

School Board Minutes

School Board Minutes

April 8, 2013

Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Maple, seconded by Nelson, the minutes of the Regular School Board meeting held on March 11, 2013, were unanimously approved.
- V. Announcements and Recognitions
 - The 7th and 8th Grade Orchestras participated in the 2013 Minnesota String and Orchestra Teacher's Association (MNSOTA) Middle Level Orchestra Festival at Wayzata High School on February 25. The 7th Grade Orchestra received 2 superior ratings and the 8th Grade Orchestra received 2 superior with distinction ratings. Congratulations to all of these students for their hard work and achievement! The 8th Grade Orchestra participated in Tier 2 of this festival on March 20 at Bethel University. This is the first time a Northfield Orchestra has been invited to participate in this event. The 7th and 8th Grade Orchestras are directed by Heather Olivier.
 - Six Northfield High School DECA students received an award from John Kline at a "Star of the North" ceremony on March 11 in Lakeville. NHS DECA was recognized for its fundraising for leukemia held December 17-21 during student lunches and as part of the "Coaches for Cancer" tri-sport event with Faribault. The event was coordinated by DECA Captains Conrad Christensen and Connor Balfany.
 - The Northfield first Robotics team competed in their annual North Star Regional Competition March 28th, 29th, and 30th. The team had a great weekend finishing 10th out of the 60 teams. This is the same robot that the team demonstrated in front of the board in January. We are waiting to hear if we qualified for the Minnesota State High School League State Competition on May 18th.
 - Congratulations to Claudia and Clarice Grabau for their work in the adult basic education program. The Northfield program was featured in a Star Tribune article on March 20.
 - The Spring Regional Chess Tournament was held March 23. Forty students participated in the 2013 Spring Chess Tournament hosted by South Central Service Cooperative (SCSC) and Mankato Community Education/Recreation (CER). Congratulations to the following Northfield students: Peter Hillmann, who placed first at the third grade level and first in the elementary division, and to Saxon Egge who tied for fourth place in the elementary division. And congratulations to Henry Hutton who tied for first place at the sixth grade level and tied for second place in the middle division.
 - Hardy reported that April is National Poetry month. He and Superintendent Richardson were judges for the sidewalk poetry competition and he was pleased to announce that poetry written by Brynn Artley, an 8th grade student at Northfield Middle School, was selected to have her poetry appear on the sidewalk in downtown Northfield.
- VI. Items for Discussion and / or Reports
 1. Professional Learning Communities Presentation – Sibley Elementary School.
Sibley Elementary School Principal Scott Sannes introduced the fourth grade team at Sibley and then showed a DVD produced by Middle School Media Specialist Amy Sieve that highlighted the work of Nancy Fox, Becki Haar, Kelly Johnson and Dana Pemrick's PLC this past school year. The presentation focused on how the team used data about student learning in math and reading to provide instruction to students in flexible groups that meet their individual needs. The DVD allowed Board members to listen in as the team

planned instructional strategies and then offered a chance to see those strategies carried out successfully with fourth graders.

2. Eagle Bluff Summer Community Services Trip Update.

The Community Services Division has made arrangements with Eagle Bluff to have an environmental learning center trip take place August 21-23, 2013. The cost to participate in this trip is \$220.00 per student and scholarships are available. To help determine a reservation number, information about the trip was communicated to current 6th grade families via email and at conferences. Community Services will begin registering participants for the Eagle Bluff trip on Friday, April 19. Director of Community Services Erin Mayberry reported that 97 families have shown interest.

3. Fall and Winter Athletic Participation.

Activities Director Tom Graupmann presented fall and winter athletic participation statistics comparing this school year to last year.

2011-12

<u>Season</u>	<u>Total Participation</u>	<u>Drops</u>
Fall	562	6
Winter	396	18
Spring	370	6
Totals	1,328	30

2012-13

<u>Season</u>	<u>Total Participation</u>	<u>Drops</u>
Fall	564	0
Winter	392	4
Spring	357	
Totals	1,313	

4. Potential Co-Curricular Additions for 2013-2014.

Activities Director Tom Graupmann presented information on potential Co-Curricular activities that will likely be discussed at the next Activities Advisory Committee meeting for possible addition to the District's Co-Curricular program for the 2013-14 school year. No Board action will be requested until the Committee reviews and prepares a recommendation for School Board review.

VII. Superintendent's Report

A. Items for Individual Action

1. Application to Join the Big Nine.

On a motion by Pritchard, seconded by Stratmoen, the Board unanimously approved Northfield High School joining the Big Nine Conference beginning July 1, 2014.

