

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Meeting
September 13, 2010
Northfield High School Media Center

I. Call to Order.

Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 PM.

II. Agenda Changes.

The table file was added.

III. Public Comment

Dr. Scott Kohler and Dr. Saul McBroom, sports medicine physicians at the Allina Clinic, spoke in favor of the proposed partnership between the school district and the YMCA. They encouraged the District to move ahead with the project because they believe that a “Y” presents a great opportunity to improve community health. This partnership would improve access to fitness for families. Placing the facility adjacent to the high school would provide easy access and safety, especially for young people who aren’t part of main stream athletics.

IV. Approval of Minutes

On a motion by Iverson, seconded by Quinnell, the minutes of the Regular School Board meeting held on August 23, 2010, were unanimously approved.

V. Announcements and Recognitions

- Linda Kovach, elementary Gifted and Talented Specialist, received the Second Place Award in the secondary level division of the 3M sponsored, 2010 Innovative Economic Educator Awards. To have been selected as the recipient of this award is an outstanding achievement, and it reflects highly upon Linda. In October, Linda will be presented an award and honored for her innovations in economic education at the annual EconFest celebration sponsored by the MN Council on Economic Education.
- Northfield Middle School was one of five schools in the state selected to participate in the University of Minnesota's TEAM UP grant program. – (Teaching English Language Learners Action Model to Unite Professionals). Our team of teachers is engaged in two years of continued effort with U of M faculty to learn and promote ESL best practices at the middle school.
- The Sibley Elementary Staff would like to commend Kevin Larson and the District custodial staff for their gallant effort in getting Sibley ready for the school year. The custodial crew put in a tremendous amount of time and their hard work paid off.

VI. Item for Discussion and / or Reports

1. Start Time for October 11, 2010 Regular School Board Meeting.

High School Principal Joel Leer presented his rationale for proposing that the start time of the October 11th Board meeting be shifted to 7:30 PM so that Board members could attend a portion of the first evening of the “re-invented” High School parent-teacher conferences.

VII. Superintendent's Report

A. Items for Individual Action

1. Start Time for October 11, 2010 Regular School Board Meeting.

On a motion by Maple, seconded by Pritchard, the Board unanimously approved moving the start time of the October 11, 2010, Regular School Board meeting from 7:00 PM to 7:30 PM, so that Board members can attend a portion of the first evening of the High School parent-teacher conferences.

2. Proposed Change to 2010-2011 School Year Calendar (Graduation Date and Time).

On a motion by Berthelsen, seconded by Stratmoen, the Board approved on a four to three vote moving this year’s commencement at Memorial Field from Saturday, June 4 at 5:30 PM to Sunday, June 5 at 2:00 PM. Voting ‘yes’ was Berthelsen, Quinnell, Stratmoen and Nelson. Voting ‘no’ was Maple, Iverson and Pritchard.

B. Items for Consent Grouping.

On a motion by Maple, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. SEE (Schools for Energy Efficiency) Program Coordination

The Board approved a one-year extension for the coordination of the SEE program at a cost of \$15,000, which remains the same as the previous contract. Instead of hiring someone directly, the District has had good success in contracting through CESO (Center of Efficient School Operations) the first two years of the SEE program. The District will evaluate the continuance of both SEE and CESO during budget deliberations this winter.

2. Southeast Service Cooperative Health and Benefits Joint Powers Agreement Revisions.

The Board approved the revisions in the terms and conditions in the Joint Powers Agreement of the School Health Insurance Pool through the Southeast Service Cooperative in Rochester, MN. The revisions to the JPA have no impact on our health insurance renewal that has already been provided to the District.

3. Overnight Student Field Trip – ALC Trip to BWCA.

The Board approved the annual Area Learning Center trip to the Boundary Waters Canoe Area June 13-17, 2011.

4. Personnel Items.

a. Appointments*

1. Stephanie Shawback, Director of Business Affairs, beginning 11/1/10, 52 weeks, at an annual salary of \$104,681.00.
2. Margaret Colangelo, Middle School Student Life Generalist, average of 25 hrs./week for up to 1005 hrs./year, beginning 8/25/10 through 6/15/10, \$14.46/hr.
3. Sara Knoll, Long-Term Substitute Grade 4 Teacher at Sibley, beginning 8/30/10 through 1/28/11, BA-0.
4. Shawn Perlich, Early Childhood Teacher at Longfellow, 13 hrs./week, beginning 8/30/10, \$21.59/hr.
5. Kiersten Bielenberg, .25 FTE Physical Education Teacher at Longfellow/ALC, beginning 8/31/10 through 6/13/11, MA-9.
6. Laura Berdahl, Elementary Volunteer Coordinator at Greenvale Park, beginning 9/1/10, 3.5 hrs./week, \$13.40/hr.
7. Jenna Morsching, Elementary Volunteer Coordinator at Bridgewater and Sibley Elementary, beginning 9/13/10, 7 hrs./week, \$13.40/hr.
8. Melissa Coleman, Special Ed Educational Assistant PCA at NCRC, 16 hrs./week, beginning 9/7/10 through 6/10/11, Class III, step 2, \$13.63/hr.
9. Angela Sletten, Instructional Educational Assistant at the High School, 2 hrs./day, beginning 9/13/10 through 6/10/10, Class II, step 1, \$12.85/hr.
10. Angela Frawley, Site Assistant at Longfellow, up to 39 hrs./week, beginning 9/7/10, \$11.03/hr.
11. Jerilyn Wiederholt, Site Assistant at Sibley, up to 16 hrs./week, beginning 9/7/10, \$11.03/hr.
12. Joseph Amerman, Middle School Boys Soccer Coach, Level H, step 1.
13. Elizabeth Benson, Assistant 6th Grade Volleyball Coach, \$10.00/hr.
14. Kelly Foster, Child Nutrition Associate I at Longfellow, 1 hr./day, beginning 9/7/10, \$13.55/hr.

b. TRA Part-Time Teacher Program

1. The Board authorized participation for Shelly Hansen and Amy Moeller to participate in the TRA Part-Time Teacher Program, whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the Northfield School District.

