

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

August 11, 2014

Northfield High School Media Center

- I. Call to Order
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Fossum, seconded by Maple, minutes of the Regular School Board meeting held on July 14, 2014, were unanimously approved.
- V. Announcements and Recognitions
 - MN Historical Society has awarded a Historical & Cultural Heritage Grant in the amount of \$9994 for the “A History of the Northfield Public Schools 1855-2010” project.
 - Rosemary Sharkey is the 2014 recipient of the Literacy Action Network’s ‘ABE Advocacy Award’ to be presented at the ABE Summer Institute. Rosemary works with the Dakota Prairie Adult Basic Education program as the volunteer coordinator, night site facilitator, and mentor teacher.
 - Forty-five incoming seventh grade students had a successful trip to Eagle Bluff July 28-30. The three-day experience promoted learning that dovetails with classroom academic and social needs. Community Services thanks the following district staff and parent chaperones for assisting with the trip. Northfield School district staff included Tony Seidl, Rhea Mehrkens and Jeff Pesta. Parent chaperones included Molly Halls, Jennifer Dickerson and Mark Lager.
 - Pritchard thanked Daryl Kehler, Susan Sanderson, Linda Otto, and Sara Trainer for inviting the community to see first-hand the Summer Plus program at the Middle School last week. Summer Plus this year was a great example of how district administrators and staff look for ways to make changes to existing programs in order to make them the best they can be for kids. The Summer Plus program saw a nice increase in attendance. Pritchard also thanked Carleton College staff that helped facilitate some of the activities at the middle school and on the Carleton campus.
- VI. Items for Discussion and / or Reports
 1. ATS&R Directions Presentation.
As the next step in the development of the District’s Master Facilities Plan, Dr. Tom Tapper of ATS&R shared current and anticipated trends in teaching and learning and how those trends may require changes and greater flexibility in facilities design that will impact facilities planning for the next decade. He discussed specific trends and shared examples of how a building’s design can enhance opportunities for innovative teaching and learning practices.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Resolution Relating to the Election of School Board Members and Calling the School Board Election.
On a motion by Fossum, seconded by Maple, the Board unanimously approved the Resolution Relating to the Election of School Board Members and Calling the School Board Election. Voting ‘yes’ was Fossum, Maple, Pritchard, Nelson, Hardy, Stratmoen and Iverson. No one voted ‘no.’

B. Items for Consent Grouping

Fossum removed the “Northfield Swim Club Agreement” from the Consent Grouping. Then, on a motion by Pritchard, seconded by Nelson, the Board unanimously approved Item #2 – Personnel Items, on the Consent Grouping.

1. Northfield Swim Club Agreement.

On a motion by Maple, seconded by Pritchard, with Fossum abstaining, the Board approved the agreement with the Northfield Swim Club for the 2014-15 school year. It is effective September 1, 2014 through August 31, 2015.

