INDEPENDENT SCHOOL DISTRICT 659 REGULAR SCHOOL BOARD MEETING Monday, April 14, 2014, 7:00 PM Northfield High School, Media Center

AGENDA

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment

This is an opportunity for members of the school district to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify himself/herself and the group represented, if any. He/She will then state the reason for addressing the Board. To insure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. Please know that this is not a time to debate an issue, but for you to make your comments.

- IV. Approval of Minutes
- V. Announcements and Recognitions
- VI. Items for Discussion and /or Reports.
 - 1. Teacher Evaluation Update.
 - 2. Anti-bullying Bill and Other Pending Legislation.
- VII. Superintendent's Report
 - A. Items for Individual Action
 - 1. District Youth Council (DYC) Proposal.
 - B. Items for Consent Grouping
 - 1. Capital Roofing Bids for Greenvale Park and Northfield High School and Tuck Pointing at Greenvale Park.
 - 2. Grant Requests.
 - Personnel Items.
- VIII. Items for Information
 - 1. Spring Parent-Teacher Conferences.
 - 2. Enrollment Report April 2014.
 - IX. Future Meetings

Monday, April 28, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center Monday, May 12, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

NORTHFIELD PUBLIC SCHOOLS MEMORANDUM

Monday, April 14, 2014, 7:00 PM Northfield High School Media Center

TO:

Members of the Board of Education

FROM:

L. Chris Richardson, Ph. D., Superintendent

RE:

Explanation of Agenda Items for the April 14, 2014, School Board Meeting

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment
- IV. Approval of Minutes

Minutes of Regular School Board meeting held on March 10, 2014, are enclosed for your review and comment.

- V. Announcements and Recognitions
- VI. Items for Discussion and / or Reports
 - 1. Teacher Evaluation Update.

Director of Administrative Services Matt Hillmann will share an update on the Northfield School District's teacher development and evaluation plan, collaboratively developed by the District and the Northfield Education Association.

2. Anti-Bullying Bill and Other Pending Legislation.

Superintendent Richardson will provide an overview of the recently passed anti-bullying bill and discuss the current status of other education bills moving through the Legislature at this time.

VII. Superintendent's Report

- A. Items for Individual Action
 - 1. District Youth Council (DYC) Proposal.

At the March 10th Board meeting, members of the current Mayor's Youth Council presented the Board with a proposal to expand youth leadership in the community through the creation of a "District Youth Council" (DYC). The DYC is intended to complement existing student leadership groups. The presentation outlined the vision for this new group, how it would be organized and function. The presenters also addressed concerns raised by the Board. Included in the Board packet is a slightly revised District Youth Council Proposal. The students have included that "applications will be made available to all students at Northfield High School and the Alternative Learning Center entering grades 10-12." Rather than include a student from Arcadia (a separate school district) on the Council, the District Youth Council will partner, when appropriate, with Arcadia's Student Council. Several students will be present at the Board meeting to answer any further questions. The School Board will be asked to take action on the proposal on Monday night.

Superintendent's Recommendation: Motion to approve the formation of a District Youth Council.

B. Items for Consent Grouping

Superintendent's Recommendation: Motion to approve the following items listed under the Consent Grouping.

1. <u>Capital Roofing Bids for Greenvale Park and Northfield High School and Tuck Pointing at Greenvale Park.</u>

The District received nine bids for roofing projects at Greenvale Park (GVP) and the M and D Wings at Northfield High School (NHS). The District also received nine bids for the tuck pointing project at Greenvale Park. The bond for these projects was approved by the Board at its February 10th meeting. The lowest bids were: Central Roofing (\$545,480) for NHS's M and D Wings, Interstate Roofing (\$846,278) for GVP's roof, and A & M Construction (\$109,500) for the tuck pointing at GVP. The

total of the recommended projects if \$1,501,258. The amount available from the bond for the projects is \$1,475,000. The remaining \$26,258 will be covered by the deferred maintenance fund balance. The work will be completed this summer. Administration is recommending that the Board accept the bids from Central Roofing (\$545,480) for NHS's M and D Wings, Interstate Roofing (\$846,278) for GVP's roof, and A & M Construction (\$109,500) for the tuck pointing at GVP.

Grant Requests.

• To the Northfield Area United Way:

- ✓ Community Services PRIMEtime Kindergarten through 8th grade is requesting \$32,000 from the United Way to help provide after school and summer enrichment to over 600 Northfield children beginning in July 2014 through June 2015.
- ✓ Community Services Bridges to Kindergarten is requesting \$10,000 from the United Way to support this three week program at each elementary building.

• <u>To WINGS:</u>

- ✓ Community Services the Connected Kids Mentoring Program is requesting \$5,400 from WINGS to provide continued on-site support and supervision for the after school mentoring matches at the three elementary schools.
- ✓ Community Services Northfield Middle School Youth Center Young Chef's Club is requesting \$2,700 from WINGS to help middle school youth develop cooking skills and explore potential careers in the culinary arts field.
- ✓ Community Services School Readiness/Hand in Hand Preschool is requesting \$5,000 from WINGS to support services for children qualifying for School Readiness services during the school year.
- ✓ Community Services Early Childhood Family Education is requesting \$3,500 from WINGS to support ECFE's outreach program, Lunch and Learning.
- ✓ Northfield Area Learning Center BWCA Wilderness Experience is requesting \$500 from WINGS to help pay the outfitting fees, which are approximately \$900.

3. Personnel Items.

a. Appointments*

- 1. Martha Donahoe, Office Generalist at Longfellow/CS beginning 04/15/2014 for 179 work days/year at 4 hours/day (20 hours/week); Class II, Step 1; \$15.56/hour.
- 2. Jacqueline DuLac, Accounting Generalist in the District Office beginning 04/01/2014; Class IV, Step 3; \$17.67/hour.
- 3. Aimee Gerdesmeier, KidVentures Long-Term Substitute Site Leader at Sibley KidVentures for 5.5 hours/day beginning 04/08/2014 07/18/2014; Step 3, \$14.61/hour.
- 4. Erica Hubers, Special Education Educational Assistant-PCA at Bridgewater Elementary for 6.75 hours/day beginning 04/09/2014 06/06/2014; Class I, Step 2 for .5 hours/day, \$12.95/hour and Class IV, Step 2 for 6.25 hours/day, \$14.00/hour.
- 5. Bonnie Johnson, Special Education Educational Assistant-PCA (Class I .27 hours/day; Class IV 6.75 hours/day) at Sibley for 6.92 hours/day beginning 04/01/2014 06/06/2014; Class I, Step 6, \$14.31/hour; Class IV, Step 6, \$15.39/hour.
- 6. Peggy Mills, KidVentures Long-Term Substitute Site Assistant at Sibley/CS beginning 04/14/2014 07/18/2014 for 3.5 hours/day; Step 1, \$11.25/hour.
- 7. Jennifer A. Severson, Special Education Educational Assistant-PCA (Class IV) at Greenvale Park for 1 hour/day on various days on a monthly basis and for 2 hours/day on student days beginning 04/02/2014 06/06/2014; Class IV, Step 1 -- \$13.49/hour.
- 8. Jamie Wiebe, 1.0 FTE School Social Worker at Bridgewater Elementary beginning 08/25/2014; MA, Step 3.
- a. Event Workers Activities: Janet Burger, Stephen Fox, Kathleen Kopseng, John Mahal, Katy Schuerman, Jerry Smith.

