

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Meeting
November 8, 2010
Northfield High School Media Center

- I. Call to Order.
Board Chair Kari Nelson called the regular meeting of the Northfield Board of Education to order at 7:00 PM.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
There was none.
- IV. Approval of Minutes.
Board Chair Nelson reminded Board members that corrected minutes of the October 25, 2010, School Board meeting was in the Table File.
Then, on a motion by Iverson, seconded by Berthelsen, the corrected minutes of the Regular School Board meeting held on October 25, 2010, as presented in the Table File, were unanimously approved.
- V. Announcements and Recognitions.
 - Dr. Richardson introduced Stephanie Shawback, the new Director of Business Affairs.
 - Greenvale Park had its first annual Dance on October 29. It was in collaboration with their Dance-A-Thon. It raised approximately \$10,300. PTO co-chairs, Merri Swanson and Carina Zick, and the Parent Liaison Laura Berdahl were instrumental in facilitating this project.
 - The Bridgewater third grade students held their second annual Garage Sale on November 4th. The Garage Sale was a service learning project for the students with all proceeds (\$900) going to Prairies Edge Humane Society. Sra. Larson organized this project emphasizing math skills and public speaking.
 - Bridgewater students raised \$657 for Feed My Starving Children by sending out boxes on Halloween. Thanks to the Bridgewater Student Council for coordinating this effort.
 - The District Band Concert was held November 1st. All of the bands did an excellent job under the direction of Roger Jenni, Paul Beck, Ethan Freier and Mary Williams. A special thanks to the guest musician on clarinet, Dr. Jun Qian, Assistant Professor of Music at St. Olaf. The concert was dedicated to last year's guest musician on tuba, Jeff Hodapp, who has since passed away.
 - The Fall Chess Tournament sponsored by the South Central Service Cooperative and Mankato Community Education was held November 6. Congratulations to Jackson Hillmann, who placed first in the sixth grade level competition and Grace Hillmann, who placed 2nd in the fourth grade level competition. First grader Peter Hillmann also participated in the tournament.
 - The fall play, "Twelve Angry Jurors" is receiving good reviews. It is very thoughtful and well directed.
- VI. Items for Discussion and / or Reports
 1. ARTech Annual Report.
Simon Tyler, the Director of ARTech, presented to the Board of Education an overview of ARTech's seventh year of operation as a charter school authorized by the Northfield Public Schools. Mr. Tyler outlined for the Board ARTech's program successes and challenges over the last year. ARTech is at capacity this school year with 126 students, most of whom are residents of the Northfield School District.
 2. School Improvement Plan Reports.
The site continuous improvement plans will be presented to the Board over the next several meetings. They will first document the progress made on the school improvement goals from the 2009-10 school year, then describe the 2010-11 site improvement goals, the data or evidence that was used to identify those goals, and the specific performance targets that will be used to determine

success in reaching the goals. The presentations will also highlight the specific activities and staff development that will be completed during the 2010-11 school year. On November 8th Bridgewater Principal Nancy Antoine, Bridgewater Teachers Connie Nelson and Brent Rauk and Sibley Principal Scott Sannes presented their school's continuous improvement plans to the Board.

3. District and Greenvale Park Adequate Yearly Progress (AYP) Improvement Plans.
Because the District and Greenvale Park Elementary School have subgroups of students who did not make adequate yearly progress for at least two years, No Child Left Behind (NCLB) and the Minnesota Department of Education (MDE) requires the District and Greenvale Park to develop and submit plans that demonstrate our efforts to address the District and building needs that will help students in each of these subgroups to achieve proficiency at grade level by 2013-14. The plans were developed and reviewed by administrators, teachers and parents. The District plan was reviewed by the District Educational Program Advisory Council (DEPAC) on Monday, October 18th. The Board viewed the presentation on the plans at the Board meeting.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Canvassing November Election.
On a motion by Quinnell, seconded by Pritchard, the Board unanimously approved the adoption of the Resolutions Canvassing Returns of Votes of the School District's General and Special Elections as presented. Voting 'yes' was Berthelsen, Maple, Iverson, Pritchard, Quinnell, Stratmoen and Nelson. No one voted 'no.'
2. Resolutions Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.
On a motion by Maple, seconded by Iverson, the Board unanimously approved the Resolutions Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties as presented. Voting 'yes' was Berthelsen, Maple, Iverson, Pritchard, Quinnell, Stratmoen and Nelson. No one voted 'no.'
3. American Education Week Proclamation.
Board Chair Nelson read the Proclamation and then on a motion by Stratmoen, seconded by Iverson, the Board unanimously approved the American Education Week Proclamation as presented.
4. National Community Education Day Proclamation.
Board Chair Nelson read the Proclamation and then on a motion by Quinnell, seconded by Maple, the Board unanimously proclaimed November 16, 2010 as National Community Education Day.

