

# School Board Minutes

School Board Minutes

September 23, 2013

Northfield High School Media Center

- I. Call to Order.  
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. Dr. Richardson was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Nelson, seconded by Maple, the minutes of the Regular School Board meeting held on September 9, 2013, were unanimously approved.
- V. Announcements and Recognitions
  - Marnie Thompson, Assistant Principal at Northfield High School, was recognized as a Project Prevention Champion by the Rice County Chemical Health Coalition for her passionate advocacy for Northfield youth, fierce attention to serious issues like drug abuse and mental health, and multiple successes in building powerful collaboration between Northfield Schools and community organizations. Kathy Sandberg, Coordinator of the Rice County Family Services Collaborative, and Board Member Julie Pritchard presented the award to Ms. Thompson.
  - For the third consecutive year, Northfield Middle School has followed its traditional August Parent Night program with a second program conducted in Spanish. Over 40 family members participated in the second night on September 10. The emphasis of the program was to support parents with school learning tools such as Schoology and Skyward Family Access.
  - The second component of the new 7th grade environmental learning experience will take place on October 3rd and 8th. Half of the 7th graders and their teachers will participate in a confidence course and team building exercises at the new base camp facility at Fort Snelling. The other half will have field experiences at Riverbend Nature Center and the Cowling Arboretum. The groups will swap sites for their second day.
  - Northfield Public Schools staff and Dr. Scott Koehler of Allina Health Clinic will be offering concussion and head injury awareness sessions during both middle school parent conference nights on October 10 & 15. Additional sessions may be offered based on the demand for this service.
- VI. Items for Discussion and / or Reports
  1. “Our Story: A Guide to the History of Northfield Minnesota.”  
Middle School Social Studies Teacher Earl Weinmann and student representatives of the Northfield Middle School SCOPE program presented the results of their latest published project, a Northfield History book written specifically for 3<sup>rd</sup> graders. Working under the skilled direction of Mr. Weinmann and with significant support from the Northfield Historical Society and its archives, Carleton College interns, SCOPE students researched, developed and wrote a textbook that will be made available for use by every 3<sup>rd</sup> grade student in the Northfield Public Schools this fall. Mr. Weinmann and the following students shared this project with the Board and answered their questions: Courtney Asada, Alex Battiste, Nick Gonnerman, Erin Hahn, Tyler Hepler, Ian Iverson, Jenna Scheffert, Emma Sayner and Avery Swearer.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Proposed 2013 Pay 2014 Property Tax Levy.  
On a motion by Pritchard, seconded by Maple, the Board voted unanimously to certify to County Auditors the 2013 Payable 2014 Proposed Certified Net Tax Levy in the amount of \$15,284,232.00.
    2. Annual Report on Curriculum, Instruction and Student Achievement.  
On a motion by Stratmoen, seconded by Nelson, the Board unanimously approved the Annual Report on Curriculum, Instruction and Student Achievement as presented.

3. Revision to School Board Policy 613 – Graduation Requirements, and Policy 616 – School District Accountability.

On a motion by Hardy, seconded by Maple, the Board unanimously approved revisions to School Board Policy 613 – Graduation Requirements, and School Board Policy 616 – School District Accountability as presented.

B. Items for Consent Grouping

On a motion by Fossum, seconded by Nelson, the Board unanimously approved the items under the Consent Grouping.

1. Overnight Student Field Trip Proposal.

The Board approved the 10<sup>th</sup> annual Area Learning Center trip to the Boundary Waters Canoe Area June 9-13, 2014.

2. Appointment of Federal Programs Administrator.

The School Board appointed Director of Teaching and Learning Mary Hanson as the Federal Programs Administrator. Previously, Dr. Gary Lewis had the authority to submit Federal Title applications, manage the Title budgets and oversee the disbursement of Title funds on behalf of the District. This authority and responsibility is being transferred to Ms. Hanson since Dr. Lewis is retiring.

3. Personnel Items.

a. Appointments\*

1. Tiffany Malecha, 7<sup>th</sup> Grade Volleyball Coach at the Middle School beginning 9/10/2013 – 10/11/2013; Level H, Step 1.
2. Kristin Mikula, Student Support Services Secretary – Long Term Substitute at the Middle School beginning 9/25/2013 - 11/29/2013 - \$12.59/hour.
3. Paul Stanaway, Middle School Weight Room Supervisor (Winter) beginning 10/21/2013 - 3/22/2014; Level K, Step 1.
4. Rolf Tollefson, High School Class IV EA for 6.75 hours/day beginning 9/23/13 - 6/6/14, Class IV, Step 3 - \$14.32/hour.
5. Community Services Fall/Winter Recreation Positions:
  - a) Erik Burton, CS Flag Football Supervisor beginning 9/10/2013 – 04/01/2014, \$10.25/hour.
  - b) Cody Crowley, CS WSI Instructor beginning 9/26/2013 – 04/01/2014, \$10.25/hour.
  - c) Mike Hachfeld, CS Floor Hockey Instructor beginning 9/10/2013 – 04/01/2014, \$7.50/hour.
  - d) Hannah Hartz, CS WSI Instructor \$10.00/hour, and Lifeguard \$8.00/hour beginning 9/23/2013 – 04/01/2014.
  - e) Zeebo Kurouso, CS Basketball Scorekeeper beginning 9/23/2013 – 04/01/2014, \$7.50/hour.
  - f) Easton Martin, CS Floor Hockey Instructor beginning 9/10/2013 – 04/01/2014, \$7.50/hour.
  - g) Anna Pownell, CS Swim Aide beginning 9/17/2013 – 04/01/2014, \$7.50/hour.
  - h) Jacqueline Radke, CS WSI Instructor \$10.00/hour and Lifeguard \$8.00/hour beginning 9/23/2013 – 04/01/2014.
  - i) Kaylyn Robinson, CS WSI Instructor beginning 9/26/2013 – 04/01/2014, \$10.50/hour.
6. Ryan Driscoll, Assistant Boys Basketball Coach at the High School beginning 11/11/2013 – 03/15/2014; Level E, Step 1.
7. Anders Nienstaedt, Assistant Nordic Ski Coach at the High School beginning 11/11/2013 – 02/13/2014; Level G, Step 1.
8. Claudia Roman-Jimenez, Middle School Youth Site Assistant for 2.5 hours/day, beginning 9/30/13 through 5/8/2014. Step 1, \$11.25/hour.