2. Personnel Items.

a. Appointments*

1. Caitlin Anfinson, Summer PLUS/Summer BLAST Site Assistant at Sibley/Middle School beginning 08/04/2014 – 08/07/2014; Step 1, \$11.25/hour.
2. Lauren Briscoe, Assistant Girls Soccer Coach (9th) at the High School beginning 08/11/2014 – 10/30/2014; Level F, Step 1.
3. Allison Devney, Summer PLUS Site Assistant at Sibley beginning 08/04/2014 – 08/07/2014; Step 1, \$11.25/hour.
4. Amy Dorey, 1.0 FTE ECSE Teacher at Longfellow beginning 07/29/2014; MA, Step 6.
5. Rafael Estrella, Boys Soccer Coach at the Middle School beginning 09/02/2014 – 10/15/2014; Level H, Step 1.
6. Roberto Garcia, 8th Grade Football Coach at the Middle School beginning 08/25/2014 – 10/15/2014; \$14.00/hour.
7. Mary Graue, KidVentures Site Assistant for the district for 2.5 hours/day beginning 08/25/2014; Step 1, \$11.67/hour.
8. Esmee Hintze, 1.0 FTE PE/Health Teacher at the HS/MS beginning 08/25/2014; BA, Step 0.
9. Esmee Hintze, Assistant Volleyball Coach (B) at the High School beginning 08/11/2014 – 11/08/2014; Level F, Step 1.
10. Gao Hong, .4 FTE Chinese Teacher at the High School beginning 08/25/2014 – 06/05/2015; BA, Step 13.
11. Kim Horner, Part-time Assistant Cross Country Coach at the High School beginning 08/11/2014 – 11/01/2014; Level I, Step 1.
12. Karen Koester, Business Teacher at the High School (.6 Semester 1; .8 Semester 2) beginning 08/25/2014 – 06/05/2015 (2014-15 school year); BA 60, Step 14.
13. Meghan Kuechenmeister, Education Assistant (Class IV) at the High School for 6.75 hours/day beginning 08/25/2014; Class IV, Step 3, \$14.32/hour. (subject to change on settlement of 2014-16 agreement)
14. Robert McCarthy, 1.0 FTE Sped Resource Room Instructor at the High School beginning 08/25/2014; MA, Step 6.
15. Nick Mertesdorf, Education Assistant/Job Coach (Class III) at the High School for 6.5 hours/day beginning 08/25/2014; Class III, Step 3, \$14.12/hour. (subject to change on settlement of 2014-16 agreement)
16. Ashley Mrozinski, Child Nutrition Manager at Greenvale Park Elementary beginning 08/11/2014; \$19.02/hour.
17. Brittany Neset, Education Assistant (Class II) at the High School for 6 hours/day beginning 08/25/2014; Class II, Step 1, \$12.98/hour. (subject to change on settlement of 2014-16 agreement)
18. Jacob Odell, Education Assistant (Class IV) at the High School for 6.75 hours/day beginning 08/25/2014; Class IV, Step 1, \$13.49/hour. (subject to change on settlement of 2014-16 agreement)
19. Willson Oppedahl, Education Assistant (Class IV) at the High School for 6.5 hours/day beginning 08/25/2014; Class IV, Step 1, \$13.49/hour. (subject to change on settlement of 2014-16 agreement)
20. Kelleen Otting, 1.0 FTE Long-Term Substitute Resource Room Teacher at Sibley Elementary beginning 08/25/2014 – 06/05/2015; MA, Step 6.

21. Kathryn Schmidt, Community School Coordinator for the district, for 30 hours/week, 50 weeks/year beginning 08/07/2014; \$19.00/hour.
 22. Geoff Staab, Assistant Football Coach-9th Grade at the High School beginning 08/11/2014 – 11/22/2014; \$14.00/hour.
 23. Cale Steinhoff, Assistant Boys Soccer Coach (9th) at the High School beginning 08/11/2014 – 10/30/2014; Level F, Step 1.
 24. Dawn Swanson, KidVentures Site Assistant at Sibley Elementary for 2.5 hours/day beginning 08/25/2014; Step 1, \$11.67/hour.
 25. Adam Zweber, Summer Blast Site Assistant for 5.5 hours/day beginning 07/21/2014 – 08/07/2014; Step 1, \$11.25/hour.
- b. Increase/Decrease/Change in Assignment
1. Janet Amundson, Education Assistant (Class III) for 7.06 hours/day at the Middle School, decrease hours to EA (Class III) for 6.5 hours/day at the Middle School beginning 08/25/2014.
 2. Lisa Battaglia, .8 FTE Sped & .2 FTE Reading at the High School, change to .2 FTE Reading, .4 FTE Sped Read 180, .2 FTE MTSS, and .2 Sped Resource Room at the High School beginning 08/25/2014.
 3. Stefanie Bothun, Band Teacher at the MS .7 FTE/Elementary .3 FTE, change to 1.0 FTE at the Elementary Schools beginning 08/25/2014.
 4. Katie Malecha, Education Assistant (Class IV) for 6.5 hours/day at Bridgewater Elementary, increase to EA (Class IV) for 6.75 hours day beginning 08/25/2014.
 5. Tiffany Malecha, Kindergarten Teacher at Greenvale Park, add summer Bridges 2 Kindergarten at GVP beginning 07/25/2014 – 08/25/2014; Year 1, \$26.32/hour.
 6. Diane Nagy, .65 FTE Title Teacher at Bridgewater, increase to 1.0 FTE Title, Math & Reading Support Teacher at Bridgewater beginning 08/25/2014 – 06/05/2015.
 7. Sue Nelson, Education Assistant (Class I/IV) at Bridgewater for 7.25 hours/day, change to EA (.42 Class I, 6.5 Class IV) at Sibley for 6.92 hours/day beginning 08/25/2014.
 8. Heather Olivier, Orchestra Teacher at the High School .4 FTE/.6 MS, change to .2 at the HS and .8 at the MS beginning 08/25/2014.
 9. Allison Perry, Education Assistant (Class II 4.5 hours/day, Class III 2.0 hours/day) at the Middle School, decrease to Class II 4.0 hours/day, Class III 2.0 hours/day at the Middle School beginning 08/25/2014.
 10. Mitchell Peterson, Community Services Super Kids Staff at \$7.75/hour, add Super Kids Supervisor at \$10.00/hour beginning 07/02/2014 – 08/31/2014.
 11. Molly Peterson, Education Assistant (Class IV) at the Middle School for 5.83 hours/day, change to EA (Class IV) at the High School for 6.75 hours/day beginning 08/25/2014.
 12. Leah Sand, .6 FTE PE/.4 FTE Reading at the High School, change to .2 FTE Reading, .2 FTE MTSS, .2 FTE PE at the High School, and .40 FTE Reading at the Middle School beginning 08/25/2014 – 06/05/2015 (2014-2015 school year).
 13. Lindsay Schacht, Education Assistant (Class IV) for 6.83 hours/day, decrease to EA (Class IV) for 6.75 hours/day beginning 08/25/2014.
 14. Mary Stanchina, Education Assistant (Class I/IV) at Sibley for 7.09 hours/day, change to EA (.5 Class I, 6.75 Class IV) at Bridgewater for 7.25 hours/day beginning 08/25/2014.
 15. Angie Timperley, Correction: EA at Bridgewater increase to 4.75 hours/day (2.08 Class III, 2.67 Class IV) beginning 08/25/2014.
 16. Kim Tousignant, Targeted Services Summer Plus Site Assistant at the Middle School for 5.5 hours/day, change to Site Assistant at Sibley for 3.25 hours/day beginning 07/02/2014 – 08/07/2014.
 17. Linda Wasner, Education Assistant (Class IV) for 6.70 hours/day at the High School, decrease to EA (Class IV) for 6.50 hours/day at the High School beginning 08/25/2014.
- c. Leave of Absence
1. Valori Mertesdorf, Director of Finance, Family/Medical Leave of Absence beginning on or about 11/15/2014 and returning to work on 02/02/2015.

