

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

May 27, 2014

Northfield High School Media Center

- I. Call to Order
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
Bruce McWilliams asked the Board to table the individual action item, "Proposed K-12 Instrumental Music Program Realignment," so that additional information could be gathered.
- IV. Approval of Minutes
On a motion by Pritchard, seconded by Nelson, minutes of the Regular School Board meeting held on May 12, 2014, were unanimously approved, as amended.
- V. Announcements and Recognitions
 - This year, WINGS (Women In Northfield Giving Support), granted a one-time, \$10,000 award to a local non-profit with the most compelling dream to help women and children in the Northfield area reach their full potential. The WINGS' inaugural Dare to Dream recipient is the Greenvale Park Elementary Community School effort. This collaboration is the effort of a number of local nonprofit organizations, community partners and the local schools. WINGS funding will help with the start-up costs of this effort, including initial programming offerings and funding a coordinator to help schedule partners' times, coordinate activities, and develop systems to support families.
 - The third annual creation of the Northfield Young Sculptors Project, entitled "Octopus Garden," was unveiled on May 16 at the Northfield Public Library plaza. The project supports the work of a local artist and high school students to come together to develop ideas around a collaborative public sculpture and then create a large-scale work.
 - The Honors Art Final Gallery Show is being featured until May 31 at the Northfield Arts Guild, displaying works from 28 high school visual artists.
- VI. Items for Discussion and / or Reports
 1. 1:1 iPad Initiative Survey Results.

Students in High School Math Teacher Ray Coudret's Probability and Statistics class presented findings from their class research project about the first year of the Transformational Technology 1:1 iPad initiative for Middle and High School students. Statistics students conducted a random sample survey of 160 parents and 190 students. They also surveyed 127 teachers. The research focused on the goal of 'Substitution' in the SAMR model, distractions, and satisfaction.

The research found that students, parents, and teachers felt that iPads have had a positive impact on student organization. It found that students are routinely using the iPad for school work at both school and home. Almost three quarters of students reported having between two and four of their textbooks available on their iPad. Nearly three quarters of parents identified that iPads have had a positive impact on their student's education. Survey results show that teachers' efforts towards 'Substitution' have been successful overall with room for growth as we move forward.

The research also found teacher concerns about the level of restrictions for student use of games on their iPads as well as concerns from both students and teachers about distractions. Thank you to Mr. Coudret for his leadership on this project and to the following students for their excellent work on this project. Seniors: Emily Oberto, Elizabeth Pritchard, Erick Swanson, Millie Tjaden, James Rowley and Cassidy Nord. Juniors: Emily Swanson and Erik Mandsager

2. District Educational Program Advisory Committee (DEPAC) Goals for 2014-2015.

Kyle Wilkomm, one of this year's co-chairs of the District Educational Program Advisory Council (DEPAC), shared with the Board the recommended goals that were developed by this committee of citizens and staff members over the last several months. At DEPAC's last meeting of the school year, they reached consensus on the following goals that were then shared with the Board.

Assessment Goals:

- We will partner with community agencies that serve students by providing meaningful data support emphasizing key transitions young people make on the 'cradle to career' continuum.
- Students, teachers and parents will collaborate to implement and evaluate holistic strategies leading to individual student growth

Teaching and Learning Goals:

- The District will provide curricular and staff development support in the implementation of the tablet initiative using the Substitution, Augmentation, Modification, and Redefinition (SAMR) model as it is integrated into best practices of instruction.
- The District will develop continuous, accurate, and separate measurements of each student's progress toward academic mastery, work habits, and behavior standards.

Student Services:

- The District will refine the implementation of the MTSS model: tiered systems of support for academic, behavior, and social emotional learning.
- The District will investigate systems and services that will provide a coordinated, comprehensive approach to children's mental health within the MTSS model.
- The District will enhance engagement through school connectedness that promotes mutual respect and responsibility with students, families, and staff.

3. 2014-2015 General Fund Budget.

The General Fund budget was presented by Val Mertesdorf, Director of Finance. She spoke about the assumptions and parameters for revenues and expenditures used for development of this budget. These assumptions and parameters were presented to the Board on January 27, 2014. The material given to the Board presented the financial summary of the original budget plan along with additional Board action that has been taken with respect to program and staffing changes. No action was required on the budget until June 9, 2014.

