

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
September 12, 2011
Northfield High School Media Center

- I. Call to Order.
Board Chair Kari Nelson called the regular meeting of the Northfield Board of Education to order at 7 PM.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Fossum, the minutes of the August 22, 2011, Regular School Board meeting were unanimously approved.
- V. Announcements and Recognitions
 - The High School administration acknowledged the incredible amount of work that the following staff put into the LINK program for 9th graders this year: TJ Wiebe, Mary Schmitt, Sarah Swan-McDonald, Jeff Eckhoff, Kathy Wiertsema-Miller, and Kathy Clark. LINK went very well again this year, and it is in no small part the result of the work of these folks.
 - The Connected Kids Mentoring program will be featured on the KARE 11 10:00 p.m. news broadcast on Monday, September 12. KARE 11 is airing a special on mentoring on Tuesday and is using our program as the promotional feature.
 - The Northfield High School Athletic Department is purchasing a dedicated AED for Spring Creek Park Soccer fields thanks to generous donations from John and Gretchen Ehrsmann and the Northfield Soccer Association.
 - The District would like to recognize and thank all of the district custodians and tech crews for preparing our buildings and tech equipment for the year. They worked tirelessly and have performed miracles! It is great to have the model classrooms in place with a SMART Board and LCD projector in each grade level classroom at the elementary level.
 - Pritchard recognized Benjamin Bus Company for their excellent work in getting our students safely to school.
- VI. Item for Discussion and / or Reports
There were no items for discussion or reports.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Resolution Establishing Ballot Board.
Since the School District's Special Election is the only item on the ballot this November, the School District is responsible for administering all of the election duties. Minnesota Statute 203B.121, Subd. 1 requires the school board of each district with responsibility to accept and reject absentee ballots must, by resolution, establish a ballot board. A list of the people appointed to the Absentee Ballot Board for the November 8, 2011, Special Election is on the reverse side of the Resolution.

On a motion by Iverson, seconded by Maple, the Board unanimously approved the Resolution Establishing Ballot Board. The Absentee Ballot Board consists of the following employees of the Rice County Auditor/Treasurer's Office: Annette Peters, Laurie Braun, Sue Kalow and Donna Morelan. Voting 'yes' was Fossum, Maple, Iverson, Pritchard, Quinnell, Stratmoen and Nelson. No one voted 'no.'
 2. Correction to Special Election Sample Ballot.
At the August 8, 2011, Regular School Board meeting, the Board approved the Resolution Relating To Revoking The Existing Referendum Revenue Authorization Of The School District And Approving A New Authorization, Approving A Capital Project Levy Authorization To Replace

An Expiring Authorization, And Calling An Election Thereon. Included in the Resolution packet was a sample of the Special Election Ballot provided by our legal counsel. On the sample ballot provided by Counsel, the school district's existing referendum revenue authorization was incorrectly identified as \$1,260.90.

On a motion by Stratmoen, seconded by Pritchard, the Board unanimously modified the sample special election ballot that was included in the Resolution packet on August 8, 2011, to reflect the correct current revenue authorization of \$1,269.90.

B. Items for Consent Grouping

On a motion by Maple, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Overnight Student Field Trip Proposal.

The Board approved the sixth grade Amistades Team's trip to a Spanish immersion program at "The Forest" near Stillwater May 8-9, 2012. It is part of Concordia Language Villages.

2. Community Services Advisory Council Appointment.

The Board appointed Lisa Malecha (Social Worker at ARTech Charter School) to the Community Services Advisory Council for the term September 2011 through 2014.

