

NORTHFIELD PUBLIC SCHOOLS School Board Minutes

School Board Minutes
August 27, 2012
Northfield High School Media Center

- I. Call to Order.
Board Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education to order at 7:00 PM. Maple and Nelson were absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no one.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Pritchard, minutes of the Regular School Board meeting held on August 13, 2012, were unanimously approved.
- V. Announcements and Recognitions
 - Superintendent Richardson presented the 2012 ACT Testing Results for Northfield High School. 82% of NHS graduates took the ACT in comparison to 74% of MN graduates. The composite score is the highest that Richardson could recall during his 8-year tenure (25.2).
- VI. Item for Discussion and / or Reports
 1. Update on Summer Building Projects.
Paul Bell, Director of Buildings and Grounds, provided an update on the progress of the summer building projects taking place throughout the District.
 2. State of the District – Celebrations and Challenges.
Superintendent Richardson presented an overview of the programs and activities completed during the 2011-12 school year as well as looked ahead to the challenges that the District faces in 2012-13. Iverson requested an update on Kindergarten ESL.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Charter School Name Change.
On a motion by Pritchard, seconded by Fossum, the Board unanimously approved an Addendum to the contract between the Northfield Public Schools and Arcadia Charter School, formerly known as Northfield School of Arts and Technology (ARTech). The purpose of this Contract addendum is to recognize the name change of the charter school.
 - B. Items for Consent Grouping
On a motion by Stratmoen, seconded by Quinnell, the Board unanimously approved the following items listed under the Consent Grouping.
 1. Appointments to Community Services Advisory Council.
The Board approved two appointments to the Community Services Advisory Council. They are Kelly Bergmann-Hurlbert and Adrienne Falcon. David Wolff, who is in his last year of his second three-year term, needed to resign due to a family member's illness. The term for the two appointees will be 2012-2015.
 2. Personnel Items.
 - a. Appointments*
 1. Kathleen Tilderquist, 1.0 FTE Long-Term Substitute Business Education Teacher at the High School beginning 8/28/12 through 10/5/12, BA-6.
 2. Hetal Patel, 1.0 FTE Long-Term Substitute ESL Teacher at Greenvale Park Elementary beginning 8/28/12 through 10/12/12, BA-0.
 3. Emily Lund, .5 FTE Read 180 Teacher at Greenvale Park Elementary beginning 8/28/12 through 6/5/13, BA-0.