b. Increase/Decrease/Change in Assignment

1. Sheila Atkinson, Class III EA/Class IV EA at Bridgewater, change to only Class IV EA for 7.92 hours/day at Bridgewater beginning 9/3/2013.

2. Tyla Christensen, Class IV EA at Bridgewater for 6.5 hours/day, change to Class IV EA for 6.67 hours/day at Bridgewater beginning 9/3/2013.
  3. Kelly Edwards, Class II EA/Class I EA at Greenvale Park (6.0 hours/day), change to Class II EA for 4.50 hours/day and Class I EA for 2.25 hours/day (6.75 hours/day) at GVP beginning 9/9/2013.
  4. Jessica Grisim, Class IV EA/Class I EA at Bridgewater, change to Class IV EA for 6.25 hours/day, and Class I EA for .50 hours/day at Bridgewater beginning 9/3/2013.
  5. Karna Hasse, Class I EA at Sibley, change to Class I EA for 2.25 hours/day, and Class II EA for 4.0 hours/day at Sibley beginning 9/3/2013.
  6. Laurie Noonan, Class III EA/Class I EA at Bridgewater, add Class IV EA for 1.75 hours/day at Bridgewater beginning 9/3/2013.
  7. Terri Quint, Class II EA/Class IV EA at Bridgewater, change to Class III EA for 3 hours/day, and Class IV EA for 3.75 hours/day (6.75) at Bridgewater beginning 9/3/2013.
  8. Lindsay Schacht, Class IV EA at Bridgewater for 4.88 hours/day, change to Class IV EA at Bridgewater for 6.67 hours/day beginning 9/3/2013.
  9. Kathryn Stordahl, Class IV EA at Longfellow, add Class IV Bus EA at Longfellow for additional 1.0 hour on Wednesdays in addition to her regular contracted hours, beginning 9/3/2013 – 6/6/2014.
  10. Angie Timperley, Class III EA at Bridgewater, change to Class III EA for 1.33 hours/day, and Class IV EA for 2.67 hours/day (4.0) beginning 9/3/2013.
  11. Taylor Traeder, Class III EA/Class IV EA at the Middle School, change to Class IV EA at the Middle School for 6.5 hours/day beginning 8/26/2013.
  12. Elizabeth Valentine, 1.0 FTE EL Instructor in the district, change to .2 FTE EL Instructor at Bridgewater, and .8 FTE EL Instructor at Sibley for the 2013-2014 school year.
  13. Andrea Waldock, Class IV EA at Head Start, add Class IV Bus EA at Longfellow Monday, Tuesday and Thursday for .83 hours/day (7:30-8:20 a.m.), and Monday-Thursday for 1.42 hours/day (2:35-4:00 p.m.) in addition to her PCA duties at Head Start beginning 9/3/2013 – 6/6/2014.
  14. Yolanda Loken, Class IV EA at Longfellow for 3.35 hours/day. Add 1 hour per day building Class IV EA time plus .83 hours/week for Class IV EA bus duty., total hours per day as Class IV EA is 4.52 hours/day. This change is effective 9/3/2013 through 6/6/2014.
  15. Lois Kelly, working 2 hours/day as an Instructional EA at the ALC, beginning 9/3/2013 through 6/6/2014.
  16. Marilyn Neuville, .60 FTE 6<sup>th</sup> Grade Communications Teacher at the MS, add extra supervision time for an increase to .65 FTE, beginning 9/16/2013 through 6/6/2014.
  17. Lydia Tilsitra, 1.0 FTE Low Incident Teacher at Sibley, overload pay for no supervision beginning 9/3/2013 through 10/16/2014 (1/6 overload pay). This overload arrangement may need to be extended depending on the success of finding a licensed teacher to work this part-time position.
- c. Resignations
1. Kathie Smestad, Class II EA at the Area Learning Center, resignation effective 10/4/13.
  2. Avanell Young, Custodian at the High School, resignation effective 9/30/13.
  3. Vicky Shimota, Educational Assistant at Greenvale Park, resignation effective 10/08/2013.
- d. TRA Part-Time Teacher Program  
The Board authorized Mary Harranty-Davidson to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.

\*Conditional offers of employment are subject to successful completion of a criminal background check.

- VIII. Items for Information  
There were no items for information.
  
- IX. Future Meetings  
Monday, October 14, 2013, Regular School Board Meeting, Northfield High School Media Center  
Monday, October 28, 2013, Regular School Board Meeting, Northfield High School Media Center
  
- X. On a motion by Stratmoen, seconded by Fossum, the Board adjourned at 8:05 PM.

Noel Stratmoen  
School Board Clerk