3. Personnel Items.

a. Appointments*

1. Angela Schewe, School Readiness Teacher, 22 hrs./week at Longfellow, beginning 8/30/11, \$21.59/hr.
2. Emily Waage, .5 FTE Kindergarten Teacher at Greenvale, beginning 8/29/11, BA-0.
3. Emily Waage, .5 FTE Title I Teacher at Greenvale, beginning 9/1/11 through 6/4/12, BA-0.
4. Elizabeth Ziemann, 1.0 FTE ESL/Kindergarten Teacher at Greenvale, beginning 8/29/11, MA-9.
5. Heidi Peterson, Long-Term Substitute ALC Teacher at Middle School, beginning 8/29/11 through 11/1/11, BA45-7.
6. Charlie Black, .5 FTE Science Teacher at High School, beginning 8/30/11 through 6/4/12, MA60-14.
7. *Correction: Erik Swenson, 1.0 FTE Grade 5 Teacher at Bridgewater, beginning 8/29/11, BA60-6, (not BA30-6 as previously submitted.)*
8. Merri Swanson, Elementary Parent Liaison at Greenvale, 2 hrs./day, 5 days/week, beginning 9/6/11, \$13.40/hr.
9. Rachel Woldum, Elementary Parent Liaison at Greenvale, 2 hrs./day, 5 days/week, beginning 9/8/11, \$13.40/hr.
10. Kyle Smisek, Special Ed Educational Assistant PCA at Middle School, 6.75 hrs./day beginning 9/6/11, Class III, step 1, \$13.26/hr.
11. Sandy Bouillez, Child Nutrition Associate I, 3 hrs./day at Greenvale, beginning 8/30/11, \$13.55/hr.
12. Janette Stromley, Special Education Homebound Instructor, 2 hrs./day, 3 days/week, beginning 9/6/11 through 6/1/12, MA-14.
13. Nicki Thompson, Kid Ventures Site Assistant at Sibley, 2.75 hrs./day, beginning 9/7/11, \$11.32/hr.
14. Dianne Peterson, Special Ed Educational Assistant Bus PCA, 2.083 hrs./day, beginning 9/6/11 through 6/1/12, Class III, step 1, \$13.26/hr..
15. Chris Fink, 6th Grade Football Coach, beginning 9/6/11, Level J, step 1.
16. Mark Mecurio, Assistant Wrestling Coach, beginning 11/21/11 through 3/3/12, Level E, step 1.
17. Logan Smestad, Head Nordic Ski Coach, beginning 11/14/11 through 2/16/12, Level D, step 1.
18. David Von Ruden, 7th Grade Football Coach (hourly), beginning 9/6/11 through 10/7/11, \$14.00/hr.

19. Frances Seitz, 6th Grade Volleyball Coach, beginning 9/6/11 through 10/7/11, \$10.00/hr.
 20. Clarice Grabau, Supplemental Educational Services Teacher for Community Services, 1 hour/day Mondays & Wednesdays (October-March), beginning 10/10/11 through 3/14/12, \$25.93/hour.
 21. Amanda Story, Special Ed Educational Assistant PCA at Longfellow, 3.5 hours/day (Mon./Wed./Fri.), beginning 9/16/11 through 6/1/12, Class III, step 3, \$13.94/hour.
- b. Increase/Decrease/Change in Assignment
1. Rebecca Gainey, .5 FTE Literacy Coach at Sibley, increase to .6 FTE Literacy Coach at Sibley, beginning 8/30/11 through 6/4/12.
 2. Shari Karlsrud, .5 FTE Long-Term Substitute FACS Teacher at High School, increase to 1.0 FTE Long-Term Substitute FACS Teacher at High School, beginning 8/30/11 through 6/4/12.
 3. Rebekah Patterson, .5 FTE READ 180 Teacher at Bridgewater, increase .4 FTE Title I Teacher at Bridgewater, beginning 8/30/11 through 6/4/12.
 4. Emileana Graupmann, .6 FTE Social Studies Teacher at High School, increase to .8 FTE Social Studies Teacher at High School, beginning 8/30/11 through 6/4/12.
 5. Kiwi Bielenberg, .45 FTE Physical Education/DAPE Teacher, increase to 1.0 FTE Physical Education/DAPE Teacher, beginning 8/30/11 through 6/4/12.
 6. Victoria Malecha, Child Nutrition Associate II at Middle School, 6 hrs./day, increase to 8 hrs./day Monday-Thursday and 6 hrs./day Friday, beginning 8/23/11.
 7. Angela Timperley, Special Ed Educational Assistant PCA, 2.5 hrs./day at Bridgewater, transfer to Special Ed Educational Assistant, 4 hrs./day at Bridgewater, beginning 8/26/11.
 8. LaDonna Miller, Special Ed Educational Assistant at Greenvale, 2.5 hrs./day, increase to 5.75 hrs./day Special Ed Educational Assistant, beginning 9/6/11.
 9. Angie Nielsen, 4 hrs./day Special Ed Educational Assistant/2.5 hrs./day Supervisory Educational Assistant, increase to 4.5 hrs./day Special Ed Educational Assistant/2.5 hrs./day Supervisory Educational Assistant at Greenvale, beginning 9/6/11.
 10. Susan Nelson, Special Ed Educational Assistant PCA at Longfellow, 21 hrs./week, increase to 28 hrs./week (Mon.-Wed. 7 hrs./day, Thur.-Fri. 3.5 hrs./day), beginning 9/6/11 through 6/1/12.
 11. Jane Streitz, 5.75 hrs./day Special Ed Educational Assistant/.5 hrs./day Supervisory Educational Assistant at Greenvale, transfer to 6.25 hrs./day Special Ed Educational Assistant at Greenvale, beginning 9/6/11.
 12. Laurie Noonan, 6.5 hrs./day Special Ed Educational Assistant at Bridgewater, transfer to 6.5 hrs./day Special Ed Educational Assistant PCA at Bridgewater, beginning 9/6/11.
 13. Amber Iwanski, 6.5 hrs./day Special Ed Educational Assistant at High School, transfer to 6.5 hrs./day Special Ed Educational Assistant PCA at High School, beginning 9/6/11.
 14. Katie Malecha, 6.5 hrs./day Special Ed Educational Assistant at Bridgewater, transfer to 6.5 hrs./day Special Ed Educational Assistant PCA at Bridgewater, beginning 9/6/11.
 15. Angie Timperley, 4 hrs./day Special Ed Educational Assistant at Bridgewater, transfer to 4 hrs./day Special Ed Educational Assistant PCA at Bridgewater, beginning 9/6/11.
 16. Kristin Basinger, 6.75 hrs./day Special Ed Educational Assistant PCA at Bridgewater, increase 25 mins./day Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.
 17. Andrea Waldock, 5.75 hrs./day Special Ed Educational Assistant PCA at Longfellow, increase 1 hr. 5 min. Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.
 18. Jacqueline Meyer, 6.75 hrs./day Special Ed Educational Assistant PCA at High School, increase 1 hr. 10 min. Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.
 19. Elizabeth Brewer, 6.75 hrs./day Special Ed Educational Assistant PCA at High School, increase 1 hr. 5 min. Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.
 20. Mary Boyum, 6.75 hrs./day Special Ed Educational Assistant PCA at Sibley, increase 1 hr. 10 min. Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.
 21. Yolanda Loken, 5.75 hrs./day Special Ed Educational Assistant PCA at Longfellow, increase 50 min./day Special Ed Educational Assistant Bus PCA, beginning 9/6/11 through 6/1/12.

