

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes  
February 23, 2015  
Northfield High School Media Center

- I. Call to Order.  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was no public comment.
- IV. Approval of Minutes  
On a motion by Quinnell, seconded by Maple, minutes of the Regular School Board meetings held on February 9, 2015, were unanimously approved.
- V. Announcements and Recognitions
  - The Northfield Middle School Science Olympiad Team did a great job at the regional tournament held in Woodbury on February 14th. The team placed 4th overall out of 14 teams and took second place in the 'wheeled vehicle' and 'entomology' events. The team of 23 students, in grades 6 - 8, under the direction of Eric McDonald and work study student volunteers from Carleton and St. Olaf Colleges, are very excited to participate in the state championships, which will be held at St. Olaf College on March 14th.
  - The Minnesota Elementary School Principals' Association (MESPA) recognized Bridgewater Elementary School's Principal Nancy Antoine with the 2015 MESPA Division Leadership Award. This leadership award honors principals whose exemplary leadership and sustained efforts have made noteworthy contributions to the operation of effective school learning programs. She was recognized by colleagues statewide on February 5 at the MESPA Awards Banquet during the annual MESPA Institute. Nancy is also MESPA's Southeast Division President.
  - The World Language Department is celebrating World Languages this week and several activities are planned. Each day is designated as a language. Monday was USA, Tuesday was French, Wednesday is Chinese, Thursday is German and Friday is Spanish. Students are asked to dress to celebrate the language, the lunch menu in the cafeteria will represent the culture of the language, there will be activities such as a trivia contest and button sales, and on Tuesday, the exchange students attending NHS, presented about their countries in the auditorium all day.
  - Pritchard recognized and thanked the numerous staff members and area business professionals who participated in the Career Fair for tenth graders.
- VI. Items for Discussion and / or Reports
  1. ATS&R Preliminary District Master Facilities Plan.  
Mark Hayes, Lead Architect for ATS&R, presented the preliminary District Master Facilities Plan documents. The presentation included a brief review of the previously presented deferred maintenance projects identified for each building based on a review and walk-through by ATS&R staff, as well as a summary of the information gathered from staff, student and parent/community meetings held in each facility during the development of the preliminary plan. The major focus of the presentation was ATS&R's review of the educational adequacy of each building and the development of potential remodeling, repurposing and construction approaches that could increase the ability of our facilities to meet the needs of our students now and into the future. Each approach included the rationale for consideration, a schematic drawing of the approach's scope and an initial estimate of the associated cost. Board members asked Mr. Hayes several clarifying questions and requested administration to present at a future Board meeting when current bond issues will expire and a schedule for sharing the preliminary plan with staff, parents and the community.

VII. Superintendent's Report

A. Items for Individual Action

On a motion by Iverson, seconded by Maple, the Board unanimously approved the 2015-2016 school year calendar as recommended by the District Meet and Confer Committee.

B. Items for Consent Grouping

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Grant Request.

The Board approved the Early Childhood Initiative Coalition's (ECIC) grant request to the Southern Minnesota Initiative Foundation (SMIF) for products totaling \$10,000 to create a family friendly book area (Reading Room Oasis) in the Atrium at the Northfield Community Resource Center (NCRC).

