

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
September 24, 2012
Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Nelson, minutes of the Regular School Board meeting held on September 10, 2012, were unanimously approved.
- V. Announcements and Recognitions
 - National Merit Scholars: Northfield High School has one National Merit Semi-Finalist. He is Chen Ye. And six Commended Scholars: Emily Bristol, Elizabeth Buckheit, Tyler Landvik-Geyen, Sara Ludewig, Sullivan Ojala-Helmbolt and David Stenzel. The High School will be hosting a reception for these students and their families before the October 22 Board meeting.
 - Congratulations to Greenvale Park Elementary School for being awarded \$4000 by the Midwest Dairy Council for its Fuel Up to Play 60 program. A portion of the funds will be used to purchase a fruit and vegetable cold cart and a media device to display healthy announcements, the breakfast and lunch menus and Fuel Up to Play 60 announcements and food facts.
 - Greenvale Park has also received \$1000 from the Rice County Statewide Health Improvement Program. These funds will be used to purchase pedometers, so that students can participate in a step activity during the school day.
 - Three Minnesota cities have been named to a national list among the “100 Best for Young People.” Every year, “America’s Promise Alliance” and ING put together the list, which is based on programs for kids and graduation rates. The Minnesota cities in the top 100 include Northfield, Edina and St. Louis Park. It’s the fourth time Northfield has made the list.
- VI. Item for Discussion and / or Reports
 1. Update on the Implementation of Early Childhood Changes.
Community Services Early Childhood Coordinator Sara Line presented to the Board an update on the progress the early childhood programs have made since August in implementing its new focus, which is “to ensure that by 2020 ALL children will be school-ready upon entering kindergarten.” Since that time, the early childhood programs staff has been working aggressively to alter existing programs while also initiating new outreach efforts. Sara described the work that has occurred in classes, along with the collaboration with current and new partners.
 2. Draft of Legislative Platform for Schools for Equity in Education (SEE).
Superintendent Richardson presented the draft of the legislative platform for Schools for Equity in Education (SEE). Northfield and 59 other school districts across the state belong to SEE, an organization that supports adequacy and equity in funding for Minnesota schools. Superintendent Richardson encouraged Board members and the community to share these platform issues with those running for legislative office, and to ask those candidates to share their perspectives on funding adequacy and equity for Northfield and other districts.
 3. iPad Minute.
Matt Hillmann, Director of Human Resources and Technology, demonstrated how teaching staff are using the iPad in the classroom and promised to share more examples in the coming months.

VII. Superintendent's Report

A. Items for Individual Action

1. Proposed 2012 Pay 2013 Property Tax Levy.

On a motion by Stratmoen, seconded by Maple, the Board certified to County Auditors the 2012 Payable 2013 Proposed Certified Net Tax Levy in the amount of \$15,375,473.42.

2. Annual Report on Curriculum, Instruction and Student Achievement.

On a motion by Nelson, seconded by Maple, the Board approved the 2011-2012 Annual Report on Curriculum, Instruction and Student Performance.

B. Items for Consent Grouping

On a motion by Pritchard, seconded by Maple, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Reports – April, May and June 2012.

The Board approved the following:

- Paid bills totaling \$904,189.12, payroll checks totaling \$2,619,585.90 and the financial reports for April 2012. No bond payments were made in April 2012.
- Paid bills totaling \$888,419.41, payroll checks totaling \$2,677,191.08 and the financial reports for May 2012. No bond payments were made in May 2012.
- Paid bills totaling \$1,039,350.04, payroll checks totaling \$5,299,572.69 and the financial reports for June 2012. No bond payments were made in June 2012.

2. Personnel Items.

a. Appointments*

1. Mary Lane-Weaver, 1.0 FTE Long-Term Substitute FACS Teacher at Middle School beginning 9/17/12 through 11/2/12, BA-0.
2. Melanie Feldhake, Supervisory (.20)/Special Ed Educational Assistant PCA (6.75) for 6.95 hrs./day at Sibley Elementary beginning 9/17/12, Class I, step 1, \$12.59/hr. and Class IV, step 1, \$13.26/hr.
3. Lauren Johnson, Special Ed Educational Assistant PCA for 6.5 hrs./day at Bridgewater Elementary beginning 9/24/12, Class IV, step 1, \$13.26/hr.
4. William Seeberg, Special Education Homebound Instructor, 6 hrs./week beginning 9/26/12 through 6/4/13, BA60-14.
5. Amanda Story, Special Ed Educational Assistant PCA for 4.5 hrs./day (T,W & Th) at Middle School beginning 9/25/12 through 6/4/13, Class IV, step 4, \$14.40/hr.
6. Mary Stanchina, Supervisory (.2)/Special Ed Educational Assistant PCA (5.5) for 5.7 hrs./day at Sibley Elementary beginning 9/24/12, Class 1, step 1, \$12.59/hr. and Class IV, step 1, \$13.26/hr.
7. Taylor Traeder, Assistant Alpine Ski Coach, Level G, step 1.
8. Brienne Mayer, Special Education Educational Assistant PCA at Bridgewater Elementary for 2.16 hours/day effective September 24, 2012 through June 4, 2013. Class IV, Step 1 - \$13.26/hour.
9. Tasha L. Jasper, Special Education Educational Assistant PCA at Sibley Elementary for 3.25 hours/day effective September 28, 2012. Class IV, Step 1 - \$13.26/hour.

