

# School Board Minutes

School Board Minutes

August 26, 2013

Northfield High School Media Center

- I. Call to Order.  
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Pritchard, seconded by Maple, the minutes of the Regular School Board meeting held on August 12, 2013, were unanimously approved.
- V. Announcements and Recognitions
  - Seventy-eight incoming seventh grade students had a successful trip to Eagle Bluff August 21-23. The three-day experience promoted learning that dovetails with classroom academic and social needs. Community Services thanked the following district staff and parent chaperones for assisting with the trip. Northfield School district staff included Amy Allin, Katrina Meehan, Candace Hard, Craig Johnson and Jeff Pesta. Parent chaperones included Tara Bamonte-Grebis, Cathy Carlson, Toui Mohlke, Erik Nelson, Sara Nielsen and Rob Nutt.
  - The Minnesota Historical Society has awarded a Minnesota Historical and Cultural Heritage Grant in the amount of \$9000 to the Northfield School District for the History of the Northfield Public Schools Project. The grant proposal was developed by Bruce Colwell. Earl Weinmann will act as the project director. The grant will enable Mr. Colwell to identify, collect, organize and catalog primary source documents for a history of the Northfield Public Schools and then to summarize his findings by writing a monograph. Mr. Colwell is anticipating completing his work in January 2014.
- VI. Items for Discussion and / or Reports
  1. Review of iPad Distribution Sessions.  
Director of Administrative Services Matt Hillmann reviewed the iPad distribution process for 6th -12th grade students. Twenty-five distribution sessions were held on August 15, 19, 20, and 21. The sessions included a parent orientation. Most people were able to complete the process in one hour. To date, 1,926 iPads have been checked out to students.
  2. State of the District – Celebrations and Challenges.  
Superintendent Richardson presented an overview of the programs and activities completed during the 2012-13 school year as well as looked ahead to the challenges that the District faces in 2013-14. There was discussion about revisiting the strategic plan and community conversations.
  3. Summary of Superintendent's Evaluation.  
School Board Chair Ellen Iverson provided a summary of the Superintendent's performance appraisal that was recently completed.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Proposed 2013-2015 Agreement with the Northfield Education Association (NEA).  
On a motion by Stratmoen, seconded by Nelson, the Board unanimously approved the 2013-2015 Master Agreement with Northfield Education Association as negotiated.
  - B. Items for Consent Grouping  
Fossum removed item #1 – Proposed School District Chamber Membership. Then, on a motion by Pritchard, seconded by Fossum, the Board unanimously approved items two and three listed under the Consent Grouping.

Dr. Richardson provided additional information about his recommendation for the District to join the Chamber. Fossum asked what percentage of the School District's membership fee would go to the state chamber. Dr. Richardson anticipates a member of the School Board being a member of the Chamber's Board. This person would report on a regular basis to the School Board.

1. Proposed School District Chamber Membership.

On a motion by Stratmoen, seconded by Maple, the Board unanimously approved joining the Northfield Area Chamber of Commerce for the 2013-2014 school year, and approved including the Chamber as one of the organizations that the school district joins on an annual basis.

