

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
October 12, 2009
Northfield High School Media Center

- I. Call to Order.
Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 pm. No one was absent.
- II. Agenda Changes.
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Maple, the minutes of the Regular School Board meeting held on September 28, 2009, were unanimously approved.
- V. Announcements and Recognitions
 - The boys varsity soccer team, coached by Jorge Zuccolotto, has won the Missota Conference Championship and now begins section play.
 - The Fall Musical – “Fiddler on the Roof” – will open on November 6 with additional evening performances at 7:30 PM on November 7, 13 and 14. There is also an afternoon matinee on Sunday, November 15 at 2 PM. Performances will take place in the High School Auditorium. Tickets are \$7 for adults and \$5 for students.
 - The Northfield High School Class of 1959 has donated \$900.00 to the Northfield Middle School Life Science Classes for the development, maintenance, and supplies for the "Living Laboratory" bird feeding stations outside the science classroom of Amy Allin.
 - Congratulations to Bridgewater’s Principal Nancy Antoine upon completion of the Minnesota Principals’ Academy.
 - The College Board’s Advanced Placement Program and Educational Testing Service extends its congratulations and thanks to High School Physics Teacher Rebecca Messer for the significant contributions she made at the 2009 AP Reading.
- VI. Items for Discussion and / or Reports
There were no reports.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Administer Oath of Office.
School Board Chair Kari Nelson administered the Oath of Office to Julie Pritchard. At the September 28, 2009, Regular School Board meeting Julie Pritchard was appointed to serve 15 months, or through December 31, 2010, in the position vacated by Diane Cirksena’s resignation in August.
 2. Minnesota State High School League Foundation Grant Request.
On a motion by Iverson, seconded by Quinnell, the Board unanimously approved the following resolution:
RESOLVED, that the School Board of Independent School District No. 659, authorizes the Northfield High School administration to apply for a Minnesota State High School League (MSHSL) Foundation Grant to be used to fund those students unable to pay the activity fees to participate in Northfield High School Athletic Programs.
Voting ‘yes’ was Berthelsen, Maple, Iverson, Pritchard, Quinnell, Stratmoen and Nelson. No one voted ‘no.’

3. Resolution Authorizing Execution of Agreement.

On a motion by Berthelsen, seconded by Stratmoen, the Board unanimously approved the following resolution:

Be it resolved that Northfield Public Schools, ISD 659, will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety. The Superintendent of Schools is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Northfield Public Schools, ISD 659.

Voting 'yes' was Berthelsen, Maple, Iverson, Pritchard, Quinnell, Stratmoen and Nelson. No one voted 'no.'

B. Items for Consent Grouping.

On a motion by Maple, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Gift Agreement.

A gift agreement with Mark Ulmer was approved. Mr. Ulmer has donated a "Whisper Room" or a sound proof room on wheels valued at approximately \$3700. This sound proof room on wheels is in use at Sibley Elementary School for band and orchestra lessons.

2. Community Services Advisory Council Appointment.

The Board approved the three-year appointment of Laura Riehle-Merrill to the Community Services Advisory Council. Ms. Riehle-Merrill is the Director of the ACT Office at Carleton College and a parent of children enrolled in Early Ventures.

3. Cooperative Sponsorship.

The Board approved the cooperative sponsorship with ARTech for Dance Team. This cooperative agreement will be for both the 2009-2010 and 2010-2011 school years.

4. Co-Curricular Trips for 2009-2010.

The Board approved five additional overnight trips. Nordic Ski to Duluth January 1-2, 2010, Nordic Ski to Biwabik January 8-9, 2010, Alpine Ski to Giant's Ridge January 17-18, 2010, Girls Golf to St. Michael/Albertville May 14-15, 2010 and Baseball to St. Cloud May 14-15, 2010.

