

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
September 8, 2014
Northfield High School Media Center

- I. Call to Order
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. Maple was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Stratmoen, seconded by Pritchard, minutes of the Regular School Board meeting held on August 25, 2014, were unanimously approved.
- V. Announcements and Recognitions
 - Community Services was awarded \$35,000 by the MN Department of Education for Pathway II Early Learning Scholarships. This was the maximum dollar amount that could be allocated. The Early Learning Scholarship dollars will be used to support the following:
 - add a three-day per week preschool class with capacity for 10 scholarship students to attend
 - provide transportation for preschool and parent education events
 - provide one parent education and/or family event each month from September to June
 - purchase evidence-based curriculum for our Early Ventures childcare program and continue to provide wrap-around care slots for our preschool students as requested
 - provide assistance to Bridges to K
 - increase collaboration between early childhood teachers and kindergarten staff
 - The Midwest Dairy Council has awarded Greenvale Park \$4000 for Fuel Up To Play 60. The funds will be divided between Healthy Eating and Physical Activity programs. \$2000 will be used to purchase a “Grab and Go – Anytime!” kiosk and \$2000 will be used to purchase large and small fitness equipment for the gym and playground.
- VI. Items for Discussion and / or Reports
 1. Transformational Technology Update.
Director of Technology Services Kim Briske provided an overview of the next steps in the Substitution-Augmentation-Modification-Redefinition (SAMR) model and how the District will support augmentation for staff and students. She also discussed the part that technology plays in helping our students to gain 21st century skills and provided additional general details about the changes in the roll out of technology this fall and the status of the Transformational Technology initiative.
- VII. Superintendent's Report
 - A. Items for Individual Action
There were no items for individual action.
 - B. Items for Consent Grouping
On a motion by Nelson, seconded by Fossum, the Board unanimously approved the Consent Grouping.
 1. Overnight Student Field Trip Proposal.
The Board approved the 11th annual Area Learning Center trip to the Boundary Waters Canoe Area June 8-12, 2015.

2. Grant Application.
Community Services, in partnership with Healthy Community Initiative, has applied for a \$4500 grant from the Statewide Health Improvement Program (SHIP). GECKO represents collaboration between Greenvale Park and more than 20 local community groups. With the support from SHIP, GECKO will be able to launch three important initiatives to promote policy, systems and environmental changes that increase access to healthy foods and promote increased lifelong physical activity. The Board approved this grant request.

3. Personnel Items.
 - a. Appointments*
 1. Stephanie Balma, SpecEd Education Assistant-PCA for 6.5 hours/day at Greenvale Park Elementary beginning 09/02/2014; SpecEd Step 2, \$14.25/hour.
 2. Brianne Barrett, Community Services Ventures Coordinator beginning 09/02/2014; Venture Coordinator Salary-prorated.
 3. Robert Benson, GenEd Education Assistant (Supv) at Sibley Elementary for 2 hours/day beginning 09/04/2014 – 06/05/2015; GenEd Step 1, \$13.21/hour.
 4. Amy Cunningham, Child Nutrition Associate I at Sibley Elementary for 3 hours/day beginning 09/02/2014; \$15.21/hour.
 5. Margaret Huber, .36 FTE Read 180 Teacher at Greenvale Park Elementary for 2.88 hours/day beginning 09/02/2014; BA, Step 5.
 6. Robyn Jessen, SpecEd Education Assistant-(III) at Greenvale Park for 6.5 hours/day beginning 09/02/2014; SpecEd Step 2, \$14.25/hour.
 7. Angela Kruse, Correction: 1.0 FTE Long-Term Substitute Speech Pathologist beginning 9/25/2014 – 06/05/2015 MA, Step 2.
 8. Lisa Laine, SpecEd Education Assistant-PCA at Greenvale Park for 6.5 hours/day beginning 09/03/2014; SpecEd Step 2, \$14.25/hour.
 9. Kathy Lansing, GenEd Early Childhood Education Assistant at Longfellow for 3.5 hours/day (T-Th) beginning 09/09/2014; GenEd Step 3, \$14.04/hour.
 10. Melvin Miller, GenEd Education Assistant (Supv) at the High School for 5 hours/day beginning 09/05/2014 – 06/05/2015; GenEd Step 1, \$13.21/hour.
 11. Ulrika Peterson, Gen. Ed. Education Assistant (Supv.) at Sibley Elementary for 2 hours/day beginning 09/03/2014 – 06/05/2015; GenEd Step 1, \$13.21/hour.
 12. Melissa Reuvers, SpecEd Education Assistant-PCA for 6.75 hours/day and GenEd Education Assistant-Supv. for .25 hours/day at Bridgewater Elementary beginning 09/15/2014; GenEd Step 1, \$13.21/hour (.25); SpecEd Step 1, \$13.73/hour (6.75).
 13. Anna Kelly, Targeted Services PLUS Club Leader at Greenvale Park for 1.25 hours/day (M-Th) beginning 09/16/2014 – 10/30/2014; \$18.68/hour.
 14. Deborah Wagner, 8th Grade Volleyball Coach at the Middle School beginning 09/08/2014 – 10/15/2014; Level H, Step 1. (substitute coaching since 9/4/2014)
 15. Community Services Fall Positions:
 - a) Noah Anderson, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - b) Kjell Bakken, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - c) Griffin Baumeister, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - d) John Bennett, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - e) Laish Boyd, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - f) Theodore Deitz, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour
 - g) Franz Harris, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - h) Connor Henderson, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.