b. Increase/Decrease/Change in Assignment

1. Kristin Basinger, Special Ed Educational Assistant PCA at Bridgewater, increase Bus PCA hours from .58 hrs./day to .83 hrs./day beginning 9/10/12 through 6/4/13.
2. Yolanda Loken, Special Ed Educational Assistant PCA at Longfellow, increase Bus PCA hours from 1.92 hrs./day to 2 hrs./day beginning 9/10/12 through 6/4/13.
3. Lorraine Baker, Child Nutrition Associate II at High School, increase from 5.75 hrs./day to 7.25 hrs./day beginning 9/10/12.
4. Christopher Howard, 1.0 FTE Spanish Teacher at Middle School, increase .1 FTE overload assignment beginning 9/13/12 through 6/5/13.
5. Jackie Moon, Special Ed Educational Assistant PCA at Middle School, increase from 6.05 hrs./day to 6.30 hrs./day beginning 9/13/12.

6. Janet Gannon, Instructional Educational Assistant at Middle School, increase from 6.5 hrs./day to 6.75 hrs./day beginning 9/17/12.
 7. Soraya Dangor, Instructional Educational Assistant at Middle School, increase from 4 hrs./day to 6.75 hrs./day beginning 9/17/12.
 8. Jill Lauritzen-Ertl, 1.0 FTE Social Studies/English Teacher at High School, increase 5 hrs./week Homebound Instructor beginning 9/19/12 through TBD.
 9. Elizabeth Valentine, 1.0 FTE EL Teacher at Greenvale Park, split assignment to include Bridgewater and Sibley Elementary beginning 9/20/12.
 10. Sara Webster, .5 FTE Speech/Language Pathologist at Longfellow, increase 8 hrs./week to .7 FTE Speech/Language Pathologist at Longfellow/Sibley beginning 9/20/12 through 6/5/13.
 11. Lois Kelly, Instructional Educational Assistant at ALC, increase 8 hrs./week as Speech/Language Assistant at Bridgewater Elementary beginning 9/24/12 through 6/4/13.
 12. Linda Carey, Supervisory (.2)/Special Ed Educational Assistant (6.5) for 6.7 hrs./day, decrease .2 hrs./day Supervisory Educational Assistant beginning 9/24/12.
 13. Teresa Findlay, Class III Special Education Educational Assistant at the Middle School for 6.5 hours/day and Class I Supervisory Educational Assistant for .25 hours/day. Changing 3.0 hours/day of Class III hours to Class IV PCA hours. Teresa will now work 3.5 hours/day Class III Special Education Educational Assistant; 3.0 hours/day Class IV Special Education Educational Assistant PCA and .25 hours/day Class I Supervisory Educational Assistant.
 14. Susan Leidner, Special Education Educational Assistant PCA at Sibley for 6.75 hours/day and .20 hours/day Class I Supervisory. Decreasing hours to 5.70 hours/day Special Education Educational Assistant PCA and .08 hours/day Supervisory Educational Assistant. Total hours per week will be 28.80.
 15. Linda Wasner, Special Education Educational Assistant PCA for 5 hours/day at Sibley. Increase Special Education Educational Assistant PCA hours to 6.05 hours/day and add .12 hours/day Supervisory Educational Assistant hours. Total hours per week will be 30.85.
- c. Leaves of Absence
1. Joni Lant, Child Nutrition Associate I, unpaid leave of absence beginning 9/14/12 through 10/8/12.
 2. Margaret Goldade, Early Childhood Special Education Teacher, FMLA childcare leave of absence beginning on or about 12/10/12 for up to eleven work weeks.
 3. Ronald Zoromski, Industrial Technology Teacher, FMLA leave of absence beginning 10/2/12 through 10/15/12.
- d. Resignations
1. Melissa Reuvers, Supervisory/Special Ed Educational Assistant PCA at Bridgewater, resignation effective 9/17/12.
 2. Michelle Tranberg, Special Ed Educational Assistant PCA at Sibley, resignation effective 9/17/12.
 3. Sara Rowan, Assistant Girls Hockey Coach, resignation effective September 21, 2012.
- e. The Board approved:
- Personnel Policies and Practices for Technology Employees Agreement for the period extending July 1, 2012 through June 30, 2014.

*Conditional offers of employment are subject to successful completion of a criminal background check.

**Subject to revision when 2012-14 negotiations are completed.

VIII. Items for Information

1. Revisions to Policy 419 – Tobacco-Free Environment.

Additions to Policy 419 – Tobacco-Free Environment have been suggested that further articulates what is not allowed. A copy of the current policy was given to the Board with the revisions bolded and underlined. Discussion and final action by the School Board on Policy 419 is scheduled for the October 8, 2012, Regular School Board meeting.

IX. Future Meetings

Monday, October 8, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, October 22, 2012, 6:30 PM, Reception for National Merit Scholars, Northfield High School Lower Cafeteria
Monday, October 22, 2012, 7:30 PM, Regular School Board Meeting, Northfield High School Media Center
Tuesday, November 13, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Nelson, the Board adjourned at 8:34 PM.

Noel Stratmoen
School Board Clerk