b. Increase/Decrease/Change in Assignment

1. Scott Stanina, High School yearbook co-advisor, dropping position for 2013-2014 school year.

c. Leaves of Absence

- 1. Kevin Dahle, Social Studies Teacher at the High School, 1.0 FTE Legislative Leave of Absence beginning 01/05/2015 06/05/2015.
- 2. Christa Danielson, Elementary Teacher at Bridgewater, Family/Medical Leave of Absence beginning on or about 08/25/2014 for 8 work weeks.
- 3. Anne Erickson, Elementary Teacher at Sibley, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 4. Craig Johnson, Science Teacher at the High School, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school -year.
- 5. Dan Kust, 6th Grade Science Teacher at the Middle School, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 6. Reggie McDonald, Math Teacher at the High School, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school -year.
- 7. Michelle Morales, ESL Teacher at Greenvale Park, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 8. Anne Morrissey, Elementary Teacher at Greenvale Park, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 9. Allison Otti, Kindergarten Teacher at Sibley Elementary, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 10. Katie Parks, Elementary Teacher at Sibley Elementary, 1.0 FTE Unpaid Leave of Absence for the 2014-2015 school-year.
- 11. Jeff Pesta, Middle School Principal, Unpaid Leave of Absence beginning 07/01/2014 07/01/2015.
- 12. Marnie Thompson, HS Assistant Principal, Family/Medical Leave of Absence beginning 03/31/2014 for up to 12 work weeks.
- 13. Kasha Zeman, Special Education Teacher at Sibley, 1.0 FTE Unpaid Leave of Absence for 2014-2015 school-year.

d. Resignations / Retirements

- 1. Bryce Barry, Head Boys Hockey Coach, resignation effective 3/20/2014.
- LuCinda DeCramer, Kitchen Manager at the High School, resignation effective 04/22/2014.
- 3. Jessica Grisim, Educational Assistant at Bridgewater, resignation effective 3/28/2014.
- 4. Roger Jenni, Elementary Band Instructor, retirement effective the end of the 2013-2014 school year.
- 5. Connie Nelson, RTI Coach at Bridgewater, retirement effective the end of the 2013-2014 school year.

VIII. Items for Information

. Spring Parent-Teacher Conferences.

| | | <u>2014</u> | <u>2013</u> |
|----------------|-------------|-------------|-------------|
| High School | | 31% | 44% |
| Middle School | (6th grade) | 99% | 99%* |
| | (7th grade) | 98% | 92%* |
| | (8th grade) | 99% | 30%* |
| Bridgewater | | 91% | 93% |
| Greenvale Park | | 97% | 97% |
| Sibley | | 98% | 99% |

* 2013 - Middle School

^{*}Conditional offers of employment are subject to successful completion of a criminal background check.

⁶th grade student led conferences by appointment – 99%;

⁷th grade student led conferences by appointment – 92%;

 $^{8^{}th}$ grade had team conferences by appointment one night and arena/walk-in style conferences the second night -30%.

School Board Memorandum April 14, 2014 Page Four

2. Enrollment Report – April 2014.

IX. Future Meetings
Monday, April 28, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, May 12, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

NORTHFIELD PUBLIC SCHOOLS School Board Minutes

School Board Minutes March 10, 2014 Northfield High School Media Center

I. Call to Order

Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.

- II. Agenda Changes / Table File The table file was added.
- III. Public Comment There was no one.
- Approval of Minutes
 On a motion by Pritchard, seconded by Maple, minutes of the Regular School Board meeting held on February
 24, 2014, were unanimously approved.
- V. Announcements and Recognitions
 - Beyond Words will take place at Sibley Elementary School on April 3rd.
 - Every year, the Minnesota Band Director's Association holds auditions for two state-wide honor bands. Students are selected based on a recorded audition that they submit. Two Northfield Middle School students were selected for the Grade 6-8 Honor Band. They are: Anders Peterson, Clarinet, grade 8, and Linnea Larson, Oboe, grade 7. Three Northfield High School students were selected for the Grade 9-10 Honor Band. They are: Alison Langston, Bassoon, Grade 10; Alaina Falck, trumpet, Grade 9 and Lily Dunlop, bass trombone, Grade 10. All these students will perform later this spring with the other outstanding young musicians who have been selected to participate in these bands under the direction of some fantastic music educators from the state of Minnesota.
 - The Northfield Mock Trial Team made it to the State competition on March 11 and 12 in Duluth. The squad is undefeated and excited to be back at State for the first time since 2005. The captains of the team are juniors Nick Gonnerman and Jenna Scheffert. They are coached by Stephen Cade and Paul Beaumaster.
 - Congratulations to all 20 DECA students who competed at DECA State, March 3-5. A special
 congratulations goes to the following students who were top 12 in their events: Jon Jensen, Tyler
 Hepler, Bennett Falck, Matthew Rydberg, Cory Gett, Ethan Nelson, Anna Balfany, and Jenna
 Scheffert. Jenna Scheffert was on stage 3 times at the final awards ceremony for being 5th in state in
 one of her events and 8th in state in 2 of her events (a NHS DECA first), and Anna Balfany was
 2nd in state in her sales demonstration!
 - The Middle School Science Olympiad State Championships took place on Saturday, March 1. Northfield Middle School had 21 students participating in the competition. The students were led by Eric Swan-McDonald of Carleton College. Carleton College also provided scholarship dollars for students in need. Northfield Middle School finished in the top ten in four events and finished 21st overall out of 37 teams in the competition. The highlight of the day was that Northfield Middle School received the "Spirit Award."
 - Thank you to 500 High School students who read to Bridgewater students last week as part of the Read Across America program.
 - On February 25 Governor Mark Dayton announced Bridgewater Principal Nancy Antoine's appointment to the Board of School Administrators. Congratulations!
 - Thank you to Katie St. Clair, Assistant Professor of Mathematics at Carleton College and 4 students: Nelson Wolf, Samir Rachid, Evan Olwasky, and Harrison Reed for the data analysis projects of elementary data relating to predicting success on MCAs.

VI. Items for Discussion and / or Reports

1. District Youth Council (DYC) Proposal.

Members of the current Mayor's Youth Council presented the Board with a proposal to expand youth leadership in the community through the creation of a "District Youth Council" (DYC). The DYC is intended to complement, rather than replace, existing student leadership groups. The presentation outlined the vision for this new group, how it would be organized and function, and addressed any concerns raised by the Board. The School Board will be asked to take action on this proposal at its April 14, 2014 meeting.

2. Schools for Equity in Education (SEE) at the Capitol.

School Board member Anne Maple, who is the Board's liaison to SEE, and Fritz Bogott reported on SEE's activities at the State Capitol on Tuesday, March 4, as well as SEE's Legislative Platform for 2014.

3. <u>District Implementation of World's Best Workforce</u>.

Director of Teaching and Learning, Mary Hanson, and Superintendent Richardson shared the district's plan for implementing the World's Best Workforce legislation for Northfield Public Schools. The presentation began by reviewing a summary of the plan and process components included in M.S. 120B.11, The World's Best Workforce. This was followed by a PowerPoint presentation describing how the plan will be implemented and the process timeline for providing information about the plan's implementation to the School Board and community beginning next fall.

VII. Superintendent's Report

A. Items for Individual Action

1. World's Best Workforce Plan.

On a motion by Nelson, seconded by Hardy, the Board unanimously approved the World's Best Workforce plan as presented.

2. Community Services Budget Revisions for FY 14.

On a motion by Pritchard, seconded by Stratmoen, the Board unanimously approved the following revisions to the FY 14 Community Services Budget: The preliminary budget for FY 14 was revenues of \$1,892,965.00, and expenditures of \$1,872,468.00. The revised budget for FY 14 is revenues of \$1,999,735.00 and expenditures of \$1,950,114.00.

B. Items for Consent Grouping

On a motion by Maple, seconded by Fossum, the Board unanimously approved the following items listed under the Consent Grouping.

