

School Board Minutes

School Board Minutes

April 22, 2013

Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Nelson, seconded by Maple, the minutes of the Regular School Board meeting held on April 8, 2013, were unanimously approved.
- V. Announcements and Recognitions
 - Good news from Greenvale Park:
 1. Audrey Green and Physical Education Teacher Mary Wojick wrote a grant for Adventure Capital through Fuel Up To Play 60 to design a new breakfast/lunch tray with pictures of healthy fruits/veggies, activity information and fun facts. Audrey was one of 8 finalists across the nation for this competition. What a great feat for a fourth grader!
 2. Greenvale Park was once again invited to attend the Fuel Up To Play 60 Training Camp at the Mall of America Field on April 30. Five students will attend along with the Program Advisor, Mary Wojick, and the Nutrition Specialist, Cece Green. Students and advisors will spend the day learning about nutrition, participating in physical activities and get a behind the scenes look at the Vikings locker room. Bridgewater was also invited to attend. Greenvale Park has been invited because of the hard work and effort they have put forth in fostering good healthy eating habits along with creative physical activity programs!
 - Northfield High School Activities Director Tom Graupmann was elected to serve on the Minnesota State High School League Board of Directors. This is a four year term, beginning this August.
- VI. Items for Discussion and / or Reports
 1. Professional Learning Communities Presentation – Bridgewater Elementary School.
Bridgewater Elementary School Principal Nancy Antoine introduced Sherry Schwaab, Darren Lofquist, Lindsey Downs and Mairin Born, second grade teachers at Bridgewater. The second grade team's PLC presentation focused on how they used data about reading fluency to provide instruction tailored to meet student's individual needs, from those who would benefit from enrichment to those needing individual or small group interventions. The School Board was able to hear and see how PLCs work in conjunction with RtI, flexible groupings and volunteerism at Bridgewater.
 2. Proposed 2013-2014 Child Nutrition Budget.
Child Nutrition Director, Pam Haupt, presented the 2013-14 proposed budget. This fund is used to record financial activities of the District's food service activity, which include preparation and service of the milk, meals, and snacks in connection with school and Community Services activities.
Highlights of the presentation included:
 - Healthy snack carts have been launched at Bridgewater and Sibley this year.
 - All three elementary schools received Healthy US Challenge Silver Awards.
 - The High School kitchen area will be remodeled for the 2013-2014 school year.
 - There is a proposed meal price increase of \$.15 for all lunch meal price categories except "reduced", which is part of the federally-mandated 3 year plan that began in 2011-2012. A southern Minnesota meal price comparison survey was shared with the Board.

No Board action was required at this meeting.

3. Proposed 2013-2014 Non-Operating Fund Budgets.
 The following proposed budgets for 2013-14 were presented by Val Mertesdorf, Director of Finance:
 - Debt Service Fund accounts for the School District’s outstanding bonded indebtedness for past building construction and major capital projects. Revenues represent property tax levies, state credits, and a minor amount of interest. Expenditures represent principal and interest payments on bonds previously sold.
 - Fiduciary or Trust Fund is used to record revenues and expenditures for trust agreements where the school board has accepted responsibility to serve as trustee. The majority of activity within this fund is for student scholarships.
 No action was required by the Board at this meeting.

4. Follow-up on Possible Student Voice on School Board Topics.
 Board Chair Ellen Iverson and Board member Julie Pritchard led a discussion with the Board on potential approaches for involving a High School student(s) in considering topics being addressed by the Board of Education. Several Board members asked what the goal of a non-voting student representative would be and whether having a student on the Board would be the best way to achieve that goal. Board members could see the value of a student representative, but also the limitations. The Board Chair asked the Board to give more thought to how the Board could be more intentional about reaching out to students for their input, and will revisit this issue at a later date.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution for Termination and Non-Renewal of Probationary Licensed Staff.
 On a motion by Pritchard, seconded by Stratmoen, the Board unanimously adopted the Resolution related to the termination and non-renewal of the teaching contract of the probationary licensed teachers listed below effective at the end of the 2012-2013 school year. Voting ‘yes’ was Fossum, Maple, Nelson, Pritchard, Hardy, Stratmoen and Iverson. No one voted ‘no.’

