

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

April 28, 2014

Northfield High School Media Center

- I. Call to Order
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Maple, seconded by Pritchard, minutes of the Regular School Board meeting held on April 14, 2014, were unanimously approved.
- V. Announcements and Recognitions
 - The Minnesota Association of Secondary School Principals has partnered with Horace Mann to sponsor the Star of Innovation Award. This award is designed to recognize MASSP member schools statewide for the development and support of an exemplary and innovative education program in their school. There are three winner categories – Gold, Silver and Bronze. Northfield Middle School and Principal Jeff Pesta is a Gold Star Winner this year for the 8th grade student led transition conferences. As a Gold Star Winner, Northfield Middle School will receive a \$250 award and be recognized at MASSP's Summer Conference. Also, the program will be highlighted in an upcoming MASSP newsletter.
 - Congratulations to the Art Department for all of their hard work pulling together Arts A La Carte on April 25.
 - Thank you to Bridgewater Art teacher Kate Woodstrup for all of her work in displaying student work throughout the halls of Bridgewater, at the Northfield Arts Guild, Northfield Senior Center and at the Ordway!
 - The week of May 5-9 is Teacher Appreciation Week! The Northfield Teachers are greatly appreciated for all of their hard work with students every day. Thank you teachers!
 - The Bridgewater Learning Fair, Art Show and Student Council Hot Dog Supper will be held Tuesday, May 6 from 4:30-6:30 right before the Choir and Band Concert at 7:00 p.m.
 - Pritchard thanked the grounds crew for their work getting the fields ready for the numerous spring sports.
- VI. Items for Discussion and / or Reports
 1. YMCA Construction Update.
YMCA Director Virginia Kaczmarek updated the Board on the current YMCA construction project and the facilities that will be available to the community upon its completion.
 2. Proposed 2014-2015 Child Nutrition Budget.
Child Nutrition Director Pam Haupt presented the 2014-15 proposed child nutrition budget. This fund is used to record financial activities of the District's child nutrition activity, which include preparation and service of the milk, meals, and snacks in connection with school and Community Services activities. No Board action was required at this meeting.
 3. Proposed 2014-2015 Non-Operating Fund Budgets.
The following proposed budgets for 2014-15 were presented by Val Mertesdorf, Director of Finance:
 - Debt Service Fund accounts for the School District's outstanding bonded indebtedness for past building construction and major capital projects. Revenues represent property tax levies,

state credits, and a minor amount of interest. Expenditures represent principal and interest payments on bonds previously sold.

- Fiduciary or Trust Fund is used to record revenues and expenditures for trust agreements where the school board has accepted responsibility to serve as trustee, as well as annual gifts and donations for student scholarships.

No action was required by the Board at this meeting.

4. Activities Advisory Committee Recommendation.

At the April 21st meeting of the Activities Advisory Committee, the Committee unanimously approved recommending to the School Board that Middle School Dance and Clay Target become Northfield School District activities beginning with the 2014-2015 school year. Information about both programs was provided to the Board. Activities Director Tom Graupmann and Clay Target Team Coach Scott Quiring were present and provided additional information about these two recommendations answered questions from the Board about these proposals. The Board will be asked to act on this recommendation at its May 12th meeting.

VII. Superintendent's Report

A. Items for Individual Action

1. Fiscal Year 2013-2014 Child Nutrition Budget Amendment.

On a motion by Stratmoen, seconded by Maple, the Board unanimously approved the revised 2013-14 child nutrition budget as presented with revenues of \$1,766,483 and expenditures of \$1,863,059.

2. Resolution for Termination and Non-Renewal of Probationary Licensed Staff.

On a motion by Hardy, seconded by Fossum, the Board unanimously adopted the Resolution related to the termination and non-renewal of the teaching contract of the probationary licensed teachers listed below effective at the end of the 2013-2014 school year. Voting 'yes' was Stratmoen, Hardy, Nelson, Pritchard, Maple, Fossum and Iverson. No one voted 'no.'

<u>Name</u>	<u>FTE</u>	<u>Position</u>
Tiffany Malecha	.50 FTE	Kindergarten
Kimbra Kosak	.55 FTE	Read 180
Jamie Dop	1.0 FTE	ECSE
Erin Carson	.90 FTE	Social Studies
Joni Karl	.40 FTE	Math
Heather Kuehl	.40 FTE	English/Language Arts
Katherine Ford	.40 FTE	Science
Grady McGovern	.75 FTE	Art

3. Amendment to the Northfield Community Resource Center (NCRC) Lease Agreement.

On a motion by Nelson, seconded by Maple, the Board unanimously approved the Amendment to the Northfield Community Resource Center (NCRC) Lease Agreement for a term commencing May 1, 2014 and ending December 31, 2016.

B. Items for Consent Grouping

On a motion by Pritchard, seconded by Fossum, the Board unanimously approved the following items listed under the Consent Grouping.

1. Grant Request.

Director of Teaching and Learning Mary Hansen and the Media Specialists are submitting a \$12,000 grant request to the MN Department of Education. The project is called "Reaching Young Hispanic Readers." If the grant is received, Spanish and English materials will be purchased for the Media Centers and the Middle School Hispanic book club.