1. Personnel Items.

a. Appointments*

- 1. Dan DuPay, Head Girls Lacrosse Coach at the High School beginning 03/31/2014 06/13/2014; Level D, Step 1.
- 2. Tyler Grave, KidVentures Student Site Assistant at Sibley Elementary for 2 hours/week beginning 03/03/2014; \$8.09/hour.
- 3. Joseph Jorgenson, Assistant Boys & Girls Track Coach (6/10) at the High School beginning 03/10/2014 06/07/2014; Level F, Step 2 (6/10 stipend \$1,773.60).
- 4. Kimbra Kosak, Boys Golf Assistant Coach at the High School beginning 03/17/2014 06/11/2014; Level I, Step 1.
- 5. Laura Marks, Strength Training Coach (Spring) shared position (1/5) at the High School beginning 03/15/2014 06/06/2014; Level I, Step 1 1/5 of total stipend \$376.
- 6. Jedidiah McGuire, Special Education Educational Assistant-PCA (Class IV) at Bridgewater for 6.75 hours/day beginning 02/26/2014 06/06/2014; correction to Class IV, Step 2; \$14.00/hour.
- 7. Dan Meyers, Strength Training Coach (Spring) shared position (2/5) at the High School beginning 03/15/2014 06/06/2014; Level I, Step 1 2/5 of total stipend \$752.
- 8. Lindsay Schacht, Middle School Track Assistant Coach beginning 04/01/2014 05/30/2014; Level I, Step 1.

- 9. Bubba Sullivan, Strength Training Coach (Spring) shared position (1/5) at the High School beginning 03/15/2014 06/06/2014; Level I, Step 1 1/5 of total stipend \$376.
- 10. Taylor Traeder, Assistant Girls Lacrosse Coach at the High School beginning 03/31/2014 06/13/2014; Level H, Step 1.
- 11. Travis Wiebe, Strength Training Coach (Spring) shared position (1/5) at the High School beginning 03/15/2014 06/06/2014; Level I, Step 1 1/5 of total stipend \$376.
- 12. Event Workers Activities: Tammy Hanson and Tammy McDonough
- 13. Katherine Ford, .4 FTE 7th Grade Life Science Teacher at the Middle School, Correction to MA+15, Step 6. (Additional transcripts provided.)

b. Increase/Decrease/Change in Assignment

- 1. Robert Garcia, Teacher at Greenvale Park Elementary, add Targeted Services PLUS Teacher at GVP for 5 hours/week beginning 02/24/2014 04/24/2014; Year 4, \$26.92/hour.
- 2. John Sand, 1.0 FTE PE/Health Teacher at the High School, change to 1.2 FTE for second semester, correction beginning 01/28/2014 06/06/2014.
- 3. Janet Larimore-Rockne, .75 Title Teacher at Bridgewater, add EA-PCA at Afterschool Ventures beginning 03/11/2014 06/06/2014 for 2.17 hours/day on Monday, Tuesday and Wednesday's only.
- 4. Mary Robia, Junior Class Co-Advisor, dropping position for 2013-2014 school year. Stipend to be split by other two co-advisors.

c. Leaves of Absence

- 1. Pam Haupt, Child Nutrition Director, Family/Medical Leave of Absence beginning 01/31/2014 intermittently for up to 60 work days.
- 2. Annie Kruse, Family/Medical Leave of Absence beginning 08/18/2014 10/31/2014.
- 3. Lacey Neuman Bissonnette, Family/Medical Leave of Absence beginning on or about 04/25/2014 extending for 12 work weeks.

d. Retirement

1. Emelyn Osborn, Educational Assistant at Sibley, retirement effective 3/21/2014.

2. Student Activity Account - Girls Golf.

The Board approved designating up to \$1,200 from the Girls Golf Team's student activity account to pay for additional golf coach to work with participants. The Girls Golf Team intentionally fundraised so that more coaches could be secured.

3. Grant Application.

Community Services has submitted a \$92,208 grant request to the MN Department of Education on behalf of Northfield Public Schools, Northfield Healthy Community Initiative and the PRIMEtime Out-of-School Network. If this grant is received, it will dramatically expand out-of-school-time programming at Greenvale Park Elementary School by increasing the number of Greenvale students who can access the free after school programming from 67 students this year to 175 students next year. The name of this project is GECKO (Greenvale Enrichment & Community from Kindergarten On). The Board approved this Grant Application.

VIII. Items for Information

1. Enrollment Report – March 2014.

IX. Future Meetings

Monday, April 14, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center Monday, April 28, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

^{*}Conditional offers of employment are subject to successful completion of a criminal background check.

School Board Minutes March 10, 2014 Page Four

X. On a motion by Fossum, seconded by Maple, the Board adjourned at 8:43 PM to a Closed Negotiations Strategy Session in the District Office Conference Room.

Noel Stratmoen School Board Clerk



Why?



- State legislature voted to implement new requirements for teacher and principal evaluation in the 2011 session
- Requirements outlined in 122A.40 Subdivision 8

Principal Evaluation



- District was a participant in principal evaluation pilot in 2012-13
- 'Live' process this year

Teacher Evaluation Planning Team

- 16 participants (11 teachers, two principals, three district administrators)
- More than a dozen meetings over 11 months
- Consensus on core plan



State Plan



- Consensus not to use State plan
- State plan constructed from all components of the law both 'must' and 'may'
- State plan is ambitious but is time intensive

Probationary Staff



 Will remain similar -- three formal observation reports during the probationary period

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Local Plan



- Built on a foundation of Development and Growth
- Built around reflection
- Requires summative evaluation every three years

Local Plan Components



- 50% principal evaluation
 - Kim Marshall standards more discreet and understandable than others
 - More data points included several, shorter classroom visits as opposed to the one class period every five years
 - Summative includes comprehensive feedback, but focused on specific teacher/principal selected standards

Local Plan Components



- 35% student achievement
 - o PLC goals will be used for this component
 - Teacher to keep track of goals and complete reflection on an annual basis
 - o Evaluation based on reflection rubric

Local Plan Components



- 15% student engagement
 - o observer checklist
 - piloting student engagement surveys from Tripod a very large N that has been shown to correlate to student achievement levels
 - We have had some concerns about student engagement surveys

Coaching/PLCs



- Professional Learning Communities count toward the 'peer review' component of the law in the 'off years.'
- Working to provide opportunities for instructional coaching and peer review.

Improvement Plan



- Law requires to provide an improvement plan for those not meeting professional standards.
- We plan to use the same process currently in place.

Bottom Lines



- Law requires local Association and District to come to joint agreement on a plan *or* the District *must* accept the State plan.
- Northfield Education Association recently voted to enter into joint agreement.

Bottom Lines



- Our local plan, developed by a group of staff, is focused on developing consistent feedback loops that support reflective practitioners.
- Training for principals and staff begins this summer/fall

Thoughts...



Education professionals choose a vocation where there is not a visible finish line.

We must continue to be intentional about our growth.

