

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes

January 27, 2014

Northfield High School Media Center

- I. Call to Order.  
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was no one.
- IV. Approval of Minutes  
On a motion by Nelson, seconded by Maple, minutes of the Organizational and Regular School Board meetings held on January 13, 2014, were unanimously approved.
- V. Announcements and Recognitions
  - Bubba Sullivan was recently selected as the Minnesota High School Football Power of Influence Award Winner by the Minnesota Football Coaches Association for this year. Along with being the Minnesota winner, Bubba will be considered for the National Power of Influence Award.
  - On January 10, forty-eight DECA students competed at the District competition in St. Paul. Twenty-four of these students will be competing in the DECA State competition on March 2-4 in Minneapolis. This is a first for NHS DECA.
  - The High School Music Listening Team will advance to state competition on February 7 at Augsburg College after winning first place at the Region 2 competition last Friday. The coach, Karen Madsen, and the team are excited to defend their state championship of last year.
  - The Human Rights Commission hosted a very moving program honoring Martin Luther King at St. Dominic's Church on January 20. Bridgewater Principal, Nancy Antoine, was the MC for the event.
  - Board members Anne Maple and Julie Pritchard attended the Service Learning presentations at the High School. They reported that they were amazing and very helpful to the community.
- VI. Items for Discussion and / or Reports
  1. Transformational Technology Initiative Update.  
Director of Administrative Services Matt Hillmann provided a mid-year, high level update on the status of the Transformational Technology initiative. Northfield High School mathematics teachers Paul Eddy and Karl Viesselman presented the strengths, challenges, and opportunities afforded by the 'flipped classroom' approach they have used with some of their courses this year. Mr. Hillmann also presented a potential staffing adjustment to better support the District's instructional technology services. The Board will consider Mr. Hillmann's Director of Technology proposal at its February 10, 2014, meeting.
  2. Financial Forecast and 2014-15 General Fund Budget Plan.  
Val Mertesdorf, Director of Finance, presented the financial forecast and preliminary budget plan parameters and timeline for the 2014-15 school year. The presentation included discussion of the assumptions used for development of the five year financial forecast.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Facilities Study.  
On a motion by Fossum, seconded by Stratmoen, the Board approved the proposal from ATS & R to complete the facilities study at a cost not to exceed \$9,500.

2. 2014-2015 School Year Calendar and Proposed 2013-2014 Staff Make-Up Day. 2014-2015 School Year Calendar.

On a motion by Fossum, seconded by Nelson, the Board approved the 2014-2015 school year calendar with make-up day modifications as presented.

Proposed 2013-2014 Staff Make-Up Day.

On a motion by Stratmoen, seconded by Pritchard, the Board approved a teacher make-up day on June 9, 2014, should the District have to cancel two more full days prior to the end of the 2013-2014 school year.

Proposed Rescheduling of Full Day Closures

This year's series of polar vortices have prompted the District to develop a clear plan governing the potential scheduling of make up days for full day closures in the 2013-2014 and 2014-2015 school years. A chart was presented to the Board that identified potential make up days when only full days are lost due to closure. Late starts or early releases are not being considered for rescheduling. The Board will discuss and take action on this proposal at its February 10<sup>th</sup> meeting.

3. March 24, 2014, Regular School Board Meeting.

On a motion by Stratmoen, seconded by Maple, the Board approved canceling the March 24, 2014, Regular School Board meeting.

B. Items for Consent Grouping

On a motion by Fossum, seconded by Maple, the Board unanimously approved the following items listed under the Consent Grouping.

1. Canvas Church Contract Addendum and Gymnasium Use Guidelines.

The School Board approved the addendum to the long-term contract with Canvas Church. This addendum provides for additional time to include a second service and the use of additional spaces in Northfield High School. These spaces include the north balcony gym and a dressing room. This addendum is for the time period of February 2, 2014 to June 30, 2014.