2. Child Nutrition Primary Vendor.

The Board approved the lowest responsible proposal from Upper Lakes Foods to be the Northfield School District's prime vendor.

3. Personnel Items.

a. Appointments*

1. Kimberly Briske, Director of Technology Services for the District beginning 07/01/2014; Non-union Administrative-Director, Step 1.
2. Joey Dickens, Community Services Volleyball Staff beginning 04/22/2014 – 05/15/2014; \$9.00/hour.
3. Tyler Faust, 1.0 FTE EBD/LD Special Education Teacher at Bridgewater and Greenvale Park beginning 04/16/2014 – 06/06/2014; BA 0.
4. Jeff Fowler, Summer Maintenance Worker for the District beginning 04/28/2014 – 08/31/2014; \$12.00/hour.
5. Sam Goldstein, Community Services Volleyball Staff beginning 04/22/2014 – 05/15/2014; \$9.00/hour.
6. Bill Kaul, Summer Maintenance Technician for the District beginning 05/01/2014 – 10/31/2014; \$12.50/hour.
7. Jared Stowe, Summer Maintenance Technician for the District beginning 04/21/2014 – 08/31/2014; \$12.25/hour.
8. Event Workers – Activities: Jedidiah McGuire
9. Tonya Haugen, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 - 08/22/2014 for 5 hours/day Monday-Thursday and Fridays (TBD); Step 1, \$12.64/hour.
10. Rachel Hughitt, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 - 08/22/2014 for 5.75 hours/day Monday-Thursday and Fridays (TBD); Step 3, \$11.84/hour.
11. Shari Karlsrud, 1.0 FTE FACS Teacher at the High School beginning 08/25/2014; Ma – Step 4.
12. Julia Mandsager, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 - 08/22/2014 for 8 hours/day Monday-Thursday and Fridays (TBD); Step 1, \$12.64/hour.
13. Becca Quinnell, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/22/2014 for 5.5 hours/day Monday-Thursday and Fridays (TBD); Step 1, \$11.25/hour.
14. Emily Torbenson, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 - 08/22/2014 for 5.75 hours/day Monday-Thursday and Fridays (TBD); Step 2, \$11.55/hour.
15. Grace Vasilis, SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/22/2014 for 5.25 hours/day Monday-Thursday and Fridays (TBD); Step 1, \$11.25/hour.
16. Community Services – Summer 2014 Brochure Instructors:

Victor Albrecht	Juliana Lima
American Red Cross	Robert Knutson
Doug Bengtson	Mary Malone
Char Bezanson	Tony Mathison
Carly & John Born	Dan McHugh - Sports Unlimited
Cannon Valley Sportsmen's Club	Bob McNeely
Community Services Employees	Nfld High School Raiders Cheer Team
Jacob Conway	Northfield Senior Center Staff
Beki Cook	Lisa Precht
Kevin Dahle	Megan Proft
Michael Detjen	Project ABLE Staff
Bob Dobrow	Tony Seidl
Daniel Elo	Alicia Sheehy
Dr. Mary Fisher	Skyhawks Sports staff
Laura Geissler	Kate Southwick
Arlette Gerber	Jack Stouten
Dave Gilmore	Bubba Sullivan
Andrew Gray	Tim Torstenson
Mary Hahn	Watch Me Draw
Heartwork Yoga Studio	Christine Wehling
T J Heinricy	Cathy White
IT! FACTORY	Mary Williams
Naomi Jirele	Youth Enrichment League Staff
LCYC Sailing School	