<u>Name</u>	<u>Position</u>	<u>FTE</u>
Rene Demel	Middle School Science	1.0
Kathryn Linkous	Sibley – Grade 1	1.0
Andrew Lum	Greenvale Park - Grade 3	1.0
Kathryn Morris	Sibley – Grade 3	1.0
Diane Nagy	Bridgewater - Reading and Math Support	1.0
Scott Stanina	High School English	1.0
Joni Karl	High School Math	0.4
Lori Rosmiller	High School Spanish	0.2
Lisa Schunk	Middle School Science	0.2

2. FY 2013 Audit Engagement Letter.
 On a motion by Nelson, seconded by Maple, the Board unanimously voted to accept the 2012-13 Engagement Letter from CliftonLarsonAllen, LLP as presented.

B. Items for Consent Grouping

On a motion by Maple, seconded by Nelson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Personnel Items.
 - a. Appointments*
 1. Andy Berkvam, High School Head Boys Basketball Coach beginning 11/11/2013 through 03/15/2014, Schedule C, Level A-Step 6.
 2. Jamie Wiebe, Long Term Substitute School Social Worker at site TBD beginning 8/26/2013 through 6/6/2014, MA-Step 2.
 3. Michael Berger, Summer Ventures Site Instructor at Greenvale Park for 8 hours/day (Mon-Thurs.) beginning 6/5/2013 through 8/23/2013, Step 2, \$12.80/hour.

4. Erik Burton, Summer Ventures Site Instructor at Greenvale Park for 7.5 hours/day (Mon-Thurs.) beginning 6/5/2013 through 8/23/2013, Step 1, \$12.51/hour.
 5. Emily Torbenson, Summer Ventures Site Assistant at Greenvale Park for 5.5 hours/day (Mon-Thurs.) beginning 6/5/2013 through 8/23/2013, Step 1, \$11.14/hour.
 6. Brooke Harding, Summer Ventures Site Instructor at Greenvale Park for 7.5 hours/day (Mon-Thurs.) beginning 6/5/2013 through 8/23/2013, Step 2, \$12.80/hour.
 7. Anna Malecha, Summer Ventures Site Instructor at Greenvale Park for 5.5 hours/day (Mon-Thurs.) beginning 6/5/2013 through 8/23/2013, Step 1, \$12.51/hour.
 8. Kelsey Brown, Community Services WSI, Lifeguard beginning 4/8/2013 through 4/25/2013, \$10.50/hour.
 9. Emily Anderson, Community Services WSI, Lifeguard beginning 4/8/2013 through 4/25/2013, \$10.00/hour.
 10. Allison Clark, Community Services WSI, Lifeguard beginning 4/8/2013 through 4/25/2013, \$10.00/hour.
 11. Cody Crowley, Community Services WSI, Lifeguard beginning 4/8/2013 through 4/25/2013, \$10.00/hour.
 12. Karl Tise – .8 FTE Long Term Substitute Social Studies Teacher at the High School beginning 5/1/2013 through 5/14/2013, Daily Sub Rate.
 13. Kevin Dahle – .8 FTE Long Term Substitute Social Studies Teacher at the High School beginning 5/15/2013 through 6/5/2013, MA-14.
 14. Joni Karl – .4 FTE Math Teacher at the High School beginning 8/26/2013 through 6/6/2014, MA-1.
 15. Karna Hauck – .8 FTE Art Teacher at the High School beginning 8/26/2013, MA-13.
 16. Shari Karlsrud – 1.0 FTE Long Term Substitute FACS Teacher at the High School beginning 8/26/2013 through 6/6/2014, MA-3.
- b. Increase/Decrease/Change in Assignment
1. Amanda Story, Special Ed Educ. Assistant PCA at Longfellow for 10.25 hours/week, increase to 10.5 hours/week, beginning 4/9/2013 through 6/4/2013.
 2. Christopher Holmquist, HS Art Teacher from .8 FTE to 1.0 FTE, beginning 8/26/2013.
 3. Angie Callahan, KidVentures Site Leader at Greenvale Park for 29 hours/week, change to Summer Ventures Site Leader at Greenvale Park for 40 hours/week beginning 6/5/2013 through 8/29/2013.
 4. Elliot Courchaine, KidVentures Site Assistant at Sibley for 15 hours/week, change to Summer Ventures Site Assistant at Greenvale Park for 27.5 hours/week beginning 6/5/2013 through 8/29/2013.
 5. Jennifer Quinnell, KidVentures Site Assistant at Greenvale Park for 12.5 hours/week, change to Summer Ventures Site Assistant for 16.5 hours/week beginning 6/5/2013 through 8/29/2013.
 6. Lacey Neuman Bissonnette, KidVentures Site Leader at Sibley for 30 hours/week, increase to 32 hours/week beginning 4/10/13 through 6/4/2013.
 7. Lacey Neuman Bissonnette, KidVentures Site Leader at Sibley for 32 hours/week, change to Summer Ventures Site Leader at Greenvale Park for 40 hours/week beginning 6/5/2013 through 8/29/2013.
 8. Nicole Miner, KidVentures Site Assistant at Bridgewater/Sibley for 18.5 hours/week, increase to 37.5 hours/week beginning 6/5/2013 through 8/29/2013.
 9. Rachel Hughitt, KidVentures Student Site Assistant at Sibley for 12.5 hours/week, change to Summer Ventures Site Assistant Greenvale Park for 27.5 hours/week, beginning 6/5/2013 through 8/29/2013, Step 2, \$11.43/hour.
 10. Reece Line, KidVentures Student Site Assistant at Sibley for 12 hours/week, change to Summer Ventures Student Site Assistant at Greenvale Park for 27.5 hours/week beginning 6/5/2013 through 8/29/2013.

