

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
June 8, 2009
Northfield High School Media Center

I. Call to Order.

Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 pm. Maple was absent.

II. Agenda Changes.

The table file was added.

III. Public Comment

There was none.

IV. Approval of Minutes

On a motion by Iverson, seconded by Cirksena, the minutes of the Regular School Board meeting held on May 26, 2009, were unanimously approved.

V. Announcements and Recognitions

- CINTAS presented District Health Nurse Elizabeth Bade and High School Principal Joel Leer with an AED.
- Brooke Finger qualified for the State Girls Golf meet for the second year in a row. The golf team came in second at sections, also for the second year in a row. The girls golf team is coached by Brian Stevens.
- Claire Foley, Kasey Wellman and Zac Womeldorf qualified for the State Track Meet June 6th and 7th at Hamline. They are coached by Troy Cohrs.
- Russell Wustenberg was named the Outstanding Drama Student of 2008-09 at the annual Drama Awards on May 26 for his years of work on all plays and musicals at NHS.
- Rosemary Speiker has been awarded first honorable mention for the 2009 MN Special education Driver Award.
- Board members commented on the very uplifting graduation ceremony on May 30.
- Results of Safe Routes to School study to be presented on June 10 at Bridgewater from 6 to 8 PM.

VI. Items for Discussion and / or Reports

1. Examples of Online Learning.

High School Teacher Leah Sand shared information about the initial efforts that she and Rebecca Messer have undertaken to incorporate elements of online learning into their programs. Leah and Rebecca, along with Principal Joel Leer, completed online training at the Southeast Service Cooperative last summer. Rebecca used advanced technology within her traditional classroom, while Leah piloted an online fitness course.

2. Marketing Initiative.

The Marketing Initiative Advisory Group has been meeting since late March to discuss the School District's communications and marketing efforts. Hannah Puczko shared the marketing objectives, key message and the five strategies. As part of that effort, a new school calendar option will be put into place. Priorities: 1) Surveys, 2) Website.

VII. Superintendent's Report

A. Items for Individual Action

1. Proposal 2009-2010 Budget – All Funds.

On a motion by Stratmoen, seconded by Berthelsen, the Board approved the proposed 2009-10 budgets as presented for all funds, the proposed meals prices for 2009-10 and the revised 2008-09 budgets for Operating Capital, Health and Safety and Construction funds as shown below.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General	\$35,978,151.00	\$34,414,456.00
Operating Capital and Health and Safety	\$1,919,406.00	\$1,855,137.00
Food Services	\$1,832,040.00	\$1,898,614.00
Community Services	\$2,237,709.00	\$2,211,665.00
Construction	\$10,000.00	\$300,000.00
Debt Service	\$6,102,724.00	\$5,849,486.00
Trust	\$32,556.00	\$32,900.00
Dental	\$410,851.00	\$371,801.00
Total	\$48,523,437.00	\$46,934,059.00

Meal Prices for 2009-10

Elem Lunch	\$2.05	.10 Increase
Sec Lunch	2.20	.10 Increase
Elem Brkfst	1.25	No Change
Sec Brkfst	1.25	No Change
Adult Brkfst	1.75	No Change
Adult Lunch	3.25	.10 Increase
Separate Milk	0.45	.05 Increase

Revised 2008-09 Capital and Construction Funds

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
Operating Capital and Health and Safety	2,047,259	1,512,039
Construction	25,600	1,025,000

2. Data Cabling at Northfield High School.

On a motion by Berthelsen, seconded by Cirksena, the Board approved the proposal from Parsons Electric LLC in the amount of \$51,280.00.

3. Acceptance and Award of Bids.

On a motion by Cirksena, seconded by Quinnell, the Board approved the Director of Business Affairs to accept and award contracts to the lowest responsible bidder for Carpet and Other Flooring Replacement for Greenvale Park Elementary School and Freezer and Cooler at Sibley Elementary School.

B. Items for Consent Grouping.

On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Reports – April 2009.

The Board approved paid bills totaling \$1,502,400.75, payroll checks totaling \$1,943,137.09, and the financial reports for April 2009. No bond payments were made in April 2009.

2. Grant Application.

The Board approved a \$32,500 grant application to the Southern Minnesota Growth Fund submitted by Ventures Coordinator Kari Gorr to work with a consultant to develop a business plan in order to improve the quality of the Early Ventures Learning Center and reach financial stability.

