

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
August 24, 2009  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 pm. No one was absent.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Quinnell, seconded by Iverson, the minutes of the Regular School Board meeting held on August 10, 2009, were unanimously approved.
- V. Announcements and Recognitions
  - Community Services will receive 200 books from the Southern Minnesota Initiative Foundation's Book Start program. These books will be distributed during early literacy home visits.
  - ACT test results have been released. Northfield out performs the state and nation. 70% of Northfield students take the test.
  - Pure Performance: The Impact of Alcohol or Drug Use on Athletic Performance. This presentation will be held at Northfield High School on September 1.
- VI. Items for Discussion and / or Reports
  1. Construction Update.  
Prior to the school board meeting on Monday evening, August 24, Board members had an opportunity to visit Greenvale Park, Sibley and the High School to see the capital projects that have been completed this summer. During the meeting, Director of Business Affairs Tom Stringer reviewed with the Board the projects, the cost and funding source of each project and the list of contractors. Fourteen local contractors were used.
- VII. Superintendent's Report
  - A. Items for Individual Action  
There were no items.
  - B. Items for Consent Grouping.  
On a motion by Berthelsen, seconded by Maple, the Board unanimously approved the following items listed under the Consent Grouping.
    1. McGhie Betts, Inc. Contract.  
The professional service order from McGhie Betts for various testing services associated with the Sibley construction project in the estimated amount of \$14, 332 was approved.
    2. Personnel Items.
      - a. Appointments\*\*
        1. David Narvaez, Assistant Boys Soccer Coach (B-squad), beginning with the 2009-10 school year, Level F (step 1), according to the NEA Agreement.
        2. David Beck, Middle School Boys Soccer Coach, beginning with the 2009-10 school year, Level H, (step 1), according to the NEA Agreement.
        3. Frank Spaeth, Assistant Girls Soccer Coach (JV), beginning with the 2009-10 school year, Level F, (step 1), according to the NEA Agreement.
        4. Steve Cade, 6<sup>th</sup> Grade Boys Soccer Coach, beginning with the 2009-10 school year, Level J, (step 1), according to the NEA Agreement.
        5. Angie Maas, Supervisory Educational Assistant at Sibley, 2 hrs/day, beginning 9/8/09.

6. Lucinda Laabs, Northfield Booster Club Concessions Manager for the 2009-10 school year, at a salary of \$1,550.00.
  7. Amanda Schrader, 2009 Bridges to Kindergarten Program – July 28-August 20, 2009, 15 hours/week, at an hourly rate of pay based on years in Northfield, as per NEA Agreement.
  8. Allison Aker, Long Term Substitute School Social Worker at Greenvale Park, from on or about 9/26/09 through 12/18/09, BA-0\*.
  9. Janet Mathews, School Nurse at St. Dominic’s School, 7 hrs./week, beginning with the 2009-10 school year, \$22.18/hr.
- b. Leaves of Absence
1. Bill Blaisdell, intermittent Family Leave under FMLA, beginning 8/10/09, for up to 12 weeks.
  2. Katie Parks, FMLA Childcare leave of absence from on or about October 30, 2009 through the end of the 2009-10 school year.
  3. Jeremy Holien, Elementary Art Teacher at Bridgewater, requested a leave of absence for the 2009-10 school year. Administration recommended that the leave not be approved and the Board accepted administration’s recommendation and did not approve this request.
- c. Retirements/Resignations
1. Kristin Lindholm, 0.4 FTE High School English Teacher, resignation effective 8/6/09.
  2. Rebecca Young, Elementary Orchestra Teacher, resignation effective August 10, 2009.
  3. Shannon Iramina, Early Childhood Teacher, resignation effective August 11, 2009.
  4. Lynn Stauffer, Food Service Associate II, resignation effective August 14, 2009.
  5. Pamela Roberts, MS Youth Center Site Leader, resignation effective 8/13/09.
  6. Jane Jirik, HS Special Ed Educational Assistant PCA, resignation effective 8/21/09.
- d. Change in Assignment/Additional Assignment
1. Kathy Kopseng, .2 FTE High School English, for the 2009-10 school year, BA30-11\*.
- e. Increase/Decrease/Change in Position
1. Kiwi Bielenberg, 0.1 FTE Physical Education/DAPE Teacher at Bridgewater, for the 2009-10 school year.
  2. Sara Kriegler DuChene, 0.5 FTE Title Teacher at Bridgewater, for the 2009-10 school year.
  3. Kathleen Lockner, 0.5 FTE Title Teacher at Bridgewater, for the 2009-10 school year.
  4. Colleen De Wall, Special Ed Educational Assistant PCA at the HS, from 7 hrs./day to 6.75 hrs./day, beginning with the 2009-10 school year.
  5. Sherry Goehring, Special Ed Educational Assistant PCA at the HS, from 6.75 hrs/day to 7hrs./day, beginning with the 2009-10 school year.

\*Lane placement subject to verification by Professional Growth Committee.

\*\*Conditional offers of employment are subject to successful completion of a criminal background check.

#### VIII. Items for Information

##### 1. Workshop Schedule.

The schedule of pre-school workshops for staff to be held on September 1, 2 and 3 was given to the Board. The Board was also invited to attend the back-to-school employee picnic from 11:45 to 12:45 on Wednesday, September 2.

2. Board Chair Nelson reminded the public about the vacancy on the School Board created by the resignation of Diane Cirksena. Individuals have until September 15, 2009 to apply to fill the vacancy.

#### IX. Future Meetings

Monday, September 14, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center  
 Monday, September 28, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

- X. On a motion by Stratmoen, seconded by Iverson, the Board adjourned at 7:20 PM.