- b. Increase/Decrease/Change in Assignment
1. Greg Gelineau, Middle School Assistant Principal, change to Interim Principal at the Middle School beginning 07/01/2014 – 06/30/2015 for the 2014-2015 school year.
 2. Sherri Goehring, ALC Office Generalist (Class II), change from 174 work days/year to 177 work days/year beginning 07/01/2014.
 3. Hope Langston, 1.0 FTE RtI Coach at Bridgewater, add District Assessment Coordinator (.65 FTE) for the District, and RtI Coach .6 FTE beginning 07/01/2014 (1.25 FTE), plus 30 days paid at lane/step for summer DAC services.
 4. Michelle Steele, 1.0 FTE DAPE/PE Instructor at the Middle School, change from .40 FTE DAPE to .20 FTE DAPE, and from .60 FTE PE, to .80 FTE PE, beginning 01/28/2014.
 5. Katherine Woodstrup, .75 FTE Visual Arts Teacher at Bridgewater, change to 1.0 FTE Visual Arts Teacher beginning 08/25/2014.
 6. Trisha Beacom, Early Ventures Site Assistant at Longfellow, change to EarlyVentures Site Assistant Substitute at Longfellow beginning 06/09/2014 – 08/22/2014; Step 1, \$11.25/hour.
 7. Melanie Cork, KidVentures Site Assistant at Bridgewater for 13.5 hours/week, change to SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/28/2014 for 30 hours/week.
 8. Anita Corwin, EarlyVentures Site Assistant at Longfellow, change from 30.5 hours/week to 22.5 hours/week beginning 06/09/2014 – 08/22/2014.
 9. Elliott Courchaine, EA/KidVentures Site Assistant at the High School & Sibley, change to SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/28/2014 for 37.5 hours/week.
 10. Nikki Elliot, EarlyVentures Site Assistant at Longfellow, change from 36 hours/week to 31.25 hours/week beginning 6/9/2014 – 8/22/2014.
 11. Julie Erickson, EarlyVentures Site Assistant at Longfellow, change from 40 hours/week to 38 hours/week beginning 06/09/2014 – 08/22/2014.
 12. Melanie Feldhake, Educational Assistant at Sibley, add SummerVentures Site Instructor at Longfellow beginning 06/09/2014 – 08/22/2014 for 27.5 hours/week; Step 1, \$12.64/hour
 13. Debbie Foley, EarlyVentures Site Assistant at Longfellow, change from 27.5 hours/week to 25.5 hours/week beginning 06/09/2014 – 08/22/2014.
 14. Angela Frawley, EarlyVentures Site Assistant at Longfellow, change from 40 hours/week to 30 hours/week beginning 06/09/2014 – 08/22/2014.
 15. Aimee Gerdesmeier, Kidventures Site Leader LTS at Sibley, change to SummerVentures Site Leader LTS at Longfellow beginning 06/09/2014 – 07/02/2014 for 40 hours/week.
 16. Tyler Grave, KidVentures Student Site Assistant at Sibley, change to SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/28/2014 for 27.5 hours/week; Step 2, \$11.55/hour.
 17. Vanessa Grave, KidVentures Site Leader at Bridgewater, change to SummerVentures Site Leader at Longfellow beginning 06/09/2014 – 08/28/2014 for 40 hours/week.
 18. Peggy Mills, KidVentures Site Assistant LTS at Sibley, change to SummerVentures Site Assistant LTS at Longfellow beginning 06/09/2014 – 07/02/2014 for 22.5 hours/week.
 19. Nicole Miner, KidVentures Site Leader at GVP, change to SummerVentures Site Leader at Longfellow beginning 06/09/2014 – 08/28/2014 for 40 hours/week.
 20. Nicki Pulju, KidVentures Site Assistant at Bridgewater, change to SummerVentures Site Instructor at Longfellow beginning 06/09/2014 – 08/28/2014 for 27.5 hours/week; Step 1, \$12.64/hour.
 21. Jessica Rushton, EarlyVentures Site Assistant at Longfellow, change from 40 hours/week to 36.5 hours/week beginning 06/09/2014 – 08/22/2014.
 22. Brianna Spittle, EarlyVentures Site Assistant at Longfellow, change from 40 hours/week to 38 hours/week beginning 06/09/2014 – 08/22/2014.
 23. Amanda Story, Special Education PCA (Class IV) at Longfellow on Monday & Wednesday for 3.25 hours/day, change to Monday's for 3.25 hours/day beginning 05/05/2014-06/06/2014; and Friday's for 2 hours/day beginning 05/01/2014 – 05/16/2014.

24. Alisha Traeder, KV Site Assistant/Educ. Assistant at GVP & Longfellow, change to SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/28/2014 for 32.5 hours/week.
 25. Dylan Warner, KidVentures Student Site Assistant at Sibley & GVP, change to SummerVentures Site Assistant at Longfellow beginning 06/09/2014 – 08/28/2014 for 27.5 hours/week; Step 2, \$11.55/hour.
 26. Tammie Warner, EarlyVentures Site Assistant at Longfellow, change from 40 hours/week to 31.25 hours/week beginning 06/09/2014 – 08/22/2014.
- c. Leaves of Absence
1. Brenda Hand, Teacher at Bridgewater, Family/Medical Leave of Absence beginning April 7, 2014 continuing for up to 60 work days.
 2. Kathleen Kopseng, 1.0 FTE English/Language Arts Teacher at the High School, .2 FTE Leave of Absence for the 2014-2015 school year, maintaining .8 FTE for 2014-2015.
- d. Resignations
1. Gay Eggers, Media Assistant at the High School, resignation effective 06/10/2014.
 2. Renae Christenson, Speech/Language at Sibley, resignation effective the end of the 2013-2014 school year.
- e. Accelerate Northfield Coordinator
- The Board approved hiring a person beginning in the 2014-15 school year for approximately 10 hours per week (350 hours per year) to coordinate the recruitment and placement of Accelerate Northfield academic tutors at all buildings and to communicate with tutors and maintain data about the program's impact. The position will be housed at Longfellow and be supervised by the Director of Teaching and Learning. This position will insure that the needed Accelerate Northfield volunteer coordination previously provided by a Vista position will continue once the Vista funding ends.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

There were no items for information.

IX. Future Meetings

Monday, May 12, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Tuesday, May 27, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Fossum, seconded by Maple, the Board adjourned at 9:03 PM.

Noel Stratmoen
School Board Clerk