

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

October 22, 2012

Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:30 PM. No one was absent.
The meeting started late due to the reception for National Merit Scholars that preceded the Regular School Board meeting. Northfield High School has 1 semi-finalist and 6 commended scholars.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Nelson, seconded by Maple, minutes of the Regular School Board meeting held on October 8, 2012, were unanimously approved.
- V. Announcements and Recognitions
 - The Northfield Public Schools Community Services program, Connected Kids, was one of four in the state to be honored by the Mentoring Partnership of Minnesota at a celebration on October 14th. Community Services Director Hannah Puczko, School Board Chair Ellen Iverson and Superintendent Richardson attended the event. Qualifying in the Bob Dayton Quality Mentoring Award's innovation category, Connected Kids was recognized for demonstrating program stability and strong management, operations, evaluation and design features. Coordinator Linda Oto showed this prestigious award to the Board.
 - The MCEA Outstanding Organization Award was received by Growing Up Healthy last week. The district is a partner in GUH. Erin Mayberry, as the MCEA Region 5 Director, presented the award to Janet Lewis Muth, program coordinator.
 - School Board members were invited to attend the Annual Bus Driver Appreciation Breakfast on October 26th at Bridgewater. Benjamin Bus Drivers have done a great job of providing safe transportation for our students!
 - Bridgewater will also be celebrating Grandparent's Day on Tuesday, November 20th. Grandparents or special guests are invited to join their grandchild/grandchildren for 30 minutes to play their favorite board game.
- VI. Item for Discussion and / or Reports
 1. Prairie Creek Community School Annual Report.
The Director of Prairie Creek, Simon Tyler, presented Prairie Creek's 2011-2012 Annual Report. This plan fulfills state requirements for annual reporting as well as the District's request that each charter school authorized by the Northfield Public Schools present an annual report to the School Board. Prairie Creek is in its tenth year of operation. Some highlights:
 - ❖ Current enrollment is 180 students in grades K – 5. This is Prairie Creek's maximum number of students it can enroll.
 - ❖ 18% of the students receive free or reduced lunch.
 - ❖ Current academic goals focus on Math and Reading. "At each grade level, in math and language literacy, students will attain mean average growth from fall to spring of 0.6 as measured by Work Sampling.
 - ❖ Program challenges include developing a comprehensive math plan in response to the new Multiple Measurement Rating (MMR), and piloting a new curriculum map format to track student progress and experience in thematic study.
 2. Community Services Site Improvement Plan.
The site continuous improvement plan presentations over the next several school board meetings will first document the progress made on the site improvement goals from the 2011-12 school year, then describe the 2012-13 site improvement goals, the data or evidence that was used to identify those goals, and the

specific performance targets that will be used to determine success in reaching the goals. The presentations will also highlight the specific activities and staff development that will be completed during the 2012-13 school year. Director of Community Services Hannah Puczko presented the Community Services' continuous improvement plan to the Board, and was pleased to report that there was increased enrollment in its class offerings ranging from a 7% to 67% increase. Participation in recreation program increased 19% during the 2011-2012 school year.

3. iPad Minute.

Matt Hillmann, Director of Human Resources and Technology, presented how Bridgewater RtI Coach Hope Langston is using the iPad to provide a Math intervention for a student she is working with.

VII. Superintendent's Report

A. Items for Individual Action

There were no items for individual action.

B. Items for Consent Grouping

On a motion by Maple, seconded by Quinnell, the Board unanimously approved the following items listed under the Consent Grouping.

1. Cooperative Sponsorship.

The Board entered into a cooperative sponsorship with Arcadia Charter School (formerly ARTech) for Girls Basketball. This sponsorship will be in effect for both the 2012-2013 and 2013-2014 Girls Basketball seasons.

2. Financial Reports – July, August and September 2012.

The Board approved the following:

- Paid bills totaling \$1,500,633.99, payroll checks totaling \$625,552.87, bond payments totaling \$982,028.77 and the financial reports for July 2012.
- Paid bills totaling \$1,548,336.70, payroll checks totaling \$599,534.17 and the financial reports for August 2012. No bond payments were made in August 2012.
- Paid bills totaling \$1,598,701.04, payroll checks totaling \$2,700,688.83 and the financial reports for September 2012. No bond payments were made in September 2012.

3. Gift Agreement.

Northfield Fastpitch Softball Association has donated \$5,450.00 to be used for the construction of dug-outs on the JV softball field at Rock Fields. The Softball Student Activity Account will pay any remaining costs. The Board approved this gift agreement.

4. Personnel Items.

a. Appointments*

1. Tyla (Patrick) Christensen, Special Ed Educational Assistant PCA for 6.5 hrs./day at Bridgewater Elementary beginning 10/12/12, Class IV, step 1, \$13.26/hr.
2. Tyler Faust, PT Middle School Wrestling Coach beginning 11/12/12 through 3/2/13, \$12.00/hr.
3. Rhea Mehrkens, Middle School Student Council Advisor beginning 10/16/12, Level I, step 1.
4. Cristian Lozada, PLUS Student Site Assistant for 1.5 hrs./day (Mon.-Thurs.) at Bridgewater beginning 10/22/12 through 4/25/13, \$8.01/hr.
5. Marilyn Frey, Special Ed Educational Assistant PCA for 2.7 hrs./day at Longfellow beginning 10/29/12 through 6/4/13, Class IV, step 1, \$13.26/hr.
6. Sandra Fjelde, Workstation Specialist at Middle School, beginning 11/12/12, \$34,770.47 + Step 4 \$2,000 (pro-rated for the 2012-13 school year).

b. Increase/Decrease/Change in Assignment

1. Erin Mayberry, Recreation Program Coordinator, transfer to Director of Community Services beginning 12/1/12, \$98,352 (pro-rated for the remainder of 2012-13 school year).
2. Allyson Bernstorff, Supervisory/Special Ed Educational Assistant PCA for 6.75 hrs./day, increase .25 hrs./day Special Ed PCA beginning 10/1/12 through 6/4/13.

3. Robert Garcia, Grade 4 Teacher at Greenvale Park, additional 1.25 hrs./day (2 days/week) PLUS Program Teacher for 2.5 hrs./week at Greenvale beginning 10/22/12 through 4/25/13.
 4. Dana Sonnicksen, EL Teacher at Greenvale Park, additional 1.25 hrs./day (4 days/week) PLUS Program Teacher for 5 hrs./week beginning 10/22/12 through 4/25/13.
 5. Susan Nelson, Special Ed Educational Assistant PCA for 3.5 hrs./day (3 days/week) at Longfellow, increase to 5.75 hrs./day (5 days/week) Special Ed Educational Assistant PCA at Longfellow beginning 10/15/12 through 6/4/13.
 6. Peggy Sheehy, Special Ed Educational Assistant PCA for 4 hrs./day at Northfield Montessori, change/increase to 5.5 hrs./day Head Start beginning 10/15/12 through 5/13/13.
- c. Leave of Absence
1. Ruben Alvarez, FMLA childcare leave of absence beginning on or about 11/15/12 for 15 work days.
- d. Resignation
1. Joni Lant, Child Nutrition Associate I at Bridgewater, resignation effective October 15, 2012.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

There were no items for information.

IX. Future Meetings

Tuesday, November 13, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, November 26, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Fossum, the Board adjourned at 8:45 PM.

Noel Stratmoen
School Board Clerk