2. Personnel Items.

a. Appointments\*

1. Elliot Courchaine, EA-PCA, Class IV at the Middle School for 5.07 hours/day beginning 8/26/2013 – 1/3/2014; Step 1, Class IV, \$13.49/hour.
2. Kenneth Drivdahl, Head Nordic Ski Coach at the High School beginning 11/11/2013 – 2/13/2014; Level D, Step 1.
3. Rafael Estrella, Art Teacher at the Middle School and ALC for 7.2 hours/day beginning ASAP; BA, Step 4.
4. Liam Fisher, Substitute Auditorium Technician with Community Services as needed beginning 08/15/2013; \$18.81/hour.
5. Aimee Gerdesmeier, KidVentures Site Assistant at Sibley for 3 hours/day beginning 9/3/2013; Step 3, \$11.84/hour.
6. Stacy Gustafson, 1.0 FTE Long Term Substitute Math Teacher at the Middle School beginning 8/26/2013 – 6/6/2014; BA, Step 0
7. Karna Hasse, Instructional/Supervisory EA at Sibley Elementary beginning 8/26/2013 for 5.5 hours/day; Class I, Step 1 \$12.59/hour (1.5 hours/day), Class II, Step I \$12.98/hour (4 hours/day).
8. Teresa Hasse, Special Ed EA-PCA/Supervisory EA at Sibley Elementary beginning 8/26/2013 for 6.43 hours/day; Class I, Step 1 \$12.59/hour (1.33 hours/day), Class IV, Step 1 \$13.49/hour (5.10 hours/day).
9. Mauricio Lozada, Middle School Boys Soccer Coach beginning 9/3/2013 – 10/11/2013, Level H, Step 1.
10. Lindsay Mehrhoff, Special Ed PCA/Supv. EA 6.92 hours/day at Sibley beginning 8/26/2013; Class I, Step 1 \$12.59/hour (6.75 hours/day), Class IV, Step 1 \$13.49/hour (.17 hours/day).
11. Margaret Podominick, .50 FTE 3rd Grade Teacher at Sibley beginning 8/26/2013 – 11/11/2013; MA 15, Step 6.
12. Margaret Podominick, Correction to 1.0 FTE LTS Kindergarten Teacher at Sibley on or about 11/12/2013 to the end of the 2013-2014 school year; MA 15, Step 6.
13. Lindsay Schacht, PT Assistant Volleyball Coach (hourly) at the High School beginning 8/15/2013 – 10/25/2013, \$12.00/hour.
14. William Seeberg, Special Education Homebound Instructor for Longfellow beginning 9/3/2013 for 2 hours/day, 3 days/week; BA-60, Step 14, \$40.93/hour.
15. Gina Swenson, Grade 1 Teacher at Sibley, Correction from MA, Step 6, change to MA15, Step 6 (additional transcript records provided)
16. Candace Thielen, Special Ed PCA/Supv. 7.08 hours/day at Sibley beginning 8/26/2013; Class IV, Step 1 \$13.49/hour (6.75 hours/day), Class I, Step 1 \$12.59/hour (.33 hours/day)
17. Peter Tomczik, 8<sup>th</sup> Grade Football Coach at the Middle School beginning 8/26/2013 – 10/11/2013, \$12.00/hour.
18. Taylor Traeder, Special Ed PCA/EA at the Middle School for 6.5 hours/day beginning 8/26/2013; Class IV, Step 1 \$13.49/hour (2.5 hours/day), Class III, Step 1 \$12.59/hour (4 hours/day).
19. Taylor Freirmuth, Special Education PCA at the High School beginning 8/20/2013 through 8/30/2013 for 2 hours/day; Step 1, \$13.49/hour.