For the consideration of the Board of Education, Minnesota Independent School District #659-

At the request of the Mayor and the Northfield City Council, the Northfield Mayor's Youth Council (MYC) has begun a transition process that will refocus the body on issues pertaining to the City of Northfield at-large. In an effort to continue the efforts of past MYC bodies to assist the Northfield School District directly with numerous projects and initiatives as well as and provide student input (in areas such as curriculum changes, budget cuts, and calendar shifts) to district administration and the Northfield School Board, we recommend that a new student advisory board, hereafter referred to as the District Youth Council (DYC), be created by the district to fill the gap created by the MYC transition. We believe that the DYC could serve effectively as a liaison between the leaders of the school district (including the Superintendent, the School Board, and the designated NEA representative) and the students of Northfield Public Schools. In order to fulfill this vision, we propose the following:

- -The DYC of 2014-2015 will consist of roughly 16 students and will be selected by current MYC members in the spring of 2014. In subsequent years, the DYC will review applications and select its own members. A student will not be allowed to serve on both the MYC and the DYC. Applications will be made available to all students at Northfield High School or the Alternative Learning Center entering grades 10-12, but we will reserve several positions for rising seniors, currently on the MYC, who would like to serve the second year of their MYC term on the DYC. Once selected, a student will have the opportunity to serve for the remainder of their high school career.
- -The DYC will hold regular meetings (roughly twice a month) and will seek to:
- A. Identify issues of importance to Northfield students.
- B. Gather input from students on these issues, as well as on issues identified as important by the district administration, the school board, and the NEA.
- C. Undertake initiatives relating to these issues, and present the results to the school board, the NEA, and district administrators.
- -The DYC will assign members to any and all committees requesting a student voice (such as the District Educational Program Advisory Council).
- -The district will appoint an administrator who will attend all meetings of the new board and assist the students in performing their assigned duties.
- -The DYC will work with other community youth organizations, such as the Mayor's Youth Council, the Library's Teen Advisory Board, and the High School's "Learn Advocated Educate and Develop (LEAD)" to further the interests of Northfield students.
- -The school board will select one of its members to regularly attend meetings of the DYC and offer guidance and counsel as is necessary to fulfill the board's mission of providing a youth voice in the affairs of ISD #659.



DISTRICT OFFICE

1400 Division Street South Northfield, MN 55057 PH 507.663.0600 • FAX 507.663.0611 www.nfld.k12.nm.us

April 8, 2014

To: Dr. Chris Richardson and School Board

RE: Roof Bids and Tuck Pointing Projects

The roofing bids were opened on Tuesday, April 1. We asked the roofers to bid on base bid #1 which is for M & D wings at the High School, base bid #2 for the upper girls' locker room roof, and base bid #3 for the entire Greenvale Park roof. We asked them for a deduct amount from the High School roof projects if we allowed them to start before the end of school and a combination bid if they were awarded all three projects.

After tabulating the bids, it was determined the best pricing for us is to not accept a combination bid but to award the projects separately. Central Roofing came in the lowest with a bid of \$545,480 for base bid #1 and \$63,460 for base bid #2. They did not offer an early start deduct and still were the low bid so we will not have to start until school is out. Interstate Roofing was the low bidder at \$846,278 for the Greenvale Park roof.

If all three roofing projects are approved the total cost will be \$1,455,218 and that would put us over budget for our roofing projects. Greenvale Park came in about \$90,000 higher than expected and base bid #2 was an alternate if we could afford it. I am recommending we award Central Roofing base bid #1 and Interstate Roofing base bid #3 and leave base bid #2 for next year for a total of \$1,391,758.

The low bid for the tuck pointing project at Greenvale Park is A & M construction at \$109,500. We had budgeted \$105,000 so this project came in just slightly over. I am recommending we award the contract to A & M construction.

The roofing and tuck pointing projects as approved will cost us \$1,501,258 and we have \$1,475,000 available which leaves us just over \$26,000 short. We plan on covering this from our fund balance in deferred maintenance.

The bid tabulation sheets and letters of recommendation are attached for your review.

Respectfully,

Paul Bell Director of Buildings and Grounds



THE GARLAND COMPANY, INC.

HIGH PERFORMANCE ROOFING AND FLOORING SYSTEMS

3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197 PHONE: (216) 641-7500 • FAX: (216) 641-0633 NATIONWIDE: 1-800-321-9336

BRIAN THOMPSON

Phone: Bus: 800-762-8225 ext.597

Mobile: (612) 710-0787

E-Mail: <u>bthompson@garlandind.com</u>

Tuesday, April 2nd, 2014

Northfield Public School Attn: Paul Bell Dir. Of Buildings/Grounds 1400 Division St. South Northfield. MN 55057

Dear Mr. Bell:

As you are aware, yesterday Monday, April 1st, 2014 at 2:00 P.M sealed bids were opened to tally bid results of the 2014 Roof Improvements Project for Northfield Public Schools. Please find an enclosed copy of the "Bid Results Form" identifying both Central Roofing Company as well as Interstate Roofing & Waterproofing as the lowest responsible bidders for their respective "Base Bid Line Items".

Base Bid Line Item #1 & Line Item #2: Central Roofing Company

Base Bid Line Item #3: Interstate Roofing & Waterproofing

Both contractors have successfully supplied all required paperwork along with their bid forms and each have several years experience installing the specified roofing assembly. It is our recommendation to your school board that the motion be approved to award the individual 'Line Items" and/or combinations there of that your budget affords.

If you have any questions or are in need of any further information please don't hesitate to contact me.

Thank you again and we look forward to seeing this project through to its completion.

Sincerely,

Brian Thompson

The Garland Company

Brien R. Thorpson

BID RESULTS 2014 ROOF IMPROVEMENTS PROJECT Northfield Public Schools Tuesday, April 1st, 2014

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|------------------------------------|------------------------|-------------|---------------------------------------------------|-------------------------------------------|--------------------------------------------------------------|-------------------------------------------|------------------------------------|-------------------------------------------|-----------------------------------|-------------------------------------------------|
| BIDDING CONTRACTOR | Manufac. Check List | Bid Bond | LINE ITEM #1 Senior High Sections M1,M2 & D | Line Item #1 Start Date Const. Days | <u>LINE ITEM #2</u> Senior High Sections L-1,L-2 & L-3 | Line Item #2 Start Date Const, Days | LINE ITEM #3 Greenvale Elem. | Line Item #3 Start Date Const. Days | Combination Bid All Line Items | Combination Bid Start Date Const. Days |
| Interstate Roofing & Waterproofing | Yes | Yes | 576,488 Early Start Deduct \$5,674 | June 9th 26 Days | 84,291 Early Start Deduct \$850 | July 5th 4 Days | 846,278 | June 9th 40 Days | 1,488,000 | June 9th 70 Days |
| Central Roofing Co. | Yes | Yes | 545,480 Early Start Deduct \$0 | June 16th 26 Days | 63,460 Early Start Deduct \$0 | July 1st 5 Days | 886,460 | June 16th 40 Days | 1,493,400 | June 16th 65 Days |
| Schwickerts Roofing | Yes | Yes | 574,200 Early Start Deduct \$10,000 | June 9th 35 Days | 89,100 Early Start Deduct \$0 | June 9th 5 Days | 893,400 | June 9th 45 Days | 1,541,000 | June 9th 45 Days |
| Granite City Roofing | Yes | Yes | 588,400 Early Start Deduct \$5,900 | May/June | 87,800 Early Start Deduct \$1,800 | May/June 5 Days | 919,700 | June 44 Days | 1,579,500 | May/June 55 Days |
| Palmer West Construction | Yes | Yes | 580,300 Early Start Deduct \$5,000 | May 5th 30 Days | 102,000 Early Start Deduct \$1,000 | May 12th 15 Days | 950,300 | June 15th 40 Days | 1,630,700 | June 15th |
| McPhillips Bros. Roofing | Yes | Yes | 597,000 Early Start Deduct \$5,000 | June 14th 35 Days | 104,000 Early Start Deduct \$2,000 | June 14th 4 Days | 948,000 | June 14th 45 Days | 1,649,000 | June 14th 60 Days |
| John A. Dalsin Roofing | Yes | Yes | 593,290 Early Start Deduct \$9,440 | May 5th 45 Days | 94,290 Early Start Deduct \$0 | May 5th 10 Days | 979,290 | June 9th 60 Days | 1,657,430 | May 5th 60 Days |
| Berwald Roofing | Yes | Yes | 632,200 Early Start Deduct \$5,000 | June 9th 25 Days | 117,800 Early Start Deduct \$2,000 | June 23rd 5 Days | 1,021,600 | June 9th 36 Days | 1,766,000 | June 9th 40 Days |
| B.L. Dalsin Roofing | Yes | Yes | 684,092 Early Start Deduct \$0 | June 9th 25 Days | 110,688 Early Start Deduct \$0 | June 9th 5 Days | 1,110,981 | June 9th 40 Days | 1,905,761 | June 9th 60 Days |



April 3, 2014

Smart engineering of

roofs walls windows

payements

and waterproofing

Mr. Paul Bell Northfield Public Schools 1400 Division Street South

Northfield, MN 55047

RE:

Letter of Recommendation for 2014 Masonry Repairs at

Greenvale Park Elementary School Inspec Project No.: 213156

Dear Mr. Bell:

On April 1, 2014, competitive bids were received for the above-referenced project. The lowest bid was submitted by A & M Construction, Inc. in the amount of \$109,500 for the Base Bid work at Greenvale Park Elementary School.