2. Personnel Items.

a. Appointments\*

1. John Buteyn, .8 FTE Long Term Substitute Social Studies Teacher at the High School for 6.4 hours/day beginning 02/19/2014 – 06/06/2014; BA 30, Step 1.
2. Kevin Kowalewski, Community Services Basketball Staff beginning 01/21/2014 – 02/11/2014; \$7.75/hour.
3. Myrna Mibus, Special Education EA-PCA (Class IV) for 3.5 hours/day (Monday-Thursday) beginning 01/29/2014 – 06/06/2014; Class IV, Step 1, \$13.49/hour.
4. Jacob Odell, Special Education EA-PCA (Class IV) at the High School for 4.75 hours/day beginning 01/28/2014 – 06/06/2014; Class IV, Step 1, \$13.49/hour.
5. Brent Rauk, Assistant Baseball Coach (9<sup>th</sup> Grade) at the High School beginning 03/17/2014 – 06/14/2014; Level F, Step 7.
6. Elizabeth Robinson, Early Ventures Site Assistant at Longfellow for 10 hours/week beginning 02/03/2014 – 06/06/2014; Step 1, \$11.25/hour.
7. Anthony Seidl, Community Services Eagle Bluff Coordinator beginning 01/28/2014 – 08/31/2014; \$1500 stipend.
8. Amanda Story, Special Education-PCA (Class IV) for 6 hours/week (Monday & Wednesday) beginning 02/03/2014 – 06/06/2014; Class IV, Step 4, \$14.65/hour.
9. Event Workers – Activities: Monika Burkhead, Matthew Metcalf, Tasha Pasch, Brooke Plotz, Angela Sletten and Brian Szymanski
10. Tory Borovsky, Community Services Tennis Staff for 1 hour/week beginning 01/14/2014 – 02/11/2014; \$11.25/hour.
11. Quinnesha Johnson, Special Education EA-PCA (Class IV) at Greenvale Park for 2 hours/day on student days beginning 02/03/2014 – 06/06/2014; Class IV, Step 1, \$13.49/hour.

- b. Increase/Decrease/Change in Assignment
  1. Danielle Crase, Educational Assistant at the High School, add Targeted Services PLUS Site Assistant at Sibley for 1.25 hours/day, Monday-Thursday beginning 01/06/2014 – 04/24/2014; Step 1, \$11.25/hour.
  2. Alisha Traeder, KidVentures Site Assistant at Greenvale Park, add Special Education EA-PCA (Class IV) for 10.5 hours/week (Tuesday-Wednesday-Thursday) beginning 1/28/2014 – 06/06/2014; Class IV, Step 1, \$13.49/hour.
  3. Tyla Christensen, Education Assistant-PCA at Bridgewater for 6.67 hours/day, change to EA-PCA at Bridgewater for 7 hours/day beginning 1/23/2014.
  4. Jacob Odell, Special Education EA-PCA (Class IV) at the High School, change start date from 1/28/2014 to 1/29/2014 – 06/06/2014.
  5. Lynn Fossum, Asst. Principal Admin. Assistant at the High School change in contract hours from 206 days/year at 6.8 hours/day to 180 days/year at 7.5 hours/day and 15 days/year at 3.4 hours/day. Overall time worked will not change, just how the time is scheduled.
  6. Katherine Klein, Long-Term Substitute Life Science Teacher at the Middle School, extend from 1/28/2014 – 02/21/2014.
  7. Jane Morrison, Child Nutrition Associate Substitute in the district, change to Child Nutrition Associate Long-Term Substitute beginning 01/16/2014 – 02/14/2014; \$13.82/hour.
  8. Terri Quint, Educational Assistant-PCA at Bridgewater for 6.75 hours/day, change to EA Class III for 1 hour/day and EA-PCA Class IV for 5.75 hours/day (total 6.75 hours/day) beginning 01/23/2014.
  9. Lindsay Schacht, Educational Assistant-PCA at Bridgewater for 6.67 hours/day, change to EA-PCA for 6.83 hours/day beginning 01/21/2014.
  10. Alisha Traeder, Special Education EA-PCA (Class IV) at Longfellow, change start date from 1/28/2014 to 1/30/2014.
- c. Resignation
  1. Jerome Larson, Boys/Girls Track Pole Vault Coach, resignation effective 1/24/2014.

\*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. School Board Committee Appointments.

The list of School Board Committee Appointments for 2014 was distributed.

IX. Future Meetings

Monday, February 10, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, February 24, 2014, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Pritchard, the Board adjourned at 9:10 PM.

Noel Stratmoen  
School Board Clerk