4. Andrew Lum, 1.0 FTE Grade 3 Teacher at Greenvale Park Elementary beginning 8/28/12 through 6/5/13, BA45-4.
 5. Sondra Breiland, 1.0 FTE Long-Term Substitute Kindergarten Plus Teacher at Greenvale Park Elementary beginning on or about 10/28/12 through on or about 1/31/13, BA15-14.
 6. Julie Erickson, Early Ventures Site Assistant at Longfellow for 6 hrs./day beginning 8/27/12, Step 1, \$11.03/hr.**
 7. Jane Morrison, Early Ventures Site Assistant at Longfellow for 7.2 hrs./day beginning 8/27/12, Step 1, \$11.03/hr.**
 8. Pamela Swanson, Kid Ventures Site Assistant at Bridgewater for 2.5 hrs./day beginning 8/29/12, Step 1, \$11.03/hr.**
 9. Jennifer Quinnell, Kid Ventures Site Assistant at Greenvale Park for 2.5 hrs./day beginning 8/27/12, Step 1, \$11.03/hr.**
 10. Tyler Grave, Kid Ventures Student Site Assistant for up to 2 hrs./week beginning 9/4/12, \$7.93/hr.
 11. Reece Line, Kid Ventures Student Site Assistant for up to 4 hrs./day beginning 9/4/12, \$7.93/hr.
 12. Corrin Schmidtke, Kid Ventures Student Site Assistant for up to 2 hrs./week beginning 9/5/12, \$7.93/hr.
 13. Lucinda DeCramer, Northfield Booster Club Concessions Manager for the 2012-13 school year at a salary of \$1,550. (*This position will be paid for by the Northfield Booster Club.*)
 14. Claire Larson, 6th Grade Volleyball Coach at Middle School, Level J, step 1.
 15. Sarah Carlson, 6th-8th Grade Girls Tennis Coach at Middle School, Level I, step 1.
 16. Jeffrey Wendt, 6th Grade Boys Soccer Coach at Middle School, Level J, step 1.
 17. Dianne Peterson, Special Ed Educational Assistant Bus PCA for 1.75 hrs./day beginning 9/4/12 through 6/4/13, Class IV, step 2, \$13.77/hr.
 18. Gregory Flanders, 7th Grade Volleyball Coach, Level H, step 1.
- b. Increase/Decrease/Change in Assignment
1. Gerald Davidson, Long-Term Substitute Custodian at Middle School, transfer to Custodian at Greenvale Park/Sibley beginning 8/20/12.
 2. Pat Bullard, Custodian at Greenvale Park/Sibley, transfer to Custodian at the High School beginning 8/13/12.
 3. Christopher Holmquist, .8 FTE Art Teacher at the High School, increase .2 FTE Long-Term Substitute Art Teacher at the High School beginning 8/28/12 through 6/5/13.
 4. Nicole Papke, 1.0 FTE Grade 3 Classroom Teacher at Greenvale Park, transfer to 1.0 FTE Title I Teacher at Greenvale Park beginning 8/15/12 through 6/5/13.
 5. Constance Nelson, 1.0 FTE Reading Teacher at Bridgewater Elementary, transfer to 1.0 FTE Response to Intervention Coach at Bridgewater Elementary beginning 8/28/12.
 6. Darrell Sawyer, 1.0 FTE Social Studies Teacher at Middle School, additional .2 FTE Geography assignment for the 2012-13 school year.
 7. Ruth Morgan-Malecha, Special Ed Educational Assistant PCA at Middle School for 7 hrs./day, decrease to 6.75 hrs./day Special Ed Educational Assistant PCA at Middle School beginning 8/28/12.
 8. Beth McClune, Special Ed Educational Assistant PCA at Middle School for 6.5 hrs./day, increase to 6.75 hrs./day Special Ed Educational Assistant PCA at Middle School beginning 8/28/12.
 9. Jenni Roney, Instructional Educational Assistant at Sibley for 4 hrs./day, increase 1.33 hrs./day Supervisory Educational Assistant at Sibley for a total of 5.33 hrs./day beginning 9/4/13 through 6/4/13, Class I, step 1, \$12.59/hr.
 10. Linda Wasner, Special Ed Educational Assistant PCA for 5 hrs./day and Supervisory Educational Assistant for .2 hrs./day at Sibley, decrease .2 hrs./day Supervisory beginning 9/4/12 through 6/4/13.
 11. Linda Carey, Special Ed Educational Assistant at Sibley for 6.5 hrs./day, increase .2 hrs./day Supervisory Educational Assistant at Sibley for a total of 6.7 hrs./day beginning 9/4/12 through 6/4/13, Class I, step 6, \$14.31/hr.
 12. Rebekah Patterson, .5 FTE Read 180 Teacher at Bridgewater Elementary, increase .375 FTE Title Teacher at Bridgewater Elementary, beginning 8/28/12 through 6/5/13.