22. Michael Berger, 40 hrs./week Summer Ventures Site Leader at Bridgewater, decrease to 11.5 hrs./week Kid Ventures Site Leader at Greenvale, beginning 9/6/11.
23. Aimee Gerdesmeier, 40 hrs./week Summer Ventures Site Assistant at Longfellow, decrease to 12.5 hrs./week Kid Ventures Site Assistant at Sibley, beginning 9/6/11.
24. Vanessa Grave, 40 hrs./week Summer Ventures Site Leader at Longfellow, decrease to 26 hrs./week Kid Ventures Site Leader at Bridgewater, beginning 9/6/11.
25. Dana Jans, 40 hrs./week Summer Ventures Site Leader at Longfellow, transfer to 3.5 hrs./day Kid Ventures Site Leader at Greenvale/2.0 hrs./day Early Ventures Site Leader at Longfellow/1 hr./week Site Lead meeting at Longfellow, beginning 9/6/11.
26. Angie Maas, 40 hrs./week Summer Ventures Site Leader at Longfellow, decrease to 30 hrs./week Kid Ventures Site Leader at Sibley, beginning 9/6/11.
27. Hope Sweet, 5 hrs./week Summer Ventures Site Assistant at Longfellow, increase to 13 hrs./week Kid Ventures Site Assistant at Greenvale, beginning 9/6/11.
28. Angela Frawley, 40 hrs./week Interim Early Ventures Site Leader at Longfellow, transfer to 38 hrs./week Early Ventures Site Assistant at Longfellow, beginning 9/1/11.
29. Elizabeth Stahly, 20 hrs./week Early Ventures Site Assistant at Longfellow, increase to 27.5 hrs./week beginning 8/29/11.
30. Tammie Warner, 30 hrs./week Early Ventures Site Assistant at Longfellow, increase to 40 hrs./week beginning 8/29/11.
31. Amy Pantze, 6.5 hrs./day Special Ed Educational Assistant at Greenvale, transfer to 6.5 hrs./day Special Ed Educational Assistant PCA at Greenvale, beginning 9/6/11.
32. Angie Nielsen, 4.5 hrs./day Special Ed/2.5 hrs./day Supervisory Educational Assistant at Greenvale, transfer to 4.5 hrs./day Special Ed EA PCA/2.0 hrs./day Instructional/.5 hr./day Supervisory Educational Assistant at Greenvale, beginning 9/6/11.
33. Deb Mastin, .5 hr./day Special Ed Educational Assistant at Greenvale, transfer to .5 hr./day Special Ed EA PCA at Greenvale, beginning 9/6/11.
34. Jane Streitz, 6.25 hrs./day Special Ed Educational Assistant at Greenvale, transfer to 6.25 hrs./day Special Ed EA PCA at Greenvale, beginning 9/6/11.
35. Linda Wilson, 2.5 hrs./day Special Ed Educational Assistant at Greenvale, transfer to 2.5 hrs./day Special Ed EA PCA at Greenvale, beginning 9/6/11.
36. LaDonna Miller, 1.25 hr./day Supervisory/5.75 hrs./day Special Ed Educational Assistant at Greenvale, transfer to 1.0 hr./day Supervisory/.25 hr./day Instructional/5.75 hrs./day Special Ed EA PCA at Greenvale, beginning 9/6/11.
37. Kelle Edwards, 1.0 hrs./day Instructional/6.0 hrs./day Special Ed Educational Assistant at Greenvale, decrease to .75 hr./day Instructional/6.0 hrs./day Special Ed EA PCA at Greenvale, beginning 9/6/11.
38. Bonnie Johnson, .25 hr./day Supervisory/6.75 hrs./day Special Ed Educational Assistant at Sibley, transfer to .25 hr./day Supervisory/4.75 hrs./day Special Ed EA/2.0 hrs./day Special Ed EA PCA at Sibley, beginning 9/12/11.
39. Julia Johnson, 4 hrs./day Special Ed Educational Assistant at Sibley, transfer to 4 hrs./day Special Ed Educational Assistant PCA, beginning 9/12/11.
40. Molly Peterson, 3.5 hours/day Instructional Educational Assistant at High School, increase 3.5 hours/day Special Ed Educational Assistant PCA at High School, beginning 9/12/11 through 6/1/12, Class III, step 1, \$13.26/hour.
41. Laurie Noonan, 6.5 hours/day Special Ed Educational Assistant PCA, increase to 6.75 hours/day Special Ed Educational Assistant PCA at Bridgewater, beginning 9/12/11.