VII. Superintendent's Report

A. Items for Individual Action

1. Proposed Budgets for Capital and Health and Safety.

On a motion by Nelson, seconded by Maple, the Board unanimously approved the following Revenue and Expenditure budget for the 2014-2015 Operating Capital and Health and Safety Budgets:

	<u>Revenues</u>	<u>Expenditures</u>
Operating Capital	\$1,897,857	\$1,896,339
Health & Safety	<u>164,514</u>	<u>270,452</u>
Total	\$2,062,371	\$ 2,166,791

2. Proposed K-12 Instrumental Music Program Realignment.

After a considerable amount of time was spent discussing this item, the Board voted to suspend the discussion and vote on the motion.

On a motion by Stratmoen, seconded by Fossum, the Board on a six to one vote approved the proposed realignment of K-12 instrumental Music and addition of 0.2 FTE staffing beginning in the 2014-15 school year. Voting 'yes' was Fossum, Maple, Pritchard, Nelson, Stratmoen and Iverson. Hardy voted 'no.'

B. Items for Consent Grouping

On a motion by Pritchard, seconded by Fossum, the Board unanimously approved the following items listed under the Consent Grouping.

1. Co-Curricular Overnight Trips for the 2014-2015 School Year.
The list dated May 13, 2014, of co-curricular overnight trips for the 2014-15 school year was approved.
2. Seventh Grade Overnight Trip to Eagle Bluff – July 28-30, 2014.
The Board approved the 7th grade environmental education overnight experience to Eagle Bluff Environmental Learning Center in Lanesboro from July 28 – 30, 2014.
3. District Youth Council Membership.
The Board approved the following students to serve on the District Youth Council:
Rising Seniors: Ben Andrew*, Courtney Asada, Hanna Bubser, Ahna Chapman, Josiah Cieluch, Annika Peterson* and Sami Ponder. * denotes current Mayor's Youth Council member
Rising Juniors: Katie Geary, Andrew Kell, Audrey Kornkven, Alison Langston, Daniel Langehough and Sebastian Lawler.
Rising Sophomores: Abigail Andrade-Flores, Synneva Bratland and Gabriella Estrada.
4. Personnel Items.
 - a. Appointments*
 1. Erin Brush, 1.0 FTE Long-Term Substitute Math Teacher at the Middle School beginning 08/25/2014 – 06/05/2015; BA, Step 0.
 2. Kathleen Casson, .2 FTE German Teacher at the High School beginning 08/25/2014 – 06/05/2015; MA, Step 6.
 3. Kelly Distad, Community Services Summer Recreation Intern beginning 05/27/2014 – 08/31/2014; \$13.08/hour.
 4. Kelly A. Gandrud, 1.0 FTE Long-Term Substitute 6th Grade Science Teacher at the Middle School beginning 08/25/2014 – 06/05/2015; BA, Step 6.
 5. Sarah Hubacher, Community Services Super Kids and Swim Aide beginning 05/22/2014 – 08/31/2014; \$7.50/hour.
 6. Brenda Kell, Community Services Lifeguard/Swim Aide beginning 05/22/2014 – 08/31/2014; \$8.00/hour.
 7. Kimbra Kosak, .55 FTE Read 180 Teacher at Greenvale Park beginning 08/25/2014; MA, Step 3.
 8. Alyse Lindholm, 1.0 FTE Primary Class Teacher-Grade 2 at Greenvale Park beginning 08/25/2014 – 06/05/2015; BA, Step 2.
 9. Tiffany Malecha, 1.0 FTE Kindergarten Teacher at Greenvale Park beginning 08/25/2014; BA, Step 1.
 10. Michael Miller, ESY PCA at Longfellow for 3.5 hours/day beginning 07/01/2014 – 07/31/2014; Class IV, Step 2 - \$14.00/hour.
 11. Erica Ness, 1.0 FTE Art Teacher at Sibley Elementary beginning 08/25/2014; MA, Step 6.
 12. Janet Otteson, Community Services Summer Aquatics WSI Instructor beginning 05/20/2014 – 08/31/2014; \$10.00/hour.
 13. Annika Peterson, Community Services Summer Aquatics WSI Instructor beginning 05/20/2014 – 08/31/2014; \$10.00/hour.
 14. Teresa Swenson, Special Education EA-PCA at Bridgewater for 5 hours/day beginning 05/19/2014 – 06/06/2014; Class I EA, Step 1, \$12.59/hour (1 hour); Class IV PCA, Step 1, \$13.49/hour (4 hours).
 15. Daniel Taylor, 1.0 FTE Long-Term Substitute Biology Teacher at the High School beginning 08/25/2014 – 06/05/2015; MA, Step 2.
 16. Tricia Christopherson, 1.0 FTE EL Long-Term Substitute Teacher at Sibley Elementary beginning 05/19/2014 – 05/30/2014; BA, Step 6.
 17. Katherine Klein, .4 FTE Geoscience Teacher at the Middle School beginning 08/25/2014 – 06/05/2015; MA, Step 2.
 18. Amanda Kunkel, ESY Secondary Teacher at the Middle School for 3.5 hours/day beginning 07/01/2014 – 07/31/2014; BA, Step 1.
 19. Anna Spencer, Second Grade Companeros Teacher at Bridgewater Elementary beginning 08/25/2014; BA, Step 1.

