

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** L. Chris Richardson, Ph.D., Superintendent  
**RE:** Table File Items for October 13, 2014, Regular School Board Meeting

VII. Superintendent's Report

B. Items for Consent Grouping

3. Personnel Items.

a. Appointments \*

19. Russel Boyington, KidVentures Site Assistant at Sibley Elementary for up to 5 hours/day beginning 10/20/2014; Step 1, \$11.67/hour.
20. Jerry Jarvis, Evening Custodian at the Sibley and Greenvale Park Elementary Schools, beginning 10/15/2014; Step 5, \$16.15/hour.
21. Andrew Jaynes, Building Supervisor for Community Services beginning 10/13/2014; \$14.55/hour.
22. Angela Perez, Long-Term Substitute Child Nutrition Associate at Sibley Elementary School beginning 10/13/2014 – 01/01/2015 for 3 hours/day; \$15.21/hour.

b. Increase/Decrease/Change in Assignment

23. Anne Jarvis, Sixth Grade Teacher at the Middle School, add Targeted Services Blast Program Teacher at the Middle School for approximately 1.5 hours/day (one day/week) beginning 10/8/2014 – 04/16/2015.
24. Robyn Jessen, GenEd/SpecEd EA-PCA at Greenvale Park for 7.0 hours/day, add PLUS Site Assistant at Greenvale Park for approximately 1.5 hours/day (M-Th) beginning 10/27/2014 – 05/28/2015.
25. Anne Larson, Second Grade Teacher at Greenvale Park, add Targeted Services PLUS Program Teacher at the Middle School for approximately 1.25 hours/day (two days/week) beginning 10/10/2014 – 10/30/2014.
26. Christine Lee, GenEd Education Assistant at Bridgewater Elementary for 2 hours/day, change start date from 10/20/2014 to 10/23/2014 – 06/05/2015.
27. Micah Schultz, Long-Term Substitute Social Studies Teacher at the ALC through 10/3/2014, extend to Long-Term Substitute through 06/05/2015.

c. Leaves of Absence

5. Darcy Seurer, Family/Medical Leave of Absence beginning 09/02/2014 through 10/10/2014.

d. Resignations

7. Pam Haupt, Child Nutrition Director, resignation effective 11/30/2014.

\* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

2. Update on District Master Facilities Planning Process.

Included in the table file is an updated list of Stakeholder Meetings. Please note the meeting with Coaches on Monday, November 3 at 2 PM in the High School Choir Room.



## Long Range Facilities Planning Stakeholder Meetings

The Northfield School District plans to engage staff, parents, and students in regards to the current state of school facilities and to help the District create a Master Facilities Plan covering the next two decades. These meetings will include a brief presentation and time for discussion about our current facility strengths, challenges, and opportunities.

<b>Building</b>	<b>Staff Meeting</b>	<b>Parent Meeting</b>
Bridgewater	October 1st   8:35 AM <i>Media Center</i>	October 14th   5:30 PM <i>Media Center</i>
Greenvale Park	October 9th   3:20 PM <i>Media Center</i>	October 9th   7:00 PM <i>Media Center</i>
Northfield High School	October 1st   3:00 PM <i>Choir Room</i>	October 13th   5:00 PM <i>Choir Room</i>
Longfellow - ALC	October 2nd   2:45 PM <i>214</i>	October 7th   6:00 PM <i>102</i>
Longfellow - Other	October 3rd   12:45 PM <i>102</i>	October 7th   6 PM <i>102</i>
Northfield Middle School	October 8th   3:00 PM <i>7th Grade Science Rooms</i>	October 28th   5:30 PM <i>Media Center</i>
NCRC	October 9th   1:00 PM <i>Room 108</i>	October 22nd   10:00 AM <i>Room 108</i>
Sibley	October 2nd   7:30 AM <i>Media Center</i>	October 14th   7:30 PM <i>Media Center</i>
District Youth Council	October 22nd   7:45 AM <i>NHS H119</i>	N/A
Coaches	November 3rd   2 pm <i>NHS Choir Room</i>	NA

Please contact Matt Hillmann or Chris Richardson if you have any questions about the long range facilities planning meetings or process.