

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
October 13, 2014
Northfield High School Media Center

- I. Call to Order
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Maple, seconded by Hardy, minutes of the Regular School Board meeting held on September 22, 2014, were unanimously approved.
- V. Announcements and Recognitions
 - The TORCH initiative was among the 10 recipients of the \$1.3 million in College Ready grants awarded by Great Lakes Higher Education Guaranty Corporation. The \$55,660 grant will fund rigorous extracurricular instruction in math and English to help 56 Northfield high school juniors and seniors ultimately pass college-level courses. The 56 students will be members of the TORCH cohort, which serves youth who are low-income, students of color, and/or potential first-generation college attendees.
 - A Northfield High School senior artist in the Art Department, Noah Heil, has a solo art show on display at the Paradise Center for the Arts in Faribault. Noah's amazing watercolor and acrylic paintings from his junior year are on display at the Paradise until November 11th.
 - Northfield High School has three National Merit Commended Scholars. They are Evan Pak, Alexander Battiste and Benjamin Andrew. Congratulations to these students and their parents. The High School will be hosting a reception for these students and their families before the Monday, November 10th Board meeting.
 - The Community Services Division was awarded a Rice County Public Health Statewide Health Improvement Plan (SHIP) Neighborhood Mini Grant of \$4500 to use toward efforts at the Greenvale Park Community School. This was the maximum eligible dollar amount for this grant. These grant dollars will be used to establish a healthy Greenvale Family Meal and open recreation spaces for community use. We are not able to use funds from the 21st Century Community Learning Center grant to cover the items now covered by the SHIP grant.
- VI. Items for Discussion and / or Reports
 1. Northfield Public Library Update.
The Northfield Public Library is currently in the planning stage of an improvement project designed to make the current Library more flexible, accessible and efficient for patrons and staff. Because of the Library's important role in Northfield's literacy and education infrastructure, Bill North, President of the Friends and Foundation of the Northfield Public Library, updated the School Board on the state of planning and what the Design Team and Library Staff see as the benefits of these enhancements for the Northfield community. Members of the Board asked clarifying questions about the design.
 2. 2014-2015 World's Best Workforce Plan Update.
Director of Teaching and Learning, Mary Grace Hanson, and District Assessment Coordinator, Hope Langston, provided the Board with an update on the 2014-15 World's Best Workforce (WBWF) Plan. Their presentation included a review of the WBWF goals, examples of 30 different data elements that are currently being collected to measure our progress in each goal area and a draft scorecard or dashboard that identifies each of the goals and the metrics and assessment tools that will be used to measure progress in

that goal area. They also shared how they have and will be working with teaching staff so they can provide more consistent instruction across grade levels and effectively use assessment data to determine the best instructional approaches.

VII. Superintendent's Report

A. Items for Individual Action

1. Minnesota State High School League (MSHSL) Foundation Grant for Student Participation.

On a motion by Nelson, seconded by Pritchard, the Board unanimously approved the following resolution:

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the School Board of Independent School District No. 659 recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Northfield School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Voting 'yes' was Fossum, Maple, Pritchard, Nelson, Hardy, Stratmoen and Iverson. No one voted 'no.'

B. Items for Consent Grouping

On a motion by Fossum, seconded by Maple, the Board unanimously approved the Consent Grouping.

1. Gift Agreement.

The Board accepted the \$6000 gift from the Sibley Elementary School PTO to be used for classroom funding.

2. Personnel Items.

a. Appointments*

1. Katherine Arnold, Community School Club Leader at Greenvale Park beginning 09/30/2014 for 1 hour/day, two days/month; \$18.68/hour.
2. Duane Bjorklund, Building & Grounds Master Electrician for the district for 8 hours/day beginning 10/20/2014; \$68,624 – prorated to number of days worked.
3. Erin Carson, Assistant Yearbook Advisor at the High School beginning 09/29/2014 – 06/12/2015, \$14.00/hour.
4. Tracy Closson, Assistant Alpine Ski Coach at the High School beginning 11/10/2014 – 02/11/2015; Level G, Step 1.
5. Elliott Courchaine, Assistant Wrestling Coach at the High School beginning 11/10/2014 – 02/28/2015; Level E, Step 1 (1/2 of stipend \$1,681.50).
6. Tyler Faust, Assistant Wrestling Coach at the High School beginning 11/10/2014 – 02/28/2015; Level E, Step 4 (1/2 of stipend, \$1,832.50).
7. Dana Holden, Dance Team Coach at the Middle School beginning 10/20/2014 – 02/14/2015; \$14.00/hour (\$2,000 Max).
8. Christine Lee, GenED Education Assistant at Bridgewater Elementary for 2 hours/day beginning 10/20/2014 – 6/5/2015;
9. Renee Malecha, Long-Term Substitute Office Generalist at the High School beginning or or about 11/17/2014 – on or about 12/15/2014; \$12.59/hour.
10. Natalia Marchan, Community School Evening Club Site Assistant beginning 10/02/2014 – 06/06/2015 for up to 2.5 hours/day; Step 1, \$11.67/hour.
11. Rustianna Mechura, KidVentures Site Assistant at Bridgewater for up to 2 hours/day beginning 09/24/2014; Step 3, \$12.28/hour.
12. Mark Mecurio, Assistant Middle School Wrestling Coach (part-time) beginning 11/03/2014 – 02/28/2015; \$12.00/hour.