- i) Jaylen Jones, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - j) Sung-Min Kang, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - k) Tim Klustner, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - l) Connor McCormick, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - m) Robert (Connor) McKeen, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - n) Alexander Musard, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - o) Jorgen Salvesson, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - p) Justin Schmid, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - q) John Stone, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
 - r) Connor Yahn, Community Services Flag Football Coach beginning 9/9/2014-10/9/2014; \$9.00/hour.
- b. Increase/Decrease/Change in Assignment
- 1. John Bade, 1.0 FTE Art Teacher at the Middle School, change to 1.1 FTE Art Teacher at the Middle School beginning 08/25/2014 (add .1 MS Art – 2014/2015).
 - 2. Patrick Bullard, Evening Custodian at the High School, change to District Driver/Floating Custodian in the district beginning 09/02/2014.
 - 3. Kristen Cade, .5 Kindergarten/.5 Title Teacher at Bridgewater, change to 1.0 FTE Kindergarten Teacher at Bridgewater beginning 08/25/2014.
 - 4. Raphael Estrella, .90 FTE Art Teacher at the MS/ALC, change to 1.0 FTE Art Teacher at the Middle School beginning 08/25/2014, change to 1.1 FTE Art Teacher at the Middle School beginning 8/25/2014 – 06/05/2014 (2014-15) (add .1 MS Art).
 - 5. Jerry Johnson, 1.0 FTE Media Specialist at Bridgewater, change to .5 FTE Media Specialist at Bridgewater beginning 08/25/2014.
 - 6. Hermes Lanza, SpecEd Education Assistant-PCA at Headstart for 7 hours/week, change to SpecEd Education Assistant-PCA at Headstart for 6.95 hours/day beginning 09/02/2014.
 - 7. Sue Leidner, SpecEd Education Assistant at Sibley Elementary, change Gen Ed EA Supervisory from .17 hours/day to .33 hours/day. SpecEd EA hours will remain the same at 6.75 hours/day) – Total 6.92 hours/day to 7.08 hours/day.
 - 8. Erin Maher, SpecEd Education Assistant for 6.5 hours/day at the Middle School, change to SpecEd Education Assistant-PCA for 6.5 hours at Bridgewater Elementary, SpecEd EA-PCA Step 1, \$13.73/hour.
 - 9. Elizabeth H. Schmidt, SpecEd Education Assistant at Sibley Elementary, change Gen Ed EA Supervisory from .33 hours/day to .17 hours/day. SpecEd EA hours will remain the same at 6.75 hours/day) – Total 7.08 hours/day to 6.92 hours/day.
 - 10. Rolf Tollefson, Special Ed. Education Assistant at the High School for 6.75 hours/day, change to SpecEd Education Assistant-PCA at Greenvale Park Elementary for 3.38 hours/day beginning 09/02/2014.
 - 11. Anita Corwin, EarlyVentures Site Assistant at Longfellow for 22.5 hours/week, increase to 37.5 hours/week at Longfellow beginning 9/2/2014.
 - 12. Kelly Edwards, GenEd EA at Greenvale Park for 33.75 hours/week, decrease to GenEd EA at Greenvale Park for 32.5 hours/week beginning 09/02/2014.
 - 13. Debbie Foley, EarlyVentures Site Assistant at Longfellow for 25.5 hours/week, increase to 30 hours/week at Longfellow beginning 9/2/2014.
 - 14. Angela Frawley, EarlyVentures Site Assistant at Longfellow for 30 hours/week, increase to 36 hours/week beginning 9/2/2014.

