

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Meeting  
October 11, 2010  
Northfield High School Media Center

- I. Call to Order.  
Vice Chair Noel Stratmoen called the meeting of the Northfield Board of Education to order at 7:30 PM. Berthelsen and Nelson were absent.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment.  
Jennifer Skalski spoke against the proposed change to the bussing policy, Policy 707. They are a rural family that would like their students to be able to ride to a different location from time-to-time to work on projects and for social interaction.
- IV. Approval of Minutes.  
On a motion by Pritchard, seconded by Quinnell, the minutes of the Regular School Board meeting held on September 27, 2010, were unanimously approved.
- V. Announcements and Recognitions.
  - The Fine Arts Boosters have contributed \$900 to the dramatic arts program, the visual arts program, orchestra, speech, band and choir programs. Each will be receiving \$150. The Band and Choir programs will use the money for scholarships to help defray expenses for festivals and camps for students who could not otherwise participate. The Visual Arts program will use the money to help fund a visiting artist who will teach students about Raku ceramics and firing.
  - Sixth grade student Katy Gilbertson will be recognized at a reception at the Science Museum of Minnesota on October 27th. Katy was selected as a winner in the Big River Art Contest sponsored by the National Park Service.
  - Stratmoen reported that the High School Concert Choir shared a concert with the St. Olaf Choir consisting of first year students at the College on Sunday evening, October 10. He attended and said it was excellent.
- VI. Items for Discussion and / or Reports
  1. Technology Plan Update.  
Director of Human Resources and Technology Matt Hillmann presented a status report on the 2007-2011 District technology plan, shared some examples of success/challenges/opportunities with District technology, and previewed the process for developing the 2011-15 District technology plan.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Community Services Budget Revision.  
On a motion by Quinnell, seconded by Maple, the Board unanimously approved a revised Community Services budget (excluding Non-public aides and Kindergarten Plus programs) for 2010-2011 of \$1,776,540 in revenues, \$1,721,465 in expenditures, leaving an anticipated fund balance of \$20,039 as of June 30, 2011.
    2. Revision to Policy 707 – Transportation of Public School Students.  
On a motion by Pritchard, seconded by Maple, the Board unanimously approved the revision to Policy 707 - Transportation of Public School Students as presented.

B. Item for Consent Grouping

On a motion by Iverson, seconded by Maple, the Board unanimously approved the following items listed under the Consent Grouping.

1. Additional Overnight Co-Curricular Trip for 2010-2011.

The Board approved an overnight trip for the boys basketball team (JV & Varsity) on December 29, 2010 in Edina because they are participating in a basketball tournament.

2. Personnel Items.

a. Appointments\*

1. Kathleen Malecha, Special Ed Educational Assistant PCA, 2 hrs./day at Bridgewater, beginning 10/1/10 through 6/10/11, Class III, step 1, \$13.26/hr.
2. Jenna Morsching, Special Ed Educational Assistant PCA, 2 hrs./day at Bridgewater, beginning 10/4/10 through 6/10/11, Class III, step 1, \$13.26/hr.
3. DeEtte Harris, Special Ed Educational Assistant PCA, 6.75 hrs./day at Sibley, beginning 10/6/10 through 6/10/11, Class III, step 1, \$13.26/hr.
4. Co-Curricular Assignments for October.
5. Troy Maas, Custodian at the High School, beginning 9/28/10, Step 2, \$14.17/hr.
6. Brad Skapyak, Custodian at the High School, beginning 9/28/10, Step 2, \$14.17/hr.

b. Increase/Decrease/Change in Assignment

1. Jackie Moon, Special Ed Educational Assistant at Middle School, 6.5 hrs./day, transfer to Special Ed Educational Assistant 5.5 hrs./day/Special Ed Educational Assistant PCA 1 hr./day at Middle School, beginning 9/13/10 through 6/10/11.
2. Pam Palmquist, Speech/Language Pathologist, .6 MS/.4 HS, transfer to Speech/Language Pathologist, .8 MS/.2 HS, beginning 10/4/10.
3. Shelia Sumner, Instructional/Media Educational Assistant, 6.5 hrs. at the High School, transfer to .4 FTE ELL Teacher at the High School, BA-0, Instructional/Media Educational Assistant, 3.3 hrs./day at the High School, beginning 9/23/10 through 6/13/11.
4. Colleen DeWall, Special Ed Educational Assistant PCA at the High School, 6.63 hrs./day, increase to 6.75 hrs./day, beginning 10/4/10 through 6/10/11.
5. Lucinda Huschle, Special Ed Educational Assistant PCA at the High School, 6.63 hrs./day, increase to 6.75 hrs./day, beginning 10/4/10 through 6/10/11.
6. Nhung Bui, Special Ed Educational Assistant PCA at the Middle School, 6.75 hrs./day, increase 1.25 hrs./day Special Ed Educational Assistant Bus PCA, beginning 9/14/10 through 6/10/11.
7. Margaret Fink, .75 FTE Special Ed Teacher at the High School, additional .05 FTE Special Ed Teacher at Sibley Elementary, beginning 10/4/10 through 6/13/11.
8. Jay Grossman, Custodian at Bridgewater/Greenvale Park, transfer to 4 hrs./day Bridgewater and 4 hrs./day High School, beginning 9/28/10.
9. Patrick Bullard, Custodian at High School, transfer to 4 hrs./day Greenvale and 4 hrs./day Sibley, beginning 9/28/10.

c. Leaves of Absence

1. Theresa Olson, Child Nutrition Associate I at Greenvale, unpaid leave of absence beginning 9/7/10 through 9/29/10.
2. Charmane Olson, childcare leave of absence, beginning on or about 11/7/10 for eight weeks.
3. Sarah DuChene, FMLA childcare leave of absence, beginning on or about 12/9/10 for twelve work weeks.
4. Leslee Swenson, FMLA childcare leave of absence, beginning on or about 4/1/11 through 6/13/11.

- d. Retirements/Resignations
  1. Crystin Voxland, Site Instructor/Site Assistant at KidVentures/EarlyVentures, resignation effective 9/3/10.
  2. Debra Edge, Special Ed Educational Assistant PCA at the Middle School, resignation effective 10/14/10.
  3. Mary Unsworth, Special Ed Educational Assistant on recall list, resignation effective 10/6/10.
  
- e. The Board approved the following:
  - Policy Covering the Employment of a Nurse Assigned to St. Dominic's School for the time period July 1, 2010, through June 30, 2012.
  - Personnel Policies and Practices for Community Services Staff for the time period July 1, 2010 through June 30, 2012.

\*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Report – October 1.

Superintendent Richardson noted that the incoming class of Kindergarten students is the smallest the District has seen in a number of years with 247 students.

IX. Future Meetings

Monday, October 25, 2010, 7:00 PM, Regular School Board meeting, Northfield High School Media Center  
Monday, November 8, 2010, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

- X. On a motion by Quinnell, seconded by Iverson, the Board adjourned at 8:50 PM.

Ellen Iverson, School Board Clerk