13. Leah Randt, Dance Team Assistant Coach at the High School beginning 10/20/2014 – 02/14/2015; Level F, Step 1.
 14. Rachael Schlossin, 1.0 FTE Long-Term Substitute Sixth Grade Teacher at the Middle School beginning 10/02/2014 – 06/05/2015; BA, Step 2.
 15. William Seeberg, Homebound Instructor at the Middle School for up to 5 hours/week beginning 09/25/2014 – date to be determined; BA60, Step 14.
 16. Tonya Skluzacek, KidVentures Site Assistant at Sibley beginning 09/29/2014 for up to 4 hours/day; Step 2, \$11.98/hour.
 17. Kathleen Tilderquist, .70 FTE Long-Term Substitute Teacher at the HS beginning 09/15/2014 – 01/23/2015; BA, Step 6.
 18. Thomas White Jr., Assistant Wrestling Coach at the High School beginning 11/10/2014 – 02/28/2015; Level E, Step 3 (1/2 of stipend, \$1,782.50).
 19. Russel Boyington, KidVentures Site Assistant at Sibley Elementary for up to 5 hours/day beginning 10/20/2014; Step 1, \$11.67/hour.
 20. Jerry Jarvis, Evening Custodian at the Sibley and Greenvale Park Elementary Schools, beginning 10/15/2014; Step 5, \$16.15/hour.
 21. Andrew Jaynes, Building Supervisor for Community Services beginning 10/13/2014; \$14.55/hour.
 22. Angela Perez, Long-Term Substitute Child Nutrition Associate at Sibley Elementary School beginning 10/13/2014 – 01/01/2015 for 3 hours/day; \$15.21/hour.
- b. Increase/Decrease/Change in Assignment
1. Sheila Atkinson, SpecEd EA-PCA at Bridgewater for 6.75 hours/day, add Targeted Services PLUS Site Assistant at GVP for approximately 1.25 hours/day (M-Th) beginning 09/16/2014 – 05/28/2015.
 2. Kim Bauer, Parking Lot/Security Staff at the High School for 8 hours/day on student days beginning 09/02/2014.
 3. Cheryl Dueffert, Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th), change to TS PLUS Teacher at GVP for 1.25 hours/day (one day/week) beginning 09/16/2014 – 10/30/2014.
 4. Debra Herman, Special Education Teacher at Sibley, add Homebound Instruction at the Middle School for 5 one hour sessions beginning 10/06/2014 – 11/01/2014.
 5. Tasha Jasper, GenEd Education Assistant at Sibley for 6.84 hours/day, change to GenEd EA at Sibley for 7.09 hours/day beginning 09/09/2014.
 6. Bonnie Klamm, SpecEd EA-PCA at Greenvale Park for 6.75 hours/day, add Targeted Services PLUS Site Assistant at GVP for 1.5 hours/day (M-Th) beginning 09/16/2014 – 05/28/2015.
 7. Karen Koester, .60 FTE Business Education Teacher at the High School, change to .70 FTE Business Education Teacher at the HS beginning 08/25/2014 – 01/23/2015.
 8. Sue Leidner, SpecEd EA-PCA for 6.75 hours/day/GenEd EA (Supv) for .33 hours/day (7.08), change to SpecEd EA-PCA for 6.42 hours/day;GenEd EA (Supv) for .42 hours/day (6.84 hours/day) beginning 09/02/2014.
 9. Kristy Malecha, GenEd EA/Spec Ed EA-PCA for 7 hours/day at Greenvale Park, add Targeted Services Club Leader at GVP for approximately 1 hour/day (M-Th) beginning 09/16/2014 – 05/28/2015.
 10. Lori Malecha, Child Nutrition Associate 3 at Sibley for 6 hours/day, change to Child Nutrition Manager (temporary) for 7 hours/day beginning 09/22/2014 to a date to be determined; \$19.02/hour.
 11. Cheryl Mathison, 1.0 FTE Business Teacher at the ALC, add Independent Study Teacher at the ALC for 2 hours/day on Mondays and Thursdays only beginning 09/29/2014 – 04/21/2015.
 12. Mary Momberg, Special Education Teacher at the Middle School, add Homebound Instruction at the Middle School for 5 one hour sessions beginning 10/06/2014 – 11/01/2014; (overload calculation).
 13. Ashley Mrozinski, Child Nutrition Manager at Greenvale Park for 7.5 hours/day, increase to 8.0 hours/day beginning 09/22/2014.