We have reviewed the bid with A & M Construction, Inc., and we have confirmed their understanding of the project scope. We have relevant previous project experience with A & M Construction, Inc. and found their work to be satisfactory and their personnel cooperative. We therefore recommend that the 2014 Masonry Repairs at Greenvale Park School be awarded to A & M Construction, Inc. A bid tabulation is enclosed for reference.

Please call our office if you have any questions.

Sincerely,

INSPEC

Pamela Jergenson, CCS, CCCA

Senior Building Envelope Consultant

580) Doluth Street Minneapolis, MN 55422 Ph. 763-546-3434 Fax 763-546-8669

PJ/bap

Enclosure

Chicago

Tony Hall, A & M Construction, Inc. cc:

File

Milwaukee

Minneapolis

www.inspec.com

BID TABULATION

Preliminary Bid Tabulation - Bids are Contingent Upon Further Review

OWNER:

Northfield Public Schools

PROJECT:

2014 Masonry Repairs at Greenvale Park Elementary School

BID DATE / TIME:

April 1, 2014 at 3:00 PM

PROJECT #

213156



| BID DATE / TIME: | April 1, 2014 | at 3:00 P | IVI | | PROJECT# | 213156 | | | |
|--------------------------------|------------------|-----------------|-----|----------|----------|--------|----------|----------|--------------|
| CONTRACTOR | Addenda 1 & 2 | Bid Security | | Base Bid | | | ∙U:P. It | ⊎.P. 2 | |
| | | (Fig. 1) | | | | | Brick #1 | Brick - | |
| | | | | | | | Per l | Briek | - The second |
| A & M Construction | ~ | ~ | \$ | 109,500 | | | \$ 32.00 | \$ 25.00 | |
| Building Restoration | ~ | v | \$ | 122,888 | | | \$ 48.00 | \$ 31.00 | |
| American Masonry Restoration | I | ~ | \$ | 142,865 | | | \$ 35.00 | \$ 22.75 | |
| The Caulkers Co. | ~ | ~ | \$ | 146,000 | | - | \$ 38.00 | \$ 26.00 | |
| Mid Continental Restoration | | ~ | \$ | 158,496 | | | \$ 28.00 | \$ 20.00 | |
| RSI | ~ | ~ | \$ | 178,750 | | | \$ 60.00 | \$ 45.00 | |
| DLF Masonry Restoration | ~ | ~ | \$ | 190,207 | | | \$ 35.00 | \$ 22.75 | |
| Innovative Masonry Restoration | ~ | ~ | \$ | 268,000 | | | \$ 32.00 | \$ 22.00 | |
| Stretar Masonry | J | v | \$ | 280,000 | | | \$ 30.00 | \$ 25.00 | |
| | | | | | - | | ļ | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

March 14, 2014

Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed with the Grant Coordinator along with a copy of the completed grant proposal. All proposals must:

Support the District's mission and goals.

Required Documents Attached:

- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information | | | | |
|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| Project Title | PRIMEtime Kindergarten – 8 th grade | | | | |
| Project Period | From: July 1, 2014 To: June 30, 2015 | | | | |
| Funding Source | Northfield United Way | | | | |
| Application Deadline | March 14, 2014 | | | | |
| List all Grant Applicants | PRIMEtime Collaborative | | | | |
| School/Department | Northfield Community Services | | | | |
| Contact Person | Erin Mayberry Phone No. 507-664-3652 | | | | |
| | Project Information | | | | |
| Brief Proposal Description | PRIMEtime (Preparing Responsible Individuals through Mentoring and Enrichment) provides low-income and at-risk Northfield children with free mentoring, tutoring, skill-building workshops, and cultural enrichment programs after school and over the summer. The target population includes children at-risk of academic failure and low-income youth receiving free/reduced price lunches. Now in its seventh year, PRIMEtime provides after-school and summer programming to over 1,000 Northfield youth annually, including nearly 600, in the three elementary schools and Northfield Middle School. | | | | |
| Project Goal (in one Sentence) | Serving children in grades K-8, PRIMEtime programs will provide after school and summer enrichment to over 600 Northfield children next year. | | | | |
| List All Personnel Involved in Application | Erin Mayberry, Daryl Kehler and PRIMEtime Collaborative | | | | |
| | Budget Information | | | | |
| Amount Requested | \$32,000.00 | | | | |
| Matching Funds | \$143,337.00 | | | | |
| Source of Matching Funds | \$123,337 Northfield Public Schools Targeted Services, \$16,500 additional grants pending, \$3,500 Northfield Public Schools Community Services Division | | | | |

| Approved by the School Board | Not Approved by the School Board Date |
|------------------------------|-----------------------------------------------------------|
| Project Initiator Signature | Building Principal or District Administrator Signature |
| Enwmayberry | Eun Mayberry |

Completed Application Rough Draft

Summary of Application

Feb 15, 2014

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | Bridges to Kindergarten |
| Project Period | From: July 2014-August 2014 |
| Funding Source | Northfield Area United Way |
| Application Deadline | March, 2014 |
| List all Grant Applicants | Community Services Division |
| School/Department | Northfield Public Schools Community Services Division in collaboration with School Readiness, Bridgewater, Greenvale and Sibley Elementary |
| Contact Person | Sara Line Phone No. 507-645-1232 |
| | Project Information |
| Brief Proposal Description | Our focus is School Readiness, or preparing at-risk students to be successful in school. The program provides instruction in readiness skills such as listening, working in groups, orientation to classrooms and building routines as well as academic activities that focus on literacy and math. Parent sessions will provide information on supporting children's education and available resources. We are seeking funding for a three week program, Bridges to Kindergarten, at each school site with three teachers per site, and supplies for the classrooms and weekly parent events. |
| Project Goal (in one Sentence) | The goal is to better prepare at risk students to be successful in school, and strengthen the bond between school and family through parent support and education activities. |
| List All Personnel Involved in Application | Sara Line, Early Childhood Coordinator |
| | Budget Information |
| Amount Requested | \$10,000 |
| Matching Funds | |
| Source of Matching Funds | |

| Funds | | | |
|------------------------------|-----------------------|------------------|----------------------------------|
| Required Documents Attached: | Completed Application | Rough Draft | Summary of Application |
| MAMI | 1 | Euw W | raylerry |
| Project Initiator Signature | | Building Prin | ocipal or District Administrator |
| Approved by the School Board | Not Approved by the S | School Board Dat | e |