B. Items for Consent Grouping

On a motion by Pritchard, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. District and Greenvale Park AYP Improvement Plans.
The Board granted the Superintendent the authority to submit the District and the Greenvale Park Improvement Plans as presented to the Southeast Service Cooperative and the Minnesota Department of Education prior to November 10, 2010.
2. Personnel Items.
 - a. Appointments*
 1. Marie Frederickson, PLUS Site Lead at Bridgewater, 10 hrs./week, beginning 11/1/10 through 4/28/11, Step 1, \$13.74/hour.
 2. Lindsay Wright, Special Ed Educational Assistant PCA at Middle School, 6.75 hrs./day, beginning 11/9/10 through 6/10/11, Class III, Step 1, \$13.26/hr.
 3. Jill Mischke, PLUS Site Assistant at Greenvale Park, 9 hrs./week, beginning 11/8/10 through 4/28/11, Step 1, \$11.03/hr.
 4. Anthony Olivero, Boys Swim/Dive Assistant Coach, Level E, step 1.

5. Co-Curricular Assignments for November.
 6. Melissa Deuel, Long-term Substitute Grade 3 Teacher at Greenvale Park, beginning on or about 11/18/10 for twelve work weeks, BA-4.
 7. Melissa Deuel, Long-term Substitute Grade 3 Teacher at Greenvale Park, beginning on or about 4/1/11 for twelve work weeks, BA-4.
- b. Increase/Decrease/Change in Assignment
1. Amy Tacheney, Grade 5 Teacher at Greenvale, additional 2.5 hrs./week as Targeted Services Teacher at Greenvale, beginning 10/25/10 through 4/28/11, \$25.93/hr.
 2. Kristin Basinger, transfer from PLUS Site Lead to PLUS Site Assistant at Bridgewater, 3.75 hrs./week, beginning 11/1/10 through 4/28/11, step 4, \$11.91/hr.
 3. Jessica Grisim, 6.5 hrs./day Special Ed Educational Assistant PCA at Bridgewater, increase to 6.67 hrs./day, beginning 11/1/10.
 4. Erica Hubers, 5 hrs./day Special Ed Educational Assistant/1 hrs./day Special Ed Educational Assistant PCA at Bridgewater, transfer to 6 hrs./day Special Ed Educational Assistant PCA, beginning 9/7/10, step 1, \$13.26/hr.
 5. Michael Berger, 3.5 hrs./day Supervisory Educational Assistant, increase 1 hr./day Special Ed Educational Assistant PCA at Bridgewater, beginning 11/1/10 through 6/10/11, step 4, \$14.26/hr.
- c. Leaves of Absence
1. Bonnie Pape, requesting Leave of Absence beginning 10/25/2010 through 3/1/11.
 2. Ann Hehr, requesting FMLA Childcare Leave of Absence, beginning on or about 3/19/11 for twelve work weeks.
 3. Gary Lewis, requesting FMLA Leave of Absence, beginning 11/4/10 through 11/12/10.
- d. Resignation
1. Troy Deden, Special Ed Educational Assistant PCA, resignation effective 11/10/10.
- e. Return from Leave of Absence
1. Nancy Fox, returning early from an unpaid leave of absence on 12/3/10.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Report – November 1.

2. Enrollment Options Report.

The 2010-2011 Enrollment Options Report was provided to the School Board. The Northfield Public Schools has 282 students attending our schools from other school districts this school year compared to 276 last year. 792 Northfield students are attending school elsewhere, including other public schools (176), charter schools (262), home schools (123) and non-public schools (231). This compares to 772 students last year. There were a few questions about the increase in the number of Northfield students attending school in Faribault. The number increased from 12 during the 2009-2010 school year to 24 for the 2010-2011 school year. Further checking was done and it was discovered that the 24 Northfield students attending school in Faribault come from 18 families. The grades represented are: PK – 4, K – 1, 2 – 2, Grades 3, 4, 5 and 7 – 1 student in each grade, 8 – 3, 10 – 2, 11 – 3, and 12 – 5. The reasons given on the open enrollment or non resident agreement forms were: We moved to Northfield from Faribault and we prefer to keep our students in Faribault - 10 students. I work (teach) in Faribault - 5 students. Faribault schools are closer to our home than Northfield schools - 5 students. Faribault offers free full day kindergarten - 1 student. Student lives with grandparents in Faribault on school days - 1 student. My child lives in a group home in Faribault – 1 student. We will be moving soon to Faribault - 1 student.

3. Board Policy 514 – Bullying Prohibition.

The MN School Boards Association (MSBA) is suggesting revisions to the Bullying Prohibition policy. The major change relates to the misuse of technology. The Board will consider these

changes over the next two weeks and decide at its November 22, 2010, whether to approve the changes.

IX. Future Meetings

Monday, November 22, 2010, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

Monday, December 13, 2010, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

X. On a motion by Iverson, seconded by Maple, the Board adjourned at 9:41 PM.

Ellen Iverson, School Board Clerk