15. Aimee Gerdesmeier, SummerVentures Site Leader at Longfellow for 40 hours/week, change to KidVentures Site Leader at Sibley for 29.5 hours/week beginning 09/02/2014.
 16. Tyler Grave, SummerVentures Site Assistant at Longfellow for 27.5 hours/week, change to KidVentures Site Assistant at Sibley for 18.5 hours/week beginning 09/02/2014.
 17. Vanessa Grave, SummerVentures Site Leader at Longfellow for 40 hours/week, change to KidVentures Site Leader at Bridgewater for 29.5 hours/week beginning 09/02/2014.
 18. Amanda Heinritz, Media Specialist at Greenvale Park, add Targeted Services PLUS teacher at GVP for 1.25 hours/day (M-Th) beginning 09/16/2014 – 10/30/2014.
 19. Margaret Huber, .36 Read 180 Teacher at Greenvale Park, add Targeted Services PLUS program teacher at Greenvale Park beginning 09/16/2014 – 10/30/2014.
 20. Brenda Kragseth, GenEd EA at Greenvale Park for 5.5 hours/day, change to GenEd EA at GVP for 7.0 hours/day beginning 09/02/2014.
 21. Lisa Laine, SpecEd EA-PCA at Greenvale Park for 6.5 hours/day, add GenEd EA at GVP for .5 hours/day beginning 09/02/2014. (SpecEd EA PCA 6.5 hours/day; GenEd EA .5 hours/day – total 7.0 hours/day).
 22. Anne Larson, 2nd Grade Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-TH) beginning 09/16/2014 – 10/30/2014.
 23. Kristy Malecha, SpecEd EA at Greenvale Park for 6.5 hours/day, add .5 GenEd EA (Supv) at GVP (total 7.0 hours/day) beginning 09/02/2014.
 24. LaDonna Miller, GenEd EA at Greenvale Park for 6.0 hours/day, change to GenEd EA at GVP for 6.75 hours/day beginning 09/02/2014.
 25. Peggy Mills, SummerVentures Site Assistant at Longfellow for 22.5 hours/week, change to KidVentures Site Assistant at Sibley for 18.5 hours/week beginning 09/02/2014.
 26. Nicole Miner, SummerVentures Site Leader at Longfellow for 40 hours/week, change to KidVentures Site Leader at GVP for 29.5 hours/week beginning 09/02/2014.
 27. Amy Pantze, SpecEd EA-PCA (6.5 hours/day), GenEd EA (.5 hours/day) at Greenvale Park (7.0 hours/day), eliminate GenEd EA Supv .5 hours/day at GVP (6.5 hours/day) beginning 09/02/2014. (35/hours/week, decrease to 32.5 hours/week).
 28. Nicki Pulju, SummerVentures Site Assistant at Longfellow for 27.5 hours/week, change to KidVentures Site Assistant at Bridgewater for 21 hours/week beginning 09/02/2014.
 29. Anthony Seidl, 3rd Grade Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/16/2014 – 10/30/2014.
 30. Jennifer Severson, SpecEd EA-PCA at Greenvale Park for 6.75 hours/day, add GenEd EA (Supv.) at GVP for .5 hours/day (7.25 hours/day) beginning 09/02/2014.
 31. Brianna Spittle, EarlyVentures Site Assistant at Longfellow for 38 hours/week, increase to 40 hours/week beginning 9/2/2014.
 32. Rhonda Stanley, GenEd EA at Greenvale Park for 6.0 hours/day, increase to GenEd EA at GVP for 6.25 hours/day beginning 9/2/2014.
 33. Steve Taggart, 1.0 FTE HS/MS IT, add .2 MS IT (1.2 FTE total) beginning 09/02/2014.
 34. Dee Tomzik, GenEd EA at Bridgewater for 7 hours/day, add Targeted Services Plus Site Assistant At Bridgewater for 1 hour/day (M-Th) beginning 11/4/2014 – 06/04/2015.
 35. Dylan Warner, SummerVentures Site Assistant at Longfellow for 27.5 hours/week, change to KidVentures Site Assistant at Sibley and Greenvale Park for 12.75 hours/week beginning 09/02/2014.
 36. Tammie Warner, EarlyVentures Site Assistant at Longfellow for 31.25 hours/week, increase to 40 hours/week beginning 9/2/2014.
 37. Mary Wojick, PE teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/16/2014 – 10/30/2014.
- c. Leaves of Absence
1. Lynn Fossum, Family/Medical Leave of Absence beginning 09/02/2014 and may continue for up to 60 work days on an intermittent/reduced schedule basis.
 2. Kathryn Lean, Family/Medical Leave of Absence beginning 09/23/2014 and will continue for up to 60 work days on an intermittent/reduced schedule basis.
 3. Debra Pack, Family/Medical Leave of Absence beginning 09/02/2014 – 09/18/2014.