2. Fiscal Year 2012-2013 General Fund Budget Revision.

On a motion by Stratmoen, seconded by Maple, the Board unanimously approved the second revision to the 2012-13 General Fund budget of revenues of \$40,859,982 and expenditures of \$49,965,359.

The major factors contributing to the changes in expenditures are:

- 1) Planned security upgrades to facilities, as well as temporary security measures.
- 2) The quote for the electronic time card system, as required by our Educational Assistant contract.
- 3) Accounting for change requests approved during the gym floor replacement.

3. Resolution Discontinuing and Reducing Educational Programs and Positions.

On a motion by Pritchard, seconded by Nelson, the Board unanimously approved the Resolution Discontinuing and Reducing Educational Programs and Positions as follows:

<u>FTE</u>	<u>Subject</u>	<u>Building</u>
.2 FTE	Business Education	Middle School
.2 FTE	Industrial Technology	Middle School
.1 FTE	Health	Middle School
.3 FTE	Industrial Technology	High School

Voting 'yes' was Stratmoen, Hardy, Pritchard, Nelson, Maple, Fossum and Iverson. No one voted 'no.'

B. Items for Consent Grouping

On a motion by Maple, seconded by Fossum, the Board unanimously approved the following items listed under the Consent Grouping.

1. Grant Requests.

The Board approved the following grant requests:

(a) Grant requests to WINGS:

- ✓ Sibley Elementary School's \$430 grant request to WINGS for the fifth grade Kindness Retreat to be held in November 2013.
 - ✓ Community Services – the Connected Kids Mentoring Program –\$5,400 grant request to WINGS to provide continued on-site support and supervision for the after school mentoring matches at the three elementary schools.
 - ✓ Community Services \$5,000 grant request to WINGS to provide youth at the Northfield Middle School Youth Center with the opportunity to develop cooking skills and explore potential careers in the culinary arts field. This project is a collaboration between the Middle School Youth Center and Firebellies, a Carleton College cooking club.
 - ✓ Community Services Early Childhood Family Education and Dakota Prairie ABE grant request for \$4000 from WINGS to assist with the transportation costs to Northfield Family School, a free educational program that integrates instruction for low literacy adults and their children.
- (b) Grant request to Northfield United Way: PRIMEtime's grant request of \$32,000 to help provide after school and summer enrichment to over 600 Northfield children beginning in July 2013 through June 2014.
- (c) Community Services Early Ventures Learning Center's \$1000 grant request to Child Care Resources and Referral to purchase Parent Aware approved assessment and curriculum tools.
- (d) Community Services \$3475 grant request to Southeast Minnesota Arts Council to support the summer entertainment series, Books & Stars.

2. Cooperative Sponsorship.

The Board dissolved the current cooperative sponsorship with Arcadia Charter School and Randolph Public Schools in Boys' Swimming and Diving, and then entered into a non-exclusive cooperative agreement with Arcadia in Boys' Swimming and Diving.

3. Personnel Items.

a. Appointments*

1. Daryl Kehler, Area Learning Center Director beginning 7/1/13, \$83,722.00
2. Terra Haugen, Long Term Substitute Grade 4 Teacher at Bridgewater beginning on or about 4/4/13 through 6/5/13, BA15-2.
3. Gabriel Meerts, Long Term Substitute Grade 5 Teacher at Bridgewater beginning on or about 4/10/13 through 6/5/13, MA-6.
4. Kyle Eastman, High School Choir Director beginning 8/26/2013, MA-8.
5. Laurel Sargent, Special Ed Educational Assistant PCA at Sibley for 7.08 hrs/day beginning 4/2/13 through 6/4/13, Class IV, Step 2, \$13.77/hr.
6. Colleen Almen, Long Term Substitute Child Nutrition Associate 1 at Middle School beginning 3/20/13 through 6/4/13, \$13.69/hr.