20. Mary Harrity-Davidson, .50 FTE Physical Education Teacher at the Middle School, add .25 FTE Physical Education Teacher at the ALC beginning 8/25/2014 through 6/5/2015.
- b. Increase/Decrease/Change in Assignment.
1. Janet Amundson, Class III SPED EA at the Middle School, add Sped EA-Bus PCA at the Middle School .5 hours/day on Fridays only, and .5 hours/day on 5/21 and 5/22/2014 beginning 5/21/2014 – 06/06/2014.
 2. Lindsey Downs, 1.0 FTE Grade 2 Teacher at Bridgewater, change to 1.0 FTE Kindergarten Teacher at Sibley beginning 08/25/2014.
 3. Karna Hauck, .8 FTE Art Teacher at the High School, change to .9 FTE Art Teacher at the High School beginning 08/25/2014 – 06/05/2015 for the 2014-15 school year.
 4. Gretchen Heil, 1.0 FTE Grade 1 Teacher at Sibley, change to 1.0 FTE Kindergarten Teacher at Sibley beginning 08/25/2014.
 5. Rachael Hudson, 1.0 FTE School Psychologist at the Middle School, add .2 FTE Behavior Specialist at the Middle School for 2014-15 school year (one year overload).
 6. Heather Kuehl, .4 FTE English Teacher at the Middle School, change to .4 FTE English-8 Teacher at the Middle School beginning 08/25/2014 – 06/05/2015; and .2 FTE Reading Lab Instructor at the Middle School beginning 01/26/2015 – 06/05/2015 (Semester 2).
 7. Kimberly Milne, .6 FTE Science Teacher at the High School, change to .8 FTE Science Teacher at the High School beginning 08/25/2014 – 06/05/2015 for the 2014-2015 school year.
 8. Amy Moeller, .25 FTE Language Arts Teacher at the High School, and .25 FTE at the ALC, change to .5 FTE Language Arts Teacher at the High School beginning 08/25/2014.
 9. Andrea Waldo, Special Ed. PCA at Head Start, decrease .5 hours/day from riding bus in the afternoon beginning 05/22/2014-06/05/2014.
 10. Sara Webster, SLP Teacher at Sibley/Longfellow, change to SLP Teacher at Sibley beginning 08/25/2014.
 11. Kristin Basinger, Education Assistant at Sibley, add Targeted Services Elementary Summer PLUS Site Lead at Sibley for 5.5 hours/day, Monday-Thursday beginning 06/19/2014 – 08/07/2014; Step 4 - \$15.19/hour.
 12. Anna Braun, Special Education Coordinator, change to Special Education Teacher at the Middle School beginning 08/25/2014; MA+45, Step 14.
 13. Renee Burnham, ALC English Teacher at Longfellow, add HS Summer School Teacher at Longfellow for 5 hours/day, Monday-Thursday beginning 06/10/2014 – 07/24/2014.
 14. Erin Carson, .90 FTE Social Studies Teacher at the High School, change to .4 FTE Geography-8 Teacher at the Middle School beginning 08/25/2014 – 06/05/2015; and .2 FTE Reading Lab Instructor at the Middle School beginning 08/25/2014 – 01/23/2015 (Semester 1).
 15. Danielle Crase, Sped EA-PCA at Sibley, change from temporary position to on-going position 8:00 am – 3:15 pm, beginning 05/21/2014.
 16. Paul Eddy, 1.0 Math Teacher at the HS, add HS Summer School Math Teacher at Longfellow for 5 hours/day, Monday-Thursday beginning 06/19/2014 – 08/07/2014.
 17. Shelly Kruger, Special Education PCA at the High School, add Special Education PCA at the High School Football program for 2 hours/day beginning 08/11/2014 – 08/22/2014; Class IV, Step 3 - \$14.32/hour.
 18. Beth Kuyper, Special Education PCA (Class IV) at the Middle School, add Sped EA Bus PCA at the Middle School for .5 hours/day Monday-Thursday beginning 05/27/2014 – 06/06/2014.; Class IV, Step 6 - \$15.39/hour.
 19. Jeanne Mahoney-Hanzlik, 1.0 Science Teacher at the Middle School, add HS Summer School Teacher at Longfellow for 5 hours/day, Monday-Thursday, beginning 06/10/2014 – 07/24/2014.
 20. Jed McGuire, Special Ed EA-PCA at Bridgewater, add Targeted Services Elementary Summer PLUS Site Assistant at Sibley for 5.5 hours/day beginning 06/19/2014 – 08/07/2014; Step 1 - \$11.25/hour.