Date 3/14/14

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | Connected Kids |
| Project Period | From: 7/1/14 To: 6/30/15 |
| Funding Source | WINGS |
| Application Deadline | 3/15/14 |
| List all Grant Applicants | Connected Kids Mentoring Program |
| School/Department | Community Services |
| Contact Person | Linda Oto Phone No. 507-664-3655 |
| The Walls | Project Information |
| Brief Proposal Description | The grant proposal is for funding of the two elementary site staff (LINKs) at 5 hours/week for 32 weeks. |
| Project Goal (in one Sentence) | The goal of the grant application is to provide continued on-site support and supervision for the after school mentoring matches at Greenvale Park Elementary, Bridgewater Elementary and Sibley Elementary. |
| List All Personnel Involved in Application | Linda Oto, Mentoring Coordinator |
| | Budget Information |
| Amount Requested | \$5,400 |
| Matching Funds | SNA |
| Source of Matching Funds | NA |

| runas | | | |
|------------------------------|-----------------------|---------------------------|----------------------------------|
| Required Documents Attached: | Completed Application | Rough Draft | Summary of Application |
| Rendar Sto | | Eun | mayberry |
| Project Initiator Signature | | Building Pri Signature | ncipal or District Administrator |
| Approved by the School Board | Not Approved by the S | School Board Da | te |

Date 3/14/14

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | Northfield Middle School Youth Center Young Chef's Club |
| Project Period | From:7/1/14 To: 6/30/15 |
| Funding Source | WINGS |
| Application Deadline | 3/15/14 |
| List all Grant Applicants | Northfield Community Services |
| School/Department | Community Services |
| Contact Person | Linda Oto Phone No. 507-664-3655 |
| | Project Information |
| Brief Proposal Description | The grant proposal is for funding a Young Chef's Club at the Middle School Youth Center. The project is a collaboration between the Middle School Youth Center and Firebellies, a Carleton College cooking club. Components will include a 15 week cooking workshop, career speakers in the culinary field, and financial literacy sessions. |
| Project Goal (in one Sentence) | The goal of the grant application is to provide youth at the Middle School Youth Center to develop cooking skills and explore potential careers in the culinary arts field |
| List All Personnel Involved in Application | Linda Oto, Coordinator, Connected Kids, Youth Development |
| | Budget Information |
| Amount Requested | \$2700 |
| Matching Funds | \$NA |
| Source of Matching Funds | NA |

| Funds | | |
|-----------------------------------------------------|---------------------------|----------------------------------|
| Required Documents Attached: TCompleted Application | Rough Draft | Summary of Application |
| Bunda De Oto | Eun 1 | Mayberry |
| Project Initiator Signature | Building Pri Signature | ncipal or District Administrator |
| Approved by the School Board Not Approved by the S | School Board Da | te |
| 11/01 | | |

February, 2014

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | School Readiness |
| Project Period | From: August 2014-June 2015 |
| Funding Source | WINGS of Northfield |
| Application Deadline | March 15, 2014 |
| List all Grant | Community Services Division |
| Applicants | |
| School/Department | School Readiness/Hand in Hand Preschool |
| Contact Person | Sara Line Phone No. 507-645-1232 |
| | Project Information |
| Brief Proposal Description | Our focus is School Readiness, or preparing at-risk students to be successful in school. The program provides instruction in readiness skills such as listening, working in groups, orientation to classrooms and building routines as well as academic activities that focus on literacy and math. Parent sessions will provide information on supporting children's education and sharing community resources. We are seeking funding to support services for children qualifying for School Readiness services during the school year. |
| Project Goal (in one Sentence) | The goal of our School Readiness preschool program is to better prepare at risk students to be successful in school, and strengthen the bond between school and family through parent support and education activities. |
| List All Personnel Involved in Application | Sara Line, Early Childhood Coordinator |
| | Budget Information |
| Amount Requested | \$5000 |
| Matching Funds | |
| Source of Matching Funds | |

| Funds | |
|----------------------------------------|--------------------------------------------------------|
| Required Documents Attached: Completed | Application TRough Draft TSummary of Application |
| XIMLA | Euro Mayberry |
| Project Initiator Signature | Building Principal or District Administrator Signature |
| Approved by the School Board Not Appr | oved by the School Board Date |

February, 2014

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

| | Grant Proposal Information |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | Lunch and Learning |
| Project Period | From: July 2014-June 2015 |
| Funding Source | WINGS of Northfield |
| Application Deadline | March 15, 2014 |
| List all Grant Applicants | Community Services Division |
| School/Department | Early Childhood Family Education |
| Contact Person | Sara Line Phone No. 507-645-1232 |
| | Project Information |
| Brief Proposal Description | We seek funding to support our ECFE outreach program, Lunch and Learning. This program offers early childhood education, parent/child interaction time, parent education and special education services one afternoon a week both at the Greenvale Park Community Center and Jefferson Square to families who have been marginalized and for whom transportation to NCRC is a barrier. Adults and children share a light meal and eat family-style, demonstrating the necessity of establishing routines and teaching self help skills necessary for school readiness. This program is available to children ages birth through kindergarten entrance and their parents or adults who play a significant role in their lives. Residents surrounding neighborhoods are invited and welcome. |
| Project Goal (in one Sentence) | Our goal is to provide tools for parents to enhance their parenting skills and to prepare their children for school. |
| List All Personnel Involved in Application | Sara Line, Early Childhood Coordinator |
| | Budget Information |
| Amount Requested | \$3500 |
| Matching Funds | In-kind support in the form of location donation, discount food |
| Source of Matching Funds | |

| Required Documents Attached: | TCompleted Application | Rough Draft | [†] Summary of Application |
|------------------------------|------------------------|------------------|-------------------------------------|
| XIML | | Criw M | raileny |
| Project Initiator Signature | | Building Prin | ncipalor District Administrator |
| | | Signature | |
| Approved by the School Board | Not Approved by the S | School Board Dat | te |

WINGS

Women In Northfield Giving Support PO Box 845 Northfield, MN 55057

2014 ANNUAL GRANT APPLICATION FORM

The **WINGS** Grant Application must be submitted electronically following the instructions below. Applications will be accepted beginning January 1, 2014; the submission deadline is **March 14, 2014**. The Grant Policy, Areas of Focus for 2014 and Grant Guidelines/Criteria are outlined on the WINGS website at www.wings-mn.org. Read through carefully before completing this application.

The WINGS Grant Application consists of two parts:

- 1. Online Data Form
- 2. **2014 Grant Application Form emailed to grants@wings-mn.org**. Enter both the **name of your organization** and the **project title** in **the subject line** of the email. Attach a copy of your organization's financial statement or an annual report to the email. Verification that your grant application was received will be emailed to you by March 21.

GENERAL INFORMATION:

Legal Name of Organization: Northfield Area Learning Center

Address: 201 Orchard St. S

Phone:507-645-1201

Website: Northfield Public Schools

Name and Title of Chief Executive Officer/Director: Our Director is Daryl Kehler

Email: daryl.kehler@nfld.k12.mn.us

Phone: 507-645-1238

Name and Title of Primary Grant Contact: Cheryl Mathison Teacher

Email: Cheryl.mathison@nfld.k12.mn.us

Phone:507-645-1244

Name and Title of Secondary Grant Contact: Daryl Kehler Director

Email:daryl.kehler@nfld.k12.mn.us

Phone:507-645-1238

Certification:

I certify the information contained in this grant application is true to the best of my knowledge and complies with WINGS Grant Policy. My full legal name entered below stands for my signature.

Signature: Cheryl Lynn Mathison

Title:Teacher
Date:3-10-2014

ORGANIZATIONAL INFORMATION

Briefly describe your organization's charitable purpose, program activities and population served.

The Area Learning Center is Northfield Public Schools alternative high school. We provide an educational alternative for Northfield's at-risk population

List the key staff who will be involved with the proposed project/program.

Cheryl Mathison and Eric Mcdonald

List the organization's Board of Directors. NA

PROJECT DESCRIPTION

Project title (include this title on the Online Data Form): Northfield Area Learning Center's BWCA Wilderness Experience.