2. Personnel Items.

a. Appointments\*

1. Melissa Bolton, SpecEd/GenEd Educational Assistant-PCA at Bridgewater for 7.0 hours/day beginning 02/19/2015 – 06/05/2015; SpecEd EA-PCA 6.5 hours/day, Step 1, \$13.73/hour; GenEd EA-Supv. 0.5 hours/day, Step 1, \$13.21/hour.
2. Sara Gerdesmeier, EarlyVentures Site Assistant at Longfellow EV program for up to 15 hours/week beginning 02/17/2015 – 06/05/2015; Step 1, \$11.67/hour.
3. Alyssa Hare, Targeted Services PLUS Club Leader at Bridgewater/Sibley Elementary for 1 hour/day (M-Th) beginning 02/23/2015 – 05/28/2015; \$18.68/hour.
4. Catherine Lovrien, Middle School Youth Center Site Assistant at the Middle School for up to 2.5 hours/day (10 hours/week-M-Th) beginning 02/19/2015 – 05/21/2015; Step 1, \$11.67/hour.
5. Taylor Murry, 9<sup>th</sup> Grade Assistant Girls Softball Coach at the High School beginning 03/09/2015 – 06/05/2015; Hourly \$14.00/hour.
6. Caroline Ponessa, Assistant Girls Softball Coach (10<sup>th</sup> grade) at the High School beginning 03/09/2015 – 06/05/2015; Level F, Step 1.
7. Nicole Youngberg, CS Fall/Winter/Spring Recreation Staff beginning 02/14/2015 – 05/31/2015 (WSI \$10.00/hour; Lifeguard \$8.50/hour).
8. Event Workers/Rock n' Roll Revival Workers beginning 03/02/2015:  
Janet Amundson, Lindsay Ankrum, Rochelle Bultman, Sara Bultman, Barbara Carozza, Nikki Davidson, Jan Gillen, Phoebe Gray, Chantell Johnson, Nancy Johnson, Shari Karlsrud (asst), Madeline Knutson, Nicole Krenzel, Shandice Kuntze, Tal Lauseng, Brianna Lepinski, Naomi Munggai, Tammy Rezac (asst), Meleah Richter, Marlene Rojas Lara, Christina Schwietz, Michelle Seeley, Bonnie Stowe, Nita Swedin, Lee Wilson, Sandra Zieske
9. Kyle W. Blom, Assistant Boys/Girls Track Coach at the High School/Middle School beginning 03/09/2015–06/06/2015; Level F, Step 1.
10. Esmee P. Hintze, Assistant Boys/Girls Track Coach at the High School/Middle School beginning 03/09/2015–06/06/2015; Level F, Step 1.
11. Susan M. Nelson, 1.0 FTE Long-Term Substitute Special Education Teacher at Greenvale Park beginning 02/24/2015 – 06/05/2015; MA, Step 6.
12. Alena Rivera, Community Evening School Club Leader at Greenvale Park for 2 hours/day (2 days/week) beginning 02/26/2015 – 05/28/2015; \$18.68/hour.

b. Increase/Decrease/Change in Assignment

1. Collette Carras, GenEd EA at the Middle School, add TS PLUS Site Assistant at Greenvale Park for approximately 1.5 hours/day (M-Th) beginning 02/23/2015 – 05/28/2015; Step 1, \$11.67/hour.
2. Jonna Hanek, Evening Custodian at the Middle School, change to Evening Custodian at Sibley/Greenvale Park beginning 02/23/2015.

3. Jerry Jarvis, Custodian at Greenvale Park/Sibley, change to Custodian Engineer at the Middle School for 8 hours/day and 2<sup>nd</sup> shift security with stipend beginning 02/16/2015.
  4. Robert Garcia, 4<sup>th</sup> Grade Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (4 days/week) beginning 02/19/2015 – 05/28/2015; Year 5, \$27.73/hour.
  5. Vicki Malecha, Child Nutrition Associate II at the Middle School for 7.6 hours/day, change to Child Nutrition Manager I at Bridgewater for 7 hours/day beginning 03/18/2015.
  6. Tonya Skluzacek, KidVentures Site Assistant at Sibley for 20 hours/week, add EarlyVentures Site Assistant at Longfellow for 20 hours/week (40 total) beginning 01/05/2015 – 06/05/2015.
  7. Gina Swenson, First Grade Teacher at Sibley, add Targeted Services PLUS Recruitment Specialist at Sibley for up to 35 hours/year beginning 02/20/2015 – 08/10/2015; Year 2, \$27.11/hour.
- c. Leave of Absence
1. Jaclyn McKay, Family/Medical Leave of Absence beginning on or about May 27, 2015 and continuing through the end of the 2014-15 school year.
- d. Resignations / Retirements
1. Deborah Bakke, First Grade Companeros Teacher at Greenvale Park, retirement effective 6/5/2015.
  2. Joe Jorgensen, Assistant Boys/Girls Track Coach at the High School, resignation effective 2/13/2015.
  3. Willson Oppedahl, Educational Assistant at the High School, resignation effective 02/27/2015.

\*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

Pritchard reminded Board members about the upcoming Transformational Technology Family Listening Sessions on February 26 and March 2 at 7 PM in the Middle School Media Center.

IX. Future Meetings

Monday, March 9, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, April 13, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 9:27 PM.

Noel Stratmoen  
School Board Clerk