5. Personnel Items.

a. Appointments**

1. Regina Hassanally, Middle School Youth Center Site Leader, 10 hrs./week, beginning on 9/30/2009.
2. Teresa Morris, Instructional Educational Assistant at Sibley, 5 hrs./day, beginning 10/1/09, for the 2009-10 school year.
3. BobbiJo Polzin, Special Ed Educational Assistant PCA at the Middle School, 5.25 hrs./day, beginning 10/2/09, for the 2009-10 school year.
4. Kathleen Malecha, Supervisory Educational Assistant at Bridgewater, 1.5 hrs./day, beginning 10/8/09, for the 2009-10 school year.
5. Richelle Kruger, Special Ed Educational Assistant 2 hrs./day and Special Ed Educational Assistant PCA 1.5 hrs./day, beginning 10/8/09, for the 2009-10 school year.
6. Rebekah Patterson, .30 FTE Title Teacher at Bridgewater, beginning 10/12/09 through 6/14/2010, BA-0.
7. Co-Curricular Assignments Fall Assignments – See list.
 - (a) Amy Allin, Middle School Science Teacher, one extra section of Life Science-7 for the 2009-10 school year, no supervision.
8. *Correction* – Marna Phinney, Grade 2 Long-Term Substitute Teacher at Sibley, from 11/2/09 through 6/11/10, **MA-6.**

9. Anne Balluff, Homebound Instructor, up to 1-1/2 additional hours/day, 2 days/week, effective 10/1/09 for the 2009-10 school.
 10. Laurie Prior, District Office Receptionist/Maintenance Office Specialist, beginning 10/13/2009, Class III, step 1.
- b. Leave of Absence
1. Doug Tschann, was granted FMLA on an intermittent basis, beginning 9/2/09 for up to 480 annual hours.
- c. Increase/Decrease/Change in Assignment
1. Joseph Jorgensen, Special Ed Educational Assistant PCA, from 5.25 hrs./day to 6.5 hrs./day, effective 10/08/09.
 2. Melissa Coleman, Special Ed Educational Assistant, from 6 hrs./day to 6.25 hrs./day, effective 9/10/09 through 6/11/10.
 3. Tresa Mazurek, Special Ed Educational Assistant, from 6.5 hrs./day to 7 hrs./day, effective 9/8/09 through 6/11/10.
 4. Terri Quint, Special Ed Educational Assistant, from 6.5 hrs./day to 6.75 hrs./day, effective 9/16/09 through 6/11/10.
 5. Mary Unsworth, Supervisory Educational Assistant, .17 hrs./day in addition to the 6.5 hrs./day Supervisory Educational Assistant, beginning 9/16/09 through 6/11/10.
 6. Ruben Alvarez, 1.25 hrs./day Targeted Services Teacher at the Middle School, from 10/13/09 through 4/29/10.
 7. Cindy Huschle, transfer from Special Ed Educational Assistant PCA at Middle School to Special Ed Educational Assistant, 7 hrs./day, beginning 10/19/09.
- d. Resignations
1. Bonnie Liebelt, High School Activities Office Specialist, resignation effective 11/30/2009. Ms. Liebelt has been with the District 15 years.
 2. Brianne Clark, EarlyVentures Site Assistant, resignation effective 10/15/2009.
 3. Jenny Lamont, Homebound Instructor, resignation effective 10/1/09.

*Lane placement subject to verification by Professional Growth Committee.

**Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Report – October 1, 2009, including Enrollment Projections.
2. Upcoming Lockdown Drills.
During the week of October 19, all buildings will be conducting safety drills, specifically stay put and duck and cover lockdown drills. Five of each is required during the school year. The elementary schools will send a letter home to parents on October 14.
3. Committee Appointments.
Board Chair Nelson appointed Pritchard to the Committees that Cirksena vacated: District Educational Program Advisory Committee, Staff Development Committee and the Professional Growth Committee.
4. Northfield Public Schools Pandemic Flu Preparedness Plan.
The abbreviated versions of the Pandemic Flu Preparedness Plan for parents and staff as well as the full Plan were distributed to the Board.

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IX. Future Meetings

Monday, October 26, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

Monday, November 9, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Berthelsen, the Board adjourned at 7:35 PM.

Ellen Iverson, School Board Clerk