

School Board Minutes

School Board Minutes

October 28, 2013

Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
Iverson added an item for information: Dr. Richardson will discuss possible work session to discuss district facilities needs.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Nelson, seconded by Maple, the minutes of the Regular School Board meeting held on October 14, 2013, were unanimously approved.
- V. Announcements and Recognitions
 - On October 3rd, Greenvale Park had an assembly featuring Viktor, the MN Viking's mascot. The assembly promoted healthy eating, 60 minutes of exercise daily and had many fun moments, which go hand in hand with their Fuel Up To Play 60 grant.
 - Bridgewater held the annual Bus Driver Appreciation Breakfast on October 25. Thank you to the drivers at Benjamin Bus who transport our students safely every day in such a positive manner.
 - The Veteran's Day Assembly will be held at Bridgewater on Monday, November 11th at 9:00 a.m. in the gymnasium. All Veterans are welcome to attend the assembly and the reception to follow in the cafeteria. Thank you for your service!
 - Our Middle School Honors Choir has been selected to perform at the Association for Middle Level Education national conference on November 7. Also, Principal Jeff Pesta will be a conference co-presenter with Angie Johnson from the Minnesota Department of Education (MDE) on the same day. That conference session is titled *Systemic Middle Level Redesign: Building a Minnesota Model*. Only the middle school will not be in session on November 8, so that 100 staff members from many employee groups can attend this national conference at the Minneapolis Convention Center that day.
 - The Middle School Youth Center's Young Northfield Chefs cooking club, led by members of Firebellies, the Carleton College Culinary Club, was recently featured in the nationwide Bon Appetit food service magazine (BRAVO) and on the Allina Health Clinic website.
 - Beth Berry, who recently retired as high school coordinator of the TORCH program, has received HCI's "Making a Difference" Award for October. Beth has been the driving force behind TORCH since it formed in 2005.
- VI. Items for Discussion and / or Reports
 1. School Improvement Plan Presentation – Sibley Elementary School.
RtI coaches Becky Gainey and Tania Will, second grade Compañeros teacher Katy Schuerman and Principal Scott Sannes presented Sibley Elementary School's continuous improvement plan. Ms. Schuerman and Mr. Sannes spoke about Sibley's three continuous improvement goals in Reading, Math and Climate followed by Ms. Gainey and Ms. Will telling the Board how Sibley intends to achieve those goals through building staff development.
 2. Seventh Grade Environmental Education.
Community Services Director Erin Mayberry provided a summary of the summer environmental education program held at Eagle Bluff Environmental Center in August. Middle School Principal Jeff Pesta talked about what went well with the two new 7th grade environmental day trips to Base Camp at Fort Snelling and River Bend Nature Center (Faribault) in October. Students (323) attending the day trips received both environmental education and participated in team building

activities, which were the primary goals of the day trip. The consensus among participating staff members was to do the day trips again next year with some minor adjustments.

VII. Superintendent's Report

A. Items for Individual Action

There were no items for individual action.

B. Items for Consent Grouping

On a motion by Fossum, seconded by Stratmoen, the Board unanimously approved the items under the Consent Grouping.

1. Gift Agreement.

The Board accepted a gift from Bob Shepley in the amount of \$2295 to be used toward the purchase of boys' basketball uniforms.