Project start date: 6-9-2014

Project end date: 6-13-2014

Project description: This is a team building, personal and workplace skill development wilderness experience. We take 7 of our at-risk students up to the Boundary Waters Canoe Area Wilderness for 5 days of camping and canoeing.

FUNDING

Total budget for project: \$1665.00

Amount requested from WINGS: \$500

Percentage of total cost for administrative costs: 0

List all other sources of funding that are available and /or funds being sought for this project:

We received \$300 from Healthy Community Initiatives, pop machine profits and individual donations.

Itemize how you intend to spend WINGS funds:

We would use all of it towards the outfitting fees which are right around \$900.

PROJECT DETAILS

1. Briefly state the need for this project or program. How was the need for the project identified? As a work coordinator I am continually looking for ideas, activities and curriculum that teach workplace skills. This BWCA experience requires use of 17 of the 37 SCAN skills identified by the U.S. Department of Labor as the skills youth need to be successful in today's workplace. In addition to these workplace skills numerous character/personal development traits are used and developed.

2. Describe the impact a WINGS grant will have on this project/your program. This grant will allow us to cover a large part of our outfitting expenses

3. How specifically and in what numbers will women and children benefit from this project/program?

We can take 7 of our at-risk high school students on this trip. In addition to the workplace skills and personal/character development skills listed, this trip is extremely empowering for these students.

4. If your organization serves a population with financial need, how do you determine whether participants in the project/program have financial need?

Fifty percent of our students qualify for free or reduced lunches. We do not charge the students anything for the trip because we know it would eliminate most of them from going. (They do have to pay for one fast food meal on the way home Friday)

Answer either question 5 or question 6 (not both).

- 5. If this is a new project/program, list the ways it is considered innovative within your field of work. Tell us about the inception of the idea. Is the project/program modeled after one in another organization? If so, describe how you've adapted the program to your needs.
- 6. If this is an on-going project/program, what impact has it had within your field of work? Briefly relate the history of the project/program.

This will be our 10th opportunity to bring students up to the BWCA. This trip started as a way to improve workplace and personal/character development skills in our at-risk students through a wilderness experience. Some students have had to wait a few years to get to go.

7. How does this project/program help advance or enhance your organization's ability to carry out its mission

This trip allows them to earn credit towards their high school graduation.

8. Identify collaborations for this project/program and how they will impact and leverage your resources.

The other chaperone and I use as much of our own personal gear as possible to cut the cost of outfitting down.

9. Clearly state the intended outcomes of the project/program. WINGS prefers outcomes that demonstrate the change that will be seen in participants of your project/program.

These students come back with increased work competency skills and personal strength, both physical and mental. They also come back feeling empowered. These skills will help them become better employees and stronger individuals in our community. Specifically stated goals include:

- 1. To give our at-risk student a life changing experience in the BWCA wilderness.
- 2. To use and learn asset/character building skills and SCANS employment skills.
- 3. To allow an opportunity to earn additional school credit towards graduation.
- 4. To meet another adult from the Northfield community.

Answer either question 10 or question 11 (not both).

- 10. If this is a new project/program, state specifically how you will evaluate and measure the success of the project/program.
- 11. If this is a project/program that has been implemented previously (with or without a WINGS grant), describe how you have measured intended outcomes. Provide quantitative and/or qualitative information from past evaluation efforts.

The evaluation we use is a pre and post test measuring skills and asset development before going on the trip and again after the trip..This is a self-evaluation of their mastery of each skill, making statements of growth in those areas.

2014 BWCA Budget

Food \$275.00

Gas \$175.00

Campground Fee \$25

BWCA Fees \$100

Outfitting \$900

T-shirts \$100

Film \$90.00

\$1665.00

| 4/2/20 | 14 | NOLII | neia rudiic schools | Ent onnien | Sibley | | | |
|------------------------------|------------------------|----------|-------------------------|------------------|------------------------|--------------------|------------------|---|
| Longfellow | | | | | Grade | Teacher | | |
| Early Childhood | | | | | K | Erickson | 22 | |
| | Auge | 6 | | | K | Otte | 21 | |
| | Dop | 18 | | | K | Wacholz AM | 19 | |
| | Dybvik | 5 | | | K | Wacholz PM | 17 | |
| | James | 7 | | | 1 | Day Treatment | 1 | |
| | Kruse | 9 | | | 1 | Heil | 27 | |
| | Schnorr | 11 | | | 1 | Sasse | 26 | С |
| | Sorenson | 14 | | | 1 | Sieger | 26 | |
| | Webster | 4 | | | 1 | Swenson | 27 | |
| | TOTAL | 74 | | | 2 | Pfefferle | 24 | |
| ** | | | | | 2 | Schuerman | 27 | С |
| | | | | | 2 | Seeberg | 25 | _ |
| | | | | | 2 | Witt | 26 | |
| | | | | | 3 | Guggisberg | 22 | |
| Greenvale Park | | | | | 3 | Jandro | 23 | |
| K | Flicek | 22 | | | 3 | Johnson | 19 | С |
| K | Hagberg | 21 | | | 3 | Spitzack | 22 | |
| K | Malecha AM | 22 | | | 4 | Fox | 26 | |
| K | Ziemann/Morales | 15 | С | | 4 | Haar | 26 | |
| 1 | Bakke | 26 | C | | 4 | McManus | 25 | С |
| 1 | Jessen | 20 | C | | 4 | Vivito | 26 | |
| | | 19 | | | 5 | | 30 | |
| 1 | Youngblut Zach | 21 | | | <i>5</i> | Baragary | | |
| 1 | ∠acn Amundson | 25 | C | | | Day | . 29 | |
| 2 | | | С | | 5 5 | Foley | 27 | 0 |
| 2 | Dueffert | 20 19 | | | 3 | Ostermann TOTAL | 25 588 | С |
| 2 | Larson | | | | D 11 | IUIAL | 588 | |
| 2 | Lindholm | 20 | | | <u>Bridgewater</u> | 0.1.436 | 1.4 | |
| 3 | Nelson | 23 | | | K | Cade-AM | 14 | |
| 3 | Ryan | 21 | 0 | | K | Danielson | 20 | |
| 3 | Trelstad | 23 | С | | K | Tran | 20 | |
| 4 | Bulfer | 19 | ~ | | K | Wisdorf AM | 17 | |
| 4 | Garcia | 23 | С | | K | Wisdorf PM | 10 | |
| 4 | Johnson | 18 | | | 1 | Day Treatment | 1 | |
| 4 | Seidl | 17 | | | 1 | Ellerbusch | 27 | |
| 5 | Harding | 15 | С | | 1 | Johnson | 27 | |
| 5 | Sickler | 23 | | | 1 | Lane | 26 | |
| 5 | Swanson | 23 | | | 1 | Seifert | 28 | C |
| 5 | Tacheny | 18 | С | | 2 | Born | 25 | С |
| | TOTAL | 473 | | | 2 | Day Treatment | 1 | |
| | | | | | 2 | Downs | 18 | |
| | | | | | 2 | Lofquist | 19 | |
| | | | | | 2 | Schwaab | 19 | |
| | | | | | 3 | Larson | 26 | С |
| | | | | | 3 | Sickler | 26 | |
| Early Childhood** | 74 | | | | 3 | Temple | 26 | |
| Kindergarten-2026 | 240 | | | | 3 | Truman | 27 | |
| Grade 1-2025 | 302 | | | | 4 | Danielson | 25 | |
| Grade 2-2024 | 268 | | | | 4 | Holden | 25 | |
| Grade 3-2023 | 258 | | | | 4 | Schuster | 25 | С |
| Grade 4-2022 | 280 | | | | 4 | Swenson | 25 | |
| Grade 5-2021 | 280 | | | | 5 | Anderson | 16 | С |
| Total K-5 | 1702 | 1702 | | | 5 | Duchene | 29 | |
| Total Middle School | | 627 | | | 5 | Kohl | 18 | C |
| Total High School | | 1221 | | | 5 | Rauk | 27 | |
| GRAND TOTAL | | 3550 | | | | TOTAL | 567 | |
| ALC 9-12** | | 65 | F/T=39 P/T=1 | I/S=25 | Middle School | | 294 | |
| GRAND TOTAL with AL | <u>C</u> | 3615 | | | | 5 - 1/2 day)-2019 | 348.5 | |
| | | | | | | 3 - 1/2 day)-2018 | 278.5 | |
| 22 | Co. 1750 m. o | | 6474774, 444774, 444774 | | TOTAL | | 627 | |
| Enrollments represent 100% | | ed by ** | | *28 (14) St. Doi | minic's students atten | d ½ day | | |
| Half day St. Dominic's stude | nts are represented by | y * | | | High School | | | |
| | | | | | Grade 9-2017 | 326 | | |
| | | | | | Grade 10-2016 | 311 | | |
| | | | | | Grade 11-2015 | 298 | | |
| | | | | | Grade 12-2014 | 286 | | |
| | | | | | TOTAL | 1221 | | |