- d. Resignations
 1. Stephen Beaulieu, High School Weight Room Assistant (Fall), resignation effective 08/05/2014.
 2. Diane Harris, Middle School Media EA, resignation effective 09/30/2014.
 3. Darline Rech, Child Nutrition Associate at Sibley, resignation effective 07/01/2014.
 4. Bonnie Sellers, Child Nutrition Associate at Sibley, resignation effective 7/24/2014.
 5. Geoff Staab, 8th Grade Football Coach, resignation effective 07/23/2014.
- e. The Board approved the following:
 - Policy covering wages, working conditions and fringe benefits of the Educational Assistants for the period extending July 1, 2014 through June 30, 2016.
 - Policy covering wages, working conditions and fringe benefits of the Office Employees for the period extending July 1, 2014 through June 30, 2016.
 - Policy covering wages, working conditions and fringe benefits of the Confidential Employees for the period extending July 1, 2014 through June 30, 2016.
 - Policy covering wages, working conditions and fringe benefits of the Principal's Association for the period extending July 1, 2014 through June 30, 2016.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Filing Dates for Election to the School Board.

The period for filing Affidavits of Candidacy for School Board ends on Tuesday, August 12. The General Election will be held on Tuesday, November 4. At that election three members will be elected for terms of four years each. Affidavits of Candidacy are available in the District Office until 5 PM on Tuesday, August 12. Through noon on Thursday, August 7, three individuals have filed an Affidavit of Candidacy. They are Julie Pritchard, Fritz Bogott and Jeff Quinnell.

2. School Board Work Session – Wednesday, August 20.

The Board work session agenda will begin with a summary review of the information from the demographic and facilities presentations as well as the August 11th facilities trends presentation. Additional information provided will include a cost analysis of identified deferred maintenance projects. The work session focus would be the opportunity for Board members and Cabinet members to consider and discuss key facilities questions and begin to identify facility priority options. These options would include those needed to maintain safety, functionality and educational adequacy with the projected enrollment at each level as well as options that might enhance the District's ability and flexibility to embrace instructional innovations and provide quality educational programs now and into the future. Discussion will also focus on a process the Board may use to engage staff, parents, students, and the community in developing a long-term Master Facilities plan.

3. Workshop Schedule.

The schedule for the staff pre-school workshops to be held on August 25, 26, 27 and 28 was provided to the Board.

IX. Future Meetings

Wednesday, August 20, 2014, 7:00 PM, School Board Work Session, Northfield High School Media Center
Monday, August 25, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, September 8, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Nelson, the Board adjourned at 8:37 PM.

Noel Stratmoen
School Board Clerk