21. Curt Mikkelson, Social Studies Teacher at the Middle School, add HS Summer School Teacher at the High School for 4 hours/day, Monday-Thursday beginning 06/10/2014 – 06/30/2014.
22. Elizabeth Schmidt, Sped EA-PCA at Sibley, change from temporary position to on-going position 8:00 am – 3:25 pm, beginning 05/21/2014.
23. Deb Seitz, Special Education Teacher at the Middle School, add Homebound Instructor at the Middle School beginning 05/20/2014 – 06/06/2014.
24. Darcy Seurer, ALC Social Studies Teacher at Longfellow, add HS Summer School Teacher at Longfellow for 5 hours/day, Monday-Thursday, beginning 06/10/2014 – 07/24/2014.
25. Brian Stevens, .8 FTE Social Studies Teacher at the High School, increase to 1.0 FTE Social Studies Teacher at the High School beginning 08/25/2014.
26. Sara Tetreault, MSYC Site Lead at the Middle School, add Targeted Services Middle School Summer PLUS Site Lead for 5.5 hours/day, Monday-Thursday beginning 06/19/2014 – 08/07/2014; Step 2, \$14.31/hour.
27. Extended School Year (ESY) PCA Positions for 3.5 hours/day Monday-Thursday beginning 07/01/2014 through 07/31/2014 (no class on July 2,3,4):
 - Allyson Bernstorff at Sibley
 - Shari Bridley at Longfellow
 - Danielle Crase at Sibley
 - Shelly Kruger at the Middle School
 - Lindsay Mehrhoff at Sibley
 - Jackie Moon at the Middle School
 - Darla Neufeldt at Sibley
 - Deb Pack at the Middle School
 - Lindsay Schacht at Sibley
 - Tammy Schwagerl at the Middle School
 - Jennifer Severson at Longfellow
 - Amanda Story at Longfellow
 - Linda Wasner at the Middle School
 - Carina Zick at Sibley
 - Mary Boyum at Sibley
 - Christina Chappuis at Sibley
 - Teresa Findlay at the Middle School
 - Yolanda Loken at Longfellow
 - Jacqueline Meyer at the Middle School
 - Lauren Murtha at the Middle School
 - Jacob Odell at the Middle School
 - Molly Peterson at the Middle School
 - Elizabeth Schmidt at Sibley
 - Andrea Schwalbe at Longfellow
 - Peggy Sheehy at Sibley
 - Andrea Waldock at Sibley
 - Lori Witt Macrae at Sibley
28. Extended School Year (ESY) Teacher Positions for 3.5 hours/day Monday-Thursday beginning 07/01/2014 through 07/31/2014 (no class on July 2,3,4):
 - Katie Auge – ESY ECSE Teacher at Longfellow for 17 days
 - Kiwi Bielenberg, ESY Elementary Teacher at Sibley for 17 days
 - Debra James, ESY ECSE Teacher at Longfellow for 9 days
 - Kathryn Lean, ESY Secondary Teacher at the Middle School for 17 days
 - Kim Rohr, ESY Elementary Level Teacher at Sibley for 17 days
 - Debra Seitz, ESY Elementary Level Teacher at Sibley for 17 days
 - Dawn Sorenson, ESY ECSE Teacher at Longfellow for 9 days
 - Lydia Tilstra, ESY Elementary Level Teacher at Sibley for 17 days
29. Extended School Year (ESY) Teacher Positions:
 - Anne Balluff, ESY Homebound Teacher for 16 days beginning 07/01/2014 – 08/15/2014.
 - Anne Dybvik, ESY Speech Pathologist at LF/MS/SB beginning 07/01/2014 – 08/30/2014.
 - Joseph Jorgensen, WB-L ESY for up to 20 hours beginning 07/01/2014 – 08/15/2014; and ESY Secondary Teacher for 2 hours/day for 13 days beginning 07/01/2014 – 07/31/2014.