| | | | | | | | 2013-2014 | | | | | | |
|-----------------|------------------|-----------|-----------|-----------|---------|-----------------|-----------------|---------|----------|-----------------|----------|-----|-------------|
| School and | September | September | September | September | October | November | Docomb | | F-1 | | | | |
| Grade Level | 3eptember 3rd | 6th | 13th | 20th | 1st | November 1st | December 2nd | January | February | March | April | May | End of Year |
| Longfellow | | 001 | 1301 | 2001 | 120 | 121 | 2110 | 6th | 1st | 1st | 1st | 1st | 6/6/2014 |
| Early Childhood | 61 | 59 | 64 | 65 | 63 | 61 | 62 | / 7 | 69 | | | | |
| Total | 61 | 59 | 64 | 65 | 63 | 61 | 62 | 67 | 69 | 73 73 | 74 | | |
| Greenvale Park | - 01 | 37 | 0+ | ا دی | | 01 | 02 | 67 | 69 | /3 | 74 | 0 | 0 |
| Grade K-2026 | 84 | 80 | 80 | 79 | 79 | 81 | 82 | 81 | 82 | 83 | 80 | | |
| Grade 1-2025 | 87 | 85 | 86 | 86 | 86 | 87 | 88 | 88 | 87 | 86 | 86 | | |
| Grade 2-2024 | 85 | 85 | 85 | 84 | 83 | 83 | 83 | 82 | 83 | 83 | 84 | | |
| Grade 3-2023 | 72 | 69 | 69 | 68 | 67 | 67 | 67 | 67 | 67 | 67 | | | |
| Grade 4-2022 | 83 | 79 | 79 | 79 | 79 | 79 | 78 | 78 | 78 | 78 | 67 77 | | |
| Grade 5-2021 | 80 | 79 | 79 | 79 | 80 | 79 | 80 | 79 | 78 | 79 | 79 | | |
| Total | 491 | 477 | 478 | 475 | 474 | 476 | 478 | 475 | 475 | 476 | 473 | 0 | 0 |
| Sibley | | | ., 0 | 175 | 17.1 | 1,70 | 170 | 7/3 | T/J | 470 | 4/3 | U | U |
| Grade K-2026 | 74 | 74 | 74 | 75 | 75 | 75 | 76 | 77 | 77 | 76 | 79 | | |
| Grade 1-2025 | 109 | 110 | 110 | 110 | 109 | 109 | 108 | 108 | 108 | 106 | 107 | | |
| Grade 2-2024 | 97 | 97 | 97 | 98 | 98 | 98 | 99 | 99 | 101 | 101 | 107 | | |
| Grade 3-2023 | 84 | 86 | 86 | 87 | 87 | 87 | 86 | 87 | 86 | 86 | 86 | | |
| Grade 4-2022 | 102 | 100 | 100 | 100 | 100 | 101 | 101 | 100 | 100 | 100 | 103 | | |
| Grade 5-2021 | 113 | 113 | 113 | 113 | 113 | 113 | 111 | 111 | 111 | 111 | 111 | | |
| Total | 579 | 580 | 580 | 583 | 582 | 583 | 581 | 582 | 583 | 580 | 588 | 0 | 0 |
| Bridgewater | | | | | 302 | 303 | 50, | 302 | 303 | 300 | 200 | 0 | 0 |
| Grade K-2026 | 81 | 82 | 81 | 81 | 81 | 79 | 81 | 80 | 80 | 79 | 81 | | |
| Grade 1-2025 | 99 | 103 | 103 | 104 | 105 | 106 | 107 | 107 | 108 | 108 | 109 | | |
| Grade 2-2024 | 87 | 86 | 86 | 85 | 85 | 82 | 83 | 82 | 81 | 81 | 82 | | |
| Grade 3-2023 | 101 | 101 | 101 | 101 | 101 | 103 | 105 | 105 | 105 | 105 | 105 | | |
| Grade 4-2022 | 97 | 99 | 99 | 99 | 99 | 99 | 99 | 100 | 100 | 100 | 100 | | |
| Grade 5-2021 | 86 | 86 | 86 | 86 | 85 | 87 | 89 | 89 | 90 | 90 | 90 | | |
| Total | 551 | 557 | 556 | 556 | 556 | 556 | 564 | 563 | 564 | 563 | 567 | 0 | 0 |
| Middle School | | | | | | | | | | 303 | 307 | | - |
| Grade 6-2020 | 296 | 296 | 295 | 295 | 296 | 293 | 293 | 294 | 294 | 292 | 294 | | |
| Grade 7-20119 | 345 | 346 | 347 | 347 | 347 | 346 | 345 | 342 | 342 | 341 | 341 | | |
| Grade 8-20118 | 274 | 272 | 272 | 273 | 269 | 269 | 269 | 269 | 274 | 273 | 272 | | |
| St. Dominics | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | | |
| Total | 929 | 928 | 928 | 929 | 926 | 922 | 921 | 919 | 924 | 920 | 921 | 0 | 0 |
| High School | | | | | | | | | | | | | |
| Grade 9-2017 | 330 | 328 | 329 | 329 | 328 | 327 | 326 | 325 | 326 | 325 | 326 | | 1 |
| Grade 10-2016 | 312 | 311 | 311 | 312 | 310 | 311 | 312 | 311 | 310 | 310 | 311 | | |
| Grade 11-2015 | 303 | 298 | 297 | 297 | 296 | 296 | 297 | 299 | 299 | 297 | 298 | | |
| Grade 12-2014 | 300 | 295 | 296 | 295 | 295 | 294 | 294 | 294 | 288 | 286 | 286 | | |
| Total | 1245 | 1232 | 1233 | 1233 | 1229 | 1228 | 1229 | 1229 | 1223 | 1218 | 1221 | 0 | 0 |
| ALC | | | | | | | | | | | | | 1 |
| Grade 9-2017 | 2 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 | 3 | | |
| Grade 10-2016 | 7 | 9 | 9 | 9 | 9 | 11 | 11 | 11 | 12 | 13 | 13 | | |
| Grade 11-2015 | 5 | 10 | 10 | 10 | 10 | 9 | 9 | 8 | 8 | 8 | 9 | | |
| Grade 12-2014 | 14 | 30 | 31 | 31 | 31 | 37 | 36 | 38 | 39 | 41 | 40 | | |
| Grand Total | 3884 | 3884 | 3891 | 3893 | 3882 | 3886 | 3893 | 3895 | 3900 | 3895 | 3909 | 0 | 0 |