- d. Resignations
 1. Brianna Berg, Head Alpine Ski Coach at the High School, resignation effective 9/2/2014.
 2. Lexi Dotterweich, SpecEd EA-PCA at Sibley, resignation effective 8/28/2014.
 3. Tyler Faust, Middle School Wrestling Coach, resignation effective 08/27/2014.
 4. Kelly Gandrud, Long-Term Substitute 6th Grade Science Teacher at the Middle School, resignation effective 8/25/2014.
 5. Darcy Seurer, 8th Grade Volleyball Coach at the Middle School, resignation effective 9/01/2014.
 6. Tony Rezac, Assistant Wrestling Coach at the High School, resignation effective 9/4/2014.
- e. The Board approved the following:
 - Policy covering wages, working conditions and fringe benefits of the Coordinator of District Grounds, Coordinator of District Maintenance and District Electrician for the period extending July 1, 2014 through June 30, 2016.
- f. TRA Part-Time Teacher Program

The Board authorized teachers Amy Moeller, Shelley Hansen, Kathleen Kopseng and Mary Harrity-Davidson to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.
- g. Superintendent Contract Provisions for the 2014-2015 Contract Year of the Three Year 2013-2016 Superintendent's Contract.

The Board approved a total compensation package increase of 3.047%, which is in line with the settlements the district has negotiated with all other employee groups. The package approved includes:

 - A three percent (3%) increase in salary which matches what we provided in the teachers' contract for 2014-2015;
 - An additional \$200.00 contribution to the Superintendent's elected annuity;
 - An update to the current benefit contract dollar amounts to be in compliance with the Federal Health Care Act;
 - An additional \$250.00 contribution to the employer-matched 403b tax-sheltered annuity to reflect the new state statutory maximum employer contribution to the employer-matched 403b tax-sheltered annuity.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. World's Best Workforce Annual Report.

Under Minnesota Statutes, section 120B.11, school districts are to develop a World's Best Workforce (WBWF) Annual Report for the 2013-14 school year, which documents the WBWF student achievement goals that were established last year, the strategies and initiatives that the district engaged in to meet the goals, and the subsequent progress made on those goals by the end of the school year. This report is to be posted on the district website by October 1 of each year. Superintendent Richardson updated the Board on the progress that is being made on developing this report.

IX. Future Meetings

Monday, September 22, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, October 13, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Pritchard, the Board adjourned at 8:06 PM.

Noel Stratmoen
School Board Clerk