

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

Organizational School Board Meeting
January 14, 2013
Northfield High School Media Center

- I. Call to Order.

The Organizational meeting of the School Board of Independent School District 659 was called to order at 7:00 PM by ex-officio member Superintendent L. Chris Richardson for the purpose of organizing the Board for the 2013 calendar year.

- II. Organization of the Board.
 - A. Individual Action Items.
 1. Acceptance of Notice of Acceptance of Office and Oath of Office.

On a motion by Nelson, seconded by Fossum, the Board accepted the Acceptance of Notice of Acceptance of Office for the four newly elected School Board members. School Board Vice Chair Kari Nelson then administered the Oath of Office to Hardy, Iverson, Maple and Stratmoen.

 2. Election of Officers.
 - a. Election of Board Chair.

Nelson moved and Maple seconded that Ellen Iverson be nominated as Board Chair. Hearing no further nominations, Ellen Iverson was unanimously elected as Board Chair.

Nelson spoke about Iverson's excellent leadership as chair. School Board Chair Ellen Iverson then chaired the remainder of the Organizational School Board meeting.

 - b. Election of Vice Chair.

Stratmoen moved and Pritchard seconded that Kari Nelson be nominated as Board Vice Chair. Hearing no further nominations, Kari Nelson was unanimously elected as Board Vice Chair.

 - c. Election of Clerk.

Maple moved and Pritchard seconded that Noel Stratmoen be nominated as Board Clerk. Hearing no further nominations, Noel Stratmoen was unanimously elected as Board Clerk.

 - d. Election of Treasurer.

Nelson moved and Pritchard seconded that Anne Maple be nominated as Board Treasurer. Hearing no further nominations, Anne Maple was unanimously elected as Board Treasurer.

 3. Set Stipends of Directors and Officers.

Fossum moved and Pritchard seconded that the stipends for Board members be maintained at the current amount of \$190 per month for Directors and \$250 per month for the Board Chair. The motion was unanimously approved.

 4. 2013 Committee Appointments.

Board Chair Ellen Iverson asked that Board members let her know if there are any committees of particular interest. She will bring to the January 28th meeting the list of committee appointments.

 5. Duties of the School Board Clerk and Treasurer.

On a motion by Nelson, seconded by Maple, the Board unanimously approved the following resolution:
WHEREAS, Minnesota Statutes 123B.14, Subd. 1, empowers the School Board to combine the duties of the office of Clerk and Treasurer of the Board in one person in the Office of Business Affairs of the School District; and
WHEREAS, the School Board has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs;

THEREFORE, BE IT RESOLVED THAT the Director of Business Services of the School District is designated by the School Board of Independent School District No. 659 to perform the duties of Clerk and Treasurer of the School District.

Voting in favor was Stratmoen, Hardy, Pritchard, Nelson, Maple, Fossum and Iverson. No one voted against. WHEREUPON, the resolution was declared adopted.

B. Items for Consent Grouping.

On a motion by Maple, seconded by Stratmoen, the Board unanimously approved the following items listed under the consent grouping.

1. Designated the Director of Business Affairs (Stephanie Shawback) and Accounting Supervisor (Valori Mertesdorf) as Deputy Clerk Treasurer.
 2. Designated Regular Meetings of the Northfield School Board to begin at 7:00 p.m. on the second and fourth Mondays of each month.
 3. The *Northfield News* was designated as the official newspaper of the Northfield School Board.
 4. The School Board authorized that facsimile signatures of officers of the Board be utilized in signing school district checks and documents.
 5. The 2013 mileage reimbursement rate for use of private automobiles on School District business is 56.5 cents per mile. This is the mileage rate established by the Internal Revenue Service.
- III. On a motion by Stratmoen, seconded by Fossum, the Board adjourned the Organizational meeting at 7:04 PM.

Noel Stratmoen
Clerk