- c. Increase/Decrease/Change in Assignment
 1. Lynette Galchutt, Hand in Hand Early Childhood Instructor, increase from 14 hrs./week to 26 hrs./week, beginning 9/7/10.
 2. Teresa Morris, Supervisory/Instructional Educational Assistant at Sibley, increase Supervisory from .75 hrs./day to 1.0 hr./day, beginning 9/1/10.
 3. Mary Boyum, Supervisory/Special Ed Educational Assistant PCA at Sibley, decrease Supervisory from .25/hr./day to 0 hr./day, beginning 9/1/10.
 4. Martha Waddell, Supervisory/Special Ed Educational Assistant PCA at Sibley, decrease Supervisory from .5 hr./day to 0 hr./day, beginning 9/1/10.
 5. Linda Carey, 6.75 hrs./day Special Ed Educational Assistant PCA at Sibley, increase .25 hr./day Supervisory Educational Assistant to 7.0 hrs./day, beginning 9/1/10.
 6. Kelly Foster, Instructional/Media Educational Assistant at ALC, increase from 1.5 hrs./day to 2 hrs./day, beginning 9/1/10 through 6/10/11.
 7. Nicki Thompson, Site Instructor at Greenvale Park, 38 hrs./week, transfer to Long-Term Substitute Site Leader at Greenvale Park, 29.5 hrs./week, beginning 9/7/10 through 11/1/10, \$14.03/hr.
 8. Colleen DeWall, Special Ed Educational Assistant PCA at the High School, 7 hrs./day, decrease to 3.38 hrs./day Special Ed PCA/3.25 hrs./day Special Ed Educational Assistant, beginning 9/1/10.
 9. Cindy Huschle, Special Ed Educational Assistant PCA at the High School, 7 hrs./day, decrease to 3.38 hrs./day Special Ed PCA/3.25 hrs./day Special Ed Educational Assistant, beginning 9/1/10.
 10. Beth McClune, Special Ed Educational Assistant PCA at the Middle School, transfer to Special Ed Educational Assistant, beginning 9/1/10 through 6/10/11.
 11. Martha Boughton, Special Ed Educational Assistant PCA at the Middle School, transfer to Special Ed Educational Assistant, beginning 9/1/10 through 6/10/11.
 12. Deb Edge, Special Ed Educational Assistant PCA at the Middle School, 6.75 hrs./day, increase .25 hrs./day Supervisory Educational Assistant, beginning 9/1/10 through 6/10/11.
 13. Teresa Findlay, Special Ed Educational Assistant PCA at the Middle School, transfer to Special Ed Educational Assistant, beginning 9/1/10 through 6/10/11.
 14. Kiersten Bielenberg, Physical Education/DAPE Teacher at Bridgewater/Greenvale/High School, transfer to DAPE Teacher .3 FTE at Sibley/.15 FTE at the High School, beginning 8/31/10.
 15. Charlie Black, .3 FTE Science Teacher at the High School, increase to .5 FTE Science Teacher at the High School, beginning 8/31/10 through 6/13/11.
 16. Theresa Brake, Instructional/Media Educational Assistant, 2 hrs./day, increase 3.0 hrs./day Special Ed Educational Assistant for 25 hrs./week total, beginning 9/7/10 through 6/10/11.
 17. Mary McGovern, .688 FTE Title I Teacher at Greenvale Park, increase to .80 FTE Title I Teacher, beginning 8/30/10.
 18. Karen Koester, 1.0 FTE Business Education Teacher at the High School, transfer to .8 FTE at the High School/.2 FTE at the Middle School, beginning 9/7/10.
- d. The following were approved:
 - Personnel Policies and Practices for Non-Union Administrators (Director) for the period extending July 1, 2010 through June 30, 2012.
 - Policy Covering Wages, Hours and Fringe Benefits of Building Nurses for the period extending July 1, 2010 through June 30, 2012.
 - Agreement with the Northfield Public Schools Office Employees for the period extending July 1, 2010 through June 30, 2012.

5. Gift Agreement.

The Board accepted a \$5200 gift from the Sibley PTO to be used by the 23 Sibley Classrooms and the 3 specialists (Art, Media and Physical Education) at \$200 each.

*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Draft of Annual Report on Curriculum, Instruction and Student Achievement.

Community Services Director Hannah Puczko presented a draft of the 2009-2010 Annual Report on Curriculum, Instruction and Student Performance. The report will be provided in a web-based online format. The community will be notified when it is available on the website.

2. Revision to Policy 412 – Expense Reimbursement.

To comply with Minnesota Statute 15.435, Airline Travel Credit, Policy 412 needs to be revised. A copy of the current policy was given to the Board with the added section in bold and underlined. Discussion and final action by the School Board on Policy 412 is scheduled for the September 27, 2010, regular School Board meeting.

3. A School Board Work Session to discuss the “Y” proposal has been scheduled for Wednesday, September 22 beginning at 7:00 PM in the High School Media Center.

IX. Future Meetings

Monday, September 27, 2010, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, October 11, 2010, 7:30 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment.

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 7:50 PM.

Ellen Iverson, School Board Clerk