13. Madonna Pumper, Child Nutrition Substitute, transfer to Child Nutrition Associate I at Sibley Elementary beginning 8/20/12.
 14. Kiersten Bielenberg, .45 FTE DAPE/Physical Education Teacher at Sibley/MS/HS/ALC, increase .3 FTE DAPE/Physical Education Teacher at Sibley/HS/ALC beginning 8/28/12 through 6/5/13.
 15. Shelia Atkinson, Special Ed Educational Assistant PCA at Bridgewater for 6.75 hrs./day, increase 1 hr./day Bus PCA beginning 9/4/12 through 6/4/13.
 16. Kristin Basinger, Special Ed Educational Assistant PCA at Bridgewater for 6.5 hrs./day, increase .58 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 17. Elizabeth Brewer, Special Ed Educational Assistant PCA at HS for 6.5 hrs./day, increase 1.08 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 18. Mary Boyum, Supervisory/Special Ed Educational Assistant PCA at Sibley for 6.95 hrs./day, increase .67 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 19. Shari Bridley, Special Ed Educational Assistant PCA at Longfellow for 5.6 hrs./day, increase to 6.65 hrs./day and .4 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 20. Shelly Kruger, Special Ed Educational Assistant PCA at High School for 6.75 hrs./day, increase .83 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 21. Yolanda Loken, Special Ed Educational Assistant PCA at Longfellow for 5.75 hrs./day, decrease to 3.30 hrs./day, and adding 3.42 hrs./day Bus PCA (2 positions) beginning 9/4/12 through 6/4/13.
 22. Jackie Meyer, Special Ed Educational Assistant PCA at High School for 6.75 hrs./day, increase 1.25 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
 23. Susan Nelson, Special Ed Educational Assistant PCA at Longfellow for 17.5 hrs./week, decrease to 10 hrs./week beginning 9/4/12 through 6/4/13.
 24. Peggy Sheehy, Special Ed Educational Assistant PCA at Longfellow for 2.10 hrs./day, increase to 4.25 hrs./day beginning 9/4/12 through 5/13/13.
 25. Kathryn Stordahl, Special Ed Educational Assistant PCA at Longfellow for 6.35 hrs./day, decrease from 31.75 hrs./week to 29 hrs./week beginning 9/4/12 through 6/4/13.
 26. Andrea Waldock, Special Ed Educational Assistant PCA at Longfellow for 5.75 hrs./day, decrease to 5.5 hrs./day and 1.58 hrs./day Bus PCA beginning 9/4/12 through 6/4/13.
- c. Resignations / Retirement
1. Andrew Gilbertson, Response to Intervention Coach at Bridgewater, resignation effective 8/14/12.
 2. Rachel Woldum, Elementary Parent Liaison at Greenvale Park and Middle School Youth Center Site Leader, resignation effective 8/21/12.
 3. Erica Hubers, Educational Assistant at Bridgewater, resignation effective 8/23/12.
 4. Hannah Puczko, Community Services Director, retirement effective 12/31/12.
 5. Lynn Krominga, Special Education Teacher at Middle School, resignation effective 8/24/12.
 6. Micheal Hamilton, Middle School Teacher, resignation effective 8/24/12.
 7. Mandy McWilliams, Special Ed Educational Assistant PCA at High School, resignation effective 8/27/12.
 8. Jodie Rud, Supervisory/Special Ed Educational Assistant PCA at Sibley, resignation effective 8/27/12.
- d. The Board approved the following:
- Agreement between ISD 659 and the Northfield Public School Office Employees for the period extending July 1, 2012 through June 30, 2014.
 - Personnel Policies and Practices Non-Union Administrators (Director) Agreement for the period extending July 1, 2012 through June 30, 2014.
 - Personnel Policies and Practices Community Services Staff Agreement for the period extending July 1, 2012 through June 30, 2014.
- e. Superintendent's Performance Incentive Pay for 2011-2012 Contract Year
The Board awarded the full performance incentive pay for contract year 2011-2012 as provided in the Superintendent's contract. The Superintendent may elect to receive this in equal installments for the remainder of the 2012-2013 contract year.

f. Superintendent Contract provisions for the 2012-2013 Contract Year

The Board approved the following Superintendent contract provisions for the 2012-2013 contract year:

- A one percent increase in the annual salary;
- An additional \$1,955 contribution to the Superintendent's tax sheltered annuity and a shift of \$850 from the agreed upon elected annuity contribution to the tax sheltered contribution. (Note that the shift is no additional cost to the District.);
- Updated the language and current contract dollar amounts regarding the District's health and dental insurance contribution, including an additional \$120 to the elected annuity contribution to maintain full family health and dental insurance coverage. (Note that this dollar change has already been implemented to be in compliance with the Federal Health Care Act.)
- Updated the severance plan to match the contracts of other administrative groups (from seven to six years of full time continuous service).
- A \$5,000.00 permanent shift of performance incentive described in section B of salary to salary in section A.

g. 2013-2016 Superintendent's Contract

The Board approved an additional three year contract for the Superintendent with language, salary and benefit items identical to those found in the 2010-13 contract as amended for the 2012-13 school year.

*Conditional offers of employment are subject to successful completion of a criminal background check.

**Subject to revision when 2012-14 negotiations are completed.

VIII. Items for Information

1. Workshop Schedule.

The schedule for the pre-school workshops for staff to be held on August 28, 29 and 30 was given to the Board.

IX. Future Meetings

Monday, September 10, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, September 24, 2012, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:00 PM.

Noel Stratmoen
School Board Clerk