2. Personnel Items.

a. Appointments*

1. Danielle Crase, Class IV Educational Assistant at Sibley Elementary for 6.75 hours/day beginning 10/28/2013 - 06/06/2014; Class IV, Step 1 - \$13.49/hour.
2. Stephanie Diamond, Targeted Services PLUS Site Assistant at Greenvale Park for 6.0 hours/week beginning 10/28/2013 - 04/24/2014; Step 1 - \$11.25/hour.
3. Mishia Edwards, Targeted Services PLUS Site Assistant at Greenvale Park for 6.0 hours/week beginning 10/28/2013 - 04/24/2014; Step 1 - \$11.25/hour.
4. Deanna Gonzalez, Targeted Services PLUS Student Site Assistant for 6.0 hours/week at Bridgewater beginning 10/28/2013 - 04/24/2014; \$8.09/hour.
5. Nils Haugen, Assistant Boys Lacrosse Coach beginning 03/31/2014 - 06/13/2014; Level H, Step 1.
6. Zeebo Karouso, Targeted Services Enrichment Coordinator for 8.0 hours/week at Greenvale Park, Bridgewater and Sibley beginning 10/28/2013 - 04/24/2014; \$18.00/hour.
7. Marie Kylo, Child Nutrition Associate II for 6.25 hours/day at the Middle School beginning 10/22/2013, \$14.79/hour, plus 1.00/hour for serv-safe certification.
8. Uriel Lazaro, Targeted Services PLUS Student Site Assistant for 6.0 hours/week at Greenvale Park beginning 10/28/2013 - 04/24/2014; \$8.09/hour.
9. Hillary Lyons, Targeted Services PLUS Site Leader for 8.0 hours/week at Greenvale Park beginning 10/28/2013 - 04/24/2014; Step 1 - \$14.02/hour
10. Kristy Malecha, Class I/Class III Educational Assistant for 3.5 hours/week at Greenvale Park beginning 10/24/2013; Class I, Step 1 - \$12.59/hour; Class III, Step 1 - \$13.29/hour.
11. Nicole Manderfeld, Targeted Services PLUS Student Site Assistant for 6.0 hours/week at Greenvale Park beginning 10/28/2013 - 04/24/2014; \$8.09/hour.
12. Sophia Nelson, Targeted Services PLUS Student Site Assistant for 6.0 hours/week at Greenvale Park beginning 10/28/2013 - 04/24/2014; \$8.09/hour.
13. Gunnar Olson, Head Boys Lacrosse Coach beginning 03/31/2014 - 06/13/2014; Level D, Step 1.
14. Melissa Skalicky, Targeted Services PLUS Site Assistant at Greenvale Park for 6.0 hours/week beginning 10/28/2013 - 04/24/2014; Step 1 - \$11.25/hour.
15. Peter Tomczik, Targeted Services PLUS Site Assistant at Greenvale Park for 6 hours/week beginning 10/28/2013 - 04/24/2014; Step 1 - \$11.25/hour.
16. Community Services Fall/Winter Recreation Positions:
 - a) Jon Jensen, CS Lifeguard \$8/hour; Swim Aide \$7.50/hour beginning 11/04/2013 - 04/01/2014.
 - b) Bronte Karvel-Fuller, CS Water Safety Instructor \$10/hour; Lifeguard \$8/hour beginning 11/04/2013 - 04/01/2014.
 - c) Zachary Lant, CS Basketball Scorekeeper beginning 11/03/2013 - 04/01/2014; \$7.50/hour.
17. Paul Bernhard, Head Gymnastics Coach beginning 11/11/2013 - 02/22/2014; Level A.
18. Darren Lofquist, Asst. Boys Swim/Dive Coach at the Middle School beginning 11/25/2013 - 03/01/2014; Level E, 70% Stipend.

19. Constance Menssen, Long Term Substitute Building Nurse at St. Dominic's/Prairie Creek Health Services beginning 11/11/2013 – 01/31/2014; Step 1 - \$22.40/hour.
 20. Sarah VandenAkker, Middle School Student Council Co-Advisor beginning 10/28/2013; Level I, 50% Stipend.
- b. Increase/Decrease/Change in Assignment
1. Ruben Alvarez, 1.0 FTE ELL Teacher at the Middle School, add Targeted Services PLUS Teacher at the Middle School for 2.0 hours/week beginning 10/28/2013 – 04/24/2014; \$26.92/hour.
 2. Sara Anderson, 1.0 Elementary Teacher at Bridgewater, add Targeted Services PLUS Teacher at the Middle School for 6 hours/week beginning 10/28/2013 – 04/24/2014; \$26.32/hour.
 3. Amy Atkinson, Class I EA/Class IV EA at GVP, add Targeted Services PLUS Site Assistant at GVP for 5.0 hours/week beginning 10/28/2013 – 04/24/2014; Step 1 - \$11.25/hour.
 4. Mary Boyum, Class IV EA at Sibley for 7.95 hours/day, change to Class I/Class IV EA at Sibley for 7.5 hours/day beginning 10/21/2013 – 06/06/2013. (Class I .17 hours/day, Class IV 6.5 hours/day, Class IV Bus .83 hours/day.)
 5. Shari Bridley, Class IV Bus EA at Longfellow for 6.25 hours/week, change to Class IV Bus EA for 5.5 hours/week beginning 9/03/2013 – 06/06/2014.
 6. Mary Huberg, Class III Secretary at Longfellow, change to Class IV Secretary, Step 5 at the ALC beginning 11/04/2013.
 7. Dean Huschle, Class I EA-Greeter at Longfellow, add one week additional hours (6 hours/day) beginning 10/21/2013 – 10/25/2013.
 8. Amber Iwanski, Class IV EA at the High School, add Targeted Services PLUS Site Assistant at Sibley for 6.0 hours/week beginning 10/28/2013 – 04/24/2014; Step 3 - \$11.84/hour.
 9. Bonnie Klamm, Class I/Class IV EA at Sibley, add Targeted Services PLUS Site Assistant at Sibley for 5 hours/week beginning 10/28/2013 – 04/24/2014; Step 4 - \$12.15/hour.
 10. Lisa Kruger-Robb, .6 FTE ELL Teacher at the High School, change to .8 FTE ELL Teacher at the High School for Semester 1 only for the 2013-14 school year.
 11. Daren Lofquist, 1.0 Second Grade Teacher at Bridgewater, add Student Council Advisor at Bridgewater beginning 09/03/2013 – 06/06/2014.
 12. Rustianna Mechura, Child Nutrition Associate I at Bridgewater, add Targeted Services PLUS Site Leader at Sibley for 8 hours/week beginning 10/28/2013 – 04/24/2014; Step 1 - \$14.02/hour.
 13. Michelle Morales, 1.0 FTE ELL Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 3.75 hours/week beginning 10/28/2013 – 04/24/2014; \$26.92/hour.
 14. Darla Neufeldt, Class I/Class IV EA at Sibley, add Targeted Services PLUS Site Assistant at Sibley for 5 hours/week beginning 10/28/2013 – 04/24/2014; Step 1 - \$11.25/hour.
 15. Debra Pack, Class IV EA at the High School, add Class IV EA for an additional 1 hour/day on Tuesdays only beginning 10/29/2013 – 05/29/2014.
 16. Lindsay Schacht, Class IV EA at Bridgewater, add Targeted Services PLUS Site Leader at Bridgewater for 8 hours/day beginning 10/28/2013 – 04/24/2014; Step 2 - \$14.31/hour.
 17. Amanda Schrader, 1.0 FTE ELL Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 3 hours/week beginning 10/28/2013 – 04/24/2014; \$27.39/hour.
 18. Karleen Sherman, 1.0 FTE Sped Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 2.5 hours/week beginning 10/28/2013 – 04/24/2014; \$26.32/hour.
 19. Dana Sonnicksen, 1.0 FTE ELL Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 3.75 hours/week beginning 10/28/2013 – 04/24/2014; \$26.32/hour.
 20. Brigitte Tisdale, .80 FTE Title I Teacher at Greenvale Park, add Targeted Services PLUS Teacher at the Middle School for 6 hours/week beginning 10/28/2013 – 04/24/2014; \$26.32/hour.
 21. Elizabeth Valentine, 1.0 FTE ELL Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley & GVP for 3 hours/week beginning 10/28/2013 – 04/24/2014; \$26.92/hour.
 22. Anne Vandermartin, Class I/Class IV EA at Sibley for 6.67 hours/day, change to Class IV EA at Sibley for 6.5 hours/day beginning 10/21/2013.
 23. Andrea Waldock, Class IV Bus EA at Longfellow for 8.17 hours/week, change to Class IV Bus EA at Longfellow for 4.49 hours/week beginning 10/22/2013 – 06/06/2014.

