfellow for 24.5 hours/week, increase to 29 hours/week beginning 03/02/2015 – 06/05/2015.

21. Beth McClune, SpecEd EA-PCA at the Middle School, add Targeted Services PLUS Site Assistant for 5.5 hours/day (M-Th) beginning 06/23/2015 – 08/06/2015; Step 1, \$11.67/hour.
22. Taylor Murry, 1.0 FTE Special Education Teacher at the High School, change to 1.0 FTE Special Education Teacher at Bridgewater beginning 08/31/2015.
23. Patsy Ophaug, .5 FTE Special Education Teacher at the Middle School, change to .5 FTE Special Education Teacher at Bridgewater beginning 08/31/2015.
24. Dave Piper, 1.0 FTE Special Education Teacher at Bridgewater, change to 1.0 Special Education Teacher at Middle School beginning 08/31/2015.
25. Elizabeth Valentine, EL Teacher at Sibley/Bridgewater, add Targeted Services PLUS Teacher at Sibley for 1.25 hours/day (up to 4 days week M-Th), beginning 03/30/2015 – 04/16/2015; Year 9, \$28.22/hour.

c. Leave of Absence

1. Jackie Meyer, Family/Medical Leave of Absence beginning 04/09/2015 for intermittent basis for up to 60 work days.

d. Resignations

1. Paul Bell, District Building & Grounds Director, resignation effective 05/29/2015.
2. Gerald Johnson, Media Specialist at Bridgewater, resignation effective at the end of the 2014-15 school year.
3. Justine Tramontana, SpecEd EA-PCA at Bridgewater, resignation effective 05/08/2015.

* Conditional offers of employment are subject to successful completion of a criminal background check.

**Subject to revision upon settlement of the 2015-17 NEA Master Agreement.

VIII. Items for Information

There were no items for information.

IX. Future Meetings

Monday, May 11, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Tuesday, May 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 8:23 PM.

Noel Stratmoen
School Board Clerk