20. Heather Ims, 6<sup>th</sup> Grade Volleyball Coach at the Middle School beginning 9/3/2013-10/11/2013, Level J, Step 1.
  21. Kimbra Kosak, .55 FTE Read 180 Teacher at Greenvale Park Elementary beginning 8/26/2013 – 6/6/2014; MA, Step 2.
  22. Lindsay Schacht, Special Education Educational Assistant-PCA at Bridgewater for 4.88 hours/day beginning 8/26/2013; Class IV, Step 1 \$13.49/hour.
- b. Increase/Decrease/Change in Assignment
1. Sheila Atkinson, SPED EA-PCA at Bridgewater for 4.05 hours/day, change to SPED EA-PCA at Bridgewater for 6.5 hours/day beginning 8/26/2013.
  2. Kristin Basinger, SPED EA-PCA at Bridgewater for 5.08 hours/day, change to SPED EA-PCA at Bridgewater for 6.5 hours/day beginning 8/26/2013.
  3. Kiwi Bielenberg, 1.0 DAPE/POHI Instructor at the ALC, HS and District, change to .25 FTE DAPE at Sibley, .20 FTE DAPE at the HS, and .55 FTE POHI (Physical & Other Health Impairments) district wide beginning 8/26/2013.
  4. Amanda George, E.A. Greeter at Longfellow, change to KidVentures Site Assistant for 3 hours/day at Greenvale Park Elementary, beginning 9/3/2013.
  5. Mary Dee Kuklok, 1.0 FTE Deaf & Hard of Hearing Teacher at the Middle School, change to .4 FTE Deaf & Hard of Hearing at the High School and .6 FTE at Bridgewater, beginning 8/26/2013.
  6. Mary Momberg, 1.0 FTE DCD Teacher at the Middle School, change to .5 FTE DCD-mm and .5 FTE ASD at the Middle School beginning 8/26/2013.
  7. Nicole Papke, 1.0 FTE Title I Teacher at Greenvale Park Elementary, change to 1.0 FTE Title I at GVP/St. Dominics, with .3295 FTE from General Fund beginning 8/26/2013.
  8. Patty Pfeiffer, 1.0 FTE SpEd Resource Teacher at the Middle School, change to .5 FTE Deaf/Hard of Hearing and .5 FTE Resource Room at the Middle School beginning 8/26/2013.
  9. Heather Pudas, 1.0 FTE Deaf & Hard of Hearing Teacher at the HS/MS, change to .2 FTE DHH in the District, .4 FTE Sibley and .4 FTE at the Middle School beginning 8/26/2013.
  10. Elizabeth Ryan, .5 FTE Read 180 Teacher at Greenvale Park Elementary, change to 1.0 FTE 3<sup>rd</sup> Grade Teacher at Greenvale Park beginning 8/26/2013.
  11. Kim Slegers, 1.0 FTE Health Teacher/Cognitive Coaching, change to .9 FTE Health Teacher and .1 FTE PE Teacher at the High School beginning 8/26/2013.
  12. Kathie Smestad, ALC Educational Assistant at Longfellow (ALC) 7.0 hours/day, change to ALC EA at Longfellow (ALC) for 6.0 hours/day beginning 8/26/2013.
  13. Sara Swan McDonald, 1.0 FTE Social Studies Teacher/Cognitive Coaching at the High School, change to 1.0 FTE Social Studies Teacher at the High School beginning 8/26/2013.
  14. Shari Bridley, Special Ed PCA at Longfellow, change of hours to 7 hours/day Monday-Thursday, and 3.25 hours/day on Fridays beginning 9/3/2013 – 6/6/2014.
  15. Mary Harrity-Davidson, add .25 FTE ALC Phy Educ. teacher beginning 8/26/2013 – 6/6/2014.
  16. Jeff LaPanta, Asst. Girls Hockey Coach at the High School from split position to full position beginning 8/26/2013.
  17. Yolanda Loken, Special Ed PCA at Longfellow, change of hours to 3.25 hours/day M-T-Th-F, and 3.75 hours/day on Wednesdays beginning 9/3/2013 – 6/6/2014.
  18. Sue Nelson, Special Ed PCA at Longfellow, change to 5.75 hours/day Monday-Friday beginning 9/3/2014 – 6/6/2014.
  19. Kathryn Stordahl, Special Ed PCA at Longfellow, change to 7.0 hours/day Monday & Wednesday, 3.5 hours/day on Tuesdays, and 3.25 hours/day on Fridays beginning 9/3/2013 – 6/6/2014.
  20. Taylor Traeder, Correction from Special Ed PCA/EA at the Middle School Class III, Step 1, \$12.59/hour to Class III, Step 1 \$13.29/hour.
  21. Andrea Woldock, Special Ed PCA with Head Start, change to 5.5 hours/day Monday-Thursday following the Head Start calendar beginning 9/9/2013 – 5/8/2014.

- c. Leaves of Absence
  1. Rebecca Glassing, Leave of Absence correction from .3 LOA for the 2013-2014 school year to .3 LOA for Semester 1 of the 2013-14 school year.)
  2. Gretchen Lilly, FMLA Leave of Absence beginning 9/25/2013 through 11/29/2013.
- d. Resignations
  1. Audra Tejada, 7<sup>th</sup> Grade Volleyball Coach at the Middle School, resignation effective 8/17/2013.
  2. Eric Sandberg, High School Social Studies Teacher, 9<sup>th</sup> Grade Football Coach and 10<sup>th</sup> grade Assistant Girls Softball Coach, resignation effective 8/21/2013.
  3. Merri Swanson, Parent Liaison at GVP, resignation effective 8/16/2013.
  4. Sarah Klemmensen, School Psychologist at Bridgewater, resignation effective 8/26/2013.
  5. Anna Malecha, Early Ventures Site Assistant at Longfellow, resignation effective 8/26/2013.
  6. Jeff Wendt, 6<sup>th</sup> Grade Boys Soccer Coach, resignation effective 8/23/2013.

\*Conditional offers of employment are subject to successful completion of a criminal background check.

\*\* Subject to revision when negotiations for 2013-15 are completed.

3. Gift Agreement.  
Multek Flexible Circuits Inc. has donated \$2500 for transportation costs for the Northfield High School Science Olympiad Team for the 2013-2014 school year.

VIII. Items for Information

1. Workshop Schedule – A Reminder.

The schedule for the staff pre-school workshops being held August 26–29 was given to Board members as an item for information.

IX. Future Meetings

Monday, September 9, 2013, Regular School Board Meeting, Northfield High School Media Center  
Monday, September 23, 2013, Regular School Board Meeting, Northfield High School Media Center

- X. On a motion by Stratmoen, seconded by Maple, the Board adjourned at 9:25 PM.

Noel Stratmoen  
School Board Clerk