14. Darla Neufeldt, SpecEd EA-PCA at Greenvale Park for 6.75 hours/day, add Targeted Services PLUS Site Assistant for 1.5 hours/day (M-Th) beginning 09/16/2014 – 05/28/2015.
 15. Corrine Oian, Guidance Counselor at the Middle School, add Targeted Services Blast Program Teacher at the Middle School for approximately 1.5 hours/day (one day/week) beginning 10/8/2014 – 04/16/2015.
 16. Nicole Papke, 1.0 FTE Title I Teacher at Greenvale Park, change to 1.0 FTE Academic Support Teacher at Greenvale Park beginning 08/25/2014.
 17. MaDonna Pumper, Child Nutrition Associate I at Sibley for 3 hours/day, increase to Child Nutrition Associate 3 (Temporary) for 6 hours/day beginning 09/22/2014 to a date to be determined; \$17.85/hour.
 18. Tony Seidl, 1.0 FTE Grade 4 Teacher at Greenvale Park, change to 1.0 FTE Grade 3 Teacher at GVP beginning 08/25/2014.
 19. Brigitte Tisdale, .8 FTE Title I Teacher at Greenvale Park, add Targeted Services Plus Program Teacher at GVP for 1.25 hours/day Monday-Thursday beginning 09/22/2014 – 05/28/2015.
 20. Dee Tomzik, GenEd EA at Bridgewater for 7 hours/day, add Targeted Services PLUS Site Assistant at Bridgewater for 1.25 hours/day (M-Th) beginning 11/04/2014 – 06/04/2015.
 21. Arlene Tuma, GenEd EA (ECFE) at Community Services, add PLUS Site Assistant at Greenvale Park for approximately 1.5 hours/day (Monday-Thursday) beginning 09/30/2014 – 06/04/2015.
 22. Dylan Warner, KidVentures Site Assistant at Bridgewater, change from 27.5 hours/week to 14.5 hours/week beginning 09/02/2014.
 23. Anne Jarvis, Sixth Grade Teacher at the Middle School, add Targeted Services Blast Program Teacher at the Middle School for approximately 1.5 hours/day (one day/week) beginning 10/8/2014 – 04/16/2015.
 24. Robyn Jessen, GenEd/SpecEd EA-PCA at Greenvale Park for 7.0 hours/day, add PLUS Site Assistant at Greenvale Park for approximately 1.5 hours/day (M-Th) beginning 10/27/2014 – 05/28/2015.
 25. Anne Larson, Second Grade Teacher at Greenvale Park, add Targeted Services PLUS Program Teacher at the Middle School for approximately 1.25 hours/day (two days/week) beginning 10/10/2014 – 10/30/2014.
 26. Christine Lee, GenEd Education Assistant at Bridgewater Elementary for 2 hours/day, change start date from 10/20/2014 to 10/23/2014 – 06/05/2015.
 27. Micah Schultz, Long-Term Substitute Social Studies Teacher at the ALC through 10/3/2014, extend to Long-Term Substitute through 06/05/2015.
- c. Leaves of Absence
1. Barb Brunette, Family/Medical Leave of Absence beginning 9/26/2014 – 10/10/2014.
 2. Colleen Gottsch, Medical Leave of Absence extended through 01/01/2015.
 3. Jacie Myers, Family/Medical Leave of Absence beginning on or about 1/7/2015 through the end of the 2014-15 school year.
 4. Brianna Spittle, Family/Medical Leave of Absence beginning 09/30/2014 through 10/15/2014 with a return to work date of 10/16/2014.
 5. Darcy Seurer, Family/Medical Leave of Absence beginning 09/02/2014 through 10/10/2014.
- d. Resignations / Termination
1. Stephanie Ianfolla (Balvin), Assistant Girls Basketball Coach, resignation effective 9/25/2014.
 2. Natalie Crooks, Education Assistant at the Middle School, resignation effective 11/21/2014.
 3. Hannah Curtis, KidVentures Site Assistant, declined employment effective 9/23/2014.
 4. Andrea Duron, EarlyVentures Site Assistant, resignation effective 10/10/2014.
 5. Tyler Grave, KidVentures Site Assistant, resignation effective 10/10/2014. Tyler will continue as a substitute site assistant for the program.
 6. Erin Maher, Education Assistant, termination effective 9/25/2014.

7. Pam Haupt, Child Nutrition Director, resignation effective 11/30/2014.

e. The Board approved the following:

- Policy covering wages, working conditions and fringe benefits of the “Other Staff”, the Educational Interpreters for Deaf and Hard of Hearing, and the Certified Occupational Therapy Assistants/Speech Language Assistant period extending July 1, 2014 through June 30, 2016.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Report – October 1, 2014.

2. Update on District Master Facilities Planning Process.

Superintendent Richardson and Director of Administrative Services Matt Hillmann provided an update on the progress being made in the completion of the District Master Facilities Plan. Discussion focused on the gathering of ideas from 18 different groups, including individual building staffs, building parents and community members; district co-curricular coaches and sponsors; and high school students. Superintendent Richardson and Mr. Hillmann have been impressed by the thoughtfulness and enthusiasm of participants and their willingness to share their ideas about each of our facilities. Information on how these ideas will be collected and shared, as well as how this data will inform the work of our architectural firm, ATS&R, was discussed.

IX. Future Meetings

Monday, October 27, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, November 10, 2014, 6:15 PM, Reception for Commended National Merit Scholars, High School, Upper Cafeteria

Monday, November 10, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Nelson, the Board adjourned at 8:46 PM.

Noel Stratmoen
School Board Clerk