3. Co-Curricular Overnight Trips for 2009-2010.
The list of co-curricular overnight trips for 2009-10 submitted by Activities Coordinator Tom Graupmann was approved.
4. Family/Student/Co-Curricular Handbooks for 2009-10.
The Family Handbook for the elementary schools, the Student Handbooks for the High School, Middle School, and the Area Learning Center and the Co-Curricular Activities Handbook for the 2009-2010 school year were approved. Activity fees for the 2009-2010 school year will be increased by \$10 for all activities at both the Middle School and High School and the family cap will be raised by \$20 to \$495. These handbooks carry the force of School Board policy.
5. Student Citizenship Handbook.
The distribution method of the Student Citizenship Handbook for 2009-2010 will remain the same as this year. The youngest elementary student will receive the Handbook, which will include a page that is to be completed by a parent or guardian indicating that they have received and reviewed the Handbook with their elementary student(s). This page is to be returned to the classroom teacher. Each secondary student will receive a Handbook, which will be reviewed with secondary students at the beginning of the school year. The only change for 2009-2010, which was approved, is under the "Offensive Behavior" heading. The addition is underlined: "Offensive behavior, such as teasing, name-calling, put downs, inappropriate language, coercive behavior or other mean-spirited behavior is prohibited. This includes the displacement of another student's clothing. Depending upon the circumstances, these behaviors could constitute harassment."
6. Student Activity Account / Softball.
The Board approved transferring up to \$1000 from the Softball Team Student Activity Account into a payroll account to pay for an additional coach to work with participants this season.
7. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit Fireworks Display on July 4.
The Board granted permission to the Fourth of July Committee, the sponsor of the July 4th fireworks display, to use the green space between Northfield Middle School and Bridgewater Elementary School for the fireworks display. Middle School Head Custodian Steve Hill will be coordinating the event with Dan Freeman.
8. Personnel Items.
 - a. Appointments**
 1. Matthew Hillmann, Director of Human Resources, beginning July 1, 2009, 52 weeks, at an annual salary of \$104,681.00.
 2. 2009 Summer School BWCA Trip, 8.0 hrs./day, June 8 – June 12, 2009.
 - Cheryl Mathison, Eric Swan McDonald
 3. Co-Curricular Assignment for 2009-10
 - Brianna Berg, Assistant Alpine Ski Coach
 4. 2009 Special Ed Extended School Year, as listed.
 5. Jeanne Mahoney Hanzlik, Summer School Science Teacher - High School, 24 hrs./week from 6/15/09 – 7/23/09.
 6. Paul Eddy, Summer School Math Teacher – High School, 24 hrs./week from 6/15/09 – 7/2/09.
 7. Darcy Seuer, Summer School Social Studies Teacher – High School, 24 hrs./week from 6/15/09 – 7/23/09.
 8. Clifford Casteel, Summer School English Teacher – High School, 24 hrs./week from 6/15/09 – 7/23/09, pending the granting of a Personnel Variance license.
 9. Laura Reiter, ECSE Teacher at Longfellow, for the 2009-10 school year, BA-0.

10. Cheryl Hall, Special Education Coordinator, beginning 7/1/09, 45 weeks, at a salary of \$82,072.

11. Co-Curricular Assignment

1. Jamie Rausch, Assistant Volleyball Coach.

b. Change in Contract Time

1. Darcy Seurer, Social Studies Teacher at the ALC, from 0.75 to 1.0 FTE beginning with the 2009-10 school year.

c. Leaves of Absence

1. Marilynn Neuville, 0.4 medical leave of absence for the 2009-10 school year.

2. Angela Ekern, 0.5 leave of absence without pay for the 2009-10 school year.

d. Elimination of Positions at NCRC Food Service

Due to change in the food service arrangement at the NCRC, the FSA 3 and FSA 1 positions will be eliminated beginning with the 2009-10 school year.

e. Retirements/Resignations/Terminations

1. Linda Petricka, FSA 3 at the NCRC, position eliminated due to change in food service arrangement.

2. Brenda Bultman, FSA 1 at the NCRC, position eliminated due to change in food service arrangement.

f. Increase/Decrease/Change in Position

1. Amber Iwanski, Special Education PCA, 6.75 hrs./day, effective 6/5/09. This position is being eliminated for the 2009-10 school year.

2. Peggy Sheehy, Special Education PCA, 2.75 hrs./day, effective 6/5/09. This position is being eliminated for the 2009-10 school year.

3. Caroline O'Hara, Special Education PCA, 6.5 hrs./day, effective 6/5/09. This position is being eliminated for the 2009-10 school year.

4. Brenda Starin, Special Education PCA, 5.25 hrs./day, effective 6/5/09. This position is being eliminated for the 2009-10 school year.

*Lane placement subject to verification by Professional Growth Committee.

**Conditional offers of employment are subject to successful completion of a criminal background check.

9. High School Overnight Trips for 2009-2010.

The Board approved the overnight field trips for the 2009-10 school year listed in the memorandum from High School Principal Joel Leer dated June 2009.

VIII. Items for Information

1. School Board Policy to Renumber.

Administration is recommending that Board Policy GCBDB – Disability Period After Childbirth be renumbered to Policy 411. This will be brought to the July 13, 2009, meeting for final approval.

IX. Future Meetings

Friday, June 12, 2009, 2:00-3:45 PM, Negotiations with the NEA, District Office Conference Room

Monday, July 13, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

Monday, August 10, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center

X. On a motion by Berthelsen, seconded by Stratmoen, the Board adjourned at 8:10 PM.

A closed negotiations strategy session followed.

Diane Cirksena, School Board Clerk