11. Tyler Grave, KidVentures Student Site Assistant at Sibley for 2 hours/week, change to SummerVentures Student Site Assistant at Greenvale Park for 16.5 hours/week, beginning 6/5/2013 through 8/29/2013.
12. Vanessa Grave, KidVentures Site Leader at Bridgewater for 29 hours/week, change to SummerVentures Site Leader at Greenvale Park for 40 hours/week, beginning 6/5/2013 through 8/29/2013.
13. Tammie Warner, EarlyVentures Site Assistant at Longfellow for 40 hours/week, decrease to 30 hours/week, beginning 6/5/2013 through 8/23/2013.
14. Angie Frawley, EarlyVentures Site Assistant at Longfellow for 38 hours/week, decrease to 32 hours/week beginning 6/5/2013 through 8/23/2013.
15. Anita Corwin, EarlyVentures Site Assistant at Longfellow for 40 hours/week, decrease to 30.5 hours/week beginning 6/5/2013 through 8/23/2013.
16. Anna Kelly, EarlyVentures Site Assistant at Longfellow for 40 hours/week, decrease to 29.5 hours/week beginning 6/5/2013 through 8/23/2013.
17. Brianna Spittle, EarlyVentures Site Assistant at Longfellow for 40 hours/week, change to SummerVentures Site Assistant at Greenvale Park for 29 hours/week beginning 6/5/2013 through 8/23/2013.
18. Debbie Foley, EarlyVentures Site Assistant at Longfellow for 25 hours/week, increase to 30.5 hours/week beginning 6/5/2013 through 8/23/2013.
19. Jane Morrison, EarlyVentures Site Assistant at Longfellow for 40 hours/week, decrease to 30 hours/week beginning 6/5/2013 through 8/23/2013.
20. Julie Erickson, EarlyVentures Site Assistant at Longfellow for 40 hours/week, change to SummerVentures Site Assistant at Greenvale Park for 29 hours/week beginning 6/5/2013 through 8/23/2013.

c. Leaves of Absence

1. Dr. Gary Lewis, FMLA Leave of Absence beginning on 6/10/2013 through 6/17/2013.
2. Cindy Samuelson, FMLA Leave of Absence beginning on 4/30/2013 through 5/7/2013.
3. Bridgette Tisdale, Leave of Absence beginning 4/11/2013 through April 22, 2013 with the possibility of additional intermittent days being needed upon her return.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Final Calendar Community Conversation, Tuesday, April 30, 7 to 9 PM, High School Upper Cafeteria.

Information on the proposed agenda, process, and desired outcomes of this final conversation were shared with the Board. The evening will begin with a review of the results of the straw poll and then focus on seven “concept” calendars based on the discussion at the previous conversations and the key calendar elements identified and valued by participants. Participants will be asked to develop the benefits and concerns for each concept calendar and then indicate with a yes/no vote their individual interest in having one or more of the concept calendars move forward for further consideration and development with specific detail and actual days. Feedback from all of the calendar conversations will be shared with the Board at its May 13th meeting to determine if any further actions are appropriate.

IX. Future Meetings

Monday, May 13, 2013, Regular School Board Meeting, Northfield High School Media Center
Tuesday, May 28, 2013, Regular School Board Meeting, Northfield High School Media Center

- X. On a motion by Stratmoen, seconded by Fossum, the Board adjourned at 8:55PM.

Noel Stratmoen
School Board Clerk