7. Sarah Bardenwerper, Rock'n Roll Revival Costumer beginning 1/3/13 through 3/22/13, \$12.00/hr.
 8. Stephen Cade, Middle School Track Assistant Coach beginning 4/2/13 through 5/24/13, Level I, Step 1.
 9. Paul Bernhard, Middle School Track Assistant Coach beginning 4/2/13 through 5/24/13, Level I, Step 1.
 10. Community Services Summer Instructors.
 11. Co-Curricular Assignments for April.
 12. Sam Kuss – Community Services Youth Floor Hockey for 2.75 hours/day Saturdays beginning 4-6-13 through 4-27-13, \$10.00/hr.
 13. Jacqueline Radke, Community Services Red Cross Swimming Lessons Lifeguard for 2.50 hours, Mondays beginning 4/8/13 through 4/22/13, \$8.00/hr.
 14. William Totimeh, Community Services Soccer Skills Now for 15 hours beginning 4/29/13 through 5/17/13, \$10.00/hr.
- b. Increase/Decrease/Change in Assignment
1. Luke Peterson, Long Term Substitute Custodian beginning 3/18/13 through TBD, \$14.31/hr
 2. Yolanda Loken, Special Ed Educational Assistant PCA/Bus PCA at Longfellow for 6.62 hrs/day increase to 6.63 hrs/day (increase .5 hr/day on Wednesday only).
 3. Shari Bridley, Special Ed Educational Assistant PCA/Bus PCA at Longfellow for 7.05 hrs/day increase to 7.25 hrs/day (increase 20 min/day on Monday/Wednesday/Friday only).
 4. Anne Vander Martin, Supervisory/Special Ed Educational Assistant PCA at Sibley for 3.5 hr/day, increase 3.25 hr/day Special Ed Educational Assistant PCA for a total of 6.75 hrs/day beginning 4/2/13 through 6/4/13.
 5. Jeanne Mahoney-Hanzlik, Science Teacher at High School, adding 5 hrs/wk as Homebound Instructor beginning 3/18/13 through TBD.
- c. Leaves of Absence
1. Deb Seitz, FMLA Leave of Absence beginning 3/19/13 through 4/1/13.
 2. Rachel Hoffelt, FMLA Leave of Absence beginning 4/10/2013 through on or about 5/8/2013.
 3. Laura Greenlund, FMLA Leave of Absence beginning 4/3/2013 on an intermittent basis for up to 60 work days.
- d. Retirements/Resignations
1. Christie Clarke, High School Art Specialist, retirement effective end of 2012-13 school year.
 2. Carolyn Hogan, Bridgewater Title I Teacher, retirement effective end of 2012-13 school year.
 3. Burt Bemmels, ALC Math Teacher, resignation effective end of 2012-13 school year.
 4. Victoria Langer, Special Education Teacher, retirement effective 7/15/13.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Possible Student Voice on School Board Topics.

In response to a request by a student, Board Chair Ellen Iverson and Board member Julie Pritchard presented what other districts are doing to give students a voice on topics being considered by the School Board. All the districts that responded to Pritchard's survey encouraged the Northfield Board of Education to carefully develop roles and responsibilities, as well as qualifications, for the student representative before moving forward.

2. Enrollment Report – April 2013.

3. Spring Parent-Teacher Conferences.

	<u>2013</u>	<u>2012</u>
High School	44%	32%
Middle School	**	*
Bridgewater	93%	92%
Greenvale Park	97%	98%
Sibley	99%	99%
ALC	66%	70%

** 2013

6th grade student led conferences by appointment – 99%;

7th grade student led conferences by appointment – 92%;

8th grade had team conferences by appointment one night and arena/
walk-in style conferences the second night – 30%.

* 2012

The Middle School split the 8 hours into two distinct nights plus multiple parent/staff events (Multicultural Music and Service Night, Incoming 6th Grade Parent Night, Cinco de Mayo Celebration and 8th Grade Awards Night).

Celebration and Preview Night: 33% of students had one or more parents represent them.

Spring walk-in conferences: 36% of 7th and 8th grade students had one or more parents represent them.

The new 6th Grade student led conference pilot: 99% of students had one or more parents represent them.

4. Final Community Conversation, Tuesday, April 30, 7 PM to 9 PM in the High School Upper Cafeteria.

5. Update on Calendar Conversation.

Superintendent Richardson distributed to the Board a listing of the 141 key calendar elements developed at the first calendar conversation that were sorted into one of nine descriptive categories at the second calendar meeting. Once all the elements were placed in a category at the April 2nd meeting, participants were given 10 votes to cast. They could cast from one to all 10 of their votes on the concept or concepts they felt were most important to consider in the calendar discussion. The calendar concepts that were identified in each category as important to one or more people have been compiled and will be considered when developing possible broad calendar options at the April 30th calendar conversation that will be held from 7 to 9 PM in the High School upper cafeteria.

IX. Future Meetings

Monday, April 22, 2013, Regular School Board Meeting, Northfield High School Media Center

Monday, May 13, 2013, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Nelson, the Board adjourned at 8:35 PM.

Noel Stratmoen
School Board Clerk

Closed Negotiation Strategy Session
followed Board Meeting