c. Resignations

1. Cindy Moe, Child Nutrition Associate I, resignation effective 8/20/11.
2. Hannah Johnson, Special Ed Educational Assistant PCA, resignation effective 8/21/11.
3. Shawn Perlich, Hand in Hand Preschool Teacher, resignation effective 8/23/11.
4. Kelsey Lehman, Kindergarten/ESL Teacher, resignation effective 8/23/11.
5. Brenda Starin, Special Ed Educational Assistant, resignation effective 8/30/11.
6. Jill Mischke, Instructional/Supervisory Educational Assistant at NCRC, resignation effective 9/8/11.

d. TRA Part-Time Teacher Program

1. The Board authorized Shelley Hansen and Carolyn Hogan to participate in the TRA Part-Time Teacher Program, whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the Northfield School District.

*Conditional offers of employment are subject to successful completion of a criminal background check.

** Subject to revision when negotiations for 2011-13 are completed.

VIII. Items for Information

1. Draft of Annual Report on Curriculum, Instruction and Student Achievement.

Community Services Director Hannah Puczko presented a “skeleton” draft of the 2010-2011 Annual Report, which must be approved by the School Board by October 1st. Once again, this report will be provided in a web-based online format. The community will be notified when it is available on the website.

2. Public Information Meeting – Tuesday, October 4, 2011, 7:00 PM, Northfield High School Auditorium.

This public information meeting will be an opportunity for the community to learn more about the proposed two levy questions on the November 8, 2011, Special Election ballot.

IX. Future Meetings

Monday, September 26, 2011, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Tuesday, October 4, 2011, 7:00 PM, Public Information Meeting, Northfield High School Auditorium

Monday, October 10, 2011, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Fossum, the Board adjourned at 7:20 PM.

Noel Stratmoen
School Board Clerk