24. Michelle Warden, Class I/Class IV EA at Bridgewater, add Class II EA for 1.5 hours/day beginning 10/21/2013 – 06/06/2014.
 25. Katherine Woodstrup, .75 FTE Elementary Visual Arts Teacher at Bridgewater, add .05 FTE Safety Patrol Supervisor at Bridgewater (.80 FTE) beginning 09/03/2013 – 06/06/2014; add Class II EA for 1.5 hours/day beginning 10/21/2013 – 06/06/2014; add Targeted Services PLUS Teacher at Bridgewater for 2.5 hours/week beginning 10/28/2013 – 04/24/2014; \$26.92/hour.
 26. Dean Huschle, Class I EA-Greeter at Longfellow, add one week additional hours (6 hours/day) beginning 10/28/2013 – 11/01/2013.
 27. Easton Martin – CS Floor Hockey Instructor, Add CS Floor Hockey Supervisor at the Middle School - \$10.00/hour.
 28. Kathy Mellstrom, Class IV EA at the Middle School for 6.5 hours/day, change to Class IV EA at the MS for 6.75 hours/day beginning 8/26/2013.
- c. Leaves of Absence
1. Tasha Jasper, Leave of Absence beginning 10/24/2013 – 02/14/2014.
 2. Rebekah Patterson, Childcare Leave of Absence beginning on or about 12/08/2013 through 02/28/2014.
 3. Brent Rauk, FMLA Leave of Absence beginning 11/18/2013 – 01/10/2014.
- d. Resignations / Retirement
1. Norine Bell, High School EA/Greeter, resignation effective 11/08/2013.
 2. Melissa Bernhard, Head Gymnastics Coach, resignation effective 10/22/2013.
 3. Gary Lewis, Director of Student Services, retirement effective 12/31/2013.
 4. Sheila Winegardner, Educational Assistant at Sibley, resignation effective 11/15/2013.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Proposed Board Work Session on Student Enrollment and District Facilities Needs
Superintendent Richardson proposed that the Board hold a work session in November to discuss how district facilities will be impacted by the implementation of State funded all-day every day kindergarten beginning in the 2014-15 school year. The work session would provide an opportunity to discuss student enrollment as it relates to short and long-term facilities needs and determine next steps in planning for these changes. Board members will be asked to provide feedback on possible dates for that work session.

IX. Future Meetings

Tuesday, November 12, 2013, 6:30 PM, Reception for Commended National Merit Scholars, HS Upper Cafeteria
Tuesday, November 12, 2013, 7:30 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, November 25, 2013, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

- X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 8:45 PM.

Noel Stratmoen
School Board Clerk