- Laurie Larson, ESY Physical Therapist at LF/MS/SB beginning 07/01/2014 – 07/31/2014
 - Mary Magnuson, ESY Teacher at Longfellow/ALC for 2.25 hours/day on Tuesdays only beginning 06/10/2014 – 06/24/2014.
 - Stephanie Mahal, ESY Occupational Therapist at LF/MS/SB beginning 07/01/2014 – 07/31/2014.
 - John Schnorr, ESY Speech Pathologist at LF/MS/SB beginning 07/01/2014 – 08/30/2014.
 - William Seeberg, ESY Elementary Level Teacher at Sibley for 2.5 hours/day for 17 days, Monday-Thursday beginning 07/01/2014 – 07/31/2014.
 - Lisa Weis, ESY Teacher at Longfellow/ALC for 2.25 hours/day Tuesdays only beginning 07/07/2014 – 07/24/2014.
30. Claiborne Day, Grade 5 Teacher at Sibley Elementary, change to Grade 4 Teacher at Sibley Elementary effective 8/25/14.
- c. Leaves of Absence.
1. Mary Hansen, Administrative Assistant at Community Services, Family/Medical Leave of Absence beginning 05/12/2014 – 05/16/2014, with possible reduced schedule and/or intermittent FMLA Leave beginning on 05/19/2014.
 2. Amanda Schrader, ELL Teacher at Sibley, Family/Medical Leave of Absence beginning on or about 09/16/2014 and continuing for 8 work weeks.
 3. Karleen Sherman, Special Education Teacher at Sibley, Family/Medical Leave of Absence beginning 05/12/2014 – 06/09/2014.
 4. Brianna Spittle, EarlyVentures Site Assistant at Longfellow, Family/Medical Leave of Absence beginning 05/01/2014 – 05/09/2014. Extension of Leave through 05/13/2014, with half days (4 hours/day) beginning 05/14/2014 – 05/23/2014.
 5. Susan Wunderlich, Leave of Absence beginning May 23, 2014 through June 6, 2014.
- d. Resignations / Retirement.
1. Allison Kopp, SummerVentures Substitute Site Assistant, resignation effective 05/14/2014.
 2. Marilynne Neuville, Reading Teacher at the Middle School, retirement effective at the end of the 2013-2014 school year.
 3. Melanie Feldhake, Educational Assistant at Sibley, resignation effective 06/06/2014.
- *Conditional offers of employment are subject to successful completion of a criminal background check.
5. Tentative High School Overnight Trips Planned for 2014-15.
The Board approved the list dated May 2014 of tentative high school overnight field trips for the 2014-15 school year.

VIII. Items for Information

1. July 2014 – June 2015 School Board Meeting Schedule.
2. Upcoming dates:
Friday, May 30 – 1:00 PM – Area Learning Center Graduation, Longfellow Gymnasium
Sunday, June 1 – 2:00 PM – High School Graduation, Memorial Field
3. A Closed Negotiation Strategy Session will immediately follow the June 9, 2014, Regular School Board meeting.

IX. Future Meetings

Monday, June 9, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, July 14, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

- X. On a motion by Stratmoen, seconded by Nelson, the Board adjourned at 9:48 PM

Noel Stratmoen
School Board Clerk